

## MINUTES

### PUBLIC WORKS COMMITTEE MEETING

Wednesday, March 3, 2021 8:30 a.m.

Present: Supervisor Chatfield and Spickerman, County Administrator Rick House, Fiscal Assistant Ken Blake, via Zoom: Supervisors Kolczynski, Verno, Emmel, Jacobs, Groat and Miller, Public Works Superintendent Kevin Rooney, Deputy Superintendent Scott Kolczynski, Soil and Water Conservation District Director Lindsey Gerstenslager and Weights and Measures Director Rich Molisani.

Supervisors approved minutes from the February 3<sup>rd</sup> Committee meeting.

The monthly activities report for Weights and Measurers was reviewed. During February Mr. Molisani performed inspections at 29 establishments and calibrated a 3,000-gallon milk tank. Approximately 70 devices were tested and 10 gasoline and two diesel fuel samples taken. Mr. Molisani noted the State has reduced the number of fuel samples being required; he does not believe it will affect funding of the program.

The Annual Report for the Weights and Measures Department was received and filed. Supervisors received a copy of the report prior to the meeting. In 2020, Mr. Molisani performed inspections at 458 establishments. Inspections included device testing, petroleum sampling, price verification, commodity checks and consumer complaint response. One hundred and eight non-commercial devices were tested at nursing homes, schools and Head Start programs. Twenty-six price accuracy checks were conducted, 11 of those inspections failed resulting in six penalties with fines totaling \$1,800. Vouchers totaling \$3,557 were submitted to the State for petroleum testing. The pandemic affected in-person work Mr. Molisani would have performed for a portion of 2020.

Applications are being accepted for the Deputy Weights and Measures positions. The Human Resource Office is reviewing the applications at this time.

The following transmittals were presented for the Public Works Department:

--Authorization to obtain permanent easements from residents for County drainage projects. Approved 5-0.

--Authorization to obtain permanent easements for the Crescent Beach REDI Project from two property owners in Huron. Approved 5-0.

--Authorization to grant an easement to the Wayne County Water and Sewer Authority for access to the regional water tank on Brantling Hill in the Town of Arcadia. Approved 5-0.

--Authorization for the Chairman of the Board to sign a lease agreement with Congressman John Katko for \$100 a year. This issue was discussed last month, where it was agreed there should be more uniformity in County lease fees. Approved 5-0.

--Authorization to declare one vehicle and various equipment surplus and sell at public auction. Approved 5-0.

**PAGE 2**

--Authorization for the Chairman of the Board to sign a supplemental agreement with Barton and Loguidice for final design services for the Crescent Beach REDI Project in the amount of \$260,000. Approved 5-0.

--Authorization to fund a County Fuel Facility Project for \$750,000 and for the Chairman of the Board to sign an agreement with The Pump Doctor. The cost will be transfer from within the 2021 budget, with \$100,000 being transferred from Fuel Reserve and \$650,000 from County Reserves. The State Department of Environmental Conservation (DEC) stated there are violations on the current fueling station located at the County highway facility in Lyons. Mr. Rooney said the project will remove two underground fuel takes and replace them with above ground tanks, and install a third, small above the ground tank, that will store diesel fuel additive. He reviewed the project with DEC, who will hold off on any formal citations pending timely completion of this project. Supervisors were informed every gallon of fuel sold to non-county agencies is assessed a five-cent a gallon surcharge. Mr. Spickerman questioned if CHIPS funds could be used toward the project; Mr. Rooney will check on this. Approved 5-0.

--Authorization to create 2021 projects in the Highway Department totaling \$2.2 million. Approved 5-0.

--Authorization to rollover 2020 highway project funds and amend the 2021 budget with a transfer of \$4.3 million. Approved 5-0.

--Authorization for the Chairman of the Board to sign a three-year parking lot lease renewal agreement with New York State Electric and Gas for \$11,475. This parking lot is utilized for County staff parking and is plowed by the Town of Lyons. Approved 5-0.

--Authorization for the Chairman of the Board to sign a three-year agreement with Municipal Electric & Gas Alliance (MEGA) Direct Energy to provide natural gas to the County. Mr. Rooney stated this contract has saved the County money in their energy bills; the County locks into the price the day the contract is signed. Approved 5-0.

--Authorization to create and fill the position of one full-time Cleaner for a cost of \$36,882 for the remainder of 2021. The majority of the salary is reimbursed through the State's Unified Court System, as this individual will be assigned to clean the Hall of Justice. The Courts want cleaning performed by County staff and during working hours. Mr. Rooney said the County has the ability to better monitor their staff. Approved 5-0.

The Annual report for the Public Works Department was received and filed. A copy of the document was e-mailed to Supervisors prior to today's meeting. Mr. Rooney said he could be contacted if there were any questions about the report. The report was broken down:

- Highway Department: The Department operated on a \$9.5 million budget. Approximately 36-centerline miles of shoulders were cut and regraded on County Roads and 23-centerline miles on town roads, approximately 12 miles of ditching maintenance was performed and 32 miles of road were surface treated. Six miles of roadway received cold-in-place recycled pavement treatment and 10 culverts/underdrains were replaced or repaired. Approximately 32 miles of road cracks were filled and the Ridge Road Bridge over Salmon Creek in Sodus and Woods Road Bridge in Williamson were replaced in 2020.

- Central Garage: The Department operated on a \$492,752 budget. Expenditures and revenues were up in Central Garage during 2020. The \$47 per hour rate formerly charged for County vehicle maintenance/repair was increased to \$56 during the year and \$60 for WATS buses.
- Building and Grounds: The report included a list of County properties and a list of staff that maintain them. The report listed several building projects that were completed in 2020 and contracts that are overseen by the Department.
- Parks: Wayne County has 10 parks. During 2020 operations at the Parks were limited due to the pandemic. The Parks Department also maintains 27 miles of trails in various locations.

Mr. Rooney updated the group on the County administered REDI project at Crescent Beach. Final design work is being done and the design team provided project cost estimates and 60% of plan drawings. A contract with the State cannot be put in place until the County obtains a right-of-way easement and permits for the project. Construction is scheduled to begin in late summer or early fall of 2021. To date, \$363,734 has been paid to the design team. The County was not planning to go out to bid until they have a contract with the State in place; the State suggested the County wait to have a contract signed until the project is bid and actual pricing known that could be put in the contract. Mr. Rooney said if bids come in high he would scale down the project slightly or utilize County crews to assist with some of the work to keep it within budget. At this time, it is anticipated the County will not be performing any work on this project; Mr. Rooney noted crews do not have time with existing County projects that are scheduled. He made a suggestion the group that first review REDI Project funding get together in the near future to be updated on project funding.

A letter from Friends for the Preservation of the Rose Post Office requesting consideration of allowing the County road resurfacing project on Wolcott Road to provide the Post Office located at 10660 Wolcott Street with additional parking spaces was reviewed. Mr. Rooney presented an aerial map depicting the Post Office and where people who use the facility currently park. Work is being done at the intersection the Post Office is located on to make vehicle contact points in that area safer. There is a monument adjacent to the Post Office that cannot be relocated and will not allow for a different cut in the road. Mr. Rooney said, in consideration of safety, the two gravel parking spaces in front of the building will be eliminated when the road is surfaced. A total of five parking spaces will be restored on the southwest side of the Post Office. Mr. Rooney stated the additional parking area this group would like cannot be done from a safety point of view. The State Department of Transportation has to approve this road project. It is not believed it will be approved unless all safety issues are addressed. Mr. Rooney will compose a letter of response to the Friends for the Preservation of the Rose Post Office, noting today's discussion.

In other business, Scott Kolczynski reported the relocation of the County Clerk's Office to 76 William Street went well. The contractor is currently working on the 9 Pearl Street Project.

Mr. House questioned if any decision has been made on the opening of County Parks for the 2021 season. Mr. Rooney said it is his intent to have the parks open, unless the State issues protocol that prevents it. Requests for Proposals will be accepted for concession services at Sodus Point Park Beach. The bayside beach will not be open for swimming again this year.

Public Defender Andy Correia joined the meeting with a request to have his Offices on the second floor of the Court House expanded to utilize the remaining two offices on that floor. At this time a Representative from Senator Helming's Office and the County's Compliance Officer are utilizing the offices; both are in the space on a limited basis. Mr. Correia stated the Public Defender's Office continues to grow and the

**PAGE 3**

additional space will accommodate staff needs for the near future. Mr. Correia reminded Supervisors through grant funding a lot of money was put into the renovation of the second floor of the Court House. Mr. House said this request would be considered by the Committee, noting there is available space on the first floor of the Court House that might be available to accommodate the Compliance Officer and Representative from Senator Helming's Office.

A report on Wayne County Soil and Water Conservation District activities was submitted prior to the meeting. Ms. Gerstenslager said she would answer any questions Committee member have about the report or activities in the Office. The District received notice State Aid would be fully funding with their Conservation and Land Management Projects that were completed in 2020; this will be reimbursement for those projects. The State Department of Ag and Markets awarded funding for 12 farms in Wayne County to implement Climate Resiliency Best Management Practices. All three REDI Projects are on schedule. The Blind Sodus Bay Barrier Bar project is currently involved in the State Environmental Quality Review process. The Blind Sodus Bay Western Bluff project is beginning the State Environmental Quality Review process. The Port Bay project is currently reviewing alternatives for storm water and green infrastructure as well as navigation considerations with remediation of the channel. The District's Tree Sales ends on March 5<sup>th</sup>. The 2021 Fish Sale will start at the end of March. This year's school Environthon will be taking place online; Ontario, Seneca and Yates Counties will join Wayne County schools this year.

The meeting adjourned at 9:25 a.m. The next meeting of the Public Works Committee is scheduled for Wednesday, April 7<sup>th</sup> at 8:30 a.m.