

**FINANCE COMMITTEE**

**August 4, 2022**

**9:00 a.m.**

Members: Leonard, Bender, Groat, Robusto, Van Laeken

9:00 a.m. **Approval of previous meeting minutes**

9:00 a.m. **Resolutions Referred to Committee**

9:05 a.m. **Information Technology, Matt Ury**

REPORT

TRANSMITTALS:

- Create IT Project Coordinator position [IT 2022-IT08RES1 AUTHORIZATION TO CREATE A FULL TIME INFORMATION TECHNOLOGY PROJECT COORDINATOR POSITION.doc](#)
- Create Network Technician position [IT 2022-IT08RES2 CREATE A FULL NETWORK TECHNICIAN POSITION.doc](#)
- Establish Wireless Access Point project [IT 2022-IT08RES3 ESTABLISH WIRELESS ACCESS POINT PROJECT.doc](#)
- Establish Microsoft licensing project [IT 2022-IT08RES4 ESTABLISH MICROSOFT LICENSING PROJECT.doc](#)

9:25 a.m. **Auditor, Kristen Scott**

REPORT: [AUDIT JULY 2022 MONTHLY REPORT.docx](#)

9:40 a.m. **Purchasing, Kaleigh Flynn**

NO BUSINESS

9:40 a.m. **Real Property Tax, Karen Ambroz**

REPORT: [RPT 07\\_21\\_Monthly Report.doc](#)

TRANSMITTALS:

- Tax Bill Outsourcing [RPT01RES1Tax\\_Bill\\_Outsourcing.doc](#)
- Tax Bill Standards [RPT01RES2Tax\\_Bill\\_Standards rev1.doc](#)

9:50 a.m. **Treasurer, Patrick Schmitt**

REPORT: [TRE Report 8. August 2022.docx](#)

Monthly interest earnings [TRE Submitted Interest Schedule.xlsx](#)

TRANSMITTALS:

- Advertise for sealed bid [TRE08RES01 Advertise for sealed bid.doc](#)
- Release museum funds [TRE08RES02 Release Museum Funds.doc](#)

10:00 a.m. **Fiscal Assistant, Brian Sams**

Budget update

**RESOLUTION TRANSMITTAL**

Committee No. 1

Date: 08/04/2022

Committee Chair: Supervisor Leonard  
Department Head: Matt Ury

**AUTHORIZATION TO CREATE A FULL TIME INFORMATION TECHNOLOGY PROJECT COORDINATOR POSITION IN THE INFORMATION TECHNOLOGY DEPARTMENT.**

WHEREAS, the use of technology has expanded greatly within the county in recent years; and  
WHEREAS, there is a need for more resources to manage IT projects and services within the county departments; and  
WHEREAS, this position would act as a liaison with the county departments for the planning of IT projects and services; and  
WHEREAS, this position would provide succession to the Director and Deputy Director of IT; and  
WHEREAS, the Information Technology department has funds available in the current 2022 budget to fund the position, now, therefore, be it  
RESOLVED, the position of Information Technology Project Coordinator (Grade 15 CSEA Supervisory Unit) is created and authorized to be filled September 1, 2022; and be it further  
RESOLVED, that the Wayne County Treasurer is authorized to make the following budget amendment:

**A1680 Information Technology**

(Appropriations)  
\$31,647 to 51946 Information Technology Coordinator  
\$2,421 to 58200 FICA  
\$3,386 to 58100 Retirement  
\$4,921 to 58400 Health  
\$42,375 from 52201 Computer Equipment

Budgeted: yes \_\_\_ no X Proposed Cost: \$42,373.95 Reimbursed Amount \_\_\_\_\_ County cost \$42,373.95

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

RESOLUTION TRANSMITTAL

Committee No. 1

Date: 08/04/2022

Committee Chair: Supervisor Leonard  
Department Head: Matt Ury

AUTHORIZATION TO CREATE A FULL TIME NETWORK TECHNICIAN POSITION IN THE INFORMATION TECHNOLOGY DEPARTMENT.

WHEREAS, cyber security is an important role of the county IT department; and  
WHEREAS, cyber security attacks on business and municipalities are occurring at a higher frequency, where it is necessary to have dedicated staff to help protect the County from an attack; and  
WHEREAS, the responsibilities are shared amongst network staff which is not efficient to protecting the County; and  
WHEREAS, this position would allow the IT department to dedicate more resources to cyber security as well as provide succession for other network management functions; and  
WHEREAS, the Information Technology department has funds available in the current 2022 budget to fund the position; now, therefore, be it  
RESOLVED, the position of Network Technician (Grade 35 of CSEA General Unit) is created and authorized to be filled as of September 1, 2022; and be it further  
RESOLVED, that the Wayne County Treasurer is authorized to make the following budget amendment:

**A1680 Information Technology**

- (Appropriations)
- \$26,487 to 51715 Network Technician
- \$2,026 to 58200 FICA
- \$2,834 to 58100 Retirement
- \$4,921 to 58400 Health
- \$36,268 from 52201 Computer Equipment

Budgeted: yes \_\_\_ no X Proposed Cost: \$36,268 Reimbursed Amount \_\_\_\_\_ County cost \$36,268

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 1

Date: 8/4/2022

Committee Chair: Supervisor Leonard  
Department Head: Matt Ury

**AUTHORIZATION TO ESTABLISH REPLACEMENT OF WIRELESS ACCESS POINTS PROJECT**

WHEREAS; the ARPA committee has approved funding for the replacement of wireless access points project:  
and

WHEREAS, each ARPA project must be setup and approved by board resolution; and

WHEREAS, The Director of Information Technology has requested \$150,000 for this project; now, therefore, be it

RESOLVED, that the replacement of wireless access points project is hereby created with ARPA funding of \$150,000 and be it further

RESOLVED, that the Director of Information Technology is authorized to execute the required procurement process, in accordance with the County Purchasing Policy; and be it further

RESOLVED that the County Treasurer is authorized to transfer \$150,000 from Assigned Fund Balance and make the following budget adjustments:

A9950 Transfer to Capital Fund Projects

(Appropriations)

\$150,000 to .59707 IT Security and Servers

H4902 ARPA

(Revenues)

\$150,000 to .45031 ITSEC Interfund Transfer

(Appropriations)

\$150,000 to .52000 ITSEC Equipment & Capital Outlay

Budgeted: yes, X no\_\_\_ Proposed Cost: \_\_\_\$150,000\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_\_\_

Departmental transfer \$\_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 1

Date: 8/4/2022

Committee Chair: Supervisor Leonard  
Department Head: Matt Ury

**AUTHORIZATION TO ESTABLISH MICROSOFT SOFTWARE LICENSING PROJECT**

WHEREAS; the ARPA committee has approved funding for the Microsoft software licensing project: and  
WHEREAS, each ARPA project must be setup and approved by board resolution; and  
WHEREAS, The Director of Information Technology has requested \$200,000 for this project; now, therefore, be it  
RESOLVED, that the replacement of Microsoft software licensing project is hereby created with ARPA funding of  
\$200,000 and be it further  
RESOLVED, that the Director of Information Technology is authorized to execute the required procurement  
process, in accordance with the County Purchasing Policy; and be it further  
RESOLVED that the County Treasurer is authorized to transfer \$200,000 from Assigned Fund Balance and make  
the following budget adjustments:

A9950 Transfer to Capital Fund Projects  
(Appropriations)  
\$200,000 to .59707 IT Security and Servers

H4902 ARPA  
(Revenues)  
\$200,000 to .45031 ITSEC Interfund Transfer

(Appropriations)  
\$200,000 to .52000 ITSEC Equipment & Capital Outlay

Budgeted: yes, X no\_\_\_ Proposed Cost: \$200,000 \_\_\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_\_\_

Departmental transfer \$\_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

## Audit Office's Report

Finance Committee

August 4<sup>th</sup>, 2022



Invoices Audited; 1,964

Invoices Approved and Paid; 1,954

Invoices Denied; 10 invoices were denied payment during the month of July for the following reasons; signatures/approvals required by the WC Purchasing Policy were not obtained prior to invoice submission (4), the pricing on the invoice does not align with the vendor's contracted amounts (2), invoice was a duplicate and paid previously (2), an invoice was entered as payable to the incorrect vendor (1), and the adoption of a resolution is necessary prior to payment (1).

Invoices Altered prior to Approval; a total of 21 invoices were altered prior to approval and payment for the following reasons;

- Invoiced prices were not aligned with contracted rates (11)
- User error; incorrect amount was entered by clerk (4)
- Previous balance on the invoice was paid (2)
- The total hours of service on an invoice was calculated inaccurately (2)
- Mileage was incorrectly totaled (1)
- Sales tax included on an invoice (1)

### Audits/Projects worked on in July:

The request for proposals for the County's Independent Auditing Services was reviewed and updated by the Audit Office. This RFP was issued in July. The responses will be evaluated in August and we are planning on awarding the contract by resolution in September.

The Audit Office completed the formulation and entry of the 2023 budget in the County's financial software.

The business associate audit work will continue. This audit depends on responses from several vendors, and therefore can take several months to complete.

Continued following up with Nursing Home staff on the Medicaid reimbursement request from NYS DOH, as well as the Medicaid Cost Report submission prior to the deadline.

### Next on the Agenda:

Our office's last request from vendors selected as part of the business associate audit will be distributed. Our office will request a copy of their compliance plan as strongly recommended by the Office for Civil Rights Security Rule as part of the risk assessment process. These compliance plans are sent to the Compliance Officer for evaluation.

Planning for the annual Civil Office Audit will begin. Depending on that office's schedule the field work for this audit should be conducted in August.

Any questions posed by potential independent audit vendors will be answered. The RFP evaluation process will take place and a resolution to award the selected vendor will be presented at the next Finance Committee Meeting.

Real Property Tax Services  
Activity Report  
July 2022

Our mission is to fulfill the requirements of New York State Laws and Regulations and to provide services for assessors and local government officials to achieve and maintain equitable assessments throughout Wayne County

Our Agency is here to serve you, ready to answer your questions, and address your concerns. Technical and professional assistance is available to county departments, local governments, school districts, taxpayers and the public for all aspects of real property assessment and taxation.

Through the Director and staff, the Wayne County Real Property Tax Services Agency takes great pride in the services we provide to all of Wayne County. This agency maintains the data related to the generation and publication of town, county, village and school assessment rolls, tax rolls and tax bills. We also publish tax maps.

Assessors were given instructions to proceed with completing the necessary steps to create next year's file. All assessors are currently working with the file created during the next year processing procedure. This enables the assessors to work towards the completion of the 2023 roll.

School taxable totals were sent to school districts in preparation of school rates and production of tax bills.

School tax collector information requests were sent for preparation of running school tax bills.

Bank Code files were requested to batch maintain bank code information from several lending institutions.

V4 backups were requested from the assessors in an effort to produce a local file for the processing of school tax bills. The sales information will also be forwarded to NYS.

Collar City Auction Company personnel was on site Monday July 11, 2022 to collect deposits from parcels sold during the 2022 Real Property Tax Auction. Another successful year with over \$1 million in sales.

The Cornell Seminar on Appraising was held both on site and virtually this year. The IAO and Assessor's Association has created some on-line continuing education training in an effort for all that need CE credits have the opportunity to complete the classes before the end of the year.

The tax map technicians have seen a large amount of splits/merges this month. The mappers have been working on edits in preparation for the AutoCAD conversion to GIS.

A meeting with the town clerks/tax collectors was held on July 20 to discuss the upcoming tax bill printing and how the bills will be out sourced. There is always hesitation to change but this will be a win for all going forward. I would like to thank Supervisor Leonard and the committee that worked hard on this.

Respectfully submitted

Karen Ambroz, CCD

RESOLUTION TRANSMITTAL

Committee No. 1

Date: 8/4/2022

Committee Chair: Supervisor Leonard
Department Head: Karen Ambroz

AUTHORIZATION TO AWARD TAX BILL PRINTING BID AND CONTRACT WITH APPLIED BUSINESS SYSTEMS

WHEREAS, in accordance with General Municipal Law 103, a competitive request for bids was duly advertised for tax bill preparation and printing of county tax bills for Wayne County; and

WHEREAS, two sealed bids were received and publicly opened at 2:00 p.m. on March 30, 2022; and

WHEREAS, using the average annual estimate for tax bills of 43,100, plus additional fees bid by each company for tax bill design and development/programming per municipality per cycle, the following three-year totals were calculated as a means to compare pricing objectively; and

Table with 2 columns: Applied Business Systems 3 Year Total Estimate, Avalon 3 Year Total Estimate. Values: \$34,518.00, \$35,912.60

WHEREAS, the county has included language in the bid document which will allow all NYS Political Subdivisions and Districts the ability to purchase goods and services as a result of the bid, at the discretion of the awarded vendor and the municipality directly, with the county bearing no responsibility; and

WHEREAS, Applied Business Systems (ABS) has submitted that there may be up to a \$150 administrative fee charged to NYS Political Subdivisions and Districts that wish to piggyback on the county contract, separate and apart from any involvement of the county, now, therefore be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is authorized to sign an agreement with Applied Business Systems, Inc. for a term of one (1) year with options to renew for two (2) additional one (1) year periods, commencing on September 1, 2022, in accordance with the rates and fees submitted by ABS on their bid form. In an amount not to exceed that, which is, allocated in the budget, subject to review and approval of the County Attorney as to form and content; and be it further

RESOLVED, that the resulting contract contain a provision allowing all NYS Political Subdivisions and Districts authorized under General Municipal Law 100-104 to purchase goods and services, at the same terms and conditions, to include an additional fee of up to \$150, to be at the sole expense of NYS Political Subdivisions and Districts who wish to exercise this provision.

Budgeted: yes, no Proposed Cost: Reimbursed Amount County cost

Departmental transfer \$ from Account No. to Account No.

County Administrator's Review: Date:

Human Resources Office Review: yes no N/A Signature:

County Attorney Review: yes no N/A Signature:

Standing Committee: Ayes Nays Date: Signature:

Signature/Date Rec'd: Clerk, Board of Supervisors

Referred to: Committee: Ayes Nays Date: Signature:

Committee: Ayes Nays Date: Signature:



**RESOLUTION TRANSMITTAL**

Committee No. 1

Date: 8/4/2022

Committee Chair: Supervisor Leonard  
Department Head: Karen Ambroz

**AUTHORIZATION TO PLACE STANDARDS ON TAX BILL PRINTING**

WHEREAS, the County of Wayne is desirous in outsourcing the printing of tax bills for Town/County purposes; and

WHEREAS, a committee to review certain tax bill standards has met several times to determine standards for tax bill design and functionality; and

WHEREAS, the committee reviewed certain tax bill standards and has determined the following standards should be set for the processing of all Town/County tax bills going forward;

- All Town/County issued tax bills will be on standard letter size 8 1/2 x 11" paper
- There will be no coupons (legal size paper)
- There will be no scan codes printed
- There will be no sealing of envelopes
- There will be no postage on envelopes
- There will be no inserts included in the envelopes; just tax bills
- There will be one pick up date by the county at the vendor's location; pending unforeseen delays
- There will be on pick up date for the collectors from Wayne County RPT

now, therefore be it

RESOLVED, that the Wayne County Board of Supervisors hereby accepts the tax bill standards submitted; and be it further

RESOLVED, that the tax bill standards become effective September 1, 2022.

Budgeted: yes, no\_\_\_ Proposed Cost: \_\_\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_\_\_

Departmental transfer \$\_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_



	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Total	Budget	Difference (Under) / Over
General Fund (A)	\$ 391.44	\$ 5,110.07	\$ 196,947.99	\$ 26,278.01	\$ 111,254.23	\$ 237,988.14	\$ 76,789.22	\$ 73,923.23	\$ 178,694.22	\$ 123,897.55	\$ 229,222.47	\$ 140,421.34	\$ 1,400,917.91	\$ 520,500.00	\$ 880,417.91
Highway Fund (D)	\$ 22.66	\$ -	\$ 1.11	\$ -	\$ 2.41	\$ 1.36	\$ 0.14	\$ -	\$ 1.26	\$ 11.95	\$ -	\$ 11.03	\$ 51.92	\$ 200.00	\$ (148.08)
Highway Machine Fund (DM)	\$ 14.61	\$ 5.58	\$ 10.95	\$ 12.09	\$ 13.83	\$ 63.41	\$ 30.29	\$ 24.67	\$ 2.97	\$ 96.79	\$ 131.86	\$ 34.18	\$ 441.23	\$ 200.00	\$ 241.23
Nursing Home Fund (E)	\$ 39,815.67	\$ 56,765.25	\$ 35,023.90	\$ 65,394.86	\$ 58,864.61	\$ 64,688.52	\$ 78,486.21	\$ 28,072.28	\$ 91,789.53	\$ 28,113.88	\$ 26,883.34	\$ 65,238.33	\$ 639,116.38	\$ 350,966.00	\$ 288,150.38
Capital Project Fund (H)	\$ 5,203.13	\$ 15,625.72	\$ 44.77	\$ 13,640.01	\$ 168.64	\$ 1,880.71	\$ 160.53	\$ 9,235.34	\$ 92.53	\$ 2,899.56	\$ 2,977.46	\$ 4,049.07	\$ 55,977.47	\$ 27,831.66	\$ 28,145.81
Work Comp Fund (S)	\$ 11,985.38	\$ 16,321.91	\$ 30.75	\$ 17,697.77	\$ 20,261.28	\$ 3,614.89	\$ 18,070.59	\$ 18,892.98	\$ 15,066.87	\$ 6.16	\$ 8,014.05	\$ 27,001.65	\$ 156,964.28	\$ 30,000.00	\$ 126,964.28
	\$ 57,432.89	\$ 93,828.53	\$ 232,059.47	\$ 123,022.74	\$ 190,565.00	\$ 308,237.03	\$ 173,536.98	\$ 130,148.50	\$ 265,627.38	\$ 155,025.89	\$ 267,229.18	\$ 236,755.60	\$ 2,253,469.19	\$ 929,697.66	\$ 1,324,747.68

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Total	Budget	Difference (Under) / Over
General Fund (A)	\$ (887.63)	\$ 157,882.18	\$ 20,119.83	\$ 35,151.98	\$ 28,173.77	\$ 208,287.17	\$ 97,411.93	\$ 12,328.15	\$ 189,493.91	\$ 30,269.94	\$ 2,021.42	\$ 224,281.27	\$ 1,004,533.92	\$ 775,500.00	\$ 229,033.92
Highway Fund (D)	\$ 11.31	\$ -	\$ -	\$ -	\$ -	\$ 0.07	\$ -	\$ 0.03	\$ -	\$ 6.99	\$ 0.94	\$ 34.53	\$ 53.87	\$ 200.00	\$ (146.13)
Highway Machine Fund (DM)	\$ 49.84	\$ 19.64	\$ 9.26	\$ 0.76	\$ 18.70	\$ 1.95	\$ 5.05	\$ 3.57	\$ 6.10	\$ 7.42	\$ 5.00	\$ 16.61	\$ 143.90	\$ 200.00	\$ (56.10)
Nursing Home Fund (E)	\$ 37,977.15	\$ 4,295.66	\$ 41,386.34	\$ 23,131.93	\$ 57,203.33	\$ 20,438.28	\$ 50,565.82	\$ 22,466.25	\$ 3,081.57	\$ 1,867.76	\$ 1,081.29	\$ 16,007.93	\$ 279,503.31	\$ 500,000.00	\$ (220,496.69)
Capital Project Fund (H)	\$ 19,476.89	\$ 37.06	\$ 1,276.49	\$ 127.52	\$ 235.51	\$ 148.14	\$ 161.85	\$ 114.87	\$ 114.79	\$ 135.06	\$ 147.25	\$ 130.45	\$ 22,105.68	\$ 88,066.33	\$ (65,960.65)
Work Comp Fund (S)	\$ 28.24	\$ 4,039.25	\$ 20,583.39	\$ 24.10	\$ 22.49	\$ 15.97	\$ 15.37	\$ 7,985.06	\$ 1,323.80	\$ 18.21	\$ 15.81	\$ 9,620.40	\$ 43,690.09	\$ 140,000.00	\$ (96,309.91)
	\$ 56,655.80	\$ 166,273.79	\$ 83,375.31	\$ 58,436.29	\$ 85,653.80	\$ 228,891.58	\$ 148,160.02	\$ 42,897.73	\$ 194,020.17	\$ 32,303.38	\$ 3,271.71	\$ 250,091.19	\$ 1,350,030.77	\$ 1,503,966.33	\$ (153,935.56)

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Total	Budget	Difference (Under) / Over
General Fund (A)	\$ 4,105.77	\$ 6,519.98	\$ 136,586.18	\$ 79,790.83	\$ 16,836.24	\$ 65,763.64	\$ 103,907.68	\$ 10,566.03	\$ 142,636.70	\$ 39,626.26	\$ (7,261.38)	\$ 199,146.64	\$ 798,194.57	\$ 700,300.00	\$ 97,894.57
Highway Fund (D)	\$ 69.29	\$ 34.49	\$ 13.14	\$ 5.42	\$ 0.89	\$ 5.67	\$ 9.28	\$ 1.52	\$ 5.24	\$ 8.27	\$ 20.27	\$ -	\$ 173.48	\$ 100.00	\$ 73.48
Highway Machine Fund (DM)	\$ 23.11	\$ 10.66	\$ 3.48	\$ 3.62	\$ 3.16	\$ 3.22	\$ 2.99	\$ 5.51	\$ 5.00	\$ 12.00	\$ 13.97	\$ -	\$ 86.72	\$ 200.00	\$ (113.28)
Nursing Home Fund (E)	\$ 214.65	\$ 5,115.25	\$ 3,513.94	\$ 4,121.04	\$ 127.60	\$ 1,920.41	\$ 639.67	\$ 2,019.94	\$ 245.07	\$ 1,691.50	\$ 260.05	\$ 1,627.73	\$ 21,496.85	\$ 500,000.00	\$ (478,503.15)
Capital Project Fund (H)	\$ 139.80	\$ 93.62	\$ 67.27	\$ 55.01	\$ 50.99	\$ 46.60	\$ 38.84	\$ 37.42	\$ 33.41	\$ 31.14	\$ 28.65	\$ 12.26	\$ 635.01	\$ 110,172.01	\$ (109,537.00)
Work Comp Fund (S)	\$ 23.23	\$ 401.23	\$ 1,115.85	\$ 34.02	\$ 33.27	\$ 28.35	\$ 25.13	\$ 180.66	\$ 490.33	\$ 20.74	\$ 3,186.00	\$ 824.46	\$ 6,363.27	\$ 150,000.00	\$ (143,636.73)
	\$ 4,575.85	\$ 12,175.23	\$ 141,299.86	\$ 83,979.94	\$ 17,052.15	\$ 67,767.89	\$ 104,623.59	\$ 12,811.08	\$ 143,415.75	\$ 41,389.91	\$ (3,752.44)	\$ 201,611.09	\$ 826,949.90	\$ 1,460,772.01	\$ (633,822.11)

56.81% of total Budget

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Total	Budget	Difference (Under) / Over
General Fund (A)	\$ 7,277.46	\$ 1,078.90	\$ 167,995.61	\$ 7,183.05	\$ 40,662.80	\$ 209,109.21	\$ 19,354.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 452,661.91	\$ 976,070.42	\$ (523,408.51)
Highway Fund (D)	\$ 14.73	\$ 23.17	\$ 23.44	\$ 12.59	\$ 4.61	\$ 55.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 134.38	\$ 100.00	\$ 34.38
Highway Machine Fund (DM)	\$ 9.30	\$ 6.44	\$ 16.69	\$ 6.87	\$ 4.06	\$ 9.17	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52.53	\$ 100.00	\$ (47.47)
Nursing Home Fund (E)	\$ 192.72	\$ 176.39	\$ 134.04	\$ 1,152.06	\$ 13,231.93	\$ 3,036.74	\$ 22,750.06	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,673.94	\$ 200,000.00	\$ (159,326.06)
Capital Project Fund (H)	\$ 296.95	\$ 1,035.38	\$ 7.76	\$ 2,170.80	\$ 9,028.71	\$ 7,078.42	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,618.02	\$ -	\$ 19,618.02
Work Comp Fund (S)	\$ 25.86	\$ 22.58	\$ 510.17	\$ 45.19	\$ 57.92	\$ 143.21	\$ 3.85	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 808.78	\$ -	\$ 808.78
	\$ 7,817.02	\$ 2,342.86	\$ 168,667.71	\$ 10,570.56	\$ 62,990.03	\$ 219,432.59	\$ 42,108.79	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 513,949.56	\$ 1,176,270.42	\$ (662,320.86)

43.69% of total Budget

**RESOLUTION TRANSMITTAL**

Committee No.

Date: 08/4/2022

Committee Chair: Supervisor Leonard  
Department Head: Treasurer Schmitt

**AUTHORIZATION TO ADVERTISE FOR SEALED BID FOR SALE OF COUNTY PROPERTY – TOWN OF MACEDON**

**WHEREAS**, the property at 685 Canal Drive East in the Town of Macedon is on the Erie Canal and was acquired by the County of Wayne by tax deed on June 15, 2021; and

**WHEREAS**, Wayne County owns the structure on this property and the Canal Corporation owns the land; and

**WHEREAS**, this property was not sold at auction due to lack of guidance from the Canal Corporation; and

**WHEREAS**, the Canal Corporation has since provided necessary guidance; now therefore be it

**RESOLVED**, that the Wayne County Treasurer is hereby authorized to sell the following property via sealed bid or auction:

TOWN	TAX ID#	LOCATION
Macedon	61112-19-553125	685 Canal Drive East

and be it further

**RESOLVED**, that all terms and conditions adopted by Resolution No. 250-22 for the conduct of the 2022 tax auction will apply to these sealed bids; and be it further

**RESOLVED**, that the advertising shall run two times in the Times of Wayne County and the Lakeshore News; and be it further

**RESOLVED**, that there is no minimum bid and the County reserves the right to reject all bids.

Budgeted: yes \_\_\_ no \_\_\_ Proposed Cost: \_\_\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. \_\_\_\_\_

Date: 8/4/22

Committee Chair: Supervisor Leonard  
Department Head: Treasurer Schmitt

**AUTHORIZATION TO RELEASE DAN KANE MEMORIAL AND TAYLOR ROOM/MUSEUM FUNDS TO THE WAYNE COUNTY HISTORICAL SOCIETY FOR MANAGEMENT**

**WHEREAS**, Wayne County received donations from friends of Dan Kane and Mildred Taylor to be utilized by the County for historical purposes, forming the Dan Kane Memorial and Taylor Room/Museum; and

**WHEREAS**, these funds have been maintained by the County Treasurer; and

**WHEREAS**, the County Clerk and the County Historian have requested these funds be transferred to the Wayne County Historical Society to be used at their discretion for the intended purposes of preservation, promotion, and education relating to Wayne County History; and

**WHEREAS**, 2023 is the year of the Wayne County Bicentennial and the funds can be utilized for related events; and

**WHEREAS**, the balance for each fund is as follows:

Dan Kane Memorial	\$1,653.00
Taylor Room/Museum	\$3,277.88
and	

**WHEREAS**, the County Treasurer has no objection to the transfer of funds; now therefore be it

**RESOLVED**, that the Wayne County Board of Supervisors hereby authorizes the County Treasurer to complete the transfer of funds.

Budgeted: yes \_\_\_ no \_\_\_ Proposed Cost: \_\_\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_