

Wayne County Industrial Development Agency
Regular Meeting – February 23, 2022
MINUTES

The regular meeting of the Wayne County Industrial Development Corporation (WCIDA) was called to order by Chairman Scott Johnson at 9:04 a.m. on Wednesday, February 23, 2022. The meeting was held in person at 9 Pearl St., Second Floor Conference Room, Lyons, NY and also via Zoom. This meeting was made available via livestream on the IDA Youtube channel.

Meeting began with roll call. Member present in-person was Julie DiLella – Treasurer. Members present via Zoom were Scott Johnson – Chair, Ken Miller – Vice Chairman (joined at 9:11 am), Kaye Stone-Gansz – Secretary, Pamela Heald and Jeannie Brockmyre. Robert DeBadts was absent. Also present were staff members Kathleen Bronson, COO; Jamie Corteville, CFO; Ariel Cardiel, Economic Development Specialist, and Deb Hall, Records Management Officer/Assistant Secretary. There were no guests or members of the public in attendance.

Minutes from the January 26, 2022 board meeting were presented for approval as a motion by Ms. Heald and second by Ms. Stone-Gansz. These were accepted with unanimous approval.

Ms. Bronson reviewed the public authority requirements for board member training and filling out an annual confidential evaluation. The Authority Budget Office (ABO) provides a board training module online for board members to attend during their first year of service and once every three years thereafter. The confidential evaluation of board performance survey must be filled out by each member of the board prior to the March meeting. This must be submitted annually to the ABO. Ms. Bronson will send an email with details for training and the evaluation form to each board member.

A Resolution to Approve Updated Performance Measures was presented to the Board. Ms. Bronson explained that the ABO also requires each public authority to annually submit an authority mission statement and performance measurements document. Performance goals were identified and presented to the Governance Committee in a recent February meeting. These are now being recommended to the full board for approval. Goals were modified slightly to address the following areas of focus: business retention, expansion and attraction, local entrepreneurship, workforce capabilities, property and infrastructure improvements, state and local partnerships, and a new goal addressing potential economic interruptions as was seen during COVID. These goals will be referenced as new programs and projects are announced. A motion to approve the resolution came from Ms. Heald with a second from Ms. Stone-Gansz. All approved.

An Initial Project Resolution for Maxpro, LLC with Optimax Systems, Inc – 2022 Expansion project was brought to the board for approval as an amendment to an existing agreement with the same business group. This expansion project addresses and meets the goal of assisting local businesses with expansion projects. This phased project will add 36,000 sq. ft. of manufacturing space and 50 Full Time Employees (FTE) over 5 years. Ms. Bronson explained the history of the previous agreements and amendments as recently as 2019. MaxPro is currently merging four tax parcels into one and will add additional abatement benefits for the new build value. Ms. Bronson reported that the company currently has 356 FTE. A motion to approve the resolution was made by Ms. Heald with second from Ms. Stone-Gansz. All approved.

Ms. Corteville presented the Fiscal Report and presented a table of account balances.

The next WCIDA Board Meeting was set for March 23, 2022 at 9:00 am. Hearing no other business, Mr. Johnson called for a motion to adjourn, which was made by Mr. Miller, with a second from Ms. Heald. Meeting adjourned at 9:23 a.m.

Respectfully submitted,
Deborah Hall, Assistant Secretary

