

AGENDA
ECONOMIC DEVELOPMENT/PLANNING COMMITTEE
Tuesday, August 2nd 10:30 a.m.

Members: Johnson, Groat, Chatfield, Robusto, Lasher

10:30 a.m. Approve minutes from previous meeting

10:30 a.m. Rhea Hayes, Wayne County Museum

Future Tourism Activities
Seeking Grants for Building Improvements

10:45 a.m. Cooperative Extension, Elizabeth Claypoole

NO BUSINESS

10:45 a.m. Tourism, Christine Worth

MONTHLY REPORT [TOUR08RPT1 - Progress Report July 2022.docx](#)

10:55 a.m. Ec. Development/Planning Department, Brian Pincelli

TRANSMITTALS:

- Authorization to Award RFP for Solid Waste Management Plan [PLAN 22 RES 35- AWARD RFP FOR LOCAL SOLID WASTE MANAGEMENT PLAN \(LSWMP\) rev1.docx](#)
- Authorization to Award RFP for Farmland Protection Plan Update [PLAN 22 RES 36- AWARD RFP FOR FARMLAND PROTECTION PLAN UPDATE rev1.docx](#)
- Authorization to Awarded RFP for Outside Counsel [PLAN 22 RES 37- AWARD RFP FOR OUTSIDE COUNSEL TO ASSIST WITH BROADBAND rev1.docx](#)
- Authorization to Submit Letter of Intent and Application to Restore NY Program [PLAN 22 RES 38- LETTER OF INTENT AND APPLICATION TO THE RESTORE NY PROGRAM rev1.docx](#)

PROGRESS REPORTS – July 2022

Christine Worth – Director

- Attended Newark DRI Local Planning Committee
- Attended FLRTC Executive Board Conference Call
- Attended Bicentennial Committee Meetings
- Attended Lake Ontario Wine Trail Meeting
- Attended ROC/FLX Beverage Trail Meeting
- Participated in Ginna Excercise

Notes

- Advertising
 - Finalized information Great Lakes Scuttlebutt Magazine and Lakeland Boating who are both doing features on Sodus Point.
 - Fulfilled photo request for both
- Apple Tasting Tour
 - The brochure, app and website are being updated.
 - Confirmed Radio advertising
 - Confirmed Kids Out & About advertising
- Fall Brochure
 - Is at the printer. Distribution will begin following the Wayne County Fair
- NYS Matching Funds
 - Completed 2nd quarter NYS reports
- Tourism Updates
 - Bicentennial – Assisting with activity book distribution to schools
 - Bicentennial – Organizing and distributing printed materials as needed
 - Bicentennial – Assisting with promotional items
 - Bicentennial Committee Meetings
 - Delivered brochures to Sodus Point Information Center
 - Working with a Travel Writer who will be visiting in August 3-6
 - Erie Canal Photo shoot a collaboration with Cayuga County
 - Completed Budget
 - Assisting with grant support letters
- Visitor's Guide
 - Printing – Contract is at the printer and hopeful we should have delivery mid to late August.
 - Created flip-book for our website

Chris Kenyon – Outdoor Recreation Coordinator

- Fishing updates, phone, web and e mail.
- Write copy for Sodus Bay Outfitters.
- Assist with Sodus Pro-Am.
- Write copy for Sodus Pro -Am and send to Buffalo News.
- LOC Awards for Summer Derby.

RESOLUTION TRANSMITTAL

Committee No. 4

Date: 8/2/2022

Committee Chair: Scott Johnson

Department Head: Brian Pincelli

AUTHORIZATION TO AWARD RFP FOR LOCAL SOLID WASTE MANAGEMENT PLAN (LSWMP), LOCAL LAWS, AND ENFORCEMENT

WHEREAS, Counties are recognized organizational-structures that are responsible for developing and implementing a successful Local Solid Waste Management Plan (LSWMP) for the communities of the State, and WHEREAS, specialized expertise is necessary to develop a plan that is up to date, is enforceable, is relative to the County, and that includes a process for collection of data necessary to enforce and track solid waste, and WHEREAS, Resolution 150-22 authorized the release of a Request for Proposals for consultant services for development of an updated LSWMP, WHEREAS, one proposal was received from the following firm:

Barton & Loguidice D.P.C

10 Airline Drive
Albany, NY 12205
Cost: \$57,800

WHEREAS, the proposal has been reviewed by an evaluation committee consisting of members of the Economic Development and Planning staff and scored using published RFP criteria including but not limited to costs, and the proposal was determined to have met the requirements outlined in the RFP, now, therefore be it

RESOLVED, that the Board of Supervisors hereby authorizes engagement with Barton & Loguidice at a cost of \$57,800 for completion of an updated solid waste management plan, under the direction of the Economic Development and Planning Department, and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content; and be it further

RESOLVED, that the Wayne County Treasurer is authorized to make the following budget adjustment:

A1990 Contingent Fund General
(Appropriations)
\$57,800 from 54000 Contractual Expenses

A8020 Planning Board
(Expenditures)
\$57,800 to 54400 Contracted Services (EDP09 Solid Waste Management Plan)

Budgeted: yes ___ no X Proposed Cost: \$57,800 Reimbursed Amount _____ County cost \$57,800

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4

Date: 8/2/2022

Committee Chair: Scott Johnson
Department Head: Brian Pincelli

AUTHORIZATION TO AWARD RFP FOR FARMLAND PROTECTION PLAN UPDATE

WHEREAS, Wayne County Resolution No. 149-22 authorized the submission of a grant application to the NYS Department of Ag and Markets for \$40,000, with up to \$40,000 of matching funds from the County to complete an update to the County Farmland Protection Plan under the direction of the County Economic Development and Planning Department.; and

WHEREAS, resolution 273-22 authorized the release of a Request for Proposals (RFP) for planning services under the direction of the County Economic Development and Planning Department; and

WHEREAS, two proposals were received from the following firms:

LaBella Associates

300 State St., Suite 201
Rochester, NY 14614
Cost: \$48,000
Cumulative Score: 2480 / 3000 Points

Community Planning & Environmental Associates

152 Stolzenburg Road
Berne, NY 12023
Cost: \$54,270.00
Cumulative Score: 2399 / 3000 Points

WHEREAS, the proposals have been reviewed by an evaluation team consisting of members of the Economic Development and Planning staff who individually completed scoring criteria forms for each proposal, with said scoring form including evaluation of total price (completed by Purchasing), timely implementation, understanding of project goals and objectives, experience providing similar services based on previous clients, experience with agriculture planning and applicable standards, and proposed work plan: and

WHEREAS, based on the scoring of the committee members, and the Purchasing Department's evaluation of the pricing provided by the firms, cumulative results score the LaBella Associates proposal highest, making it the evaluation team's recommendation to contact LaBella Associates for completion of the updated Farmland Protection plan; now, therefore, be it

RESOLVED, that the Board of Supervisors hereby authorizes selection of Labella Associates for completion of the Farmland Protection Plan at a cost of \$48,000 and the Chairman of the Board of Supervisors is hereby authorized to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content; and be it further

RESOLVED, that the Wayne County Treasurer is authorized to make the following budget adjustment:

A1990 Contingent Fund General
(Appropriations)
\$24,000 from 54000 Contractual Expenses

A8020 Planning Board
(Revenues)
\$24,000 to 43305 NYS Grants EDP09

A8020 Planning Board
(Expenditures)
\$48,000 to 54400 Contracted Services EDP09

Budgeted: yes ___ no X Proposed Cost: \$48,000 Reimbursed Amount \$24,000 County cost \$24,000

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4

Date: 8/2/2022

Committee Chair: Scott Johnson
Department Head: Brian Pincelli

AUTHORIZATION TO AWARD RFP FOR OUTSIDE COUNSEL TO ASSIST WITH BROADBAND PROJECT CONTRACT NEGOTIATIONS

WHEREAS, Wayne County Resolution No. 238-22 authorized the Economic Development and Planning Department, in coordination with the Purchasing Department's release and solicitation of proposals for outside counsel to assist with contract negotiations for the Broadband Project.; and

WHEREAS, six proposals were received, with the County Attorney and Purchasing Department determining that proposals received from the following firms met the criteria to allow for evaluation and consideration:

Ballard Spahr LLP

1675 Broadway, 19th Floor,
New York, NY 10019
Cumulative Score: ____ / ____ Points

Hunton Andrews Kurth LLP

Riverfront Plaza, East Tower
951 E. Bryd Street
Richmond, VA 23219
Cumulative Score: ____ / ____ Points

Phillips Lytle LLP

28 East Main Street, Suite 1400
Rochester, NY 14614
Cumulative Score: ____ / ____ Points

Torys LLP

1114 Avenue of the Americas, 23rd Floor
New York, NY 10036
Cumulative Score: ____ / ____ Points

West Group Law PLLC

81 Main Street, Suite 510
White Plains, NY 10601
Cumulative Score: ____ / ____ Points

and

WHEREAS, the proposals have been reviewed by an evaluation team consisting of members of County staff who individually completed scoring criteria forms for each proposal, with said scoring form including evaluation of total price (completed by Purchasing), references, firms' ability to provide the Service, expertise, and past performance, and proposed staff: and

WHEREAS, based on the scoring of the committee members, and the Purchasing Department's evaluation of the pricing provided by the firms, cumulative results score the _____ proposal highest, making it the evaluation team's recommendation to contact _____ for representation in contract completion for Broadband services; now, therefore, be it

Budgeted: yes ___ no X Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$_____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes ___ Nays ___ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes ___ Nays ___ Date: _____ Signature: _____

Committee: _____ Ayes ___ Nays ___ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4

Date: 8/2/2022

Committee Chair: Scott Johnson
Department Head: Brian Pincelli

AUTHORIZATION TO SUBMIT A LETTER OF INTENT AND APPLICATION TO THE RESTORE NY PROGRAM

WHEREAS, The Restore New York Communities Initiative ("Restore NY") provides municipalities with financial assistance for the revitalization of commercial and residential properties. The program encourages community development and neighborhood growth through the elimination and redevelopment of blighted structures; and

WHEREAS, Restore New York funding is available for projects involving the demolition, deconstruction, rehabilitation and/or reconstruction of vacant, abandoned, condemned and surplus properties; and

WHEREAS, applications must be initiated by municipalities, demonstrate at least a 10% match to be funded by the developer, and, hold a public hearing to discuss the application and the property assessment list; and

WHEREAS, the County Economic Development and Planning Department has been approached by a private developer seeking assistance for development of a health and wellness center under the program, and

WHEREAS, a pre-application will provide for review and a determination of eligibility under the program; now therefore be it

RESOLVED, that the Board of Supervisors hereby authorizes the County Economic Development and Planning Department's submission of a pre-application and, if approved, a full application to the program, at no costs to the County.

Budgeted: yes ___ no X Proposed Cost: _____ Reimbursed Amount _____ County cost \$0

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____