

MINUTES

HEALTH AND MEDICAL SERVICES COMMITTEE

Monday, January 4, 2021 11:00 a.m.

Present: Supervisors Jacobs, Emmel, Groat, Kolczynski, Bender and Miller, Mental Health Director Jim Haitz, Deputy Director Ed Hunt, Nursing Home Administrator Jeffrey Stalker, Nursing Home Comptroller Barbara Keefe and Deputy Director of Public Health Kerry VanAuken.

The monthly performance report for the Mental Health Office was distributed and reviewed. In the first 11 months of the year, the Department had revenues of \$9.44 million and expenses of \$7.84 million. The Department budgeted for a planned deficit in 2020; however, at this time Mr. Haitz anticipates a surplus of \$2-\$2.5 million.

Mr. Haitz reviewed budget opportunities the Mental Health Department took advantage of this year:

- \$100,000 through the Office of Alcohol and Substance Addiction Services for opioid clinic funding.
- \$594,911 through the Finger Lakes Performing Provider System to assist with the opioid issue.
- \$156,579 through Federal Salary Sharing Funds. Mr. Hunt stated funding to this program is always behind, the amount received in 2020 was actually for a 2018 invoice.
- \$151,658 in IGT Upper Payment Funds.
- \$189,589 in-school related grants for programs operated in school districts.

These funding opportunities did not create new programs in the Department; they were utilized to supplement services already being provided. Most of the programs have sustainability, like the Open Access Center that has received over \$3.7 million since 2018 when it began. Mr. Haitz said the Department cannot solely rely on traditional State Aid; this year's surplus is due to the unanticipated grant funds the Department applied for. Mrs. Jacobs thanked Mr. Haitz and his team for the work they have done, especially for the care of residents needed at this time due to the pandemic.

Anticipated grant approvals for 2021 were noted.

A forensic hospitalization report stated costs in 2020 are anticipated to be \$488,224. Forensic hospital expenses are incurred when an individual is found not criminally responsible for a crime or unfit to stand trial due to mental disorder. The annual cost related to housing these individuals is always an unknown. The State mandates the County pay this expense. The 2021 County budget has a \$100,000 line for this expense.

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Mr. Haitz brought to the Committee's attention a memorandum of understanding between the Mental Health Department and FLACRA that authorizes County participation in a leadership group with this Agency.

The Mental Health Department presented the following transmittals:

--Authorization for the Chairman of the Board to sign a renewal contract with Patricia McKinny for the provision of clinical record auditing and utilization review services at a price not to exceed \$12,000. Approved 5-0.

--Authorization for the Chairman of the Board to sign a renewal contract with The Association for the Blind and Visually Impaired for the provision of mental hygiene related services for a price not to exceed \$19,616. Approved 5-0.

--Authorization for the Chairman of the Board to sign a renewal contract with Aspire Hope NY for the provision of mental hygiene related services for a price not to exceed \$24,844. Approved 5-0.

--Authorization for Wayne Behavioral Health Network to renew a participating provider agreement with Integrity Partners and to continue participation in the New York State Behavioral Health Care Collaborative Value Based Readiness Program and amend the 2021 budget. This organization will coordinate, improve and assure the delivery of accessible, high quality, cost effective behavioral health services to residents of rural counties represented within this partnership. The cost of the service will not exceed \$10,000 and is reimbursable through State Aid. Approved 5-0.

--Authorization for the Chairman of the Board to sign a user access agreement with Rochester Regional Health for the provision of remote access to patient electronic health records. Approved 5-0.

Members approved minutes from the November 30th Health and Medical Services Committee meeting.

The Committee reviewed the monthly financial report for the Nursing Home. The cash fund balance as of November 30th was \$5.4 million. The Facility has short-term investments of \$34.5 million. The year to date overall occupancy rate is 93.4%. There are 61 open positions at the Facility, 25 nursing, 31 aides and 5 other.

Ms. Keefe reported the Nursing Home experienced a financial loss in November; noting payment of the annual Workers' Compensation expense occurred that month along with the interest payment on building bonds. The Facility received \$11,000 in Federal CARES funds in November. Interest revenue is below projections for 2020. Mr. Groat questioned the intent of the County to pay off

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the bonds on the Nursing Home. Ms. Keefe stated one of the bonds on the Facility was called in 2019 and paid, the next one will not be called until 2022, at which time it is the intention of the County to pay it.

Mr. Stalker presented the following transmittals for the Nursing Home:

--Authorization to abolish the full-time position of Account Clerk, create and fill the full-time position of Activity Aide. Mr. Stalker said the position would better serve the residents of the Facility especially since residents have been confined during the pandemic. Approved 5-0.

--Authorization to abolish the position of full-time Medical Records Clerk, create and fill the full-time position of Finance Clerk. Mr. Stalker said reorganization has occurred in the Nursing Home and the change in positions will enhance efficiency in the Business Office. Ms. Keefe noted financial software changes eliminated the need for the Medical Records Clerk. A Finance Clerk would better serve the Facility's needs at a lower cost. Approved 5-0.

--Authorization for the Chairman of the Board to sign a three-year contract with Retirement Home TV Corporation for the provision of cable television services for an annual cost of \$16,062. The vendor guaranteed the price for the term of the contract. The change in cable service will save the Facility \$30,000 a year. Approved 5-0.

--Authorization for the Chairman of the Board to sign a contract with Cross Country Staffing for the provision of professional licensed staffing. Approved 5-0.

--Authorization for the Chairman of the Board to sign a contract with Bates Troy Healthcare Linen Services for January 1st 2021 thru March 31st 2021 for the provision of maintaining a laundry inventory, processing and delivery of laundry at the Nursing Home for a cost not to exceed \$72,000. This contract will only be in place the first quarter of 2021. Approved 5-0.

--Authorization for the Chairman of the Board to sign a contract with Wayne ARC for the provision of linen services from April 1st 2021 through December 31st 2021 for a price of \$314,000. The Nursing Home will be the only client for laundry service of ARC. Approved 5-0.

--Authorization for the Chairman of the Board to sign a stipulation and order to pay a fine to the New York State Department of Health for failure to comply with all COVID-19 regulations at the Facility. Supervisors were informed the State Department of Health came, unexpectedly, to the Facility on November 5th and found this deficiency. The Nursing Home developed a Plan of Action concerning the incident. The fine is \$2,000. Approved 5-0.

Ms. Keefe informed the Committee the Nursing Home will receive IGT funds totaling \$1.6 million next week. The County's match is usually 50%, but this time it was only 48.3%. Receipt of these funds will be shown as a 2020 revenue.

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Mrs. VanAuken presented a transmittal requesting authorization for the Chairman of the Board to sign a renewal contract with S2AY Rural Health Network for the provision of quality assurance and quality improvement services for a cost of \$17,500. Approved 5-0.

The Public Health Department established a memorandum of understanding with area school districts to provide them with COVID-19 rapid test kits in the event a micro cluster is declared. Ms. VanAuken said the County's Public Health Department does not have the staff to perform COVID-19 testing at schools. Through BOCES school staff have been trained on administering the rapid test. Having test kits available will also allow schools to perform testing on suspect cases among students and teachers.

Ms. VanAuken presented a report on COVID-19 in Wayne County. Both the number of positive cases and number of deaths grew substantially during the past month. As of January 3rd the County had 2,529 positive case with 27 related deaths. There are currently two vaccinations available, Pfizer and Moderna. The County has requested vaccine and it is expected to arrive this week. All residents of the Wayne County Nursing Home have received their first vaccination. The determination on who receives the vaccination first is set by the Governor's Office. A list of vaccination eligibility groups was included in the report. The County's Public Health Office is working with the Finger Lakes Hub coordinated by the University of Rochester Medical Center on vaccine distribution. Dates and times of vaccinations for priority groups are by invitation. COVID-19 testing continues on Wednesdays at Finger Lakes Community Health in Newark. County employees can be tested on Tuesdays at the Public Health Department from 11 a.m. – 1 p.m. The Department is working on a vaccination distribution campaign.

The meeting adjourned at 12:20 p.m. The next meeting of the Health and Medical Services Committee is scheduled for Monday, February 1st at 10:00 a.m.