

## MINUTES

### PUBLIC WORKS COMMITTEE

**Wednesday, September 7, 2022 9:00 a.m.**

Present: Supervisors Chatfield, Kolczynski, Verno, Mettler, Brady, Groat and Eygnor, Fiscal Assistant Brian Sams, Wayne County Soil and Water Conservation District Manager Lyndsey Gerstenslager, Weights and Measures Director Ted Dymont, Superintendent of Public Works Kevin Rooney, Deputy Superintendent of Public Works Scott Kolczynski and Purchasing Agent Kaleigh Flynn.

Minutes from the August 1<sup>st</sup> Committee meeting were approved as written.

The monthly report for the Weights and Measures Department was included with the agenda. During August Mr. Dymont visited 49 establishments, inspected over 180 devices, and collected 25 gasoline and two diesel fuel samples. Through the State's contract with the County for petroleum sampling, the County can earn up to \$6,300 annually. The Department has not earned this much in any budget year Mr. Dymont is aware of. He is putting forth an effort to conduct more fuel sample testing in order to increase this revenue. The State will pay for petroleum testing whether it is sent to a lab or tested locally. Mr. Dymont has the ability to borrow equipment that will test fuel at the pump so samples would not need to be sent to a lab. Also during August, a scanner pricing re-inspection was completed at one establishments with 100 units checked; all but one was accurate.

Mr. Dymont noted he has yet to relocate within Wayne County. The effort he has put into purchasing a home was noted. He has until the end of the year to do this. After a brief discussion, it was agreed this issue would be discussed in additional detail at tomorrow's Government Operations Committee meeting.

Ms. Gerstenslager presented a transmittal requesting authorization to award the Western Bluff Blind Sodus Bay REDI Initiative Project to Martin's Custom Tidesides for a price of \$3,286,660 and authorization for the Chairman of the Board to sign a contract with this vendor and the Dormitory Authority of the State of New York (DASNY) for reimbursement of up to \$4 million. Supervisor Brady questioned if all bids were thoroughly reviewed, as there was a rather large price discrepancy. Ms. Gerstenslager said bids were reviewed and a discussion held with the lowest bidder to make sure he understood all details of the project. Supervisor Chatfield said this contactor performed work along the lakeshore in Wolcott and the Town was very pleased with the project. Ms. Gerstenslager said neither the Blind Sodus Bay Eastern Barrier Bar or Port Bay Western Bar stabilization project will come in on budget unless the scope of services is greatly change; this would require State approval. The Western Bluff Blind Sodus Bay project is the one REDI project the District has been involved with that will come within budget. Ms. Gerstenslager stated the importance of having at least one of the REDI projects completed to show the State the County's intent to perform these projects. How the other projects will be resolved and come within budget will require further review and discussion with the State. Approved 5-0.

Ms. Gerstenslager said she would prepare a transmittal for the October Committee meeting to establish a REDI maintenance budget in the amount of \$20,000 for each of the six year's maintenance is required. She requested any funds not utilized for maintenance in a calendar year be placed into a project account for long-term maintenance. She does not believe this particular stabilization project will require much maintenance; noting State maintenance requirements are limited during the first 10 years of the project. Supervisor Verno questioned why a maintenance budget is needed. Ms. Gerstenslager noted Wayne County Soil and Water District is the only District in the State that is administering a REDI Project. Her small Agency does not have the money to pay for maintenance of the Western Bluff Blind Sodus Bay REDI Project. Supervisor Verno noted this is a County project and despite who is administering the planning and construction phase, once complete, the project will convert back to the County. What is required by the State for 100% preparation of a REDI project submitted for their review was discussed. This includes the transmittal submitted earlier in the meeting and an approved transmittal for maintenance and monitoring of the project; the one Ms. Gerstenslager is proposing for next month. Mr. Verno noted the resolution passed a few months ago authorizing the first REDI project did not include a maintenance budget; believing this project should not. A budget breakdown for the Western Bluff REDI Project was submitted; at this time the 5% County match is anticipated to be \$200,000. Ms. Gerstenslager said State funding of REDI Projects is guaranteed.

Mr. Rooney noted bids for the Crescent Beach REDI Project will be opened later this afternoon; it is anticipated bids for this project will be over the \$14.6 million budget.

Supervisors were informed the Public Works Department received notice from VanBortel Ford that vehicles ordered for the Sheriff's Office and EMS will not be built as 2022 vehicles, but 2023 vehicles with a higher price tag of about \$8,500 per car. Ms. Flynn said if the order is cancelled and the vehicles re-bid it will remove the County from their current standing on the vehicle purchase waiting list, and the price of the vehicles will increase anyway. The issue has been reviewed with the County Attorney, who said the vehicles did not need to be re-bid. Ms. Flynn stated the need for proper justification to be given on why a re-bid is not occurring. Supervisor Kolczynski questioned why the State is not making the car dealership hold the price they bid for 2022 vehicles. Mr. Rooney said a transmittal will be presented at the October Committee meeting requesting authorization to pay the additional cost for the cars and state where funding will come from. Mr. Sams said he reviewed and made appropriate budget amendments to all vehicle requests in the County's 2023 budget.

The following transmittals were presented for the Public Works Department:

--Authorization to declare one vehicle, 90 chairs and a drum roller surplus and dispose of according to County policy. Approved 5-0.

--Authorization to close completed 2022 construction projects and amend the Public Works budget to allow for reallocation of unutilized funds. Approved 5-0.

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--Authorization to amend the Machinery budget due to the high cost of fuel. The transfer will be done within the budget; \$82,000 for diesel fuel and \$115,000 for gasoline. Mr. Rooney stated the cost is reimbursed through the sale of gas/diesel at County pumps. Approved 5-0.

--Authorization to establish single source vendors for several unique pieces of equipment in the Public Works Department. Mr. Rooney requested this transmittal be pulled from today's agenda, stating additional justification for the request is needed.

--Authorization to establish a Social Services Elevator Project in the amount of \$225,000; this is a total County cost. There are problems with the current elevator's underground hydraulic jack and the County has been investing in repairs for many years. This is the only elevator in the building. Approved 5-0.

--Authorization to allow up to a five-year contract on architectural, engineering and test services for Public Works Projects. On-demand service contracts are now limited to three-years. Mr. Rooney reviewed how this will save administration time and money by not having to preparing bid documents every three years. Approved 5-0.

Scott Kolczynski reviewed a request to have work done on the Court House in the coming year; this cannot be done with the full schedule of projects the Department already has scheduled. In the County's five-year Capital Project Plan, the Court House is scheduled for renovations and improvements in 2026, there is a possibility this could be moved up to 2025. Some projects that will take place later this year and/or in 2023 include: County Museum roof, HVAC at the Hall of Justice, roof replacement at B. Forman Park, Court House elevator replacement, Savannah Highway Patrol Barn improvements/replacement, Drill Tower improvements, EMS facility crew work buildings and repairs/improvements to second floor Supervisors Chambers in Court House.

The meeting adjourned at 10:00 a.m. The next meeting of the Public Works Committee is scheduled for [Monday, September 12<sup>th</sup> at 9:00 a.m. for budget review.](#)