

**AGENDA**  
**GOVERNMENT OPERATIONS COMMITTEE**  
**Thursday, September 8<sup>th</sup> 9:00 a.m.**

*Supervisors:* Lasher, Donalty, Kolczynski, Chatfield, Miller

9:00 a.m. **Approval of meeting minutes**

9:00 a.m. **Christine Rice**

Constitutional Counties

9:15 a.m. **Board of Elections, Mark Alquist & John Zornow**

TRANSMITTAL:

- Pre-Paid postage grant [BOE09RES01 Pre-Paid Postage Grant.doc](#)

9:20 a.m. **Grant Manager, Jay Roscup**

9:30 a.m. **Compliance Officer, Ed Hunt**  
**County Administrator, Rick House**  
**County Clerk, Mike Jankowski**  
**GIS Coordinator, Zack Hess**

NO BUSINESS

9:30 a.m. **County Attorney, Dan Connors**

MONTHLY REPORT [County Attorney - monthly report - August.pdf](#)

9:35 a.m. **Fiscal Officer, Brian Sams**

TRANSMITTALS:

- Authorization to establish 2023 Workers' Compensation rates  
[COTB09RES1 2023 WC Plan Premium Equivalent.docx](#)
- Shared Services Agreement with Sodus CSD [COTB09RES03 Grants management services.doc](#)

9:40 a.m. **Human Resource Director, Chris Kalinski**

Staff Update

**RESOLUTION TRANSMITTAL**

Committee No. 5

Date: 9/8/22

Committee Chair: Lasher  
Department Head: Alquist/Zornow

**AUTHORIZATION TO EXECUTE CONTRACT WITH NEW YORK STATE BOARD OF ELECTIONS FOR ABSENTEE BALLOT PRE-PAID POSTAGE GRANT**

Brief Explanation:

**WHEREAS**, Wayne County Board of Elections has been awarded state funding in the amount of \$25,659.96, through the New York State Board of Elections Absentee Ballot Pre-Paid Postage grant program, Contract number BOE01-T004622-1110000; and

**WHEREAS**, this funding was established to reimburse County Boards of Elections for eligible expenses to be reimbursed for postage paid return of absentee ballots and absentee ballot applications, and will apply to expenses incurred between July 1, 2022 through December 31, 2022; now, therefore be it,

**RESOLVED**, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to execute a contract, on behalf of Wayne County Board of Elections, with the New York State Board of Elections, subject to the review and approval of the County Attorney's office as to form and content, in order to accept and receive aforementioned grant funding, according to the above described terms.

Budgeted: yes \_\_\_ no X Proposed Cost: \_\_\_0\_\_\_ Reimbursed Amount \$25,659.96 County cost \_\_\_0\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_ Nays \_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_ Nays \_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_ Nays \_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**COUNTY OF WAYNE**  
**OFFICE OF THE COUNTY ATTORNEY**

WAYNE COUNTY COURTHOUSE  
26 CHURCH STREET, LYONS, NEW YORK 14489  
FAX: (315) 946-5942

DANIEL C. CONNORS, ESQ.  
COUNTY ATTORNEY  
(315) 946-7442

ERIN M. HAMMOND, ESQ.  
ASSISTANT COUNTY ATTORNEY  
(315) 946-7444

The County Attorney's Office monthly report for August 2022 is as follows:

Contracts Drafted and/or Reviewed	43
Insurance Certificates	57
Notice of Claim	1
Accidents	1
Disciplines/Grievances	1
Human Rights Complaints	0
Subpoenas	6
Freedom of Information Requests (FOIL)	59
FOIL Money Collected	\$15.25
Juvenile Delinquent's (JD's)	2
Persons In Need of Supervision (PINS)	2
Habeas Corpus	1
Poor Person Applications	1
Pistol Permit Hearings	1
Unemployment Hearings	0
Total Amount of Bills Paid from A1420(CA)	\$75.73
Total Amount Paid from A1930 (Judgment & Claims)	\$0.00
Total Amount Paid from A1931 (Liability & Casualty)	\$1,783.31
Total Amount Paid for 207c Claims	\$0.00

Respectfully submitted,

Daniel C. Connors, Esq.  
County Attorney

**RESOLUTION TRANSMITTAL**

HR09Res1  
Committee No. 5

Date: Sept 8, 2022

Committee Chair: Lasher

**AUTHORIZATION TO ESTABLISH 2023 WORKERS' COMPENSATION PLAN PREMIUM-EQUIVALENTS**

WHEREAS, the County of Wayne is required to establish premium-equivalents annually for the Self-Insured Workers Compensation Plan; and

WHEREAS, said premium-equivalents shall be adopted by the Wayne County Board of Supervisors for each member of the Self-Insured Workers Compensation Plan; now, therefore, be it

RESOLVED, that the County of Wayne hereby adopts the following premium-equivalents for 2023 for the Self-Insured Workers' Compensation Plan:

Wayne County	\$ 1,225,937	Village of Clyde	\$ 6,702
Town of Arcadia	\$ 19,310	Village of Newark	\$ 89,593
Town of Butler	\$ 13,720	Village of Palmyra	\$ 15,647
Town of Galen	\$ 10,234	Village of Red Creek	\$ 5,848
Town of Huron	\$ 20,041	Village of Sodus	\$ 9,455
Town of Lyons	\$ 41,705	Village of Sodus Point	\$ 8,761
Town of Macedon	\$ 148,996	Village of Wolcott	\$ 9,137
Town of Marion	\$ 16,948		
Town of Ontario	\$ 115,142		
Town of Palmyra	\$ 58,479		
Town of Rose	\$ 12,138		
Town of Savannah	\$ 11,582		
Town of Sodus	\$ 42,240		
Town of Walworth	\$ 41,339		
Town of Williamson	\$ 56,348		
Town of Wolcott	\$ 20,698		

Budgeted: yes  no  Proposed Cost: \$1225937 Reimbursed Amount \_\_\_\_\_ County cost \$1225937

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 5

Date: September 8, 2022

Committee Chair: Lasher  
Department Head: House

**AUTHORIZATION TO CONTINUE A SHARED SERVICES AGREEMENT WITH SODUS CENTRAL SCHOOL DISTRICT FOR GRANT MANAGEMENT SERVICES**

**BRIEF EXPLANATION:**

WHEREAS, Since 2020 Wayne County has had a contract under the New York State County-Wide Shared Services Initiative (CWSSI) with the Sodus Central School District for the shared grant management services of Jay Roscup, and

WHEREAS, since 2020, Jay Roscup has assisted Wayne County Departments in securing over \$4.5 million in grant funds, and

WHEREAS, the County Administrator is desirous of continuing CWSSI agreement with the Sodus Central School District for grant management services of Jay Roscup, for the amount of \$30,000 for the time period of January 1, 2022 through December 31, 2022 and \$35,000 for the time period of January 1, 2023 December 31, 2023; now therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign an agreement with Sodus Central school District for the sharing of the grant management services of Jay Roscup, for the time period of January 1, 2022 through December 31, 2023 at a cost not to exceed \$65,000 upon review and approval of the County Attorney.

Budgeted: yes \_\_\_ no\_\_\_ Proposed Cost: \_\_\_0\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_0\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_