

## MINUTES

### PUBLIC WORKS COMMITTEE

**Wednesday, February 2, 2022 9:00 a.m.**

Present: Supervisors Chatfield, Kolczynski, Verno, Brady, Groat and Miller, County Administrator Rick House, Fiscal Assistant Brian Sams, Weights and Measures Director Ted Dymont, Wayne County Soil and Water Director Lyndsey Gerstenslager, Public Works Superintendent Kevin Rooney and Deputy Superintendent Scott Kolczynski. Supervisor Metler was not present for the meeting.

Minutes from the January 5<sup>th</sup> Committee meeting were approved as written.

The monthly Weights and Measures report was presented and reviewed. During January over 400 devices were tested, 10 gasoline samples and two diesel fuel samples collected and one fine issued for \$100. Mr. Dymont visited 37 establishments during January and responded to one consumer complaint. The complaint was against the McDonalds restaurant in Lyons and the amount charged for a complete breakfast meal. After investigation, Mr. Dymont found out this issue is covered under General Business Law No. 350 False Advertising, not under Weights and Measures. He did bring the issue to the manager's attention and it has been taken care of.

Ms. Gerstenslager updated Supervisors on the following programs:

- Forever Green Tree and Conservation Sale: Is underway. Orders can be placed at <https://waynecountynysoilandwater.org/>
- Fish Sale: Will go live on April 1<sup>st</sup> for early pick-up and for website sales.
- County Envirothon: It has not been determined by the School Districts if the event will occur this year in person, or if a virtual event like in 2021.
- Wayne County Youth Fishing Derby: Registration begins on May 1<sup>st</sup>; the form can be completed on-line.
- Agricultural Environmental Management: Farm planning and implementation design are underway on 23 projects.
- Stream Management Planning: Is currently underway on eight projects. The State is requiring more permit processing paperwork.
- Watershed Assessment: The Clyde River Watershed, Galen and Bear Creek Watershed assessments are in process and will be completed in 2022.
- Municipal Assistant: Currently working with the Town of Rose on the final design for Glenmark Creek Trail and Stream Stabilization Program.
- REDI Project on Blind Sodus Bay Western Bluff: The State issued an Incomplete Application on the project and is requiring additional changes to the design to permit the project. A redesign is being considered with minor changes to slope impacts. Changes should have no to little effect not the budget.
- REDI Project Blind Sodus Bay Eastern Barrier Bar: 90% of project design is complete. The design team submitted their permits in early January; they received a Notice of Incomplete application at the end of the month. Discussions are underway on how to

change the design to have the project permitted. It is planned to have the application resubmitted by the middle of this month.

- RED Project Port Bay: 80% of project design is complete. A permit application will be submitted by March 1<sup>st</sup>. Ms. Gerstenslager voiced concern over consistency in responses received from the State Department of Environmental Conservation and United States Army Corp of Engineers due to staff changes. She would like the County REDI Committee to meet for a full project update within the next month.

The 2022 Annual Plan of Operations for the Soil and Water Conservation District was presented. The Plan included a list of District operations, planning and regional/State activities, water resource management activities, agriculture environmental management activities and education, training, public relations and promotion activities.

Ms. Gerstenslager distributed a grant summary overview for 2022 funding.

The following transmittals were presented for the Public Works Department:

--Authorization for the Chairman of the Board to sign easement documents with four landowners for 2022 highway projects. Mr. Rooney said additional easements may be required as the design progresses. Approved 4-0.

--Authorization to accept bids for Highway Construction and Maintenance Materials for 2022. Prices obtained are available to all municipalities in the County and adjacent counties to utilize. Approved 4-0.

--Authorization to advertise for bid the Farmington Bridge Rehabilitation Project in the Town of Macedon. The project will be paid for with 80% Federal, 15% State, and 5% local funds. Approved 4-0.

--Authorization for the Chairman of the Board to sign a supplemental agreement with CHA for construction inspection services associated with the rehabilitation of the Farmington Road Bridge Project for a cost of \$102,500. Approved 3-1, Supervisor Brady abstained from voting due to his relationship with the contractor.

--Authorization to declare six vehicles surplus and dispose of at auction. Approved 4-0.

--Authorization for the Chairman of the Board to sign an agreement with DBI Services for roadside spraying for a cost not to exceed \$12,247. Only two quotes were received for the service. This year's price increased over \$4,000 from last year. Approved 4-0.

--Authorization for the Chairman of the Board to sign an inter-municipal agreement with the Town of Sodus for property access during a bridge rehabilitation project. Approved 4-0.

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--Authorization to amend the highway administrative budget to allow the Highway Superintendent to attend the National County Highway Association of County Engineers meeting in Buffalo. Mr. Rooney noted the New York State Association of County Highway Superintendents is hosting the event. The attendance cost of \$1,395 was not included in the Department budget; however, funding can be found within the budget. Approved 4-0.

--Authorization to create highway projects for 2022 with a proposed cost of \$2,590,000, to be reimbursed through CHIPs (Consolidated Highway Improvement Projects) funding. Approved 4-0.

--Authorization for the Chairman of the Board to sign a three-year agreement with Johnson Control for fire suppression system inspection and testing on systems in the Public Safety Building for a cost not to exceed \$7,200. Approved 4-0.

--Authorization for the Chairman of the Board to sign a three-year agreement with Johnson Control for fire alarm inspection, testing, and monitoring services in County owned buildings for a price not to exceed \$45,815. Approved 4-0.

--Authorization for the Chairman of the Board to sign a lease agreement amendment with Mosaic Health for additional office space and office modifications. Mr. Rooney said Mosaic Health, formally Rochester Primary Care Network, leases space in the County's Health Services Building and requested minor modifications to their area and additional space. Mosaic Health will pay all related cost association with the modifications and extra space. Approved 4-0.

--Authorization for the Chairman of the Board to sign an amendment to the Trane service agreement to remove the Nursing Home Chiller and add equipment at 9 Pearl Street to their contract for annual HVAC maintenance, energy measurement and verification services. The annual preventive maintenance cost through Trane is \$46,656. Approved 4-0.

Mr. Rooney reported administrative staff members have been out on medical leave for both COVID and non-COVID related issues recently. He may be requesting a clerical staff member be allowed to work from home for one project that other staff members cannot perform. Mr. House said he is working with the Human Resource Department on a countywide policy regarding employees working from home. Mr. Rooney said this request is only for a specific short-term project.

Mr. Rooney reported the State issued a Notice of Completion for the REDI Project his Department is overseeing. He is not certain how long it will take for project permits to be issued. The project will be ready to go to bid in a month. He will discuss project costs once bids are reviewed. There is concern with the increase in materials and labor.

The County Clerk's Office will be relocated to their 9 Pearl Street renovated office space on February 8<sup>th</sup>. Scott Kolczynski said there are a few minor items than need to be performed to

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complete the project, but they will not stop the relocation. The project came in under budget, but not on time—due to material shortages, codes and contractor staffing.

The meeting adjourned at 9:35 a.m. The next meeting of the Public Works Committee is scheduled for Wednesday, March 2<sup>nd</sup> at 9:00 a.m.