

**Wayne Economic Development Corporation  
Board Meeting – April 28, 2021  
MINUTES**

The regular meeting of the Wayne Economic Development Corporation (WEDC) was called to order by Ken Miller, Vice Chairman at 9:03 am. on Wednesday, April 28, 2021 with members in attendance on a Zoom Conference Call. Members Present: Ken Miller, Julie DiLella, Pamela Heald, Jeannie Brockmyre, Robert DeBadts, and Kaye Stone-Gansz. Absent: Chairman David Spickerman. Also present: Brian Pincelli, CEO; Kathleen Bronson, COO; and Jamie Corteville, CFO. Meeting began with roll call. \*Pamela Heald left the meeting at 9:30am

With a motion from Ms. Brockmyre and seconded by Ms. Stone-Gansz, the minutes for the meetings of March 24, 2021 were unanimously approved

2020 Board Confidential Survey. Ms. Bronson, COO, provided an overview of the 2020 Board Confidential Survey. Seven Board members answered the survey. There was a discussion with the Board. A Governance Committee will be scheduled to update the performance goals and this topic will be discussed at the next board meeting.

Ms. Bronson announced the grant from the Bullis Fund via the Rochester Area Community Foundation for Edge Factor videos for Macedon. The Board discussed these next videos and other businesses that could benefit from an Edge Factor Video.

Resolution Authorizing Modification of Note and Mortgage Terms for Revolving Loan Fund (RLF) Loan No. 150 Attachment

Resolved, the WEDC Board of Directors authorizes the new terms of RLF Loan Number 150 be modified to fix its interest rate at the current Prime Rate plus one and one-half (1.50) consecutive with the amortized payments #51 (May 1, 2021), #121 (April 1, 2027), and #181 (April 1, 2032), and reset the monthly payment amount per each adjustment, and provide the borrower with a reamortized schedule.

Moved: Ms Heald

Ayes: All

Second: Ms. Brockmyre

Nays: None

	Yea	Nay	Absent	Abstain
David Spickerman, Sr.			X	
Jeannie Brockmyre	X			
Julie Dilella	X			
Kaye Stone-Gansz	X			
Ken Miller	X			
Pamela Heald	X			
Robert DeBadts	X			

Resolution Authorizing Support for the CDBG-CV Application as Subrecipient for the Wayne County Small Business Recovery Program Attachment

Resolved, that the WEDC supports the CDBG-CV application and authorizes the Executive Director to enter into the necessary subrecipient agreements, contingent on attorney approval and pending a CDBC-CV grant award from the NYS HCR.

Moved: Ms. Stone-Gansz

Ayes: All

Second: Ms. Brockmyre

Nays: None

	Yea	Nay	Absent	Abstain
David Spickerman, Sr.			X	
Jeannie Brockmyre	X			
Julie Dilella	X			
Kaye Stone-Gansz	X			
Ken Miller	X			
Pamela Heald	X			
Robert DeBadts	X			

Resolution Adopting Freedom of Information Law Policy - Attachment

Resolved, that the WCIDA Board of Directors hereby approve and adopt the Freedom of Information Law Policy.

Moved: Ms. Stone-Gansz

Ayes: All

Seconded: Mr. DeBadts

Nays: None

	Yea	Nay	Absent	Abstain
David Spickerman, Sr.			X	
Jeannie Brockmyre	X			
Julie Dilella	X			
Kaye Stone-Gansz	X			
Ken Miller	X			
Pamela Heald	X			
Robert DeBadts	X			

Resolution Authorizing WEDC to enter into a Subrecipient Agreement with Wayne County for MicroBurst Program – Attachment

Resolved, that the WEDC Board of Directors authorizes the Executive Director to enter into the necessary subrecipient agreement for the MicroBurst Program, contingent on attorney approval.

Moved: Ms. Brockmyre Ayes: All

Second: Ms. Stone-Gansz Nays: None

	Yea	Nay	Absent	Abstain
David Spickerman, Sr.			X	
Jeannie Brockmyre	X			
Julie Dilella	X			
Kaye Stone-Gansz	X			
Ken Miller	X			
Pamela Heald	X			
Robert DeBadts	X			

Discussion on specific loans and grants. The COO and CFO discussed the Hansford grant and the Community Coffee loan. No action taken at this time.

**Fiscal Report-** Ms. Corteville, CFO, reviewed bank balances and gave an update on status of loan fund repayment and status on deferred loans.

**Business Retention & Expansion Report-** COO provided the two billboards for the meeting today.

### **Executive Director Update**

At 9:45 am Mr. DeBadts made a motion to enter into Executive Session and Ms. Stone-Gansz seconded the motion. At 10:00 am, Ms. Brockmyre made a motion to exit Executive Session and Ms. Stone-Gansz seconded the motion.

The next WEDC Board Meeting is May 26, 2021 at 9:00am

Motion to adjourn 10:00 am by Ms. Brockmyre, seconded by Ms. Stone-Gansz.

Respectfully submitted,

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Katie Bronson, COO, (in absence of the Assistant Secretary)







# Wayne Economic Development Corporation

## Resolution Authorizing WEDC to enter into a Subrecipient Agreement with Wayne County for MicroBurst Program

Whereas, Wayne County applied to the New York State (NYS) Department of Housing and Community Renewal (HCR) for Community Development Block Grant (CDBG)-Microenterprise Fund to establish a Wayne County MicroBurst program; and

Whereas, Wayne Economic Development Corporation (WEDC) authorized \$200,000 in seed capital for the Wayne County MicroBurst Program; and

Whereas, NYS HCR approved Wayne County's CDBG application for the MicroBurst Program (NYS HCR #: 1219ME971-21); and

Whereas, WEDC will need to enter into an agreement with Wayne County as the subrecipient for the MicroBurst Program; be it hereby

Resolved, that the WEDC Board of Directors authorizes the Executive Director to enter into the necessary subrecipient agreement for the MicroBurst Program, contingent on attorney approval.

Moved: Ms. Brockmyre

Ayes: All

Second: Ms. Stone-Gansz

Nays: None

	Yea	Nay	Absent	Abstain
David Spickerman, Sr.			X	
Jeannie Brockmyre	X			
Julie Dilella	X			
Kaye Stone-Gansz	X			
Ken Miller	X			
Pamela Heald	X			
Robert DeBadts	X			

The above resolution is certified and true and was passed at the Wayne Economic Development Corporation board meeting on April 28, 2021.

  
Katie Bronson, COO (In Absence of Assistant Secretary)