

**Wayne Economic Development Corporation**  
**Board Meeting – July 19, 2023**  
**MINUTES**

A regular meeting of the Wayne Economic Development Corp (WEDC) was called to order by Chairman Scott Johnson, at 10:05 a.m. at 9 Pearl Street, Lyons, Second Floor Conference Room. The meeting was held in person for board members. Members present in-person were Vice-Chairman Phil Eygnor, Kenneth VanFleet, Amanda McDonald, and Treasurer Julie DiLella. Members absent were Chairman Scott Johnson, Secretary Kaye Stone-Gansz, and Pamela Heald. Also present in person were staff members Brian Pincelli, CEO; Katie Bronson, COO; Jamie Corteville, CFO; Ariel Camp, Economic Development Specialist, and Deb Hall, Assistant Secretary as well as John Morell, agency counsel.

Mr. Eygnor asked for a motion to approve the Minutes from the May 31, 2023 board meeting. Ms. McDonald made the motion with a second from Ms. DiLella. All approved. Mr. Eygnor then asked for a motion to approve the minutes from the June 28, 2023 meeting. Ms. DiLella made the motion with a second from Mr. VanFleet. All approved.

Mr. Eygnor presented a Resolution Authorizing Loan Deferment for Specific Loans. Ms. McDonald made a motion to enter into Executive Session for the purpose of discussing the financial history of a corporation and the potential resignation of a particular individual. Ms. DiLella offered a second. All approved.

After discussion, Mr. VanFleet made a motion to exit Executive Session. Ms. DiLella offered a second. All approved. Mr. VanFleet then made a motion to accept the Resolution Authorizing Loan Deferment for CELK Distilling. Ms. DiLella offered a second. All approved.

Mr. Eygnor introduced a Resolution to Approve a Utility Easement on WEDC Property. Mr. Pincelli explained the easement request from Charter for underground cable lines along the roadway. Roadway is owned by the Village of Newark but land along the roadway is owned by WEDC. This can be approved subject to attorney approval. Mr. Morrell pointed out that other utility easements are in the area. Mr. Eygnor made a motion to approve the Resolution. Ms. McDonald offered a second. All approved.

Ms. Corteville presented the bank balances. She indicated that the GAIN loan fund is a popular program for ag-related development with a 1% interest loan to qualified applicants. She updated the board on reimbursement requests for the Microburst grants. The loan aging report showed one past due account, which is a small loan of \$350 outstanding. Average days payable is 27 days. Trending for all loans is positive. Budget analysis for the month is stable with loan and grant income and disbursement. Ms. DiLella asked if legal expenses were reimbursed by insurance. Ms. Corteville explained they are preparing paperwork post June 2021 to submit. Pitch competition awards amount is budgeted for \$30,000 again this year.

Ms. Camp discussed the advertising taking place for Pitch competition and the SCORE classes that are starting. Student pitch deadline is October. Ms. Camp updated the Board on a web-based real estate software program that will display available commercial properties in Wayne County. The service provides ongoing updates to keep the information relevant. Properties that are not listed with a commercial agent can also be listed here, manually. Ms. Bronson mentioned one example in the business park arena where a property can come available and be listed on the site within a few days. Ms. Camp was enthusiastic that the partnership will be very beneficial.

Ms. Bronson gave an update on the status of a contract with MRB to do the Butler Correction Facility Market Study, which will get underway soon. Mr. Pincelli mentioned the site visit at Creation Technology.

He cited their aerospace and defense business shift as well as some new traffic counting technology, while still doing medical device business. The company is the largest employer in the County.

Hearing no other business, Mr. Eygnor stated that next WEDC Board Meeting was set Wednesday, August 23, 2023 at 9:00 a.m. Meeting adjourned at 10:50 a.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Deborah Hall". The signature is written in a cursive style with a horizontal line underneath it.

Deborah Hall, Assistant Secretary