

AGENDA
ECONOMIC DEVELOPMENT/PLANNING COMMITTEE
Wednesday, October 5th 10:00 a.m.

Members: Johnson, Groat, Chatfield, Robusto, Lasher

10:00 a.m. **Approve minutes from previous meeting**

10:00 a.m. **Tourism, Christine Worth**

MONTHLY REPORT [TOUR10RPT1 - Progress Report September 2022.docx](#)

TRANSMITTAL:

- Authorization to Designate Tourism Promotion Agent [TOUR10RES1 - 2023 TPA Designation.doc](#)
- Authorization to apply for NYS Tourism Matching Funds [TOUR10RES2 - Matching Funds 2023.doc](#)

10:10 a.m. **Cooperative Extension, Elizabeth Claypoole/Ryan Kincaid**

4-H Program

10:20 a.m. **Ec. Development/Planning Department, Brian Pincelli**

TRANSMITTALS:

- Authorization to Increase Membership on IDA/WC Ec. Development Corp. Boards [PLAN 22 RES 45- INCREASE NUMBER OF BOARD OF DIRECTORS FOR WCIDA AND WEDC.docx](#)
- Authorization to Award RfP--Vehicle Charging Station [PLAN 22 RES 46- AWARD RFP FOR ELECTRIC VEHICLE CHARGING STATION LOCATION PLAN REV1.docx](#)
- Authorization to Award RfP—Business Park [PLAN 22 RES 47- AUTHORIZATION TO AWARD RFP FOR BUSINESS PARK STRATEGIC PLAN AND FEASIBILITY STUDY.docx](#)
- Authorization to Submit Application to EPA [PLAN 22 RES 48- AUTHORIZE SUBMISSION OF AN APPLICATION TO THE EPA 2023 BROWNFIELD ASSESSMENT PROGRAM.docx](#)
- Authorization to Accept Award from NYS Environmental Facilities Corporation [PLAN 22 RES 49-AUTHORIZATION TO ACCEPT AN AWARD AND TO EXTEND THE AGREEMENT.docx](#)

UPDATE: DREDGING

PROGRESS REPORTS – September 2022

Christine Worth – Director

- Attended Wayne
- Attended FLRTC Executive Board Conference Call
- Attended Bicentennial Committee Meetings
- Attended Lake Ontario Wine Trail Meeting
- Met with Sandy Pagano, Macedon Historical Society
- Met with Erie Canalway National Heritage Corridor & Finger Lakes Canalway Experience Council

Notes

- Advertising
 - Great Lakes Scuttlebutt Magazine and Lakeland Boating – Sodus Point Features
- Apple Tasting Tour
 - Delivering Supplies
 - Edits completed on App & Website
 - Media interviews with FOX Rochester, Spectrum News & WROC Rochester
 - Filmed video for Kids out & About
 - Updated User's Guide
 - Updated digital ads
- Brochure
 - Holiday Brochure was completed and is at the Printer
- I love NY Matching Funds Deadlines
 - APPLICATION PROCESS TIMELINE
 - October 31 - Online Part I Application Due
 - November 7 - Grant Estimations emailed to TPA's
 - December 5 - Online Part II Application Due
 - December 12 - Grant Award Letters emailed or mailed
- Tourism Updates
 - Bicentennial – Organizing and distributing printed materials as needed
 - Bicentennial – Assisting with newsletter
 - Bicentennial Committee Meetings
 - Travel Writer – Vanessa Chiasson – Apple Tasting Tour Theme – Stops to included, Long Acre Farms, Rootstock, Lagoner Farms, Apple Shed, The Apple Farm Stand, Doyle Farms Market Café & Creamery
 - Working with I love NY on a UK journalist from the Financial Times coming over to bike the entire Empire State Trail from Buffalo to NYC.
- Visitor's Guide
 - Distribution

Chris Kenyon – Outdoor Recreation Coordinator

- Fishing updates weekly...phone, e mail, web.
- Update ad with NY & PA Outdoors
- Deliver tourism brochures.

RESOLUTION TRANSMITTAL

Committee No. 4

Date: 10/5/22

Committee Chair: Scott Johnson
Department Head: Christine Worth

Authorize Designation of Tourism Promotion Agent

WHEREAS, county authorized Tourist Promotion Agency (TPA) is required to make applications and receive funds for most New York State tourism grant programs; now, therefore, be it

RESOLVED, that the Wayne County Office of Tourism and Promotion is hereby designated as the 2023 TPA for the purpose specified in the New York State Promotion Act; and be it further

RESOLVED, that the Director of Wayne County Office of Tourism and Promotion, Christine Worth, is hereby designated as Project Director for Wayne County for 2023.

Budgeted: yes ___ no ___ Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4

Date: October 5, 2022

Committee Chair: Scott Johnson
Department Head: Christine Worth

Authorize Application for New York State Tourism Matching Funds

RESOLVED, that the Wayne County Office of Tourism and Promotion is hereby designated as the Tourist Promotion Agency for the County of Wayne ("County") for the purpose specified in the New York State Promotion Act: and be it further

RESOLVED, that the Director of Wayne County Office of Tourism and Promotion is hereby authorized to apply on behalf of the County for funding under the 2023 New York State Matching Grant Program for the County Tourism Project

County Share \$ 172,500
State Share \$ 172,500

Now, therefore be it,

RESOLVED, that Christine Worth, Project Director, is authorized to execute the grant application on behalf of the County.

Budgeted: yes X no ___ Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4

10/5/22

Committee Chair: Scott Johnson
Department Head: Brian Pincelli

RESOLUTION TO AUTHORIZE AN INCREASE NUMBER OF BOARD OF DIRECTORS FOR WAYNE COUNTY INDUSTRIAL DEVELOPMENT AGENCY AND WAYNE ECONOMIC DEVELOPMENT CORPORATION

WHEREAS, pursuant to General Municipal Law Section 856(2) the members of the Wayne County Industrial Development Agency (WCIDA) and the Wayne Economic Development Corporation (WEDC) shall serve at the pleasure of the Wayne County Board of Supervisors; and

WHEREAS, pursuant to Resolution No. 471-19 of the Wayne County Board of Supervisors, non-County members of the Board of the Agencies shall be subject to term limits of three (3) years, subject to reappointment by the County Board of Supervisors, and

WHEREAS, WCIDA and WEDC have a need to increase the number of Board of Directors Members to no more than nine (9) Board Members; and

WHEREAS, in compliance with Section 2825 of the Public Authorities Law, the majority of the Members of the Board shall be Independent Members; now, therefore be it

RESOLVED, that the Wayne County Board of Supervisors authorizes that the WCIDA Board of Directors shall consist of not less than three (3) nor more than nine (9) Board Members.

Budgeted: no Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4

10/5/22

Committee Chair: Scott Johnson
Department Head: Brian Pincelli

AUTHORIZATION TO AWARD RFP FOR ELECTRIC VEHICLE CHARGING STATION LOCATION PLAN FOR WAYNE COUNTY

WHEREAS, Wayne County Resolution No. 330-22 authorized release of an RFP, under the direction of the Economic Development and Planning Department, to solicit proposals from outside contractors for development of an Electric Vehicle Plan to identify the best locations for facilitation of EV charging station deployment and to secure and implement NYSEG Make-Ready Program and DEC Zero Emission Vehicles (ZEV) Program funding for implementation; and

WHEREAS, proposals were received from the following firms:

Colliers Engineering & Design CT, P.C. dba Maser Consulting Engineering and Land Surveying

280 East Broad Street, Suite 200
Rochester, NY 14604
Plan Cost: \$180,250.00
Hourly rate for grant assistance: \$145.00
Score: 1539.9 / 3000

Black & Veatch Management Consulting, LLC

11401 Lamar Avenue
Overland Park, KS 66211
Plan Cost: \$70,000.00
Hourly rate for grant assistance: \$125.00
Score: 1967.4 / 3000

INF Associates LLC

1116 Main Street
Fishkill, NY 12524
Plan Cost: \$30,000.00
Hourly rate for grant assistance: \$90.00
Score: 2050.3 / 3000

Renua Energy, Inc.

16 Hudson Ave, Unit 2713
Glens Falls, NY 12801
Plan Cost: \$23,946.00
Hourly rate for grant assistance: \$78.00
Score: 2281.5 / 3000

E-3 Energy Advisors

PO Box 90833
Rochester, NY 14609
Plan Cost: \$20,000
Hourly rate for grant assistance: \$100.00
Score: 2430 / 3000

WHEREAS, the proposals have been reviewed by an evaluation team consisting of members of the Economic Development and Planning staff who individually completed scoring criteria forms for each proposal, with said scoring form including evaluation of total price (completed by Purchasing), timely implementation, understanding of project goals and objectives, experience providing similar services based on previous clients, experience with agriculture planning and applicable standards, and proposed work plan; and

WHEREAS, based on the scoring of the committee members, and the Purchasing Department's evaluation of the pricing provided by the firms, cumulative results score the E-3 Energy Advisors proposal highest, making it the evaluation team's recommendation to contact E-3 Energy Advisors for completion of the Electric Vehicle Charging Station Location Plan; now, therefore, be it

RESOLVED, that the Board of Supervisors hereby authorizes selection of E-3 Energy Advisors for completion of the Electric Vehicle Charging Station Location Plan at a cost of \$20,000 and the Chairman of the Board of Supervisors is hereby authorized to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content; and, be it further

RESOLVED, that the Wayne County Treasurer is hereby authorized to make the following budget amendment:

A1990 Contingent Fund General

(Appropriations)

\$15,000 from 54000 Contractual Expenses

A8020 Planning Board

(Appropriations)

\$15,000 to 54400 EDP10 Contracted Services EVSE

Budgeted: no Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4

10/5/22

Committee Chair: Scott Johnson
Department Head: Brian Pincelli

AUTHORIZATION TO AWARD RFP FOR BUSINESS PARK STRATEGIC PLAN AND FEASIBILITY STUDY

WHEREAS, resolution 295-21 approved submission of an application for a comprehensive business park strategy requesting \$30,000 of grant funding, approving \$30,000 in matching funds, and approval to accept and execute agreements by the Chairman, and

WHEREAS, the County has been awarded \$30,000 under the Empire State Development Strategic Planning and Feasibility Study Program to be reimbursed at completion of the project, and

WHEREAS, resolution 69-22 authorized the Economic Development and Planning Department's issuance of a Request for Proposals for consultant services for completion of the study, and

WHEREAS, proposals were received from the following firms:

MRB Group Engineering, Architecture & Surveying, D.P.C.

145 Culver Road, Suite 160
Rochester, NY 14620
Cost \$59,930.00
Score 2820/ 3000

The Research Associates

165 Broadway, Suite 2301
New York, NY 10003
Cost \$74,800.00
Score 1610/ 3000

Camoin Associates

PO Box 3547
Saratoga Springs, NY 12866
Cost \$60,000.00
Score 2437/ 3000

WHEREAS, the proposals have been reviewed by an evaluation team consisting of members of the Economic Development and Planning staff who individually completed scoring criteria forms for each proposal, with said scoring form including evaluation of total price (completed by Purchasing), timely implementation, understanding of project goals and objectives, experience providing similar services based on previous clients, experience with agriculture planning and applicable standards, and proposed work plan: and

WHEREAS, based on the scoring of the committee members, and the Purchasing Department's evaluation of the pricing provided by the firms, cumulative results score the MRB Group proposal highest, making it the evaluation team's recommendation to contact MRB Group for completion of the Strategic Planning and Feasibility Study; now, therefore, be it

RESOLVED, that the Board of Supervisors hereby authorizes selection of E-3 Energy Advisors for completion of the Strategic Planning and Feasibility Study at a cost of \$59,930 and the Chairman of the Board of Supervisors is hereby authorized to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content.

Budgeted: yes Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4

10/5/2022

Committee Chair: Scott Johnson

Department Head: Brian Pincelli

AUTHORIZE SUBMISSION OF AN APPLICATION TO THE EPA 2023 BROWNFIELD ASSESSMENT PROGRAM

WHEREAS, The Comprehensive Environmental Response, Compensation and Liability Act (CERCLA or the Superfund Law) was amended by the Small Business Liability Relief and Brownfields Revitalization Act (Brownfields Law) to include section 104(k), which provides federal financial assistance for brownfields revitalization, including grants for assessment, cleanup, and revolving loan funds; and

WHEREAS, Resolution No. 281-20: accepted an EPA 2020 Brownfield Assessment grant with coalition partners to fund among other things, conducting site assessments, and developing cleanup plans and reuse plans related to brownfield sites and this grant funding will be depleted next year; and

WHEREAS, these Assessments have demonstrated that there is still a need for further Brownfield Assessments to inform projects to cleanup and renew of sites in Wayne County; and

WHEREAS, resolution 392-22 authorized the release of a Request for Proposals to secure the services of a qualified consulting firm to (a) help secure United States Environmental Protection Agency (U.S. EPA) and potentially other federal or state grants for the assessment, cleanup, or redevelopment of brownfields properties within Wayne County, NY, and (b) implement any environmental assessment, remedial planning, community outreach, and other environmental or planning components of grants for which funding is secured; and

WHEREAS, resolution 488-22 authorized engagement with Stantec for assistance in development and submission of an application by the County; now, therefore, be it

RESOLVED, that the Board of Supervisors authorizes the submission of a FY23 Brownfield Assessment Coalition Grant application requesting \$1,000,000 grant funding from the EPA; and be it further

RESOLVED, that said application shall be prepared and filed under the direction and supervision of the County Economic Development and Planning Office; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute any agreements or documents necessary to implement the resolution on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content.

Budgeted: yes ___ no___ Proposed Cost: ___0___ Reimbursed Amount _____ County cost ___0___

Departmental transfer \$_____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4

10/5/22

Committee Chair: Scott Johnson
Department Head: Brian Pincelli

AUTHORIZATION TO ACCEPT AN AWARD FROM THE NEW YORK STATE ENVIRONMENTAL FACILITIES CORPORATION AND TO EXTEND THE AGREEMENT WITH THE SOIL AND WATER CONSERVATION DISTRICT FOR ADMINISTRATION OF THE PROGRAM

WHEREAS, The Clean Water Infrastructure Act of 2017 established the State Septic System Replacement Fund (Fund). The purpose of this Fund is to replace existing cesspools and septic systems that are having significant and quantifiable environmental and/or public health impacts to groundwater used for drinking water, or to a threatened or impaired waterbody; and

WHEREAS, The Fund is administered by the New York State Environmental Facilities Corporation (EFC) and is authorized to reimburse property owners for up to 50% of the eligible costs incurred for eligible septic system projects, up to ten thousand dollars (\$10,000), and

WHEREAS, Resolution No. 047-19, was executed to allow the Wayne County Soil and Water Conservation District to assist the County in management of the program for addressing septic replacement for water quality purposes, and

WHEREAS, EFC has awarded Wayne County \$340,000 to provide grants to Property Owners in an amount of up to 50% of the Eligible Costs of an eligible Septic System Project, up to a maximum amount of \$10,000 per project; now, therefore, be it

RESOLVED, that the Board of Supervisors hereby authorizes acceptance of the EFC award; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute an agreement with the EFC to accept the agreement and is authorized to execute an extension of the County's agreement with the Soil and Water Conservation District for administration of the program on the County's behalf, all subject to the County Attorney's approval as to form and content.

Budgeted: no Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____