

Wayne County Civic Facility Development Corporation
Board Meeting – March 23, 2022
MINUTES

The annual meeting of the Wayne County Civic Facility Development Corporation (WCCFDC) was called to order by Chairman Scott Johnson at 9:02 a.m. at 9 Pearl St., Second Floor Conference Room, Lyons, NY and also with attendance via Zoom.

Members present were Chairman Scott Johnson, with Jeannie Brockmyre, Kenneth VanFleet and Pamela Heald attending via Zoom. Also present were guests Maura Sprague and Christopher Johnson from EFPR Group, Bob DeBadts and Kaye Stone-Gansz, all via Zoom. Legal counsel John Morell was also present via Zoom. Staff present were Brian Pincelli, CEO; Jamie Corteville, CFO; Ariel Cardiel, Economic Development Specialist (Zoom); and Deb Hall, Assistant Secretary.

Minutes from the January 26, 2022 board meeting were presented for approval in a motion by Ms. Heald with a second by Ms. Brockmyre. Minutes were accepted with unanimous approval.

A Resolution to approve the updated WCCFDC Performance Measures was presented by a motion from Mr. Van Fleet, with a second from Ms. Heald. All approved by voice vote.

Mr. Pincelli introduced Ms. Sprague from auditor group, EFPR, to review the annual audit with board members. She explained that the audit was presented to the Audit committee the day prior in full detail and that the EFPR Group expects to issue an unmodified opinion on the financial statements. She briefly reviewed the Statement of Financial Position, the Statement of Activities Y/Y for 2020 and 2021, and the Statement of Cash Flows Y/Y plus the Notes section. Ms. Sprague identified that the independent auditors' report is included in accordance with Government Auditing Standards. Board members had no questions regarding the audit.

Ms. Corteville reviewed the Annual PARIS reporting documents that outline in further detail the current board members and staff of the corporation, yearend financial position statements taken from the audit, as well as any property, debt, loans for bond information that is pertinent to the corporation. Mr. Pincelli reminded the Board that all the activities of the corporation is public information. A Resolution Accepting Certified Financial Audit Report and the Annual PARIS Report was presented by Mr. Van Fleet, with a second from Ms. Heald. All approved by voice vote.

Ms. Corteville presented the fiscal report indicating current bank balance as of 3/16/2022, with no significant change since last report. Mr. Pincelli updated the Board on a potential short term renovation loan this is being discussed with Wayne CAP. Issues of ownership in the deal have been resolved and a resolution should be forthcoming.

The next WCCFDC meeting was set for October 26, 2022 at 9:00 a.m. Hearing no other business, Mr. Johnson called for a Motion to Adjourn, which was moved by Ms. Heald and seconded by Ms. Brockmyre. Meeting adjourned at 9:26 a.m.

Respectfully submitted,



Deborah Hall, Assistant Secretary and Records Management Officer