

## MINUTES

### PUBLIC WORKS COMMITTEE MEETING

Wednesday, May 5, 2021 8:30 a.m.

Present: Supervisors Chatfield, Kolczynski, Spickerman, Verno, Emmel, Jacobs, Groat and Miller, County Administrator Rick House, Fiscal Assistant Ken Blake, Insurance Specialist Brian Sams, Public Works Superintendent Kevin Rooney, Deputy Superintendent Scott Kolczynski and Soil and Water Conservation District Director Lindsey Gerstenslager.

Supervisors approved minutes from the April 7<sup>th</sup> Committee meeting.

The agenda included the monthly activities report for Weights and Measures. During April Mr. Molisani visited 29 establishments, inspected over 270 devices and performed 159 package checks, resulting in one fine of \$100. He performed 100 package checks for scanner price accuracy and calibrated a 6,000-gallon milk tank.

Ms. Gerstenslager updated members on the following projects:

- The District's Annual Report was featured in a *Times of Wayne County* article last week.
- This year's Tree Sales had over 158 orders for over 12,000 trees and shrubs.
- This year's Fish Sale concluded at the end of April with over 35 customers and 621 fish stocked in private ponds for pond management and recreation.
- This year's Envirothon will be conducted on-line with participating school districts from Wayne, Ontario, Seneca and Yates Counties.
- Registration for the 2021 Youth Fishing Derby began May 1<sup>st</sup>. Registration can be done on-line at [www.waynecountyNYsoilandwater.org/youth-derby](http://www.waynecountyNYsoilandwater.org/youth-derby).
- Five agricultural projects are underway; all projects will aid with land management and community health.
- Port Bay: On April 27<sup>th</sup> the District submitted 90% of final channel design for State Environmental Quality Review, the project is moving toward permitting and should start in late fall. Ms. Gerstenslager reviewed recent dredging that occurred at Port Bay; the results of this work did not last long. Efforts are underway to have work done that will have long lasting results.
- Blind Sodus Bay: The period for public comment ended in mid-April; several comments were received. By the end of May 90% of design should be complete and regulations reviewed for permitting the project.
- Blind Sodus Bay/Eastern Barrier Bar Project: The team will review the negative declaration under the State Environmental Quality Review Act. The project should have 90% of design completed by the end of June. The goal is to have construction begin in the spring of 2022.

Ms. Gerstenslager presented a transmittal requesting authorization for the Soil and Water Conservation District to utilize the County logo while they are sponsors of the Wayne County

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Fishing Derby. The logo will be slightly modified to reflect the event and will be used for advertisement, promotions and on t-shirts for derby participants. Last year, even due to COVID, there were 100 participants in the Derby. Approved 5-0.

A discussion took place on the increased cost of granite and other materials that will be used on REDI projects and the effect this will have on project budgets. Mr. Verno questioned if consideration is being given to alternative materials being used to keep projects on budget. Ms. Gerstenslager said she would bring in pricing to the June Committee meeting once she has a better hand on the increased cost of project materials. Project costs will be defined once the projects are put out to bid. Ms. Gerstenslager notified the Department of Environmental Conservation about her concern with project funding not being able to meet expenses.

Mr. Rooney stated a Zoom meeting has been arranged for May 6<sup>th</sup> at 6 p.m. with Crescent Beach residents to review the REDI project for this waterway. The community is invited to engage in a conversation about the project during this session so they are aware of what the project involves. Ninety-percent of this project design will be submitted next week. Costs will not be known until bids are returned; a back-up plan has been developed if pricing should need to be lowered. Releases are needed from all property owners due to the work that will be performed off shore of their properties.

The following transmittals were presented for the Public Works Department:

--Authorization for the Chairman of the Board to sign an agreement with the Town of Palmyra for roadside mowing services. Mowing will occur three times a year at a rate of \$250 a mile. Approved 5-0.

--Authorization to declare a vehicle lift surplus and sell at public auction. A new unit was purchased earlier this year. Approved 5-0.

--Authorization to amend the County Roads budget due to the receipt of \$1,578,197 in Consolidated Highway Improvement Programs (CHIPs) funds. Mr. Rooney noted all municipalities are receiving additional CHIPs funds this year. If funds are not expended, they can roll over. Approved 5-0.

--Authorization to amend the Highway budget and purchase a plotter/scanner for the Engineering Department for a cost of \$4,000. There are funds within the budget for this unexpected purchase. Approved 5-0.

--Authorization to amend the Highway budget and purchase equipment with CHIPs funds. The transmittal includes a list of equipment to be purchased. This action will remove the County cost of these items in the 2021 budget. Mr. Rooney believes it will be difficult to contract with vendors to do additional roadwork this year, as all municipalities received extra CHIPs funds and will want

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to perform road projects. Mr. Blake stated a budget adjustment needs to be reflected in this request before going to the Board meeting. Approved 5-0.

--Authorization for the Chairman of the Board to sign an agreement with Deckman Oil for vehicle and equipment lubricants. The original bid for this service allows the vendor to continue for an additional year. Approved 5-0.

The Committee was updated on the following:

- Fee Schedule for Highway Work: Mr. Rooney distributed the permit fee work sheet charged by the Highway Department. He stated the need to make sure the proper material and installation is done when work is done along County roads or on driveways that enter a County road. Price increases are being requested to cover the price of materials and labor to the Department. Mr. Rooney suggested all municipalities put a permit system in place as related to their roads. Ms. Gerstenslager noted how easy it is to obtain a permit from the Public Works Department. A copy of the permit fee schedule, driveway permit, dividable load super load permit, hauling permit and highway law permit are attached to these minutes.
- 9 Pearl Street, Lyons: Only minor change orders have been submitted on this renovation project of the County Clerk/DMV Offices since the \$20,000 change order for additional support in the building and need to purchase and install contractual steel. There is a hold-up on interior doors; this could delay the project. The budget is in good shape; it is not known what the Construction Manager will charge if the project goes over schedule.
- 159 Montezuma Street, Lyons: The former location of Wayne County Action Program (CAP) administrative offices. They have since relocated. Scott Kolczynski said he is not sure how much of the space in their former location they are still utilizing; he would like to have a discussion with them about this. The County has not charged CAP for being in the building. This structure is listed on the County's Capital Plan to have renovation work performed. If renovation work is needed if no one occupies the building, was questioned. Scott Kolczynski noted CAP occupies two other buildings utilized by the Head Start Programs that are County owned; he questioned what liability the County has for these structures.
- Child Advocacy Center: The Facility, on Lawrence Street in Lyons, will be opening in June. The lease agreement will cover building and property maintenance; however, does not include cleaning the interior of the building. Scott Kolczynski said the Public Works Department does not have the staff to take on the cleaning of any more buildings. Mr. House said he would prefer County staff, not a contractor, clean this site.

Mr. Rooney said Supervisors and their Highway Superintendents were sent a list of proposed road projects for this year; permits are all in place. He is not certain if all the projects will be completed in 2021, this will depend on cost and contractor availability. County House Road on the west side of the Lyons highway barns will be reopened in late May or early June. The road was reconfigured so the previous angle leading out to Route 31 will no longer be there.

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Mr. Spickerman voiced concern with the increase in CHIPS funding all municipalities are receiving and the potential they will not be able to use the funds. Mike Kolczynski said he would purchase equipment with the money if that were the case. Mr. Rooney noted the funding has many eligible expenses it can be used for.

Scott Kolczynski stated he has been contacted on several occasions about the County's interest in a solar project. He said the vendor is quoting a significant annual saving if solar is used. As he does not have a background in this field, he questioned if the Committee wanted this issue pursued. Mr. Groat stated the County Attorney should be asked to review the vendor's contract.

The 2022-2026 County Capital Plan was presented and reviewed. It includes total project costs of \$57 million, reimbursed costs of \$27 million and a County cost of \$30 million. Various building projects scheduled to occur in 2022 include replacement of the roof at the County Museum \$400,000, change in use of the Jail Annex \$300,000, roof and brick replacement of the Savannah Highway Barn \$1 million, (there are concerns with historical nature of this building) and driveway and parking lot improvements for \$250,000 at various locations. The proposal included a list of equipment for the Highway Department totaling over \$2 million over the five-year plan. In 2022, a motor grader and a dual drum roller will be purchased for a cost of \$425,000. The Plan included a list of road projects the Highway Department has scheduled for the next five years. Mr. Rooney said he anticipates the cost of 2022 and 2023 road projects will be CHIPS funded and if not completed this year go to next year. The Plan reflects increased costs of materials. Other major expenses during the remaining years of the Plan were reviewed. In 2025, the health services building will convert to the Town of Lyons, the price needed for the County to purchase this building, and the repair work needed to it were discussed. Mr. Rooney noted some items were placed in the 2022 Capital Plan because they will not be completed this year.

Mr. Chatfield asked if the residents of Savannah want the former railroad station building, now used as a County Highway Barn, to remain in place. The high cost to do improvements to this historic building were noted. Even though the building is old, it is not on the historic register. The possibility of the County sharing a facility with the Town of Savannah Highway Department was questioned.

Mr. House noted a committee was established by the Board Chairman to review what expenditures the County will make with the \$17.5 million in Federal Stimulus funds the County will receive. There are some long-term infrastructure items in the County's Capital Plan that could be covered with these funds. Mr. Spickerman stated the need to expand broadband coverage in the County.

The meeting adjourned at 9:40 a.m. The next meeting of the Public Works Committee is scheduled for Wednesday, June 2<sup>nd</sup> at 8:30 a.m.