

AGENDA
GOVERNMENT OPERATIONS COMMITTEE
Thursday, October 6th 9:00 a.m.
Supervisors: Lasher, Donalty, Kolczynski, Chatfield, Miller

9:00 a.m. **Approval of meeting minutes**

9:00 a.m. **Pass Through Transmittals:**

9:05 a.m. **County Clerk, Mike Jankowski**

QUARTERLY REPORT

9:15 a.m. **Compliance Officer, Ed Hunt**
Program Update

9:25 a.m. **GIS Coordinator, Zack Hess**
Board of Elections, Mark Alquist & John Zornow

NO BUSINESS

9:25 a.m. **Grants Manager, Jay Roscup**

COUNTY GRANTS

9:45 a.m. **County Attorney, Dan Connors**

MONTHLY REPORT [County Attorney - September.pdf](#)

9:50 a.m. **County Administrator, Rick House**

MONTHLY REPORT

9:55 a.m. **Human Resource Director, Chris Kalinski**

STAFF UPDATE

TRANSMITTALS:

- Authorization to Create and Abolish Positions—Geographic Information Systems Manager [HR2022 10Res4 create, appoint and set salary for the position of GIS Manager.doc](#)
- Authorization to Create Position and Appoint Fiscal Officer [HR2022 10Res6 CREATE FISCAL OFFICER POSITION rev1.docx](#)
- Appoint selection committee for position of Director of Veteran Services [HR2022 10Res2 Authorization to appoint selection committee for the Director of Veteran Services.doc](#)
- Authorization to Amend Budget for Legal Expenses [HR2022 10Res5 AMEND THE 2022 HR BUDGET FOR LEGAL EXPENSES.docx](#)
- Authorization to Enter into Collective Bargaining [HR2022 10Res1 Authorization to Negotiate with Court Security.doc](#)

COUNTY OF WAYNE
OFFICE OF THE COUNTY ATTORNEY

WAYNE COUNTY COURTHOUSE
26 CHURCH STREET, LYONS, NEW YORK 14489
FAX: (315) 946-5942

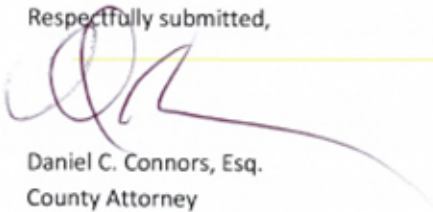
DANIEL C. CONNORS, ESQ.
COUNTY ATTORNEY
(315) 946-7442

ERIN M. HAMMOND, ESQ.
ASSISTANT COUNTY ATTORNEY
(315) 946-7444

The County Attorney's Office monthly report for September 2022 is as follows:

Contracts Drafted and/or Reviewed	62
Insurance Certificates	43
Notice of Claim	1
Accidents	2
Disciplines/Grievances	0
Human Rights Complaints	0
Subpoenas	4
Freedom of Information Requests (FOIL)	44
FOIL Money Collected	\$11.50
Juvenile Delinquent's (JD's)	3
Persons In Need of Supervision (PINS)	1
Habeas Corpus	0
Poor Person Applications	3
Pistol Permit Hearings	0
Unemployment Hearings	0
Total Amount of Bills Paid from A1420(CA)	\$927.20
Total Amount Paid from A1930 (Judgment & Claims)	\$1,071.92
Total Amount Paid from A1931 (Liability & Casualty)	\$3,277.96
Total Amount Paid for 207c Claims	\$0.00

Respectfully submitted,



Daniel C. Connors, Esq.
County Attorney

RESOLUTION TRANSMITTAL

HR10 RES 4
Committee No.5

October 6, 2022

Committee Chair: Dic Lasher
Department Head: Chris Kalinski

AUTHORIZATION TO CREATE, APPOINT AND SET SALARY FOR THE MANAGERIAL CONFIDENTIAL POSITION FOR GEOGRAPHIC INFORMATION SYSTEMS MANAGER AND ABOLISH GIS COORDINATOR

WHEREAS, the Board of Supervisors adopted Resolution No. 382-14 establishing pay grades for the Managerial Confidential (M/C) positions in place at that time; and

WHEREAS, the Board of Supervisors adopted Resolution No. 608-21 to renew contact with Public Section HR Consultants LLC to provide services including the rating of new positions that may be created in the M/C employee group; and

WHEREAS, it is the desire of the County Administrator to create the position of GIS Manager within the County Administrator Office. This position is highly-responsible for administrative duties involving responsibility for the oversight, management and performance of professional and technical duties in support of specific County departmental Geographic Information Systems projects; and

WHEREAS, Public Section HR Consultants LLC has studied and rated the position and recommends placement in M/C pay grade 8; now, therefore be it

RESOLVED, that the position of GIS Manager is hereby placed in M/C pay grade 8; therefore be it further

RESOLVED, County Administrator has approval to appoint provisionally to the position of GIS Manager effective January 1, 2023; now, therefor be it further

RESOLVED, the position of GIS Coordinator abolished effective January 1, 2023.

Budgeted: yes ___ no Proposed Cost: \$0.00 Reimbursed Amount \$0.00 County cost \$0.00

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

HR10 RES 6
Committee No.5

October 6, 2022

Committee Chair: Dic Lasher
Department Head: Chris Kalinski

AUTHORIZATION TO CREATE FISCAL OFFICER POSITION WITHIN WAYNE COUNTY ADMINISTRATOR OFFICE

WHEREAS, due to a recent break-down in fiscal oversight in a County department resulting in recommendations received from the County's outside auditing firm, the County Administrator is desirous of increasing the overview of County finances within various County Departments, and

WHEREAS, the County Administrator has requested that the Human Resources Director classify a new County position that describes the needed duties to be performed for county-wide finance overview; and

WHEREAS, such position shall assist in the provision of financial administration in all County departments, shall augment department financial operations when necessary, and assist in the management of County grants, and

WHEREAS, such position shall have direct report to the County Administrator's office, and

WHEREAS, such position has been classified as Fiscal Officer, which is within the Managerial/Confidential Employees Group, pay-grade 6; now, therefore, be it

RESOLVED that one full-time position of Fiscal Officer be created in the County Administrator Office effective January 1, 2023.

Budgeted: yes ___ no X Proposed Cost: \$56,820.00 Reimbursed Amount \$0.00 County cost \$0.00

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

HR10 Resolution 2
Committee No.5

October 6, 2022

Committee Chair: Dic Lasher
Department Head: Chris Kalinski

AUTHORIZATION TO APPOINT SELECTION COMMITTEE FOR THE POSITION OF DIRECTOR OF VETERAN SERVICES

WHEREAS, the position of Director of Veteran Services will become vacant on October 12, 2022, due to the resignation of Renee Maybee; and

WHEREAS, the Wayne County Board of Supervisors desires to maintain the operations and integrity of the Veterans Office while a search for a permanent Director can be conducted; now, therefore, be it

RESOLVED that the Chairman of the Board of Supervisors is hereby authorized to appoint a selection committee including three members of the Board of Supervisors, the County Administrator, and the Human Resource Director.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount \$0.00 County cost \$_____

Departmental transfer \$_____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

HR10 RES 5
Committee No.5

October 6, 2022

Committee Chair: Dic Lasher
Department Head: Chris Kalinski

AUTHORIZATION TO AMEND THE 2022 HUMAN RESOURCE DEPARTMENT BUDGET FOR LEGAL EXPENSES FOR NEGOTIATIONS AND ARBITRATIONS

WHEREAS, the Human Resource Department oversees the budgeted line item for Legal Representation for contract negotiations, arbitrations, etc.; and

WHEREAS, the 2022 budget was established with an amount of \$60,500 to cover these services with extensive time period on contract negotiations and arbitrations, the funds are nearly exhausted; and

WHEREAS, the County adopted Resolution No. 256-22 in May to add \$80,000 of budget appropriations for continued legal services from Hancock Estabrook, LLP for services to negotiates contracts that expired in 2021 and set to expire in and continued arbitrations; and

WHEREAS, the Human Resource Director is desirous to amend the 2022 Budget to add an additional \$60,000 Budget Appropriations to cover anticipated costs of continuation of negotiations and arbitrations; now, therefore, be it

RESOLVED, that the Wayne County Treasurer is hereby authorized to amend the 2022 Budget as follows:

A1990 Contingent Fund General
(Appropriations)
\$60,000 from 54000 Contractual Expenses

A1430 Human Resource Departments
(Appropriations)
\$60,000 to 54486 Union Contracts

Budgeted: yes ___ no X Proposed Cost: \$0.00 Reimbursed Amount \$0.00 County cost \$60000.00

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

HR10 RES 1
Committee No.5

October 6, 2022

Committee Chair: Dic Lasher
Department Head: Chris Kalinski

AUTHORIZATION TO ENTER INTO COLLECTIVE BARGAINING WITH THE WAYNE COUNTY SHERIFF'S COURT OFFICERS' ASSOCIATION

WHEREAS, the Wayne County Sheriff's Court Officers' Association (Court Security Unit) collective bargaining agreement expires on December 31, 2022; and

WHEREAS, the Association has notified the County that it desires to negotiate a successor agreement; and

WHEREAS, Wayne County also desires to negotiate this agreement, now, therefore be it

RESOLVED, that the Chairman of the Board is hereby authorized to appoint three members of the Board, the County Administrator, the County Sheriff or his designee, and the Director of Human Resources to be members of the County's negotiating team; and be it further

RESOLVED, that the Board of Supervisors hereby designates counsel from the firm of Hancock Estabrook, LLP to be the County's chief spokesman and negotiator for these negotiations.

Budgeted: yes ___ no Proposed Cost: \$0.00 Reimbursed Amount \$0.00 County cost \$0.00

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____