

## MINUTES

### GOVERNMENT OPERATIONS

Thursday, April 8, 2021 9:00 a.m.

Present: Supervisors Emmel and Verkey, Fiscal Assistant Ken Blake, Human Resource Director Chris Kalinski, County Attorney Dan Connors via ZOOM Supervisors Chatfield, Spickerman, Jacobs, Groat and Miller, Election Commissioners Mark Alquist and John Zornow, Compliance Officer Ed Hunt and County Clerk Mike Jankowski.

Minutes from the March 4<sup>th</sup> meeting were approved as written.

The following transmittals were referred to the Government Operations Committee:

--Authorization to fill the Chief Deputy Position and Set the 2021 Salary for the Sheriff's Office. Approved 5-0.

--Authorization to Create and Fill Temporary Positions For COVID-19 Vaccination Efforts for Wayne County Public Health. Approved 5-0.

--Authorization to Recreate and Fill Part Time Motor Vehicle Operator Position within the Veterans Service Agency to Transport Veterans to Syracuse VA Medical Center and Amend the 2021 Budget. Approved 5-0.

--Authorization for the Wayne County Department of Social Services to Abolish One Full Time Senior Caseworker Position. Approved 5-0.

The following transmittals were presented for the Board of Elections:

--Authorization for the Chairman of the Board to sign a memorandum of agreement with the Town of Ontario for election services concerning a special election scheduled for April 21<sup>st</sup> 2021. Approved 5-0.

--Authorization for the Chairman of the Board to sign a request for extension of the expenditure of remaining funds from the Shoebox Grant. Approved 5-0.

Mr. Zornow informed the committee that a resolution will be submitted in May to opt out of the "Make Voting Easy Act" to require that board of elections designate at least one early voting polling place for every full increment of twenty-five thousand registered voters in each county. Mr. Zornow said that Assemblyman Manktelow will be assisting with the cause.

Mr. Jankowski reviewed 1<sup>st</sup> quarter financial reports. Revenues overall are running 36% above 1<sup>st</sup> quarter 2020 numbers. Increases also were reported with mortgage tax at 42% increase, DMV revenue is running 45.5% above 2020. Document processing is also seeing an increase in new DBA's being filed at 64%, pistol permits around 24% increase from last year. The Historian revenue is down due to not receiving Hoffman grant funds, but Mr. Jankowski said these funds were being directed toward bicentennial work instead. Expenses are down 29% due to timing on digital project, Mr. Jankowski said expenses will be hitting later in the year and the project is running on schedule. DMV appointments are currently running 2 to 2.5 weeks out.

The monthly activities report for the County Attorney's Office was distributed with the agenda. The Office drafted and/or reviewed 87 contracts and reviewed 56 insurance certificates. Two notices of claim were filed during March along with one grievance.

The following transmittals were presented for the County Attorney's Office:

--Authorization to amend Board Resolution No, 287-17 to allow for the hiring of a part-time Attorney due to a maternity leave in the Office. The temporary position will be paid no more than \$60 an hour. Approved 5-0.

Mrs. Kalinski informed the Committee 10 new employees were hired during March in the Mental Health Department and public safety departments, one temporary position in Public Health.

At the end of March the County had personnel cost in excess of \$97,774.00 for COVID expenses.

The meeting adjourned at 9:22 a.m. The next meeting of the Government Operations Committee is scheduled for Thursday, May 6<sup>th</sup> at 9:00 a.m.