

AGENDA
PUBLIC WORKS COMMITTEE
Wednesday, November 7th 9:00 a.m.

Members: Chatfield, Kolczynski, Verno, Mettler, Brady

9:00 a.m. **Approve minutes from October meeting**

9:00 a.m. **Weights and Measures, Ted Dymnt**

MONTHLY REPORT [WM October 2023 Monthly Report.pdf](#)

9:05 a.m. **Public Works, Kevin Rooney**

TRANSMITTALS:

- Authorization to declare vehicle surplus [PW11 RES01 declare vehicles surplus.docx](#)
- Authorization to contract with Towns for snow and ice removal [PW11 RES02 snow and ice agreement.docx](#)
- Authorization to amend Machinery budget [PW11 RES03 amend machinery budget.docx](#)
- Authorization to close out Highway Construction Projects [PW11 RES04 construction projects.docx](#)
- Authorization to sign agreement with NYS DOT—Galen & Lyons culverts [PW11 RES05 agreement with NYSDOT for BNY.docx](#)
- Authorization to sign supplemental agreement with C&S Engineers [PW11 RES08 - C&S Supplement Agreement.docx](#)
- Authorization to accept low bid for stump removal services [PW11 RES06 award stump removal bid.docx](#)
- Authorization to accept low bid for tree removal services [PW11 RES07 award tree removal bid.docx](#)

DISCUSSION:

REDI Project Updates
Wayne CAP Agreement for Space
Building Space Committee

9:25 a.m. **Soil and Water Conservation District, Lindsey Gerstenslager**

TRANSMITTAL:

- Authorization to voucher remaining balance of Weed Harvesting contract [WCSW11RES Contract Funding.docx](#)

UPDATES:

Weed Harvesting
Solid Waste Contract
Chemical Waste
Ag Drainage
Septic Funding
REDI Projects



P.O. Box 369
Lyons, New York 14489
Telephone: (315) 946-5620

**WAYNE COUNTY
DEPARTMENT OF
WEIGHTS MEASURES - CONSUMER AFFAIRS
PUBLIC WORKS COMMITTEE MONTHLY REPORT**

October 2023

Theodore Dymont
Director

Monthly Device Inspection Test Results

<i>Device Type</i>	<i>Total Devices</i>	<i>Results of Initial Tests</i>						<i>Total Rechecks</i>	<i>Incorrect Visual Inspection</i>	<i>No. Devices Not Tested</i>
		<i>Total Initial</i>	<i>Test Correct</i>		<i>Test Incorrect</i>					
			<i>Correct</i>	<i>%</i>	<i>Plus</i>	<i>Minus</i>	<i>Other</i>			
Computing Scale	8	8	8	100%	0	0	0	0	0	
Pre-Pack Scale	3	2	2	100%	0	0	0	1	0	
Customer Scale										
Vehicle Scale	10	7	4	57%	1	2	0	3	0	
Monorail Scale	4	3	2	67%	1	0	0	1	0	
Prescription Scale										
Hopper/Batch/Tank Scale	2	2	2	100%	0	0	0	0	0	
Platform Scale	26	26	26	100%	0	0	0	0	0	
Livestock Scale	3	2	1	50%	1	0	0	1	0	
Miscellaneous Scale	33	31	28	90%	2	0	1	2	0	
Petroleum Pump	6	0	0	0%	0	0	0	6	0	
Petroleum Meter VTM	6	6	5	83%	0	0	0	0	0	
Meter Other										
Rack Meter										
Liquid Measure										
Volumetric Measure										
Linear Measure										
Linear Measuring Device										
Timing Device										
Taximeter										
Miscellaneous Device										
LPG Meters										
Non-Commercial Devices	1	1	1	100%	0	0	0	0	0	
Weights Pharmacy										
Weights Other	10	10	10	100%	0	0	0	0	0	

Package Checking

Samples Collected

Gasoline	11
Diesel Fuel	1

Fines

<i>No.</i>	0	<i>Total:</i>	0
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Misc. Packages checked not reported, rough guess: 0



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**WAYNE COUNTY
 DEPARTMENT OF
 WEIGHTS MEASURES - CONSUMER AFFAIRS
 PUBLIC WORKS COMMITTEE MONTHLY REPORT**

October 2023

Theodore Dymont
 Director

Scanner Pricing Accuracy

<i>Type of Inspection</i>	<i># of Inspections</i>	<i># Items Checked</i>	<i># Over Charges</i>	<i># Under Charges</i>	<i>Not on File</i>	<i># Insp Failed</i>	<i>% Failed</i>
Complaint - Individual Items							
Audit Inspections							
Full Inspections							
Reinspections - Audit or Full							

Establishment Vists: 33

Notes: _____

RESOLUTION

Committee No. 3

Date: 11/8/2023

Committee Chair: Lynn Chatfield

Department Head: Kevin Rooney

AUTHORIZATION TO DECLARE VEHICLE SURPLUS IN THE PUBLIC WORKS DEPARTMENT

WHEREAS, the Highway Department has the vehicle listed below that should be disposed of as noted:

2016 Ford Explorer (ALS)

VIN 1FM5K8AT1GGD17144

AUCTION

Now, therefore be it

RESOLVED, that the vehicle listed above be sold at an upcoming public auction, in accordance with the County's Equipment Disposition policy.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 3

Date: 11/8/2023

Committee Chair: Lynn Chatfield
Department Head: Kevin Rooney

AUTHORIZE COUNTY/TOWN CONTRACTS FOR SNOW AND ICE CONTROL ON WAYNE COUNTY HIGHWAYS

WHEREAS, as in previous years, Wayne County is proposing to enter into an agreement with the towns for towns to provide snow and ice services to the County for the period beginning on January 1, 2024 and ending on December 31, 2024; and

WHEREAS, the towns charges to the County will be based on the number of trips taken, times an average per trip cost, which will include both time and materials costs expended by each town per trip, and will be negotiated separately with each town; and

WHEREAS, the towns will be required to keep a log of trips that will be submitted to the county for reimbursement on a monthly basis; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to execute County/Town contracts for snow and ice control on County Highways during 2024, subject to the County Attorney's approval as to form and content.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 3

Date: 11/8/2023

Committee Chair: Lynn Chatfield
Department Head: Kevin Rooney

AUTHORIZATION TO AMEND 2023 MACHINERY COUNTY BUDGET

WHEREAS, the Highway DM fund will likely run short in two-line items in the 2023 budget; and
WHEREAS, a recent significant engine repair to a 10 wheel dump truck will cause an approximate \$21,000 shortfall in Equipment Supplies and Repairs (DM 5130 54425); and

WHEREAS, the usage and cost of fuel has increased necessitating an increase in the Machinery Budget for Diesel fuel; and

WHEREAS, the Highway department is a major consumer of diesel fuel, but other agencies are also charged costs of the fuel that they use; now, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$61,000 from the DM fund balance and amend the 2023 Highway Machinery (DM) budget as follows:

DM51304 – ROAD MACHINERY
(Revenue)
\$20,000 to .42304 Material Reimbursements
(Appropriations)
\$60,000 to .54121 Diesel
\$21,000 to .54425 Equipment Supplies and Repairs

Budgeted: yes no Proposed Cost: \$81,000.00 Reimbursed Amount: \$20,000.00 County Cost: \$61,000.00

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 3

Date: 11/8/2023

Committee Chair: Lynn Chatfield
Department Head: Kevin Rooney

Authorization to Close Completed Construction Projects and Amend the Highway Department 2023 Budget

WHEREAS, various Highway Construction Projects have been completed in 2023 and final payments processed; and

WHEREAS, the balance in the budgeted projects may be reallocated to other projects; now therefore be it RESOLVED, that the County Treasurer is hereby authorized and directed to amend the 2023 budget as follows:

D5112-ROAD CONSTRUCTION:

- \$ 65.11 from .52673 23-86 Lakes Corners Rose Valley Paving B Project
- \$ 40,370.38 from .52673 23-92 Kelsey Rd Paving Project
- \$ 24,346.11 from .52673 23-93 Canandaigua Rd Paving Project
- \$ 34,225.96 from .52673 23-96 Guiderail Replacement Project
- \$109,068.35 from .52673 23-97 Ridge Rd Hot In Place Recycle Project
- \$ 53,653.17 to .52673 23-77 Gananda Parkway Culvert Project
- \$ 6,019.40 to .52673 23-78 Surface Treating Section A Project
- \$ 28,250.70 to .52673 23-82 Surface Treating Section C Project
- \$ 548.77 to .52673 23-88 Lakes Corners Rose Valley Paving A Project
- \$ 27,372.25 to .52673 23-94 Tyre Rd Paving Project
- \$ 92,231.62 to .52600 Highway Construction

And be it further

RESOLVED that the following highway construction projects within Account D51122 Road Construction having a zero balance, are hereby closed:

D5112-ROAD CONSTRUCTION:

- .52673 23-77 Gananda Parkway Culvert Project
- .52673 23-78 Surface Treating Section A Project
- .52673 23-82 Surface treating Section C Project
- .52673 23-86 Lakes Corners Rose Valley Paving B Project
- .52673 23-88 Lakes Corners Rose Valley Paving A Project
- .52673 23-92 Kelsey Rd Paving Project
- .52673 23-93 Canandaigua Rd Paving Project
- .52673 23-94 Tyre Rd Paving Project
- 52673 23-96 Guiderail Replacement Project
- .52673 23-97 Ridge Rd Hot In Place Recycle Project

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 3

Date: 11/8/2023

Committee Chair: Lynn Chatfield
Department Head: Kevin Rooney

AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR THE FUNDING OF TWO BRIDGE NY CULVERT PROJECTS

WHEREAS, THE County of Wayne will be responsible for the design, letting and construction of these project; and

WHEREAS, a Project for the replacement of a culvert on Lyons Marengo Road over Tributary to Clyde River in the Town of Galen, Wayne County (PIN 4BNY72) is eligible for funding under Title 23 US Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 0% Federal Funds and 100% non-federal funds; and

WHEREAS, a Project for the replacement of a culvert on South Centenary Road over Wetland in the Town of Sodus, Wayne County (PIN 4BNY73) is eligible for funding under Title 23 US Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 0% Federal Funds and 100% non-federal funds; and

WHEREAS, the County of Wayne desires to advance these Projects by making a commitment of 100% of the non-federal share of this project; now, therefore be it

RESOLVED, that the Wayne County Board of Supervisors hereby approves the above subject project; and be it further

RESOLVED, that the Wayne County Board of Supervisors hereby agrees to pay in the first instance 100% of the Federal and non-federal share of the cost of the entire project; and be it further

RESOLVED, that the Wayne County Board of Supervisors agrees that the County of Wayne shall be responsible for all costs of the project, including costs which exceed the amount of reimbursement available from the NY Bridge funding awarded to the County of Wayne; and be it further

RESOLVED, that the sum of \$208,488 is hereby appropriated and made available to cover the cost of the Lyons-Marengo Road project (4BNY72) and that the County Treasurer is hereby authorized to create a D51122.52930 Lyons-Marengo Culv project account; and, further be it

RESOLVED, that the sum of \$237,383 is hereby appropriated and made available to cover the cost of the South Centenary Road project (4BNY73) and that the County Treasurer is hereby authorized to create a D51122.52931 S Centenary Culv project account; and, further be it

RESOLVED, that the County Treasurer is hereby authorized to amend the 2023 County Budget as follows

D9999 – OTHER:

(Revenue)

\$208,488 to .43511 Marchiselli Funds - State (100%)

\$237,383 to .43511 Marchiselli Funds - State (100%)

D5112 – ROAD CONSTRUCTION:

(Appropriations)

\$208,488 to .52930 Lyons-Marengo Culv (BNY)

\$237,383 to .52931 S Centenary Culv (BNY)

and, further be it

RESOLVED, that in the event the costs of the project exceeds the amount appropriated above, the Board of Supervisors shall convene as soon as possible to appropriate said excess amount; and be it further

RESOLVED, that the Wayne County Board of Supervisors hereby agrees that the construction of the project shall begin no later than twenty-four (24) months after award and that the project shall be completed within thirty (30) months of commencing construction; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors or the Superintendent of Public Works is authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or State Aid on behalf of the County of Wayne with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the County's funding; and be it further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 3

Date: 11/8/2023

Committee Chair: Lynn Chatfield
Department Head: Kevin Rooney

AUTHORIZATION TO ENTER INTO A SUPPLEMENTAL AGREEMENT AND EXTEND THE CONTRACT TERM WITH C&S ENGINEERS, INC FOR CONSTRUCTION ADMINISTRATION SERVICES ON THE JAIL ANNEX PROJECT

WHEREAS, The Board of Supervisors approved resolution 610-22 authoring an agreement with C&S Engineers, Inc for the design services related to the Jail Annex Repurposing Project; and
WHEREAS, the project bids have been accepted and construction is anticipated to start in November 2023; and
WHEREAS, it will be necessary for C&S Engineers, Inc to provide limited construction administration services through the duration of the project to review submittals and address project design issues; and
WHEREAS, C&S Engineers, Inc has provided a proposed cost not to exceed \$26,000; now, therefore, be it
RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to amend the contract and signed the proposal on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with C&S Engineers for an additional cost not to exceed amount of \$26,000; and be it further
RESOLVED, the current contract term be extend though 12/31/2024

Budgeted: yes no Proposed Cost: \$26,000.00 Reimbursed Amount: _____ County Cost: \$26,000.00

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 3

Date: 11/8/2023

Committee Chair: Lynn Chatfield
Department Head: Kevin Rooney

AUTHORIZATION TO ACCEPT LOW BID FOR STUMP REMOVAL FOR THE PUBLIC WORKS DEPARTMENT

WHEREAS, the Clerk of the Board of Supervisors has duly advertised for bids for Stump Removals for the Public Works Department and the bids were opened on Friday, November 9, 2023 at 10:00 a.m. and the following bids were received:

XXXXXXXX
XXXXXXXX

RESOLVED, that the bid submitted by XXXXXX in the amount of \$XXXX/day (\$XXXX/weekend/Holiday) in accordance with specifications, is hereby accepted; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with XXXXXXX in accordance with the bid acceptance.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 3

Date: 11/8/2023

Committee Chair: Lynn Chatfield
Department Head: Kevin Rooney

AUTHORIZATION TO ACCEPT LOW BID FOR TREE REMOVAL FOR THE PUBLIC WORKS DEPARTMENT

WHEREAS, the Clerk of the Board of Supervisors has duly advertised for bids for Tree Removals for the Public Works Department and the bids were opened on Friday, November 9, 2023 at 10:00 a.m. and the following bids were received:

XXXXXXXX
XXXXXXXX

RESOLVED, that the bid submitted by XXXXXX in the amount of \$XXXX/day (\$XXXX/weekend/Holiday) in accordance with specifications, is hereby accepted; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with XXXXXXX in accordance with the bid acceptance.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost:

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 3

Date: 11/8/2023

Committee Chair: Chatfield
Department Head: Gerstenslager

AUTHORIZATION TO VOUCHER REMAINING BALANCE OF 2023 COUNTY WEED HARVESTING CONTRACT AND TO BE CLAIMED TO REIVESTMENT IN WEED HARVESTNG EQUIPMENT

WHEREAS, Wayne County contracts with the Wayne County Soil & Water Conservation District to harvest weeds and nutrient removal within bays of Lake Ontario; and

WHEREAS, \$2,492.32 of the County Harvesting Contract funds for the 2023 year are remaining; and

WHEREAS, it is prudent to allow the unspent monies from the weed harvesting program to be utilized to enhance the reserve for replacement of program equipment at Soil and Water; and

WHEREAS, the cost of harvesting equipment keeps increasing due to changes in emissions and raw materials for building of the harvesters and a long-term replacement plan is being configured for future investment into the Aquatic Vegetative Control program. The general replacement cost of harvesting equipment is between \$165,000 to \$215,000 depending on size and design of equipment; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors hereby authorizes the remaining 2023 Weed Harvesting Program funds totaling \$2,492.32 to be vouchered and to be paid to the Wayne County Soil and Water Conservation District to enhance the reserve Capital Harvesting fund for future replacement of harvesting equipment in conjunction with the terms in the contract; and be it further

RESOLVED, that pursuant to resolution 858-11, any use of these funds must be approved in advance by the Wayne County Board of Supervisors.

Budgeted: yes no Proposed Cost: \$2,492.32 Reimbursed Amount: \$0.00 County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____