

FINANCE COMMITTEE

October 10, 2023

9:00 a.m.

Members: Leonard, Bender, Groat, Robusto, Van Laeken

9:00 a.m. Approval of previous meeting minutes

9:00 a.m. Resolutions Referred to Committee

9:05 a.m. Land Bank, Mark Humbert, Kaleigh Flynn

Update

9:10 a.m. Information Technology, Matt Ury

REPORT: [IT Report October 2023.docx](#)

9:15 a.m. Auditor, Kristen Scott

REPORT:

9:20 a.m. Purchasing, Chris O'Connor

REPORT: [PURCH10RPT1 Purchasing Report Oct..docx](#)

9:25 a.m. Real Property Tax, Karen Ambroz

REPORT: [RPT 09 22 Monthly Report.doc](#)

TRANSMITTAL:

- Authorization to share defense costs for RPT Assessment Review Proceedings [RPT01RES01CostShare Macedon PMSCD.docx](#)
- Authorization to Contract with Auctioneer Service [RPT01RES02 Auctioneer service.docx](#)
- Authorization to Accept Sealed Bid and Execute Quit Claim Deed for sale of County Property [RPT01RES03 Accept Sealed-Bid REV1.docx](#)

9:35 a.m. Treasurer, Patrick Schmitt

REPORTS: [TRE 10. October. 2023.docx](#) [TRE Submitted Interest Schedule.xlsx](#)

TRANSMITTAL:

- Set date for public hearing on proposed amendment of Local Law [TRE10RES01 Set Public Hearing on Amendment of Local Law.docx](#)
- Amend 2023 WC Treasurer's budget [TRE10RES02 Amend 2023 Budget.docx](#)
- Authorization to approve advertising fees for delinquent taxes [TRE10RES03 Approve Advertising fees.docx](#)
- Adopt Policy to require all vendors to receive epayments [TRE10RES04 Adopt policy to require all vendors to accept epayment.docx](#)

9:55 a.m. Fiscal Assistant, Brian Sams

Budget update

TRANSMITTAL:

- Authorization to set public hearing on tentative 2024 budget [COTB 10RES1 Set Date for Public Hearing on 2024 tentative budget.docx](#)
- Authorization to Amend 2023 Sheriff's Office budget and purchase/implement TAP App fourDscope [SO10RES01-Authorization to Amend 2023 budget and expend funds for TAP APP fourDscope REV1.docx](#)

10:10 a.m. Motion to enter into Executive Session to discuss contracts

Wayne County Information Technology Monthly Report
Prepared by Matt Ury
October 2, 2023

Activity:

- The ARPA funded security projects continued.
- The deployment of new grant funded Wi-Fi access points continued. The Nursing home is next.
- 568 support tickets were completed in the month of September.
- An audit of information security continued.
- A portal for the county planning board review process was implemented.
- Multiple copier and plotter replacements.

Current projects:

- Time and attendance implementation at the Nursing Home.
- Expansion of security platform.
- Sheriff/E911 Shift Scheduling roll out PossWeb as primary software to Supervisors.
- County Clerk – convert Records Management database to Laserfische.
- Multifactor authentication for financial users.
- Switch replacements 2024.



Purchasing Department

26 Church Street, Lyons, NY 14489

www.waynecountyny.gov

Chris O'Connor, NIGP-CPP, CPPB

Purchasing Agent
(315)946-7674

Sharon Hornbeck

Purchasing Clerk
(315)946-7675

**Purchasing Monthly Report
October 2, 2023**

Activity in September:

- 52 Purchase orders issued for a total of \$179,013.95
- 48 vendors accounts created
- 569 vendor records modified
- 2 Request for Applications released
- 1 Request for Proposals released
- 3 RFPs Re-opened/extended due to technological issue

Competitive solicitations awarded in September:

- Wayne County EMS – Lyons base (1 resolution, 4 awards... General Construction, Electrical, HVAC, Plumbing)
- EPA Brownfield Qualified Environmental Professional (QEP)

Competitive solicitations for award in October:

- Real Property Auction Services (Due: 9/26/2023)

Competitive solicitations in progress:

- Legal Counsel for Real Property Tax Law Article 11 Foreclosure Proceedings (Due: 9/20/2023)
 - Reopened – New due date: 10/17/2023
- Countywide Vending Machine Services (Due: 9/21/2023)
 - Reopened – New due date: 10/17/2023
- Personal Emergency Response Systems (PERS) Services (Due: 9/18/2023)
 - Reopened – New due date: 10/17/2023
- WC Sheriff's Office Jail Annex Renovation (Due: 9/22/2023)
 - Bids are to be rejected in October and re-bid as a multi prime contractor bid
- Mobile Health Services Vehicle (Due: 9/27/2023)
 - Bids received – Currently in review
- Youth Development Programming (Due: 10/18/2023)
- Youth Sports and Education Opportunities (Due: 10/18/2023)
- Countywide Cost allocation Plan & Indirect Cost Recovery Plan Services (Due: 10/25/2023)

Current Projects:

- RFPs and Bids related to services over \$20,000
 - EAP Services: (due to release 10/2/2023)
 - Article 6 State Aid Application & Quarterly Reporting
 - Nursing Home Temp Nursing Services
 - Door inspection and repairs (NH)
 - Accounts Payable policies and procedures development
- RFQs for departments
 - Network Switches (Radio Project) – NYS OGS Contract Mini-bid (Due: 10/10/2023)
 - Tower Climb Services (Due: 10/5/2023)

Real Property Tax Services
Activity Report
September 2023

Our mission is to fulfill the requirements of New York State Laws and Regulations and to provide services for assessors and local government officials to achieve and maintain equitable assessments throughout Wayne County

Our Agency is here to serve you, ready to answer your questions, and address your concerns. Technical and professional assistance is available to county departments, local governments, school districts, taxpayers and the public for all aspects of real property assessment and taxation.

Through the Director and staff, the Wayne County Real Property Tax Services Agency takes great pride in the services we provide to all of Wayne County. This agency maintains the data related to the generation and publication of town, county, village and school assessment rolls, tax rolls and tax bills. We also publish tax maps.

At the monthly Assessor's meeting, assessors were made aware that they can request letters be printed for any of the upcoming exemption renewals. Specific requests have been made for the Agricultural exemption and the Enhanced StaR exemption renewal application.

September brings COE requests for erroneously omitted exemptions; first noticed on school tax bills. There have been several corrections to school tax bills. Most have been clerical error where the assessor failed to key a revised value in the program.

It seems to be fund raising time with many of the fire departments. There were several requests for mailing labels and/or mailing lists.

The VHB project continues to move forward, but at a slower pace than anticipated. The pilot town, Sodus, has been returned from the vendor and the tax map technicians are "getting their feet wet" trying to edit. The GIS Department continues to work on getting the Enterprise program functioning so both tax map technicians have the ability to edit at the same time. Until that process is completed, only one of the mappers can edit the program. This should be completed in the very near future. There continues to be some delays on the vendor's part. There may be a need to extend the end date of the contract in to 2024. I should have a better idea during our monthly call in October.

There were a total of 197 transfers of real property for the month of September. In addition, there were several splits/merges.

Various requests from the public, other county departments, surveyors, assessors, assessor's staff, surveyors and attorneys were addressed throughout the month.

Thank you

Respectfully submitted

Karen Ambroz, CCD

RESOLUTION

Committee No. 1

Date: 10/10/2023

Committee Chair: Supervisor Leonard
Department Head: Karen Ambroz

AUTHORIZATION TO SHARE DEFENSE COSTS FOR REAL PROPERTY TAX ASSESSMENT REVIEW
PROCEEDINGS (ARTICLE 7 LITIGATION)

WHEREAS, proceedings to review real property tax assessments are annually commenced against assessing units, namely the Towns of Wayne County; and

WHEREAS, County taxes are based upon assessments established by the assessing units; and

WHEREAS, the County tax levy is, therefore, affected by any court ordered or stipulated reduction in assessed valuation; and

WHEREAS, this Board approved Resolution No. 444-95, amended by Resolution No. 700-06, which was amended by Resolution No. 688-07 which was again amended by Resolution No. 307-10 and subsequently amended by Resolution 591-15 and again amended by Resolution No. 524-17 which defined standards and procedures for County participation in litigation involving challenges to real property assessments; and

WHEREAS, a request from the Town of Macedon has been received by the Real Property Tax Services Director and reviewed and recommended by the Director and the County Attorney; and

WHEREAS, the written request from the Town of Macedon does include statement of fact that the Town of Macedon and the Pal-Mac Central School District has resolved for their respective Board approval to share in the defense costs for Real Property Tax Assessment review Article 7 proceedings, now, therefore, be it

RESOLVED, that the County of Wayne will participate in providing financial assistance for litigation challenges of real property tax assessments per the provisions of Resolution No. 524-17 for the following Town and their respective petition:

TOWN	PROPERTY OWNER	PARCEL ID#	INDEX #(s)
Macedon	Realty Income Properties 9, LLC c/o CVS Pharmacies #01286-02 1215 Route 31, Macedon, NY	62111-06-358764	CV089834-2023
Macedon	Speedway, LLC 121 Main St, Macedon, NY	62111-08-953917 62111-08-932916	CV089857-2023

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 1

Date: 10/10/2023

Committee Chair: Leonard
Department Head: Ambroz

Authorization to Contract with Auctioneer Service

WHEREAS, proposals were due by September 26, 2023, and three (3) proposals were received from the following:

Absolute Auctions & Reality, Inc
45 South Ave.
Pleasant Valley NYT 12569
Buyer Premium: 7 % Cash/Check, 10% CC
Score: 732.5/ 1000

Bid4Assets Inc.
5757 Georgia Ave., Suite 520
Silver Spring, Md 20910
Buyer Premium: 4% Certified Funds (Cashier's Check, Money Order and Wire)
Score: 575/ 1000

Collar City Auctions
9423 Western Turnpike
Delanson, NY 12053
Buyer Premium: 7 % Cash/Official Bank Check, 10% CC/Debit
Score: 777.5/ 1000

WHEREAS, the proposals were reviewed by members of a review committee consisting of 4 members, and the team recommends the contract be awarded to COLLAR CITY AUCTIONS, in accordance with the program objectives, desired outcomes, terms and conditions of the RFP; now, therefore be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to enter into an agreement with COLLAR CITY AUCTIONS, on behalf of Wayne County, for a term of January 1, 2024 with the option to renew for up to two (2) additional one (1) year terms, based on the rates set forth in the submitted RFP, subject to the approval of the County Attorney as to form and content.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 1

Date: 10/10/2023

Committee Chair: Leonard
Department Head: Ambroz

AUTHORIZATION TO ACCEPT SEALED BID AND EXECUTE QUIT CLAIM DEED FOR SALE OF COUNTY PROPERTY TOWN OF WILLIAMSON

WHEREAS, the County took title of parcel 66117-09-064519 by Treasurer's tax deed on June 21, 2023; and
WHEREAS, said property was advertised for sealed bid with bids due to the Real Property Tax Services Office on Thursday October 5, 2023; and
WHEREAS, bids were received as follows:

Craig Stull \$ 75,000
7724 Tamarack Lane
Ontario, NY 14519

Joe DiGravio \$ 36,000
6079 Lincoln Rd
Ontario, NY 14519

Josh Davis/JD Homes, LLC \$ 42,000
858 Clevenger Rd
Ontario, NY 14519

and;

WHEREAS, the appropriate down payment was received; now, therefore, be it

RESOLVED, the Wayne County Board of Supervisors hereby accepts the high bid of \$ 75,000 from Craig Stull; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a quit claim deed and any required documents for said parcel, subject to the approval of the County Attorney as to form and content; and be it further

RESOLVED, that the County Treasurer be required to collect the balance due before the title is transferred, subject to the terms and conditions of the sale.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____



County of Wayne
Office of the County Treasurer
Post Office Box 8
Lyons, New York 14489-0008

Patrick J. Schmitt
COUNTY TREASURER
315-946-7441
WWW.CO.WAYNE.NY.US

- Tyler v. Hennepin County Supreme Court Decision
➤ State Moratorium has not been signed as of the filing of this report
• After speaking with County Attorney, we are moving forward foreclosing on 2022 tax liens, we will follow the same process we did this year, until the state tells us otherwise
• With new staff in new positions we are reviewing our procedures and changing where we determine necessary
• We have started to amend the 2022 AUD per the Comptroller request.
• We have received over a \$1 million in Opioid Settlement funds, nothing has been spent to date
• REDI contracts are starting to be approved and claims are starting to be submitted. I should be able to start paying back the Interfund Loans in the next few months.
• Thank you to the Public Works Department staff downtown for taking historic files out of the basement of 9 Pearl Street and moving them to the basement of 16 William Street so they can be shipped out for scanning. 12 pallets of records were moved.

2022 Tax Foreclosure

Table with 2 columns: Date, Total Parcels. Row 1: 10/2/23, 526

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Total	Budget	Difference (Under) / Over
General Fund (A)	\$ (887.63)	\$ 157,882.18	\$ 20,119.83	\$ 35,151.98	\$ 28,173.77	\$ 208,287.17	\$ 97,411.93	\$ 12,328.15	\$ 189,493.91	\$ 30,269.94	\$ 2,021.42	\$ 224,281.27	\$ 1,004,533.92	\$ 775,500.00	\$ 229,033.92
Highway Fund (D)	\$ 11.31	\$ -	\$ -	\$ -	\$ -	\$ 0.07	\$ -	\$ 0.03	\$ -	\$ 6.99	\$ 0.94	\$ 34.53	\$ 53.87	\$ 200.00	\$ (146.13)
Highway Machine Fund (DM)	\$ 49.84	\$ 19.64	\$ 9.26	\$ 0.76	\$ 18.70	\$ 1.95	\$ 5.05	\$ 3.57	\$ 6.10	\$ 7.42	\$ 5.00	\$ 16.61	\$ 143.90	\$ 200.00	\$ (56.10)
Nursing Home Fund (E)	\$ 37,977.15	\$ 4,295.66	\$ 41,386.34	\$ 23,131.93	\$ 57,203.33	\$ 20,438.28	\$ 50,565.82	\$ 22,466.25	\$ 3,081.57	\$ 1,867.76	\$ 1,081.29	\$ 16,007.93	\$ 279,503.31	\$ 500,000.00	\$ (220,496.69)
Capital Project Fund (H)	\$ 19,476.89	\$ 37.06	\$ 1,276.49	\$ 127.52	\$ 235.51	\$ 148.14	\$ 161.85	\$ 114.67	\$ 114.79	\$ 135.06	\$ 147.25	\$ 130.45	\$ 22,105.68	\$ 88,066.33	\$ (65,960.65)
Work Comp Fund (S)	\$ 28.24	\$ 4,039.25	\$ 20,583.39	\$ 24.10	\$ 22.49	\$ 15.97	\$ 15.37	\$ 7,985.06	\$ 1,323.80	\$ 16.21	\$ 15.81	\$ 9,620.40	\$ 43,690.09	\$ 140,000.00	\$ (96,309.91)
	\$ 56,655.80	\$ 166,273.79	\$ 83,375.31	\$ 58,436.29	\$ 85,653.80	\$ 228,891.58	\$ 148,160.02	\$ 42,897.73	\$ 194,020.17	\$ 32,303.38	\$ 3,271.71	\$ 250,091.19	\$ 1,350,030.77	\$ 1,503,966.33	\$ (153,935.56)

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Total	Budget	Difference (Under) / Over
General Fund (A)	\$ 4,105.77	\$ 6,519.98	\$ 136,586.18	\$ 79,760.83	\$ 16,836.24	\$ 65,763.64	\$ 103,907.68	\$ 10,566.03	\$ 142,636.70	\$ 39,626.26	\$ (7,261.38)	\$ 199,146.64	\$ 798,194.57	\$ 700,300.00	\$ 97,894.57
Highway Fund (D)	\$ 69.29	\$ 34.49	\$ 13.14	\$ 5.42	\$ 0.89	\$ 5.67	\$ 9.28	\$ 1.52	\$ 5.24	\$ 8.27	\$ 20.27	\$ -	\$ 173.48	\$ 100.00	\$ 73.48
Highway Machine Fund (DM)	\$ 23.11	\$ 10.66	\$ 3.48	\$ 3.62	\$ 3.16	\$ 3.22	\$ 2.99	\$ 5.51	\$ 5.00	\$ 12.00	\$ 13.97	\$ -	\$ 86.72	\$ 200.00	\$ (113.28)
Nursing Home Fund (E)	\$ 214.65	\$ 5,115.25	\$ 3,513.94	\$ 4,121.04	\$ 127.60	\$ 1,920.41	\$ 639.67	\$ 2,019.94	\$ 245.07	\$ 1,691.50	\$ 260.05	\$ 1,627.73	\$ 21,496.85	\$ 500,000.00	\$ (478,503.15)
Capital Project Fund (H)	\$ 139.80	\$ 93.62	\$ 67.27	\$ 55.01	\$ 50.99	\$ 46.60	\$ 38.84	\$ 37.42	\$ 33.41	\$ 31.14	\$ 28.65	\$ 12.26	\$ 635.01	\$ 110,172.01	\$ (109,537.00)
Work Comp Fund (S)	\$ 23.23	\$ 401.23	\$ 1,115.85	\$ 34.02	\$ 33.27	\$ 28.35	\$ 25.13	\$ 180.66	\$ 490.33	\$ 20.74	\$ 3,185.00	\$ 824.46	\$ 6,363.27	\$ 150,000.00	\$ (143,636.73)
	\$ 4,575.85	\$ 12,175.23	\$ 141,299.86	\$ 83,979.94	\$ 17,052.15	\$ 67,767.89	\$ 104,623.59	\$ 12,811.08	\$ 143,415.75	\$ 41,389.91	\$ (3,752.44)	\$ 201,611.09	\$ 826,949.90	\$ 1,460,772.01	\$ (633,822.11)

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Total	Budget	Difference (Under) / Over
General Fund (A)	\$ 7,277.46	\$ 1,078.90	\$ 167,995.61	\$ 7,183.05	\$ 40,662.80	\$ 209,109.21	\$ 63,054.39	\$ 68,193.53	\$ 189,085.06	\$ 269,770.12	\$ 53,895.70	\$ 477,167.92	\$ 1,554,473.75	\$ 976,070.42	\$ 578,403.33
Highway Fund (D)	\$ 14.73	\$ 23.17	\$ 23.44	\$ 12.59	\$ 4.61	\$ 55.84	\$ 104.45	\$ -	\$ 3.01	\$ 1,986.04	\$ 1,473.17	\$ 1,322.14	\$ 5,023.19	\$ 100.00	\$ 4,923.19
Highway Machine Fund (DM)	\$ 9.30	\$ 6.44	\$ 16.69	\$ 6.87	\$ 4.06	\$ 9.17	\$ 14.60	\$ 3.64	\$ 4.74	\$ 1,246.22	\$ 1,292.55	\$ 928.07	\$ 3,542.35	\$ 100.00	\$ 3,442.35
Nursing Home Fund (E)	\$ 192.72	\$ 176.39	\$ 134.04	\$ 1,152.06	\$ 13,231.93	\$ 3,036.74	\$ 35,665.48	\$ 16,124.36	\$ 31,372.38	\$ 53,394.59	\$ 3,494.08	\$ 110,705.95	\$ 268,680.72	\$ 200,000.00	\$ 68,680.72
Capital Project Fund (H)	\$ 296.95	\$ 1,035.38	\$ 7.76	\$ 2,170.80	\$ 9,028.71	\$ 7,078.42	\$ 12,684.05	\$ 18,245.74	\$ -	\$ 43,427.24	\$ 1,154.47	\$ 62,433.76	\$ 157,563.28	\$ -	\$ 157,563.28
Work Comp Fund (S)	\$ 25.86	\$ 22.58	\$ 509.65	\$ 45.19	\$ 57.92	\$ 143.21	\$ 589.53	\$ 613.47	\$ 356.73	\$ 13,847.90	\$ 8,002.36	\$ 7,473.63	\$ 31,688.03	\$ -	\$ 31,688.03
	\$ 7,817.02	\$ 2,342.86	\$ 168,687.19	\$ 10,570.56	\$ 62,990.03	\$ 219,432.59	\$ 112,112.50	\$ 103,180.74	\$ 220,821.92	\$ 383,672.11	\$ 69,312.33	\$ 660,031.47	\$ 2,020,971.32	\$ 1,176,270.42	\$ 844,700.90

	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Total	Budget	Difference (Under) / Over
General Fund (A)	\$ 169,315.16	\$ 205,020.92	\$ 293,779.97	\$ 195,195.28	\$ 126,849.10	\$ 444,041.56	\$ 513,728.00	\$ 337,952.22	\$ -	\$ -	\$ -	\$ -	\$ 2,285,882.21	\$ 1,044,861.52	\$ 1,241,020.69
Highway Fund (D)	\$ 2,116.77	\$ 3,269.40	\$ 5,139.21	\$ 1,204.20	\$ 339.26	\$ 7,426.32	\$ 4,240.40	\$ 3,129.64	\$ -	\$ -	\$ -	\$ -	\$ 26,865.20	\$ 100.00	\$ 26,765.20
Highway Machine Fund (DM)	\$ 1,055.81	\$ 1,730.74	\$ 3,380.48	\$ 3,164.18	\$ 3,000.12	\$ 3,964.21	\$ 4,229.65	\$ 4,420.18	\$ -	\$ -	\$ -	\$ -	\$ 24,945.37	\$ 100.00	\$ 24,845.37
Nursing Home Fund (E)	\$ 78,287.65	\$ 26,873.61	\$ 79,468.30	\$ 15,210.31	\$ 34,768.85	\$ 159,777.46	\$ 157,329.97	\$ 80,080.46	\$ -	\$ -	\$ -	\$ -	\$ 631,796.61	\$ 200,000.00	\$ 431,796.61
Capital Project Fund (H)	\$ 36,110.65	\$ 32,601.10	\$ 38,876.73	\$ 62,071.39	\$ 65,093.59	\$ 67,559.85	\$ 66,485.03	\$ 73,018.32	\$ -	\$ -	\$ -	\$ -	\$ 441,816.66	\$ -	\$ 441,816.66
Work Comp Fund (S)	\$ 7,609.09	\$ 19,172.90	\$ 34,890.25	\$ 32,909.35	\$ 33,760.18	\$ 44,004.85	\$ 47,396.41	\$ 46,953.45	\$ -	\$ -	\$ -	\$ -	\$ 266,696.48	\$ -	\$ 266,696.48
	\$ 294,495.13	\$ 288,668.67	\$ 455,534.94	\$ 309,754.71	\$ 263,811.10	\$ 726,774.25	\$ 793,409.46	\$ 545,554.27	\$ -	\$ -	\$ -	\$ -	\$ 3,678,002.53	\$ 1,245,061.52	\$ 2,432,941.01

RESOLUTION

Committee No. 1

Date: 10/10/2023

Committee Chair: Supervisor Leonard
Department Head: Treasurer Schmitt

SETTING DATE FOR A PUBLIC HEARING ON THE PROPOSED AMENDMENT OF LOCAL LAW 2-1995 AS AMENDED BY LOCAL LAW 2-2019 WHICH PROVIDED FOR THE INSTALLMENT PAYMENT OF ELIGIBLE DELINQUENT REAL PROPERTY TAX

WHEREAS, Local Law No. 2-1995 which was amended by Local Law No. 2-2019 allowing for the County Treasurer to enter into installment payment agreements on delinquent property taxes; and

WHEREAS, the County Treasurer desire to update the local law for the purposes of amending the down payment required; now therefore be it

WHEREAS, that the Board of Supervisors shall hold a public hearing on _____ in the Supervisors Chambers located at 26 Church Street, Lyons, New York 14489 on the following proposed local law;

RESOLVED, that said amended local law is hereby adopted as follows:

COUNTY OF WAYNE - STATE OF NEW YORK
INTRO NO. ____ /LAW NO. FOR THE YEAR 2023

A Local Law to Amend Local Law No. 2 of 1995 to Provide for the Installment Payment of Eligible Delinquent Taxes Pursuant to Real Property Tax Law Section 1184.

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF WAYNE, as follows:

SECTION 1. PURPOSE

This local law is enacted pursuant to the provisions of Section 1184 of the Real Property Tax law of the state of New York for the purpose of providing for the installment payment of eligible delinquent real property taxes.

SECTION 2. DEFINITIONS

As used in this Section:

- (a) "County" means the County of Wayne;
- (b) "County Treasurer" means the County Treasurer of the County of Wayne;
- (c) "Eligible delinquent taxes" means delinquent taxes, including interest, penalties, and other charges which have accrued against a parcel as of the date on which an installment agreement is executed;
- (d) "Eligible owner" means an owner of real property who is eligible to or has entered into an installment agreement;
- (e) "Installment agreement" means a written agreement between an eligible owner and the County Treasurer providing for the payment of eligible delinquent taxes in installments pursuant to the provisions of Section 1184 of the Real Property Tax Law and this local law.

SECTION 3. AUTHORIZATION

The County Treasurer is authorized to enter into an installment agreement with an eligible owner providing for the payment of eligible delinquent taxes in installments. Such installment payment of eligible delinquent taxes shall be made available to each eligible owner on a uniform basis pursuant to the provisions of Section 1184 of the Real Property Tax Law and this local law. The installment payment of eligible delinquent taxes shall commence upon the signing of an installment agreement between the County Treasurer and the eligible owner. The agreement shall be kept on file in the office of the County Treasurer.

SECTION 4. PROPERTIES

This local law shall apply to all classes of properties within Wayne County.

SECTION 5. ELIGIBILITY DATE

An owner of real property shall be eligible to enter into an installment agreement pursuant to this local law no earlier than thirty days after the delivery of the return of the unpaid taxes to the County Treasurer and no later than November 30th of the current year. After November 30th it shall be the County Treasurer's discretion if a contract is to be entered into.

SECTION 6. INSTALLMENT AGREEMENT PROVISIONS

Such installment agreement shall provide:

- (a) The maximum term of an installment agreement, which shall not exceed twenty-four months;
- (b) The payment schedule which shall be monthly;

(c) A required minimum initial down payment, which shall be ten (10%) percent of the eligible delinquent taxes but not exceed 25% of the eligible delinquent taxes, although an eligible owner may make larger initial down payment if the eligible owner so chooses.

SECTION 7. RESTRICTIONS

A property owner shall not be eligible to enter into an installment agreement pursuant to this local law where;

(a) There is a delinquent tax lien on the same property for which the application is made or on another property owned by such person and such delinquent tax lien is not eligible to be made part of the agreement pursuant to this local law;

(b) Such person is the owner of another parcel within Wayne County on which there is a delinquent tax lien, unless such delinquent tax lien is eligible to be and is made part of the agreement pursuant to this local law; or

(c) Such person was the owner of property on which there existed a delinquent tax lien and which lien was foreclosed within three years of the date on which an application is made to execute an agreement pursuant to this local law.

(d) Such person defaulted on an agreement executed pursuant to this section within three years of the date on which application is made to execute an agreement pursuant to this section.

SECTION 8. AMOUNT DUE

The amount due under an installment agreement shall be eligible delinquent taxes plus the interest that is to accrue on each installment payment up to and including the date on which each payment is to be made. The agreement shall provide that the amount due shall be paid, as nearly as possible, in equal amounts on each payment due date. Each installment payment shall be due on the last day of the month in which it is to be paid. Such payments shall be applied first to interest, penalties, and other charges, then to principal. As used herein, the term "principal" shall mean the amount of the delinquent tax excluding all interest, penalties, and other charges.

SECTION 9. INTEREST AND PENALTIES.

(a) Interest on the total amount of eligible delinquent taxes, less the amount of the down payment made by the eligible owner, shall be that amount as determined pursuant to Section 924-a of the Real Property Tax Law. The rate of interest in effect on the date the agreement is signed shall remain constant during the period of the agreement. If an installment is not paid on or before the date it is due, interest shall be added at the rate prescribed by Section 924-a of the Real Property Tax Law for each month or portion thereof until paid. In addition, if an installment is not paid by the end of the fifteenth calendar day after the payment due date, a late charge of five percent of the overdue payment shall be added.

(b) Waiver of interest and penalties for certain eligible deployed military members. The County Treasurer is authorized to waive interest and penalties, provided that:

(i) The financial hardship was caused in substantial part by the eligible owner's having been ordered to active military duty in the United States armed forces including the reserve components of such armed forces.

(ii) The deployment lasted for at least six contiguous months, or the owner was killed in action during such activation; and

(iii) The owner or estate must provide satisfactory written evidence to the County Treasurer prior to foreclosure including documentation from the armed forces showing the eligible owner meets criteria (ii) above.

SECTION 10. DEFAULT

(a) The eligible owner shall be deemed to be in default of the installment agreement upon:

(i) Non-payment of any installment within thirty days from the payment due date;

(ii) Non-payment of any tax, special ad valorem levy or special assessment which is levied subsequent to the signing of the agreement by the County, and which is not paid prior to the expiration of the warrant of the collecting officer, or

(iii) Default of the eligible owner on another agreement made and executed pursuant to this local law.

(b) In the event of a default, the County Treasurer shall have the right to require the entire unpaid balance, with interest and late charges, to be paid in full. The County shall also have the right to enforce the collection of the delinquent tax lien pursuant to the applicable sections of the law.

(c) Where the eligible owner is in default and the County Treasurer does not either require the eligible owner to pay in full the balance of the delinquent taxes or elect to institute foreclosure proceedings, the County shall not be deemed to have waived the right to do so.

SECTION 11. NOTIFICATION OF POTENTIAL ELIGIBLE OWNERS.

(a) Within forty-five days after receiving the return of the unpaid taxes from the collecting officer, or as soon thereafter as is practicable, the County Treasurer shall notify, by first class mail, all potential eligible owners of their possible eligibility to make installment payments on such tax delinquencies. The County Treasurer shall add one dollar to the amount of the tax lien for such mailing.

(b) The failure to mail any such notice, or the failure of the addressee to receive the same, shall not in any way affect the validity of taxes or interest prescribed by law with respect thereto.

(c) The County Treasurer shall not be required to notify the eligible owner when an installment is due.

SECTION 12. TAX LIEN

The provisions of this local law shall not affect the tax lien against the property except that the lien shall be reduced by the payments made under an installment agreement, and that the lien shall not be foreclosed during the period of installment payments provided that such installment payments are not in default.

SECTION 13. EFFECTIVE DATE

This local law shall take effect on the date if it is filed in the Office of the Secretary of State.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 1

Date: 10/10/2023

Committee Chair: Supervisor Leonard
Department Head: Treasurer Schmitt

AUTHORIZATION TO AMEND THE 2023 WAYNE COUNTY TREASURER'S BUDGET

WHEREAS, the Treasurer's Office budgeted \$110,000 for title searches the County does for it's annual tax foreclosure process; and

WHEREAS, the County had more parcels this year that needed title searches than in years past which lead to a higher than budgeted expense; now therefore be it

RESOLVED, that the County Treasurer is authorized to amend the 2023 County Budget as follows:

A1325 County Treasurer
(Appropriations)
\$24,750.00 to .54231 Title Search Fees

A99990 Other
(Revenues)
\$24,750.00 to .42101 Interest Earnings

Budgeted: yes no Proposed Cost: \$24,750.00 Reimbursed Amount: _____ County Cost: \$24,750.00

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 1

Date: 10/10/2023

Committee Chair: Supervisor Leonard
Department Head: Treasurer Schmitt

AUTHORIZATION TO APPROVE ADVERTISING FEES FOR DELINQUENT TAXES FOR CALENDAR YEARS 2024, 2025 AND 2026

WHEREAS, the County Treasurer is responsible for publicly advertising delinquent tax liens every year in the County's legal papers; and

WHEREAS, changes to the tax foreclosure process will no longer allow the County to retain anything other than the taxes owed and administrative costs; and

WHEREAS, the County Treasurer would like to impose an advertising fee for said advertised properties; now therefore be it

RESOLVED, that the Advertising Fee to be added by the County Treasurer is:

- 2024 Calendar Year - \$25 per parcel
- 2025 Calendar Year - \$25 per parcel
- 2026 Calendar Year - \$25 per parcel

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 1

Date: 10/10/2023

Committee Chair: Supervisor Leonard
Department Head: Treasurer Schmitt

ADOPTING A POLICY TO REQUIRE ALL NEW VENDORS TO RECEIVE EPAYMENT STARTING IN 2024 AND TO TRANSITION ALL VENDORS TO EPAYMENTS BY THE END OF 2026

WHEREAS, Wayne County's procurement processes are designed to identify reliable vendors and provide adequate contingencies to ensure continual operations and services to all citizens within Wayne County; and

WHEREAS, Wayne County's Account Payable Process is responsible for maintaining good vendor relationships through the accurate and timely payment for all goods and services received. It is the objective to make accurate and timely payments in the most cost-effective way possible and minimize the potential fraud that may occur through various payment vehicles; and

WHEREAS, Wayne County recognizes the technological advances of the past decade that allow for payments to be made electronically. It is the objective of Wayne County to encourage electronic payments. To this end, all new vendor relationships starting as of January 1, 2024 will be required to select the electronic payment methods outlined below. Checks will not be used to make payments to all new vendors after the stated date; and

WHEREAS, Wayne County also encourages all vendors to also accept electronic payments. Contracts renewed after January 1, 2024 will require vendors to select an electronic payment method upon renewal; and

WHEREAS, current vendors will be allowed to continue receiving checks if they so choose for the next four (4) years. The Wayne County Treasurer will engage in an "enrollment" campaign during 2024 designed to transition vendors away from paper/check payments to electronic payments. Vendors will have several choices of payment options. However, as of December 31, 2026, all vendors will be required to transition to an electronic payment option outlined below:

-Automated Clearing House (ACH) Transaction: ACH is an electronic payment directly into a bank account, similar to direct deposit for payroll. Remittance information can be sent with the ACH to facilitate reconciliation and posting. A bank account is the only requirement to receive an ACH. It is expected that any and all reliable vendors doing business with Wayne County will have a bank account.

-Wire: Wire payments, due to expense, will be reserved for the most significant vendor relationships (defined as those relationships having single payments exceeding \$1,000,000.00 per transaction). Wires represent the quickest payment option, but are also the most expensive to Wayne County.

-Other options that may become available and may prove to be efficient ways to make electronic payments to vendors as technology continues to change and evolve.

and

WHEREAS Wayne County's ePayment program will be managed by the County Treasurer's Office and County Purchasing Department; now, therefore be it

RESOLVED, that the Wayne County Board of Supervisors adopts this epayment policy and the requirement that all new vendors starting in 2024 are paid by epayment methods and that all vendors are transitioned to epayment methods as of December 31, 2026.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 1

Date: 10/10/2023

Committee Chair: Kim Leonard
Department Head: Rick House

ESTABLISHING A DATE FOR PUBLIC HEARING ON THE 2024 WAYNE COUNTY TENTATIVE BUDGET

WHEREAS, the Tentative Budget for the County of Wayne for the fiscal year beginning January 1, 2024 will be presented to the Board of Supervisors by November 15, 2023; now, therefore be it

RESOLVED, pursuant to Section 359 of the County Law of the State of New York as follows:

SECTION 1. A public hearing on the tentative budget shall be held at the Wayne County Public Safety Building, 7376 Route 31, Lyons, New York, in the Emergency Management Department, 2nd Floor, on Tuesday, December 5, 2023 at 7:00 pm. Copies of the tentative budget on which the public hearing will be held will be available in the Clerk of the Board of Supervisors' office after November 15, 2023, and may be inspected or procured therein by any interested person during business hours.

SECTION 2. At least five (5) days' notice of such hearing shall be given by the Clerk of the Board of Supervisors by posting such notice on the bulletin board in the County Court House and by publication of such notice in the official newspapers of the County.

SECTION 3. The notice of public hearing shall include a statement of maximum salary that may be fixed and payable during said fiscal year to the members of the Board of Supervisors and the Chairman respectively.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 1

Date: 10/10/2023

Committee Chair: Leonard
Department Head: Milby

AUTHORIZATION TO AMEND THE 2023 SHERIFF'S OFFICE BUDGET AND EXPEND FUNDS FOR THE PURCHASE AND IMPLEMENTATION OF THE TAP APP FOURDSCAPE

WHEREAS, the Sheriff's Office was awarded the Department of Justice 2020 COPS (SVP20) grant funding in the amount of \$433,222.00. Those funds are to be used to improve security at schools through evidence-based school safety programs and program implementation; and

WHEREAS, the grant revenue available for SVP20 is \$324,917.00 total per Res 394-21 with a current balance of \$161,945.00 and an extension granted for this balance to be spent by 12/31/2023; and

WHEREAS, The Sheriff's Office has identified a solution that provides extensive integrations within school districts' systems to allow for greater access and situational awareness in the event of a critical incident to prevent undue damage, injuries or casualties to the Public, staff, or responding entities, in addition to providing additional training tools and integration of emergency plans; and

WHEREAS, Res 454-23 was submitted by the Sheriff's Office and approved by the Wayne County Board of Supervisors authorizing the Sheriff's Office to enter into an agreement with CLPS, LLC, that has been determined to be a sole source provider of the solution (TAP App fourDscope) and complies with Alyssa's Law and the New York S.A.V.E. legislation; and

WHEREAS, the Proposed solution will be a one-time fee of \$115,000.00 and additional maintenance for future years will be the responsibility of the Component school districts to be set forth in an MOU with each school district; now, therefore be it

RESOLVED, that the Wayne County Board of Supervisors hereby authorizes the Wayne County Sheriff's Office 2023 budget amendment in the amount of \$115,000.00; and be it further

RESOLVED, the Wayne County Treasurer is hereby authorized to amend the 2023 County Budget as follows:

Revenue

A31130 44302 \$115,000

Appropriations

A31134 54475 \$115,000 TAP APP

Budgeted: yes no Proposed Cost: \$115,000.00 Reimbursed Amount: \$115,000.00 County Cost: \$0.00

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____