

AGENDA
ECONOMIC DEVELOPMENT/PLANNING COMMITTEE
Wednesday, November 8th 10:00 a.m.

Members: Johnson, Groat, Chatfield, Robusto, Lasher

10:00 a.m. **Approve minutes from October meeting**

10:00 a.m. **Tourism, Christine Worth**

MONTHLY REPORT [TOUR11RPT1 - Progress Report Octoberr 2023.docx](#)

TRANSMITTAL:

- Authorization to sign NYS Tourism Matching Funds application [Tour11Res1 Matching Funds 2024.docx](#)

10:10 a.m. **Cooperative Extension, Maggie McHugh**

NO BUSINESS

10:10 a.m. **Ec. Development/Planning Department, Brian Pincelli**

TRANSMITTALS:

- Authorization to adopt short form EAF for Ag District review and modifications [PLAN11 RES01- ADOPT THE SHORT FORM EAF FOR AG DISTRICT REVIEW AND MODIFICATION.docx](#)
- Authorization to sign agreement with Department of Ag and Markets [PLAN11 RES02- COOPERATIVE AGREEMENT WITH AG AND MARKETS FOR AG DISTRICT REVIEW AND MODIFICATION.docx](#)
- Authorization to Execute EPA Brownfield Access Agreements [PLAN11 RES04- EXECUTE EPA BROWNFIELD ACCESS AGREEMENTS.docx](#)
- Authorization to appoint members to Water and Sewer Authority [PLAN11 RES03- APPOINTMENTS TO WAYNE COUNTY WATER AND SEWER AUTHORITY.docx](#)
- Authorization to extend contract for Business Park Feasibility Study [PLAN11 RES05- EXTENSION OF CONTRACT FOR THE BUSINESS PARK FEASIBILITY STUDY.docx](#)

PROGRESS REPORTS – October 2023

Christine Worth – Director

- Attended Bicentennial committee meetings
- Attended FLRTC Board Meeting
- Attended LOSCP Meeting
- Attended ROC / FLX Beverage trail meeting
- Attended Tourism meeting with Senator Helming
- Attended Department Head Meeting
- Attended Lake Ontario Wine Trail Meeting
- Attended Newark – Empire State Trail Town - Meeting
- Attended Solar Eclipse taskforce meeting
- Attended Consumer Travel Show in Springfield Ma.

Notes

- Apple Tasting Tour
 - Consumer survey sent out
 - Partner survey sent out
 - WROC – Channel 8 – Morning show - multiple segments
 - Visits to partners throughout the month.
 - Organized giveaways for tour.
- GIS
 - Updated farm market information for Zakk
- Holiday Brochure
 - Brochure is being distributed
 - Completed bulk mailing
- I love NY Matching Grant
 - Timeline should be similar to previous years.
 - Completed Matching Funds Application Part 1 estimate is \$57,102; Application Part 2 is due 12/1/23.
- Solar Eclipse
 - Sodus Chamber/Rotary event November 15th.
- Tourism Updates
 - Bicentennial Committee Meetings (Committee, Executive Committee, Marketing, Heritage Music Series (11/5).
 - Bicentennial – Organizing and distributing printed materials as needed
 - Bicentennial – Assisting with newsletter using constant contact and contact list
 - Bicentennial – Assisting in research and purchasing requisitions for budget allowance, including research promotional items and printing quotes.
 - Bicentennial – Social media ad campaign
 - Bicentennial – Geocaching promotion ongoing
 - Bicentennial – Volunteer recognition luncheon
 - Travel Writer 10/10/23. Visits included Lagoner Farms, Embark Craft Ciderworks, Camp Beechwood (caretaker tour), Burnap's Bed & Breakfast, Captain Jack's and Westside Fuel
- Visitor's Guide
 - Distribution

RESOLUTION

Committee No. 4

Date: 11/8/2023

Committee Chair: Scott Johnson
Department Head: Christine Worth

Authorize Application for New York State Tourism Matching Funds

RESOLVED, that the Wayne County Office of Tourism and Promotion is hereby designated as the Tourist Promotion Agency for the County of Wayne ("County") for the purpose specified in the New York State Promotion Act; and be it further

RESOLVED, that the Director of Wayne County Office of Tourism and Promotion is hereby authorized to apply on behalf of the County for funding under the 2024 New York State Matching Grant Program for the County Tourism Project

County Share	\$ 172,500
State Share	\$ 172,500

and, be it further

RESOLVED, that Christine Worth, Project Director, is authorized to execute the grant application on behalf of the County.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 4

Date: 11/8/2023

Committee Chair: Scott Johnson
Department Head: Brian Pincelli

AUTHORIZATION TO ADOPT THE SHORT FORM EAF FOR AGRICULTURAL DISTRICT REVIEW AND MODIFICATION

WHEREAS, New York State Department of Agriculture and Markets (AGM) and Wayne County (COUNTY) are agencies as defined in Article 8 of the Environmental Conservation Law (State Environmental Quality Review Act, hereinafter "SEQRA") and its implementing regulations (Title 6 of the New York Code of Rules and Regulations, Part 617), and which requires agencies to review environmental impact in its related planning and decision-making processes; and

WHEREAS, the Agricultural Districts Law, Article 25-AA of the Agriculture and Markets Law (AML), establishes a process by which county legislative bodies may create, review, modify, consolidate, or terminate Agricultural Districts throughout the State, which the Commissioner of AGM then certifies; and

WHEREAS, the Department of Environmental Conservation (DEC) has determined that the creation, modification, consolidation, termination, and certification of an Agricultural District are all actions subject to review pursuant to SEQRA; and

WHEREAS, AGM and the COUNTY wish to cooperate to the fullest extent to reduce duplication of efforts consistent with SEQRA and the Agricultural Districts Law; and

WHEREAS, Under 617.2(m) of the SEQR regulations, the model full and short EAFs may be modified by an agency, provided the forms remain at least as comprehensive as the model. Agencies adopting their own EAFs must follow the process set forth under 617.14(f), which requires a public hearing and filing of notice with the DEC

Commissioner; and

WHEREAS, the County has held a public hearing; now therefore be it

RESOLVED, pursuant to Section 20 of the Municipal Home Rule Law that the Board of Supervisors adopts the Short Environmental Assessment Form developed by the New York State Department of Agriculture and Markets for SEQRA review of Agricultural District modification and certification; and be it further

RESOLVED, the Clerk shall submit a copy of this resolution and adopted form to the Commissioner of DEC and Agriculture and Markets.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 4

Date: 11/8/2023

Committee Chair: Scott Johnson
Department Head: Brian Pincelli

RESOLUTION AUTHORIZING COOPERATIVE AGREEMENT WITH DEPARTMENT OF AGRICULTURE AND MARKETS FOR AGRICULTURAL DISTRICT REVIEW AND MODIFICATION

WHEREAS, New York State Department of Agriculture and Markets (AGM) and Wayne County (COUNTY) are agencies as defined in Article 8 of the Environmental Conservation Law (State Environmental Quality Review Act, hereinafter "SEQRA") and its implementing regulations (Title 6 of the New York Code of Rules and Regulations, Part 617), and which requires agencies to review environmental impact in its related planning and decision-making processes; and

WHEREAS, the Agricultural Districts Law, Article 25-AA of the Agriculture and Markets Law (AML), establishes a process by which county legislative bodies may create, review, modify, consolidate, or terminate Agricultural Districts throughout the State, which the Commissioner of AGM then certifies; and

WHEREAS, the Department of Environmental Conservation (DEC) has determined that the creation, modification, consolidation, termination, and certification of an Agricultural District are all actions subject to review pursuant to SEQRA; and

WHEREAS, AGM and the COUNTY wish to cooperate to the fullest extent to reduce duplication of efforts consistent with SEQRA and the Agricultural Districts Law; and

WHEREAS, the County has, pursuant to Section 20 of the Municipal Home Rule Law that the Board of Supervisors adopted the Short Environmental Assessment Form developed by the New York State Department of Agriculture and Markets for SEQRA review of Agricultural District modification and certification; and

WHEREAS, AGM and the COUNTY hereby propose to enter into such cooperative agreement to establish procedures to eliminate the overlap and duplication in comment and review, and it is in the best interest of AGM and the COUNTY to create uniformity in SEQRA processes within the context of Article 25-AA for certain actions related to Agricultural Districts within the County; and

WHEREAS, this agreement may be terminated by written notice; now therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into a cooperative agreement with the Department of Agriculture and Markets, subject to review and approval by the County Attorney as to form and content; and be it further

RESOLVED, that this agreement may be extended for an indefinite period of time.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 4

Date: 11/8/2023

Committee Chair: Scott Johnson
Department Head: Brian Pincelli

AUTHORIZATION TO EXECUTE EPA BROWNFIELD ACCESS AGREEMENTS

WHEREAS, Wayne County, been awarded and accepted various awards from the Federal Environmental Protection Agency (EPA) including a Brownfield Assessment Grant and a Brownfield Revolving Loan Fund; and

WHEREAS, Assessment Grants provide funding for prioritizing sites, conducting site assessments, community engagement, and development of cleanup plans and reuse strategies; and

WHEREAS, Revolving Loan Fund projects will assist in cleanup of brownfield sites and allow redevelopment of these properties, returning them to productive status; and

WHEREAS, an Access Agreement is required between the County, or its agents, and the property owners before Phase I or II Environmental Site Assessment or Revolving Loan Fund activities are initiated; and

WHEREAS, the County will utilize one or more Qualified Environmental Professional firms to provide professional services related to these EPA grants; now therefore be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute any agreements or documents necessary to implement these programs on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 4

Date: 11/8/2023

Committee Chair: Scott Johnson
Department Head: Brian Pincelli

RESOLUTION MAKING APPOINTMENTS TO WAYNE COUNTY WATER AND SEWER AUTHORITY

WHEREAS, the Chairman of the Board of Supervisors has recommended that the following members be reappointed to the Wayne County Water and Sewer Authority for a term of office beginning January 1, 2024 and expiring December 31, 2026:

William Hammond
2728 Canandaigua Road
Macedon, New York 14502

Mark Humbert
3896 Lakes Corners- Rose Valley Rd
Clyde, New York 14433 (Town of Rose); and

David Scudder
7458 Park Ave
Wolcott, New York 14590 (Town of Huron);

now, therefore be it

RESOLVED, that the Board of Supervisors approves and ratifies these appointments to the Wayne County Water and Sewer Authority.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 4

Date: 11/8/2023

Committee Chair: Scott Johnson
Department Head: Brian Pincelli

RESOLUTION AUTHORIZING EXTENSION OF CONTRACT FOR THE BUSINESS PARK FEASIBILITY STUDY

WHEREAS, resolution 615-22 authorized the County to execute a contract for the Business Park Feasibility Study with MRB; and

WHEREAS, it is necessary to extend the contract with MRB since the contract expires December 31, 2023 to complete the Business Park Feasibility Study; now, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute an extension to the contract with MRB for the Business Park Feasibility Study to expire February 28, 2024, subject to the County Attorney's approval as to form and content.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____