

*AGENDA*  
*HEALTH AND MEDICAL SERVICES COMMITTEE*  
*Tuesday, September 6<sup>th</sup> 11:30 a.m.*

*Members: Robusto, Groat, Bender, Brady, Miller*

11:30 a.m. **Approve minutes from previous meetings (Committee and budget)**

11:30 a.m. **Mental Health, Jim Haitz**

Monthly Report [MH Dept Payments & AR 2022 YTD July.xls](#)

TRANSMITTALS:

- Authorization to create and abolish positions [MH9RES1 Create Psychiatric Nurse Practitioner Position.doc](#)
- Authorization to amend contract with Patricia McKinny [MH9RES2 Contract Amendment 2022 Patricia McKinny, LMHC Utilization Review REV1.doc](#)

11:45 a.m. **Nursing Home, Jeffrey Stalker**

Monthly Reports [NH RPT1STATJuly2022.pdf](#) [NH9RPT2PersonnelAugust.xls](#)

TRANSMITTALS:

- Authorization to set room rates [NH9RES3roomrates2023 Rev1.doc](#)
- Authorization to amend salary for Graduate Nurse position [NH9RES2GN.doc](#)
- Authorization to sign agreement for Occupational Therapy Program [NH9RES1OTTtraining.doc](#)

12:00 pm. **Public Health, Diane Devlin**

Monthly Report

2022	Payments	AR	TOTAL REV	Monthly Billed Rev
1/1-1/31	\$ 394,786.26	\$ 77,488.23	\$ 472,274.49	\$ 472,274.49
1/1-2/29	\$ 914,225.78	\$ 124,068.29	\$ 1,038,294.07	\$ 566,019.58
1/1-3/31	\$ 1,447,222.28	\$ 177,495.97	\$ 1,624,718.25	\$ 586,424.18
1/1-4/30	\$ 1,915,379.09	\$ 192,074.97	\$ 2,107,454.06	\$ 482,735.81
1/1-5/31	\$ 2,435,060.67	\$ 212,539.43	\$ 2,647,600.10	\$ 540,146.04
1/1-6/30	\$ 2,930,719.25	\$ 286,912.58	\$ 3,217,631.83	\$ 570,031.73
1/1-7/31	\$ 3,383,250.37	\$ 274,541.96	\$ 3,657,792.33	\$ 440,160.50
1/1-8/31			\$ -	
1/1-9/30			\$ -	
1/1-10/31			\$ -	
1/1-11/30			\$ -	
1/1-12/31			\$ -	
<b>92.0%</b>		<b>8.0%</b>		<b>Total \$ 3,657,792.33</b>
				<b>Billed Revenues</b>

Financial Summary for Month 7				
	Budget Annual	Budgeted YTD	Actual YTD	Budget/Actual YTD
Billed Rev	\$ 6,497,613.00	\$ 3,790,274.25	\$ 3,657,792.33	\$ (132,481.92)
Other Rev	\$ 4,244,455.00	\$ 2,475,932.08	\$ 3,918,276.66	\$ 1,442,344.58
<b>Total Rev</b>	<b>\$ 10,742,068.00</b>	<b>\$ 6,266,206.33</b>	<b>\$ 7,576,068.99</b>	<b>\$ 1,309,862.66</b>
Expense	\$ 10,687,377.00	\$ 6,234,303.25	\$ 5,064,460.33	\$ 1,169,842.92
Annualization Adjustment for B&G Maint.			\$ (109,768)	
Annualization Adjustment for IT			\$ (93,128)	
Annualization Adjustment for Retirement			\$ 490,461	
<b>Total Exp</b>	<b>\$ 10,687,377.00</b>	<b>\$ 6,234,303.25</b>	<b>\$ 5,352,025.75</b>	<b>\$ 882,277.50</b>
<b>TOTAL</b>	<b>\$ 54,691.00</b>	<b>\$ 31,903.08</b>	<b>\$ 2,224,043.24</b>	<b>\$ 2,192,140.16</b>

<b>B&amp;G Maint &amp; Utilities</b>
<b>\$263,442</b>
<b>PAID FULL</b>
<b>\$21,954/month</b>

<b>IT &amp; Phones</b>
<b>\$223,507</b>
<b>PAID FULL</b>
<b>\$18,625/month</b>

<b>Retirement</b>
<b>\$840,790</b>
<b>\$70,066/month</b>

AR 0-30 Days	AR 31-60	AR 61-90	AR 91-120	AR 121 +
\$ 54,325	\$ 40,005	\$ 47,677	\$ 30,994	\$ 101,540

Past 7 Years Revenue in Excess of Expense	
2015	\$ 129,504
2016	\$ 306,708
2017	\$ 622,134
2018	\$ 1,249,892
2019	\$ 857,462
2020	\$ 1,741,398
2021	\$ 1,387,707
<b>TOTAL</b>	<b>\$ 6,294,805</b>

**RESOLUTION TRANSMITTAL**

Committee No. 6 Health & Medical

Date: September 6, 2022

Committee Chair: Frank Robusto  
Department Head: James Haitz

**AUTHORIZATION FOR THE MENTAL HEALTH DEPARTMENT TO CREATE ONE PSYCHIATRIC NURSE PRACTITIONER FULL-TIME POSITION, AND ABOLISH ONE NURSE PRACTITIONER PART-TIME POSITION, AND AMEND THE 2022 COUNTY BUDGET**

WHEREAS, the Mental Health Department currently has a high volume of children & adolescents and adult patients who are in need of psychiatric medical treatment and medication management services; and

WHEREAS, the department as a result of the professional staff shortage crisis, has experienced significant difficulty in recruiting and filling various licensed professional positions, including medical staff, and the situation has resulted in a significant strain on the daily operations of the department including medical psychiatric services related to patient care; and

WHEREAS, given the Director of Mental Health has the opportunity to hire a candidate who is fully trained and graduating and becoming credentialed as a Psychiatric Nurse Practitioner; and

WHEREAS, this position will be funded with funds that are sufficiently available in the department's personal services budget and as a result of abolishing a part-time nurse practitioner position (being vacated as a result of a retirement), which will result in additional budgetary savings from this change; and

WHEREAS, in addition, this position will generate sufficient revenue from fees for services to cover the costs associated with the position; and

WHEREAS, the Director of Mental Health has reviewed this request with the County Administrator and the Human Resource Director, and is requesting that the Board authorize the creation of a full-time Psychiatric Nurse Practitioner position and set the annual salary at \$104,500., which is the current and appropriate comparable rate for other like positions in the department, and this rate has been approved by the Human Resource Director; and

WHEREAS, the County Administrator has also reviewed and approved this proposal; therefore, be it

RESOLVED, that the Board of Supervisors authorizes that one part-time nurse practitioner position be abolished; and one full-time Confidential Management Position in title of Psychiatric Nurse Practitioner full-time be created in the Mental Health Department, and that the salary for this position be set at \$104,500 annually, and that the Mental Health Director is authorized to hire and fill this position effective September 30, 2022; and be it further

RESOLVED, the Treasurer is authorized to make the following 2022 Budget amendments which will be sufficient to fund the position for the remainder of 2022:

**Account No. A4300 – Behavioral Health:**

(Appropriations)

\$26,500 from 51598.M2120 PT Psychiatric Nurse Practitioner

\$26,500 to 51518.M2120 Psychiatric Nurse Practitioner FT

Budgeted: yes  no  Proposed Cost: \$26,500 Reimbursed Amount: \$26,500 County cost: none

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 6 Health & Medical  
Robusto

Date: September 6, 2022

Committee Chair: Frank

Department Head: James Haitz

**Authorization to Wayne Behavioral Health Network to Amend its Contract with Patricia McKinny, LMHC for Clinical Record Auditing & Utilization Review Services, and Amend the 2022 County Budget**

WHEREAS, Wayne Behavioral Health Network (WBHN) wishes to amend the contract with Patricia McKinny, Licensed Mental Health Counselor (LMHC), who provides clinical services for utilization review and independent medical record auditing services for the 2022 calendar year contract period; and

WHEREAS, due to a greater volume of patients being admitted into the mental health clinic programs, WBHN is in need of additional auditing and utilization review for a greater number of patient medical records, which in turn will exceed the current contract dollar limit; and

WHEREAS, WBHN remains in need of these services in order to comply with state regulatory requirements, and as such these services are essential to agency operations; and

WHEREAS, WBHN has sufficient funds available to cover the additional associated expense for this mandated service; now therefore be it

RESOLVED that the Chairman of the Board is authorized to sign an amended contract with Patricia McKinny, LMHC, for the period of January 1, 2022 to December 31, 2022, to provide Clinical Record Auditing and Utilization Review Services to WBHN for the continued rate of \$10.00 per medical record reviewed, and the dollar limit for the contract is authorized to be increased by \$4,000 for a revised total amount not to exceed \$16,000 for the 2022 budget year, and said contract will be subject to the County Attorney's review as to form and content, and the department will utilize department revenues along with State funding that is provided to the Mental Hygiene Local Governmental Unit for administrative functions, and the department will maintain the expense records associated for this service within available department funds; and be it further

RESOLVED the Treasurer is authorized to amend the 2022 County Budget as follows:

**A4300 Mental Health**

(Revenue)

\$4,000 to 43490.M8200 State Aid- Mental Health

(Appropriations)

\$4,000 to 54563.M2120 Contracted CMHP

Budgeted: yes\_\_ no X Proposed Cost: \$4,000. Reimbursed Amount: \$4,000. County cost\_\_0\_\_

Departmental transfer \$\_\_\_\_\_ from Account No. A43004.54563.M2120 to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes\_\_\_ no\_\_\_ N/A\_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**Wayne County Nursing Home STATISTICAL DASHBOARD**

		<b>PRELIMINARY</b>	
		YTD 7/31/2022	Prior Year 2021
Revenue		\$ 9,567,287	\$ 17,564,104
Expenses	2022 Covid-19 Expenses = \$ 30,256	\$ 10,543,717	\$ 18,339,603
Net Operating Margin		\$ (976,430)	\$ (775,499)
Other Income (IGT) = 2/24/2022		\$ 1,534,354	\$ 3,140,258
Other Income (Cares Act - Stimulus Funds & NYS)		\$ -	\$ 23,081
Profit (Loss)		<u>\$ 557,924</u>	<u>\$ 2,387,840</u>
Budget Income (loss) Does include Retirement		\$ 705,699	\$ 753,348
Variance from Budget (Over) Under		\$ (147,776)	\$ 1,634,492
Net Operating Margin		-10.2%	-4.4%
Operating Margin with IGT		5.8%	13.6%
<b>Cash Balance:</b>			
Cash Balance as of 07/31/2022		\$ 5,399,913	\$ 25,775,542
Days Cash on Hand		82	411
Investments = Short Term T-Bills & Other Investments		\$ 28,888,158	\$ 15,574,037
A/R <30 days		\$ 636,288	\$ 1,333,747
A/R 31 - 120 days		\$ 1,331,295	\$ 1,579,860
A/R >120 days		\$ 2,357,969	\$ 852,672
Average Daily Rate		\$ 247.89	\$ 271.80
Average PPS/PDPM Rate	**	\$ 540.00	\$ 567.39
Outpatient Services visits		0	-
Outpatient Services Gross Profit Margin	\$	-	\$ -
<b>Meals/Catering income vs. projected income</b>			
		Current	Budget
Jail		\$ 69,094.00	\$ 81,898.83
Café		\$ 1,632.00	\$ 3,633.00
		<u>\$ 70,726.00</u>	<u>\$ 96,482.17</u>
			<u>\$ 133,163.00</u>

	Current	YTD Actual	Prior Year
Facility Occupancy Rate - % (Budget 97%)	78.78%	84.05%	90.13%
Number of Admissions	5	38	153
% Discharges Home - All	25.00%	14.68%	26.64%

% Hospitalized Since Admission (Short Stay)	n/a	n/a
Re-Hospitalization w/in 30 days of Admission	n/a	n/a
Long Term Occupancy	n/a	n/a

	2021	2020	2019
Total Number of Residents	186	190	183
Average CMI for Full House	1.067	1.05	1.02
Total Number of Medicaid Residents	139	143	144
Average CMI for Medicaid Residents	0.979	0.95	0.98

	2021	2020	2019
<b>Medicare 5-Star Overall Rating</b>	4	3	3
5-Star Health Inspections	3	3	3
5-Star Staffing Rating	2	2	2
5-Star Quality Measure Rating	5	4	4

Open Positions	78		
Nursing Openings	29		
Aide Openings	45		
Other Positions	4		
Employee Turnover 3 mo. (5/1/22 - 7/31/22) = 27/155	17%	20.3%	20.5%
Employee 6 mo Retention (2/1/22 - 7/31/22) = 23/42	55%		
Employee 2 yr Retention (8/1/20 - 7/31/22) = 43/111	39%		





**RESOLUTION TRANSMITTAL**

Committee No. 6

Date: 9/6/2022

Committee Chair: Frank Robusto  
Department Head: Jeffrey Stalker

Authorization to set private pay room rates for the Wayne County Nursing Home

WHEREAS, the Wayne County Nursing Home sets room and board rates; and

WHEREAS, after thorough review the private and semi-private room and board rates for long term care continue as approved for 2023; and

WHEREAS, a New York State Assessment tax of 6.8% will be charged as a separate line item on the room and board monthly statement and this change will require giving all current residents a 30-day notice; and

WHEREAS, after further review the Wayne County Nursing Home will remain the most affordable facility in the area; and now, therefore, be it

RESOLVED, that the Board of Supervisors authorizes the Wayne County Nursing Home to continue with the following daily room and board rates effective January 1, 2023:

Semi-private rooms - \$375	plus 6.8 percent tax rate
Private rooms - \$405	plus 6.8 percent tax rate
Suite - \$600	plus 6.8 percent tax rate

Budgeted: yes  no  Proposed Cost: \_\_\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_



**RESOLUTION TRANSMITTAL**

Committee No. 6

Date: 9/6/2022

Committee Chair: Frank Robusto  
Department Head: Jeffrey Stalker

Amend salary for Graduate Nurse Positions

WHEREAS, the Board of Supervisors authorized the hiring of three (3) Graduate Nurses by the Wayne County Nursing Home in Resolution #91-11 and #408-09 in an effort to address the shortage of licensed nurses, and

WHEREAS, the Board of Supervisors last amended the hourly rate for the Graduate Nurses by resolution #91-11; now, therefore be it,

RESOLVED, that effective September 1, 2022 and annually thereafter, the hourly rate for the temporary positions of Graduate Nurse at the Wayne County Nursing Home shall be \$2 per hour less than the Registered Nurse hire rate.

Budgeted: yes  no  Proposed Cost:  Reimbursed Amount  County cost

Departmental transfer \$  from Account No.  to Account No.

County Administrator's Review:  Date:

Human Resources Office Review: yes  no  N/A  Signature:

County Attorney Review: yes  no  N/A  Signature:

Standing Committee: Ayes  Nays  Date:  Signature:

Signature/Date Rec'd:  Clerk, Board of Supervisors

Referred to:

Committee:  Ayes  Nays  Date:  Signature:

Committee:  Ayes  Nays  Date:  Signature:

**RESOLUTION TRANSMITTAL**

Committee No. 6

Date: 9/6/2022

Committee Chair: Frank Robusto  
Department Head: Jeffrey Stalker

Authorizing Agreement between Roberts Wesleyan College and Wayne County Nursing Home for Occupational Therapy Program

WHEREAS, Wayne County Nursing Home and Roberts Wesleyan College currently have a contract to allow occupational therapy students to train at the nursing home; and

WHEREAS, Wayne County Nursing Home and Roberts Wesleyan College have an interest in this collaboration that provides occupational therapy training; and

WHEREAS, that the Nursing Home Administrator is desirous in renewing the agreement with Roberts Wesleyan College effective from September 1, 2022 to September 1, 2025; and now, therefore be it

RESOLVED, the Chairman of the Board of Supervisors is authorized to execute an agreement on behalf of the Wayne County Nursing Home with Roberts Wesleyan College from September 1, 2022 to September 1, 2025 for the purpose of occupational therapy program at no cost to the nursing home, subject to the County Attorney's approval as to form and content.

Budgeted: yes \_\_\_ no \_\_\_ Proposed Cost: 0 Reimbursed Amount \_\_\_\_\_ County cost 0

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_