

*AGENDA*  
*HEALTH AND MEDICAL SERVICES COMMITTEE*  
*Monday, October 3, 2022 10:00 a.m.*

*Members: Robusto, Groat, Bender, Brady, Miller*

10:00 a.m. **Approve minutes from previous meetings**

10:00 a.m. **Nursing Home, Jeffrey Stalker**

Monthly Reports [NH10RPT2PersonnelSept.xls](#)  
[NHRPT1STATAugust2022\\_Rev1.pdf](#)

TRANSMITTALS:

- Authorization amend contract with Cross County Staffing  
[NH10RES1CrossCountryAmendrev1.doc](#)
- Authorization to accept bid for Dental Services [NH10RES2Accepting bid Dental Services REV1.doc](#)
- Authorization to accept bid for Medical Director Services [NH10RES3Accepting bid MedicalDirectorServices REV1.doc](#)
- Authorization to renew the Social Work Services Contract  
[NH10RES5MSW.doc](#)

10:15 a.m. **Mental Health, Jim Haitz**

Monthly Report [MH Dept Payments & AR 2022 YTD August.xls](#)

TRANSMITTALS:

- Authorization to amend budget and amend provider contracts [MH10RES1 Community Providers 2022 Budget & Contract Amendments-Revision2.doc](#)
- Authorization to amend budget for medication needs [MH10RES2 2022 Budget Amendment Medication REV1.doc](#)

10:30 a.m. **Public Health, Diane Devlin**

Monthly Report

Early Intervention Program

TRANSMITTALS:

- Authorization to sign contract with Nikole Olson [PH10RES01 Related Service Contract - Nikole Olson.doc](#)
- Authorization to create Supervising Public Health Nurse position [PH10RES02 SPHN Position.doc](#)
- Authorization accept funding from NYS DOH [PH10RES03 Accept Increased CYSHCN Grant Funding, Contract C35752GG REV1.doc](#)



**Wayne County Nursing Home STATISTICAL DASHBOARD**

		<b>PRELIMINARY</b>		
		<b>YTD</b>	<b>Prior Year</b>	
		<b>8/31/2022</b>	<b>2021</b>	
Revenue		\$ 10,816,569	\$	17,564,104
Expenses	2022 Covid-19 Expenses = \$ 30,593	\$ 12,129,927	\$	18,339,603
Net Operating Margin		\$ (1,313,358)	\$	(775,499)
Other Income (IGT) = 2/24/2022		\$ 1,534,354	\$	3,140,258
Other Income (Cares Act - Stimulus Funds & NYS)		\$ -	\$	23,081
Profit (Loss)		\$ 220,996	\$	2,387,840
Budget Income (loss) Does include Retirement		\$ 705,699	\$	753,348
Variance from Budget (Over) Under		\$ (484,704)	\$	1,634,492
Net Operating Margin		-12.1%		-4.4%
Operating Margin with IGT		2.0%		13.6%
<b>Cash Balance:</b>				
Cash Balance as of 08/31/2022		\$ 5,745,592	\$	25,775,542
Days Cash on Hand		88		411
Investments = Short Term T-Bills & Other Investments		\$ 28,859,589	\$	15,574,037
A/R <30 days		\$ 652,202	\$	1,333,747
A/R 31 - 120 days		\$ 579,618	\$	1,579,860
A/R >120 days		\$ 2,959,394	\$	852,672
Average Daily Rate		\$ 250.17	\$	271.80
Average PPS/PDPM Rate	**	\$ 501.68	\$	567.39
Outpatient Services visits		0	-	-
Outpatient Services Gross Profit Margin	\$	- \$	- \$	-
<b>Meals/Catering income vs. projected income</b>				
		<b>Current</b>	<b>Budget</b>	<b>Prior Year</b>
Jail		\$ 79,623.00	\$ 93,598.67	\$ 129,530.00
Café		\$ 1,812.00	\$ 14,583.33	\$ 3,633.00
		\$ 81,435.00	\$ 108,182.00	\$ 133,163.00

	Current	YTD Actual	Prior Year
Facility Occupancy Rate - % (Budget 97%)	78.86%	83.38%	90.13%
Number of Admissions	4	42	153
% Discharges Home - All	22.22%	15.25%	26.64%

% Hospitalized Since Admission (Short Stay)	n/a	n/a
Re-Hospitalization w/in 30 days of Admission	n/a	n/a
Long Term Occupancy	n/a	n/a

	2021	2020	2019
Total Number of Residents	186	190	183
Average CMI for Full House	1.067	1.05	1.02
Total Number of Medicaid Residents	139	143	144
Average CMI for Medicaid Residents	0.979	0.95	0.98

	2022	2021	2020
Medicare 5-Star Overall Rating	3	4	3
5-Star Health Inspections	3	3	3
5-Star Staffing Rating	4	2	2
5-Star Quality Measure Rating	4	5	4

**RESOLUTION TRANSMITTAL**

Committee No. 6

Date: 10/3/2022

Committee Chair: Frank Robusto  
Department Head: Jeffrey Stalker

Authorization to Amend Contract with Cross Country Staffing for the Wayne County Nursing Home

WHEREAS, the current contract with Cross Country Staffing expires December 31, 2023; and  
WHEREAS, Cross Country Staffing is increasing their licensed staffing rates due to demand and the difficulty in recruiting and placing staff at the current rate:

DAILY PERSONNEL HOURLY RATES		
Discipline	Rates from 1/1/2021 to 9/15/22	Rate eff 9/16/2022
RN- Supervision	\$60.47	\$67.00
RN- Floor	\$56.22	\$63.00
LPN	\$39.25	\$48.00
CNA	\$26.52	\$36.00

And,

WHEREAS, Wayne County Nursing Home is in agreement with the rates increase and contract amendment effective September 16, 2022 to December 31, 2023; now, therefore, be it

RESOLVED, the Chairman of the Board of Supervisors is authorized and directed to execute this contract amendment with Cross Country Staffing for the provision of Registered Nurse and/or Licensed Practical Nurse coverage at the Wayne County Nursing Home effective September 16, 2022 to December 31, 2023. Contract is subject to the County Attorney's approval as to form and content.

Budgeted: yes \_\_\_ no X Proposed Cost: \_\_\_0\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_0\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 6

Date: 10/3/2022

Committee Chair: Frank Robusto  
Department Head: Jeffrey Stalker

Accepting bids for Dental Services at the Wayne County Nursing Home

Whereas the Board of Supervisors have duly advertised for Request for Proposals for the Dental Services at the Wayne County Nursing Home in accordance with the provisions of Section 103 of the General Municipal Law; and WHEREAS, the nursing home advertised for proposals with a grading scale and annual cost as outlined in the RFP; the nursing home reviewed all proposals and assigned a grade to each measure; and WHEREAS, the following proposal was received and scored based on the specifications outlined in the RFP:

Michael S. Adsit, DDS  
1000 Driving Park Ave  
Newark, NY 14513

Annual Cost 2023: \$40,840.56  
Annual Cost 2024: \$42,065.78  
Annual Cost 2025: \$43,327.75  
Cumulative Score: 1000/1000 points

now therefore, be it

RESOLVED, that the proposal for Dental Services at the Wayne County Nursing Home is hereby awarded to Dr. Adsit; and be it further RESOLVED, that the Chairman of the Board of Supervisor is hereby authorized to execute a contract from January 1, 2023 – December 31, 2023 with the option to renew for two additional one year terms on behalf of Wayne County Nursing Home, subject to the County Attorney’s approval as to form and content.

Budgeted: yes  no  Proposed Cost: \_\_\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost 0

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator’s Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec’d: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 6 Date:

10/3/2022

Committee Chair: Frank Robusto  
Department Head: Jeffrey Stalker

Accepting bids for Medical Director Services at the Wayne County Nursing Home

Whereas the Board of Supervisors have duly advertised for Request for Proposals for the Medical Director Services at the Wayne County Nursing Home in accordance with the provisions of Section 103 of the General Municipal Law; and

WHEREAS, the nursing home advertised for proposals with a grading scale and annual cost as outlined in the RFP; the nursing home reviewed all proposals and assigned a grade to each measure; and

WHEREAS, two proposals were received from the following:

**Rochester General Hospital**

PO Box 10757  
Rochester, NY 14610

Annual Cost 2023: \$70,958.00  
Annual Cost 2024: \$73,087.00  
Annual Cost 2025: \$75,279.00  
Cumulative Score: 2860 /3000 points

**Cedar Park Group Inc**

2 Lawson Avenue  
Suite 11  
East Rockaway, NY 11518

Annual Cost 2023: \$84,864.00  
Annual Cost 2024: \$89,107.20  
Annual Cost 2025: \$93,562.50  
Cumulative Score: 818 /3000 points

WHEREAS, the bid received by Rochester Regional Health was scored highest based on the specifications outlined in the RFP; now therefore, be it

RESOLVED, that the proposal for Medical Director Services at the Wayne County Nursing Home is hereby awarded to Rochester Regional Health; and be it further

RESOLVED, that the Chairman of the Board of Supervisor is hereby authorized to execute a contract from January 1, 2023 – December 31, 2023 with the option to renew for two additional one year terms on behalf of Wayne County Nursing Home, subject to the County Attorney’s approval as to form and content.

Budgeted: yes  no  Proposed Cost: \_\_\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost  0

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator’s Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec’d: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 6

Date: 10/3/2022

Committee Chair: Frank Robusto  
Department Head: Jeffrey Stalker

Authorization to contract for Social Work Services at the Wayne County Nursing Home.

WHEREAS, the agreement with Maria Gigliotti, a certified Social Worker, for the provision of social work services at Wayne County Nursing Home expires December 31, 2022; and

WHEREAS, the Wayne County Nursing Home would like to renew said contract for the provision of Social Work Consultant services effective January 1, 2023 to December 31, 2023 at a fee of \$100 per hour (rate was \$75 from 2019-2023); and now, therefore be it

RESOLVED, the Chairman of the Board of Supervisors is authorized to renew the agreement with Maria Gigliotti, for the provision of Social Work Consultant services at the Wayne County Nursing Home effective January 1, 2023 to December 31, 2023 at a fee of \$100 per hour; subject to the County Attorney's approval as to form and content.

Budgeted: yes \_\_\_ no X Proposed Cost: \_\_\_0\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_0\_\_\_

Departmental transfer \$\_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_



2022	Payments	AR	TOTAL REV	Monthly Billed Rev
1/1-1/31	\$ 394,786.26	\$ 77,488.23	\$ 472,274.49	\$ 472,274.49
1/1-2/29	\$ 914,225.78	\$ 124,068.29	\$ 1,038,294.07	\$ 566,019.58
1/1-3/31	\$ 1,447,222.28	\$ 177,495.97	\$ 1,624,718.25	\$ 586,424.18
1/1-4/30	\$ 1,915,379.09	\$ 192,074.97	\$ 2,107,454.06	\$ 482,735.81
1/1-5/31	\$ 2,435,060.67	\$ 212,539.43	\$ 2,647,600.10	\$ 540,146.04
1/1-6/30	\$ 2,930,719.25	\$ 286,912.58	\$ 3,217,631.83	\$ 570,031.73
1/1-7/31	\$ 3,383,250.37	\$ 274,541.96	\$ 3,657,792.33	\$ 440,160.50
1/1-8/31	\$ 3,867,811.81	\$ 341,796.04	\$ 4,209,607.85	\$ 551,815.52
1/1-9/30			\$ -	
1/1-10/31			\$ -	
1/1-11/30			\$ -	
1/1-12/31			\$ -	
<b>92.0%</b>		<b>8.0%</b>		<b>Total \$ 4,209,607.85</b>
				<b>Billed Revenues</b>

Financial Summary for Month 8				
	Budget Annual	Budgeted YTD	Actual YTD	Budget/Actual YTD
Billed Rev	\$ 6,497,613.00	\$ 4,331,742.00	\$ 4,209,607.85	\$ (122,134.15)
Other Rev	\$ 4,244,455.00	\$ 2,829,636.67	\$ 4,322,548.51	\$ 1,492,911.84
<b>Total Rev</b>	<b>\$ 10,742,068.00</b>	<b>\$ 7,161,378.67</b>	<b>\$ 8,532,156.36</b>	<b>\$ 1,370,777.69</b>
Expense	\$ 10,687,377.00	\$ 7,124,918.00	\$ 5,701,817.44	\$ 1,423,100.56
Annualization Adjustment for B&G Maint.			\$ (87,814)	
Annualization Adjustment for IT			\$ (74,502)	
Annualization Adjustment for Retirement			\$ 560,527	
<b>Total Exp</b>	<b>\$ 10,687,377.00</b>	<b>\$ 7,124,918.00</b>	<b>\$ 6,100,027.77</b>	<b>\$ 1,024,890.23</b>
<b>TOTAL</b>	<b>\$ 54,691.00</b>	<b>\$ 36,460.67</b>	<b>\$ 2,432,128.59</b>	<b>\$ 2,395,667.92</b>

<b>B&amp;G Maint &amp; Utilities</b>
<b>\$263,442</b>
<b>PAID FULL</b>
<b>\$21,954/month</b>

<b>IT &amp; Phones</b>
<b>\$223,507</b>
<b>PAID FULL</b>
<b>\$18,625/month</b>

<b>Retirement</b>
<b>\$840,790</b>
<b>\$70,066/month</b>

AR 0-30 Days	AR 31-60	AR 61-90	AR 91-120	AR 121+
\$ 79,729	\$ 47,174	\$ 44,790	\$ 40,864	\$ 129,239

Past 7 Years Revenue in Excess of Expense	
2015	\$ 129,504
2016	\$ 306,708
2017	\$ 622,134
2018	\$ 1,249,892
2019	\$ 857,462
2020	\$ 1,741,398
2021	\$ 1,387,707
<b>TOTAL</b>	<b>\$ 6,294,805</b>

**RESOLUTION TRANSMITTAL**

Committee No. 6 Health & Medical

Date: October 3, 2022

Committee Chair: Mr. Robusto  
Department Head: James Haitz

**Authorization to Amend 2022 County Budget for the Mental Health Department Community Providers Funding and Amend 2022 Provider Contracts**

WHEREAS, the Mental Health Department Local Governmental Unit (LGU) is (or will be) in receipt of additional state aid funding awarded to community behavioral health providers, which is primarily related to Cost of Living Adjustments (COLA), other state aid award adjustments, and restorative funding, and/or state prior-year-end closeouts; and

WHEREAS the LGU now needs to make the following 2022 budget & contract amendments to reflect those additional state funds due for payment to various community providers (there is no additional county costs or additional county funds associated with this beyond what has already been authorized);

<b>Provider Agency</b>	<b>Increased State Aid Amount 2022 Budget Year</b>	<b>Revised Total Contract Amount 2022 Budget Year</b>
Wayne ARC	\$ 3,850.00	\$ 46,684.00
Aspire Hope Finger Lakes Parent Net	\$ 1,402.00	\$ 31,822.00
Lakeview Health Services	\$ 37,217.00	\$ 307,750.00
DePaul Community Services	\$ 5,061.00	\$ 167,437.00
Unity House of Cayuga	\$ 12,551.00	\$ 129,376.00
Wayne Community Action Program	\$ 2,444.00	\$ 58,382.00
Wayne County Aging & Youth	\$ 1,857.00	\$ 43,917.00
Council on Alcoholism of the FL	\$ 14,822.00	\$ 126,322.00
Catholic Family Center Hannick	\$ 70,278.00	\$ 854,784.00
Delphi Rise	\$ 62,876.00	\$ 498,457.00
FLACRA	\$ 175,822.00	\$ 1,442,193.00

NOW THEREFORE, BE IT

RESOLVED that the County Treasurer is authorized to make the following 2022 county budget amendments and the Chairman of the Board and the County Attorney are authorized to amend the 2022 contracts with the following providers as noted below to reflect the revised state aid additional funding award adjustment increases:

**A4322 Community Providers**

**Revenue:**

\$1,402 to 43607 Aspire Hope  
\$12,551 to 43485 Unity House of Cayuga  
\$5,061 to 43484 DePaul Community Services  
\$37,217 to 43614 Lakeview Health Services  
\$2,444 to 43526 Wayne Community Action Program  
\$1,857 to 43840 Wayne County Dept. Aging & Youth  
\$175,822 to 43499 Finger Lakes Area Counseling and Recovery Agency (FLACRA)  
\$14,822 to 43522 Council on Alcoholism of the Finger Lakes  
\$62,876 to 43494 Delphi Rise  
\$70,278 to 43615 Catholic Family Center Hannick  
\$3,850 to 43478 Wayne ARC - MR

**Expense:**

\$1,402 to 54686 Aspire Hope  
\$12,551 to 54685 Unity House of Cayuga  
\$5,061 to 54684 DePaul Community Health

\$37,217 to 54614 Lakeview Health Services  
\$2,444 to 54697 Wayne Community Action Program  
\$1,857 to 54534 Wayne County Dept. Aging & Youth  
\$175,822 to 54604 Finger Lakes Area Counseling and Recovery Agency (FLACRA)  
\$14,822 to 54690 Council on Alcoholism of the Finger Lakes  
\$62,876 to 54607 Delphi Rise  
\$70,278 to 54612 Catholic Family Center Hannick  
\$3,850 to 54609 Wayne ARC - MR

Budgeted: yes \_\_\_ no X Proposed Cost: \$388,180 Reimbursed Amount: \$388,180 County cost: none

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 6 Health & Medical

Date: October 3, 2022

Committee Chair: Mr. Robusto  
Department Head: James Haitz

**Authorization to Amend 2022 County Budget for the Mental Health Department for Medication Needs**

WHEREAS, the Mental Health Department is in need of making a budget adjustment in order to allow for additional expense and revenue related to medication needs for patients admitted to the mental health clinic; and

WHEREAS the department is required to make an up-front purchase direct from the pharmaceutical company for a particular medication needed for patients, and is then fully reimbursed by insurance for the cost of the medication and there is ultimately no county expense; now, therefore be it

RESOLVED that the County Treasurer is authorized to make the following 2022 county budget amendments:

**A4300 Behavioral Health**

(Revenues)

\$10,000 to 41612 Medicare

\$3,000 to 41613 Medicaid

(Appropriations)

\$13,000 to 54473 Medications

Budgeted: yes \_\_\_ no X Proposed Cost: \$13,000 Reimbursed Amount: \$13,000 County cost: none

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_



**RESOLUTION TRANSMITTAL**

Committee No. 6

Date: 10/3/22

Committee Chair: Frank Robusto  
Department Head: Diane M. Devlin

**AUTHORIZATION TO CREATE A SUPERVISING PUBLIC HEALTH NURSE POSITION TO BE FILLED IN 2023**

WHEREAS, Wayne County Public Health (WCPH) has identified a need to plan for succession for the Supervising Public Health Nurse (SPHN) position due to anticipated retirements within the Public Health Services Department's nurses. The SPHN position is a critical position as it oversees all Article 28 clinical operations and Article 36 Licensed Home Care Services Agency (LHCSA) home visits; and

WHEREAS, WCPH has recognized the need to create an additional Supervising Public Health Nurse (SPHN) position with the intent to fill in mid-2023 to reduce disruptions in public health nursing services and program supervision during this anticipated period of transition; and

WHEREAS, this position will supervise assigned employees, oversee assigned Public Health programs and grants, perform clinical and home visit observations as required by Article 28 and Article 36 licensures, review and develop clinical policy and procedures, conduct chart and program audits as well as other duties as identified; and

WHEREAS, the creation of the SPHN position will allow the Director and Deputy Director of WCPH to focus on administrative tasks, increase the department's activities around population health, increase collaborations and engagements with community members and key stakeholders, etc.; now, therefore, be it

RESOLVED, that the Director of Public Health is hereby authorized to create a Supervising Public Health Nurse position with the intent to fill in 2023.

Budgeted: yes \_\_\_ no x Proposed Cost: 0 Reimbursed Amount 0 County cost 0

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 6

Date: 10/3/22

Committee Chair: Frank Robusto  
Department Head: Diane M. Devlin

**AUTHORIZATION TO ACCEPT ADDITIONAL FUNDING FROM THE NEW YORK STATE DEPARTMENT OF HEALTH FOR THE CHILDREN AND YOUTH WITH SPECIAL HEALTH CARE NEEDS GRANT, CONTRACT C35752GG**

WHEREAS, Wayne County Public Health (WCPH) currently holds a five (5) year contract with the New York State Department of Health (NYSDOH) for the Children and Youth Special Health Care Needs (CYSHCN) grant contract C35752GG, for the period of 10/1/2020 – 9/30/2025 for an annual amount of \$25,039 and a total contract amount of \$125,195; and

WHEREAS, WCPH was recently notified by the NYSDOH that the CYSHCN funding will be increased by \$60,530 annually for a total annual amount of \$85,569 beginning with the 10/1/2022 – 9/30/2023 fiscal year, for a total contract amount of \$256,707 for the remaining three (3) fiscal years of the current five (5) year contract; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign an amendment with the NYSDOH for increased funding for the current five (5) year CYSHCN grant, with a total grant amount of \$256,707 for the remaining three (3) fiscal years of the multiyear contract currently in place, subject to the approval of the County Attorney as to form and content.

Budgeted: yes \_\_\_ no\_\_\_ Proposed Cost: \_\_\_\_\_0\_\_\_\_\_ Reimbursed Amount \_\_\_0\_\_\_ County cost \_\_\_0\_\_\_\_\_

Departmental transfer \$\_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes\_\_\_ no\_\_\_ N/A\_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_