

# Wayne County Board of Supervisors

## AGENDA

Tuesday, July 19<sup>th</sup>, 2022

9:00 a.m.

### PLEDGE AND PRAYER

### ROLL CALL

### APPROVAL OF MINUTES

### COMMUNICATIONS:

The County Auditor's Accounts Payable Report for monthly utilities, miscellaneous payments including the July 7, 2022 warrants for accounts payable, totaling \$ 2,991,250.94 was received and filed.

A letter was received from Byron W. Brown, Mayor of Buffalo thanking Wayne County for the letter of support after the shootings on May 14, 2022.

The Wayne County Health Care Plan Trust Annual Report for fiscal year ending December 31, 2021 was received and filed.

A letter was received from New York State Homes and Community Renewal (OCR) announcing Wayne County's award of \$1,000,000 in CARES Act funding.

A letter was received from Assembly Minority Leader Will Barclay and Assemblyman Brian Manktelow, supporting the extension of the state's Zero-Emissions Credit (ZEC) program to allow for 20-year license extensions at RE Ginna Nuclear Power Plant, James A. Fitzpatrick Nuclear Power Plant and two reactors located at the Nine Mile Point Nuclear Facility. Copies of this letter were also sent to Governor Kathy Hochul, the Oswego County Legislature and Rory Christian, Chair and CEO of the New York State Department of Public Service.

A notice was received from the Town of Sterling in regards to a public hearing scheduled for Monday, July 18, 2022 at 7:05 p.m. at the Sterling Town Hall regarding Local Law #1, imposing a temporary moratorium on the acceptance and processing of special use permit applications related to bottled and/or bulk water sales within a one-half mile radius of the Village of Fair Haven's existing public water supply wells.

A notice was received from New York State DEC regarding Hogweed Control in the Town of Galen.

### PROCLAMATIONS

Probation Officer Week, July 17<sup>th</sup> – 23<sup>rd</sup>, 2022

Corrections Officer, Eric Carr

Sodus/Williamson Varsity Boys Bowling Team, Alan Bouwens

World Breastfeeding Week, August 1<sup>st</sup> – 7<sup>th</sup>, 2022

### PUBLIC HEARINGS

9:05 a.m. Amending Local Law No. 5-85

9:10 a.m. Expansion of Videoconferencing for Public Meetings within the County of Wayne

### PRIVILEGE OF THE FLOOR:

## **SCHEDULED BUSINESS**

### **COM. #1 – FINANCE – LEONARD, BENDER, GROAT, ROBUSTO, VANLAEKEN**

- 1-1 Authorization to Ratify and Fund Collective Bargaining Agreement with the Teamsters Local 118, Corrections Unit
- 1-2 Authorization to Execute Contracts for the 2022 Wayne County Fair
- 1-3 Accepting Bids for Certain Real Property Parcels
- 1-4 Accepting Bids for Real Property Auction Sale
- 1-5 Authorization to Increase Contract Amount for Consulting Services In Relation to the Implementation of Governmental Accounting Standards Board Statement Number 87
- 1-6 Authorization to Create Two Finance Clerk Positions, and Abolish Two Account Clerk Positions in the County Treasurer Office
- 1-7 Authorization to Transfer Property from the County of Wayne to the Previous Owner

### **COM. #2 – PUBLIC SAFETY – Verno, BENDER, DONALTY, VANLAEKEN, MILLER**

- 2-1 Authorization to Accept the 2020 State Criminal Alien Assistance Program Grant (SCAAP 2020), Amend Budget and Expend Funds
- 2-2 Authorization to Purchase Office Equipment for the Sheriff's Office and Amend the 2022 Budget
- 2-3 Authorization to Declare Single Source Contractor Status and Execute a Contract with Finger Lakes Communication
- 2-4 Authorization to Award RFP and Execute Contract for EMS Project Implementer
- 2-5 Authorization to Accept 2020 Public Safety Answering Point (PSP) Grant, Amend Budget and Expend Funds
- 2-6 Technical Decon Team Appointments
- 2-7 Authorization to Appoint Deputy Fire Coordinator

### **COM. #3 – PUBLIC WORKS – CHATFIELD, KOLCZYNSKI, Verno, METTLER, BRADY**

- 3-1 Authorization to Declare Vehicles Surplus in the Public Works Department
- 3-2 Authorization to Amend 2022 Highway Budget and Purchase Vehicle Inspection Equipment
- 3-3 Authorization to Sell Surplus County Property to Adjacent Landowner in the Town Of Arcadia
- 3-4 Authorization to Abolish an Account Clerk Position and Reestablish a Senior Account Clerk Position in the Highway Department
- 3-5 Authorization to Enter Into an Agreement with TK Elevator to Provide Quarterly Elevator Maintenance, Inspection and Repairs Services
- 3-6 Authorization to Amend Budget and Sign Agreement for the Courthouse Board Room Plaster Repair Project
- 3-7 Determination of Type II Action under State Environmental Quality Review Act for the Wayne County Museum Roof Replacement Project
- 3-8 Authorization to Sign Agreement of Indemnification with Village of Sodus Point to Host a Band on the Beach for the Sodus Point Lighthouse Splash Event

### **COM. #4 – ECONOMIC DEV. AND PLANNING – JOHNSON, GROAT, CHATFIELD, ROBUSTO, LASHER**

- 4-1 Authorization to Release RFP for Brownfield Consultant for State and Federal Grant Programs
- 4-2 Authorization to Amend Budget and Fund Brownfield Assessment Accounts
- 4-3 Authorization to Accept Bid for the 2022 Travel Guide
- 4-4 Authorization to Create One Full-Time Account Clerk Position and Abolish One Part-Time

Account Clerk and an Outdoor Recreation Coordinator Position within the Tourism Department

**COM. #5 – GOVERNMENT OPERATIONS – LASHER, DONALTY, KOLCZYNSKI, CHATFIELD, MILLER**

- 5-1 Authorization to Release a Competitive Bid for the Purchase of Historical Markers
- 5-2 Authorization to Purchase Audiovisual Equipment for Old Courthouse Committee Conference Room
- 5-3 Authorization to Adopt Managerial /Confidential Position Pay Grade for Deputy Health Services Comptroller
- 5-4 Authorization for Board Approval to Change the Standard Work Day Hour to 7.50 for Employees Currently Working 7.00 Hours and to Enter Into Agreement between County of Wayne and Professional Service Workers Local 81382 (IUE-CWA), Civil Service Employee Association, Inc. CSEA Local 859 General and Supervisory Units
- 5-5 Authorization to Rescind Resolution 277-22 and Adopt Management and Confidential Position Wage and Salary Ranges For 2023

**COM. #6 – HEALTH AND MEDICAL SERVICES – ROBUSTO, GROAT, BENDER, BRADY, MILLER**

- 6-1 Authorization to Execute Contract with Katharine Coleman to Provide Related Services to Preschool Children with Handicapping Conditions for Wayne County Public Health
- 6-2 Authorization To Amend The 2022 Budget For ELC COVID-19 Reopening Schools Funding For Wayne County Public Health
- 6-3 Authorization to Contract with Wayne-Finger Lakes BOCES for Transportation for the Early Intervention and the Pre-K Programs
- 6-4 Authorization to Award Bid and Execute Contract for Transportation of Preschool-Age Children with Physically Handicapping Conditions
- 6-5 Authorize Out-Of-Title Pay to Registered Nurse Supervisor at the Wayne County Nursing Home

**COM. #7 – HUMAN SERVICES – DONALTY, LEONARD, JOHNSON, VERNO, METTLER**

- 7-1 Authorization to Enter Into a Contract with Mon Ami, Inc. for a Case Management Database Platform for Aging & Youth
- 7-2 Authorization to Create Position of Secretary 1 and Abolish Position of Senior Typist at the Department of Social Services
- 7-3 Authorization to Execute an Affiliation Agreement with SUNY Brockport College for a Student Intern for the Department of Social Services
- 7-4 Authorize Execution of Contracts of Affiliation for Intern Placements at the Wayne County Department of Social Services

**OTHER BUSINESS**

**DISCUSSION**

COUNTY WIDE AMBULANCE

**ADJOURNMENT**

The next scheduled Board Meeting will be **Monday, August 8<sup>th</sup>, 2022 at 11:00 a.m. at the Wayne County Fairgrounds.**

**RESOLUTION 1-1: AUTHORIZATION TO RATIFY AND FUND COLLECTIVE BARGAINING AGREEMENT WITH THE TEAMSTERS LOCAL 118, CORRECTIONS UNIT**

Mrs. Leonard presented the following:

WHEREAS, Wayne County (“the County”) and the Teamsters, Local 118, (“the Union”) have negotiated a collective bargaining agreement (“the Agreement”) establishing terms and conditions of employment for the five (5) year period commencing January 1, 2022 and ending December 31, 2026; and

WHEREAS, the Union’s Contract Negotiation Committee has reviewed the provisions of said Collective Bargaining Agreement and the Union’s membership voted on July 7, 2022 to ratify the tentative agreement; and

WHEREAS, the County’s Contract Negotiation Committee has reviewed the material changes in the tentative agreement with the Board of Supervisors; now, therefore, be it

RESOLVED that the Agreement is hereby approved and ratified by the Board of Supervisors and the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute the Agreement on behalf of the County of Wayne.

**RESOLUTION 1-2: AUTHORIZATION TO EXECUTE CONTRACTS FOR THE 2022 WAYNE COUNTY FAIR**

Mrs. Leonard presented the following:

WHEREAS, several Wayne County Departments have requested to rent booths at the 2022 Wayne County Fair scheduled for August 8-12, 2022; and

WHEREAS, the cost for each booth space is based upon quantity of booths, location, utility hook ups, extra worker passes and a 10% late fee after July 1; now, therefore be it

RESOLVED, that subject to Standing Committee approval, the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute contracts on behalf of the County of Wayne, subject to the County Attorney’s approval as to form and content, with the Union Agricultural Society at Palmyra for rental booths for the following County Departments for the 2022 Wayne County Fair:

<u>DEPARTMENT</u>	<u>QTY/Booth</u>	<u>\$5/Extra Passes</u>	<u>Utilities</u>	<u>TOTAL</u>
WC Tourism	1 Booth (240.00)	6 passes (30.00)	N/A	\$294.00
WC Nursing Home	1 Booth (240.00)	0	\$50/Electric	\$314.00
WC Public Health	2 Booths (480.00)	2 passes (10.00)	\$50/Electric	\$588.00
WC Mental Health Dept.	2 Booths (480.000)	2 passes (10.00)	\$50/Electric	\$588.00

**RESOLUTION 1-3: ACCEPTING BIDS FOR CERTAIN REAL PROPERTY PARCELS**

Mrs. Leonard presented the following:

WHEREAS, pursuant to direction from the Finance Committee, the Real Property Tax Director offered to adjoining landowners certain real property parcels which were listed as part of the 2020 foreclosure; and

WHEREAS, bids were requested from adjoining property owners on a total of two (2) parcels with a total of two (2) bids being received, as listed below; and

WHEREAS, the bids have been opened and reviewed by the Finance Committee with each recommending that the bids set forth below be accepted; now, therefore, be it

RESOLVED, the Board of Supervisors has determined that it is in the best interest of the County

to accept bids set forth below and such bids are hereby approved; the Chairman of the Board of Supervisors is hereby authorized and directed to execute a quit-claim deed and other required transfer documents for each parcel, subject to the approval of the form by the County Attorney, and to affix the seal of the Board of Supervisors to such deeds; the County Treasurer is hereby authorized and directed to record and deliver the respective deed upon receipt of the payments set forth below:

TOWN	PROPERTY ID	BIDDER	BID PRICE
Town of Williamson (seq #2001590)	67117-05-084763	East Williamson Free Methodist Church PO Box 409 E. Williamson, NY 14449	\$ 5,000
Town of Butler (seq #2000268)	76115-00-055598	Merrell Dairy, LLC 5015 Route 89 Wolcott, NY 14590	\$ 500

**RESOLUTION 1-4: ACCEPTING BIDS FOR REAL PROPERTY AUCTION SALE**

Mrs. Leonard presented the following:

WHEREAS, pursuant to Resolution No. 234-22 and later amended by Resolution No. 250-22 certain properties acquired by the County by tax deed were sold at public auction sale held June 30, 2022; now, therefore, be it

RESOLVED, that the Board of Supervisors have determined that it is in the best interest of the County to accept the bids listed below and such bids are hereby approved and accepted; the Chairman of the Board of Supervisors is hereby authorized and directed to execute a quit-claim deed, along with any and all other required paperwork or forms for each parcel, subject to approval of the form of the deed by the County Attorney, and to affix the seal of the Board of Supervisors to such deeds; and the County Treasurer is hereby authorized and directed to record and deliver the respective deed upon receipt of the payments required by the terms and conditions of sale:

TOWN	SEQ #	TAX MAP #	BIDDER	BID PRICE
ARCADIA	2000009	67111-18-282056	Kulika Kim 1 Oxbow Rd. Fairport, NY 14450	\$ 25,000
ARCADIA	2000179	68114-00-172914	Stephanie Boerman 5851 Clark Rd Newark, NY 14513	\$ 55,000
ARCADIA	2000188	68114-13-221388	Sandra VerStraete 117 Rotterdam Rd Sodus, NY 14551	\$ 6,000
ARCADIA	2000190	68114-13-223373	Tiffany Hayes 3642 Fairville Maple Ridge Rd Newark, NY 14513	\$ 17,000
ARCADIA	2000207	69111-00-373356	Nabraska Countryman 7721 McMullen Rd Lyons, NY 14489	\$ 3,000
BUTLER	20005285	77114-00-632252	Stephen Plucinik PO Box 35 Rose, NY 14542	\$ 10,000

HURON	2000520	73119-07-724768	Jan Brewster 37 Browns Grove Scottsville, NY 14546	\$ 3,000
MACEDON	2000713	61112-00-257847	Sandra VerStraete 117 Rotterdam Rd Sodus, NY 14551	\$ 78,000
MACEDON	2000753	62111-08-866909	Marian Smich 1137 State Rd Webster, NY 14580	\$ 61,000
V. PALMYRA	2000925	64111-10-361559	John Blazey III 1200 Vienna Rd Palmyra, NY 14522	\$103,000
ROSE	2001029	72115-00-247828	Timothy Cretin 4870 Edmonds Rd N. Rose, NY 14516	\$ 6,000
ROSE	2001030	72115-00-436450	Dustin Smith 5323 South St Sodus, NY 14551	\$ 76,000
SODUS	2001320	70116-00-097486	Dustin Smith 5323 South St Sodus, NY 14551	\$ 39,000
V. SODUS PT	2001351	70119-19-709161	Richard Bateman 11462 Turnpike Rd Clyde, NY 14433	\$ 10,000
WALWORTH	2001523	63115-00-766098	David Scheer 125 N. Main St Newark, NY 14513	\$327,000
WILLIAMSON	2001548	65117-12-933532	Michael Decker 7074 Salmon Creek Rd Williamson, NY 14589	\$ 10,000
WILLIAMSON	2001561	65118-00-986586	Christine Fitch 4545 Harborview Williamson, NY 14589	\$ 83,000
V. WOLCOTT	2001603	75117-11-701571	Kirt Shaner 6648 E. Port Bay Rd Wolcott, NY 14590	\$ 4,000
V. WOLCOTT	2001604	75117-11-746519	Cortny Dunn 3869 Buffalo St Marion, NY 14505	\$ 6,000
WOLCOTT	2001663	75119-00-714673	David E Kern 5774 E. Townline Rd Williamson, NY 14589	\$ 55,000
V. WOLCOTT	2001689	76117-13-015395	Gregory Thomas 43 Sergeant St Sodus, NY 14551	\$ 45,000
WOLCOTT	2001725	76119-00-744661	David Dreverman 7733 E. Port Bay Rd Wolcott, NY 14590	\$ 36,000
	2001726	76119-00-766658		
	2001728	76119-00-770647		

ROSE	2001062	74114-05-223963	Judy LaValley 6768 Sloop Landing Rd Wolcott, NY 14590	\$ 36,000
GALEN	2000342	72112-14-345259	David Tulley 8 Joy St Lyons, NY 14489	\$ 66,000
GALEN	2000343	72112-18-296218	David Tulley 8 Joy St Lyons, NY 14489	\$ 38,000

**RESOLUTION 1-5: AUTHORIZATION TO INCREASE CONTRACT AMOUNT FOR CONSULTING SERVICES IN RELATION TO THE IMPLEMENTATION OF GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENT NUMBER 87**

Mrs. Leonard presented the following:

WHEREAS, resolution 398-21 authorized the County to contract with Bonadio & Co., LLP for consulting services for the implementation of the Government Accounting Standards Board Statement Number 87 for an amount not to exceed \$10,000; and

WHEREAS, GASB Statement Number 87 requires governments to review and analyze all leases that they are currently a party to and determine the proper accounting application and financial reporting requirements for each lease; and

WHEREAS the objective of GASB Statement 87 is to better meet the informational needs of financial statement users by improving accounting and financial reporting for leases by governments; and

WHEREAS, GASB Statement Number 87 must be fully implemented by the end of the year 2022 to be in compliance with the financial standards of the Governmental Accounting Standards Board; and

WHEREAS, Bonadio & Co., LLP has requested additional funding in excess of the \$10,000 approved by resolution 398-21 due to the amount of leases the County is currently involved in, as well as the complexity of these lease agreements; and

WHEREAS, Bonadio & Co., LLP estimates that an additional \$15,000 is necessary to complete the implementation of GASB 87 and ensure compliance with their accounting reporting standards; and therefore now be it

RESOLVED, that the Chairman of the Board of Supervisors authorizes the amendment of the agreement with Bonadio & Co., LLP to increase the payment for services by \$15,000, for a total amount not to exceed \$25,000, to be billed at the hourly rates proposed in the original contract; and be it further

RESOLVED, that the County Treasurer is authorized to make the following budget adjustments:

**A1990 General Fund Contingencies**

(Appropriations)

\$15,000.00 from .54000 Contractual Expenses

**A13254 General Fund Treasurer**

\$15,000.00 to .54520 Consultants

**RESOLUTION 1-6: AUTHORIZATION TO CREATE TWO FINANCE CLERK POSITIONS, AND ABOLISH TWO ACCOUNT CLERK POSITIONS IN THE COUNTY TREASURER OFFICE**

Mrs. Leonard presented the following:

WHEREAS, there are currently two Account Clerk positions in the County Treasurer's office; and

WHEREAS, one Account Clerk position became vacant as of July 7<sup>th</sup>, 2022; and

WHEREAS, a review of the job duties was completed by the County Treasurer; and

WHEREAS, the duties and responsibilities were submitted to Human Resource Director for review and classification; and

WHEREAS, the Human Resource Director provided a classification of Finance Clerk; and

WHEREAS, the County Treasurer wants to abolish both Account Clerk positions and create two Finance Clerks; and

WHEREAS, the incumbent Account Clerk meets the qualifications for appointment to the Finance Clerk position; now therefore be it

RESOLVED, that the County Treasurer is authorized to abolish two Account Clerk positions (pay-grade 10) in the Wayne County Treasurer's Office effective, July 21<sup>st</sup>, 2022; and be it further

RESOLVED, that the County Treasurer is authorized to create two Finance Clerk positions (pay-grade 13) in the Wayne County Treasurer's Office effective, July 22<sup>nd</sup>, 2022; and be it further

RESOLVED, that the County Treasurer is authorized to amend the 2022 County Budget as follows:

**A1325 County Treasurer**

(Appropriations)

\$30,155.00 from .51122 Account Clerk

\$31,250 to .51717 Finance Clerk

**A1990 Contingency Fund**

(Appropriations)

\$1,095.00 from .54000 Contractual Expense

**RESOLUTION 1-7: AUTHORIZATION TO TRANSFER PROPERTY FROM THE COUNTY OF WAYNE TO THE PREVIOUS OWNER**

Mrs. Leonard presented the following:

WHEREAS, the County of Wayne took title to approximately forty (40) parcels on June 1, 2022 through the County's tax foreclosure process; and

WHEREAS, the former owner of one (1) parcel has filed litigation against the County in order to stop the sale of this tax foreclosed parcel:

Christopher Fowler – Tax ID # 69111-00-015548; and

WHEREAS, the legal challenge was filed within the required 30 days of the County receiving the default judgment of tax foreclosure; and

WHEREAS, the County Attorney and County Treasurer have reviewed the challenge and find it is in the County's best interest to settle the dispute as to this parcel without participating in litigation due to unique issues identified with respect to the parcel; now, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign any necessary paperwork to transfer said parcel back to the previous owner, on condition that the owner of the parcel pay in full the amounts of all property taxes which were written off by the County in anticipation of the tax foreclosure, together with the costs of all recording and filing fees necessary to re-convey title to the previous owner, subject to the approval of the County Attorney as to form and content.



**COM. #2 – PUBLIC SAFETY – Verno, Bender, Donalty, VanLaeken, Miller**

**RESOLUTION 2-1: AUTHORIZATION TO ACCEPT THE 2020 STATE CRIMINAL ALIEN ASSISTANCE PROGRAM GRANT(SCAAP 2020), AMEND BUDGET AND EXPEND FUNDS**

Mr. Verno presented the following:

WHEREAS, the Wayne County Sheriff’s Office has been awarded a no cash match grant from the 2020 State Criminal Alien Assistance Program from the Department of Justice (DOJ), in the amount of \$20,600.00; and

WHEREAS, said grant is designated for the purchase of equipment to be used in the Wayne County Jail; and

WHEREAS, the Sheriff is requesting that the 2022 County Budget be amended and authorization be granted to purchase said equipment authorized under said grant; now therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors and the Sheriff are hereby authorized to execute any further 2020 State Criminal Alien Assistance Program grant documents between the NYS Department of Justice, Wayne County and the Wayne County Sheriff’s Office, subject to review by the County Attorney; and be it further

RESOLVED, that the Sheriff is hereby authorized to purchase said equipment for the Wayne County Jail facility, authorized by said grant, at a cost not to exceed \$20,600.00 and at no cost to the taxpayers; and be it further

RESOLVED, that the Wayne County Treasurer is hereby authorized to amend 2022 County Budget as follows:

**A3150 – Sheriff Road Jail**

Amount	Object Code & Name	Project Code and Name
(Revenues) A3150 \$20,600.00 to 44331	Federal Grants	SCP20 Criminal Alien Assistance Program
(Appropriations)A31502 \$20,600.00 to 52500	Other Equipment	SCP20 Criminal Alien Assistance Program

**RESOLUTION 2-2: AUTHORIZATION TO PURCHASE OFFICE EQUIPMENT FOR THE SHERIFF’S OFFICE AND AMEND THE 2022 BUDGET**

Mr. Verno presented the following:

WHEREAS, the Wayne County Sheriff’s Office has been holding Centralized Arraignment Part (CAP), at the Wayne County Jail for several months and will continue to do so for the unforeseen future. In addition, the command staff at the Sheriff’s Road Patrol level has increased; and

WHEREAS the CAP arraignment room, located at the jail, and the Road Patrol Lieutenant’s Office, located at the Wayne County Sheriff’s Office, are both in need of office equipment (two desks), to keep daily operations organized and efficient; and

WHEREAS the Sheriff will be purchasing one desk for the CAP arraignment room using the jail revenue funds account at no cost to the taxpayer; and

WHEREAS, the Sheriff is requesting that the 2022 County Budget be amended and authorization be granted to purchase said desks in the amount of \$3,082.00 per desk with a zero net county cost; now therefore, be it

RESOLVED, that the Sheriff is hereby authorized to purchase said office equipment (two desks) for the Wayne County Jail facility and the Wayne County Sheriff’s Office Road Patrol; and be it further

RESOLVED, that the Wayne County Treasurer is hereby authorized to amend the 2022 County

Budget as follows:

A3114 Sheriff- Road Patrol  
(Appropriations)  
\$3,082 from 54126 Field Supplies  
\$3,082 to 52200 Office Equipment

**RESOLUTION 2-3: AUTHORIZATION TO DECLARE SINGLE SOURCE CONTRACTOR STATUS AND EXECUTE A CONTRACT WITH FINGER LAKES COMMUNICATION**

Mr. Verno presented the following:

WHEREAS, Wayne County's public safety radio system is a custom designed system that consists of equipment from various manufacturers, including Motorola, Harris, JPS, Bird Technologies, Zetron and Cambium Networks, and

WHEREAS, the system has been designed and built by Finger Lakes Communication Company, of Auburn, New York, and

WHEREAS, Finger Lakes Communication Company has demonstrated its ability to successfully build, expand as necessary and requested, and maintain the radio system infrastructure of Wayne County, and

WHEREAS, through previous resolutions and contracts (355-17 et al), Finger Lakes Communication has been declared a single source vendor for radio system infrastructure work, applicable to both repairs and maintenance of existing equipment and systems, as well as new system work to add to the public safety radio system infrastructure, which includes the radio dispatch consoles of 911, the microwave or other signal transmission network and tower equipment such as the transmitters and receivers, and

WHEREAS, these services shall be billed on a time and material basis according to rates specified in the agreement, with Finger Lakes Communication having previously successfully complied with the terms and conditions of such prior similar contracts for service, and

WHEREAS, the most recent contract with Finger Lakes Communication has since expired, and

WHEREAS, in association with County purchasing policy, the County Attorney and Purchasing Clerk have reviewed single source justification for Finger Lakes Communication prepared by the 911 Project Manager, and have determined that such a declaration is appropriate, and

WHEREAS, it is imperative that the level of support provided by Finger Lakes Communication continues, with Finger Lakes Communication agreeing to a new contract that maintains the same labor rates as the most recent expired contract, with those proposed rates as follows:

- Parts at NYS OGS contract (if available) or better pricing
- Labor at NYS OGS contract (if available) or better pricing
- Non-OGS contract parts at regular Finger Lakes Communication pricing
- Non-OGS labor at the following rates:
  - Tower climb           \$145/hr
  - Infrastructure         \$145/hr
  - Mobiles / portables \$95/hr

Now, therefore, be it

RESOLVED, that, in accordance with Wayne County purchasing policies, Finger Lakes Communication Company of Auburn, New York, is hereby declared to be the single source vendor to be authorized to perform maintenance, service, equipment replacement, and upgrades to the public safety radio system infrastructure, which includes the radio dispatch consoles of 911, the microwave or other signal transmission network, and tower site equipment such as the transmitters and

receivers, and be it further

RESOLVED, that, in association with the above declaration of a single source for such radio system infrastructure work, competitive bids for radio system infrastructure work shall not be sought unless it is determined that it may be advantageous to do so, and be it further

RESOLVED, that the Chairman of the Board of Supervisors shall be authorized to execute a contract with Finger Lakes Communication, for a term of three years, applicable to repairs and maintenance of the County's public safety radio system, as well as upgrades and expansion as necessary and appropriate, at the above mentioned rates, with said contract subject to the approval of the County Attorney as to form and content.

**RESOLUTION 2-4: AUTHORIZATION TO AWARD RFP AND EXECUTE CONTRACT FOR EMS PROJECT IMPLEMENTER**

Mr. Verno presented the following:

WHEREAS, as authorized under Board of Supervisors resolution 230-22, Request for Proposals 018-22 was developed seeking an individual or firm to serve as Project Implementer to assist with developing and starting the County's EMS transporting service, and

WHEREAS, three proposals were received, with the County Attorney and Purchasing Department determining that proposals received from the following firms met the criteria to allow for evaluation and consideration:

Center for Governmental Research, Inc.  
1 South Washington St., Suite 400  
Rochester, NY 14614

Fitch and Associates, LLC  
PO Box 170  
2901 Williamsburg Terrace, Suite G  
Platte City, MO 64079

And

WHEREAS, members of the EMS Project Oversight Committee evaluated the two proposals, conducted vendor interviews with each, and individually completed a scoring criteria form for each proposal, with said scoring form including evaluation of total price (completed by Purchasing), project timeline, prior experience and references, and time proposed for Project Implementer on-site, and

WHEREAS, based on the scoring of the committee members, and the Purchasing Department's evaluation of the pricing provided by the firms, cumulative results score the Fitch and Associates proposal highest, making it the EMS Project Oversight Committee's recommendation that the contract for Project Implementer services be awarded to Fitch and Associates; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors shall be authorized to execute a contract with Fitch and Associates for Project Implementer services, subject to review and approval of the County Attorney as to form and content, in the amount of \$12,500 monthly, plus travel and expenses not to exceed \$59,010 for a contract term not to exceed 24 months, funded from the H4902.52000 CWEMS Equipment and Capital Outlay account.

**RESOLUTION 2-5: AUTHORIZATION TO ACCEPT 2020 PUBLIC SAFETY ANSWERING POINT (PSP) GRANT, AMEND BUDGET AND EXPEND FUNDS**

Mr. Verno presented the following:

WHEREAS, NYS has advised the Director of Emergency Management that \$194,040 has been awarded to Wayne County under the 2020 Public Safety Answering Point Grant Program for which no local match is required; and

WHEREAS, Wayne County Emergency Management has included \$194,040 as a 2022 budget revenue in line A36420.43302.PSP20 in anticipation of this grant; and

WHEREAS, no matching appropriation was budgeted in the 2022 adopted budget; and

WHEREAS, said grant will be used to purchase new 911 recording equipment and increased central storage capacity for same; now, therefore, be it

RESOLVED, that the Director of Emergency Management is authorized to accept said Public Safety Answering Point Grant and the Chairman of the Board of Supervisors is authorized to sign the required contract, subject to the review and approval of the County Attorney; and be it further

RESOLVED, that the Wayne County Purchasing Department is authorized to purchase said recording equipment and central storage in accordance with county purchasing policy.

RESOLVED, that the Wayne County Treasurer is hereby authorized to transfer \$194,040 from Unassigned General Fund Balance and make the following budget amendment:

**A3642 E911**

(Appropriations)

\$194,040 to 52500.PSP20 Other Equipment

**RESOLUTION 2-6: TECHNICAL DECON TEAM APPOINTMENTS**

Mr. Verno presented the following:

WHEREAS, the Technical Decontamination and Assessment Team was established pursuant to Resolution NO. 490-06; and

WHEREAS, at this time it is necessary to add members to the Team; and

WHEREAS, the following have expressed interest in becoming members of the Technical Decon Team:

Jeff Rios- Lyons Fire Department

Mike Lowe- Eastern Wayne Emergency Medical Services

Lucas Nelson- North Rose Fire Department

Scott Schell- Ontario Fire Company; and

WHEREAS, it is the recommendation of the Fire Coordinator that they be appointed to the Technical Decon Team;

Now, therefore, be it

RESOLVED, the Wayne County Board of Supervisors hereby approves the appointments of Jeff Rios, Mike Lowe, Lucas Nelson and Scott Schell as Technical Decon Team Members.

**RESOLUTION 2-7: AUTHORIZATION TO APPOINT DEPUTY FIRE COORDINATOR**

Mr. Verno presented the following:

WHEREAS, since the retirement of William Pulver as Deputy Fire Coordinator there is a need to fill the Deputy Fire Coordinator responsible for Cascade 1; and

WHEREAS, it is the recommendation of Fire Coordinator Shufelt that Aaron DiSanto of Lyons, NY be appointed Battalion Four Deputy Fire Coordinator for Cascade 1; now, therefore be it

RESOLVED, that the Wayne County Board of Supervisors hereby appoints Aaron DiSanto as Battalion Four Deputy Fire Coordinator.

**COM. #3 – PUBLIC WORKS – CHATFIELD, KOLCZYNSKI, Verno, METTLER, BRADY**

**RESOLUTION 3-1: AUTHORIZATION TO DECLARE VEHICLES SURPLUS IN THE PUBLIC WORKS DEPARTMENT**

Mr. Chatfield presented the following:

WHEREAS, the Central Garage Department has the vehicles listed below that should be disposed of as noted:

2007 Chevrolet Malibu (MH)	VIN 1G1ZS57F07F300257	Auction
2011 Chevrolet Tahoe (ALS)	VIN 1GNSK2E07BR152385	Municipal sale
2015 Chevrolet Tahoe (ALS)	VIN 1GNSK3EC4FR690273	Municipal sale

Now, therefore be it

RESOLVED, that the vehicles listed above be sold at an upcoming public auction or municipal sale, in accordance with the County's Equipment Disposition policy

**RESOLUTION 3-2: AUTHORIZATION TO AMEND 2022 HIGHWAY BUDGET AND PURCHASE VEHICLE INSPECTION EQUIPMENT**

Mr. Chatfield presented the following:

WHEREAS, the NYSDMV is requiring all motor vehicle inspection stations to upgrade their inspection equipment at a cost of \$2,324, and

WHEREAS, the equipment will be used by Highway and Central Garage to perform motor vehicle inspections, and

WHEREAS, this equipment purchase was not included in the 2022 budget, although there are funds remaining in the equipment line item (DM 5130 52400), and

WHEREAS, this equipment is only available for purchase through the New York Vehicle Inspection Program (NYVIP), now, therefore be it

RESOLVED, that the County Treasurer is authorized to amend the 2022 Highway equipment addendum to include the following:

NYSDMV Inspection Equipment	\$2,324.00
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**RESOLUTION 3-3: AUTHORIZATION TO SELL SURPLUS COUNTY PROPERTY TO ADJACENT LANDOWNER IN THE TOWN OF ARCADIA**

Mr. Chatfield presented the following:

WHEREAS, many years ago, a portion of Minstead Road in the Town of Arcadia was realigned to improve the highway geometry, and

WHEREAS, the property that encompassed the original roadway is still owned by Wayne County, and

WHEREAS, the adjacent property owners, Scott B and Linda L Smith, are interested in purchasing this property that is owned and maintained by Wayne County, and

WHEREAS, the Superintendent of Public Works has reviewed this request to purchase the property and suggests that this sale of surplus property will not impact the operation of the existing highway or right-of-way, and

WHEREAS, Scott B. Smith and Linda L Smith are willing to pay at a rate of \$1000/acre for the 0.199 acre parcel of property, now, therefore, be it

RESOLVED, that the Superintendent of Public Works and Wayne County Attorney are authorized

to prepare documents to transfer the unused property to Scott B. Smith and Linda L Smith and be it further

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign an agreement with Scott B. Smith and Linda L Smith subject to the County Attorney's approval as to form and content.

**RESOLUTION 3-4: AUTHORIZATION TO ABOLISH AN ACCOUNT CLERK POSITION AND REESTABLISH A SENIOR ACCOUNT CLERK POSITION IN THE HIGHWAY DEPARTMENT**

Mr. Chatfield presented the following:

WHEREAS, the Highway department utilized a Principal Account Clerk and a Senior Account Clerk until July 2021 when the Senior Account Clerk position became vacant, and

WHEREAS, due to a lack of candidates to fill the Senior Account Clerk position, an Account Clerk position was established and filled via resolution 334-21 with the intent to reestablish a Senior Account Clerk once the person gained experience and was on the eligible list for the Senior Account Clerk, and

WHEREAS, the person in the Account Clerk position in the Highway/Central Garage departments has demonstrated the ability to competently perform the additional duties requested and is on the list of eligible candidates for Senior Account Clerk, and

WHEREAS, there are currently funds in the Senior Account Clerk line item of the Highway and Central Garage budgets so a budget transfer is not required, now, therefore be it

RESOLVED, that the Superintendent of Public Works is authorized to abolish the full-time Account Clerk position (pay-grade 10) and create a full-time Senior Account Clerk position (pay- grade 13).

**RESOLUTION 3-5: AUTHORIZATION TO ENTER INTO AGREEMENT WITH TK ELEVATOR TO PROVIDE QUARTERLY ELEVATOR MAINTENANCE, INSPECTION AND REPAIRS SERVICES**

Mr. Chatfield presented the following:

WHEREAS, the County's current contract for elevator maintenance and inspection services will expire on August 31<sup>st</sup>, 2022; and

WHEREAS, TK Elevator can provide service and repairs through an Omnia Partners Purchasing Contract (R200502) that the County can purchase directly from; and

WHEREAS, TK Elevator has provided the County with a three year proposal for the quarterly inspection and preventative maintenance at a monthly fee of \$1,381.25 for the first year of service; and

WHEREAS, TK Elevator has provided a maximum of a 3.25% price increase for year 2 and year 3 of the contract; and

WHEREAS, TK Elevator has also provided an hourly rate schedule for any repairs outside the normal preventive maintenance agreement; and

WHEREAS, TK Elevator has offered an annual 4% discount if the service agreement can be billed annually, reducing the monthly cost to \$1,326.00; now, therefore be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content with TK Elevator for a three year term starting September 1<sup>st</sup>. 2022 through August 31<sup>st</sup>. 2025 per the terms of the Omnia Contract number R200502 for all maintenance, inspection and repairs needed, and be it further

RESOLVED, Buildings and Grounds is authorized to prepay for this service annually to take advantage of the 4% annual discount.

**RESOLUTION 3-6: AUTHORIZATION TO AMEND BUDGET AND SIGN AGREEMENT FOR THE COURTHOUSE BOARD ROOM PLASTER REPAIR PROJECT**

Mr. Chatfield presented the following:

WHEREAS, the 2022 Buildings & Ground budget had \$50,000 budgeted for painting and plaster repairs in the Wayne County Courthouse board room;

WHEREAS, after an assessment of the existing conditions by Labella Associates, the repairs needed to the walls and ceiling plaster were significantly greater than originally anticipated; and

WHEREAS, Labella Associated was tasked with developing plans and specifications for this project; and

WHEREAS, the Wayne County Purchasing Agent has advertised the Request for Bids for said project; and

WHEREAS, the following bid was received on June 24<sup>th</sup> at 2:00 pm:

**Bellows Construction Specialties, LLC**

**Base Bid: \$363,779.00**

213 West Adams Street  
Syracuse, NY 13202

WHEREAS, Deputy Superintendent of Public Works has reviewed the bid amount with Labella Associated and recommends moving forward with the project; and

WHEREAS, Labella Associates design fee of \$7,050.00 will need to be added to the total cost of this project; and

WHEREAS, since the project specifications included unit pricing for additional plaster repairs over the base contract amounts, the Deputy Superintendent of Public Works recommends carrying a \$50,000 contingency to cover any additional work; and

WHEREAS, due to the scope of work, the General Contractors will be required to utilize subcontractors to fulfill his/her responsibility under the contract; and

WHEREAS, the Deputy Superintendent recommends establishing a capital project account as the completion of the project may rollover into next year; now, therefore be it

RESOLVED, that the Wayne County Courthouse Board Room Plaster Repair Project is hereby created with funding from the 2022 Buildings & Grounds Budget and Unassigned Fund Balance; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign an agreement with Bellows Construction Specialties, LLC for the Courthouse Board Room Plaster repairs, subject to the approval of the County Attorney as to form and content for a project cost of \$363,779.00 and be it further

RESOLVED, that the County Treasurer is authorized to transfer \$50,000 from 2022 Buildings & Grounds budget and \$370,849 from the General Fund Unassigned Fund Balance for the remaining project cost, and be it further

RESOLVED: that the Wayne County Board of Supervisors authorizes the use of subcontractors if needed on this project; and be it further;

RESOLVED, that the Wayne County Board of Supervisors hereby authorizes the Superintendent of Public Works or his designee to approve individual change orders that increase the project cost that is within the budgeted amount for said project, and be it further

RESOLVED, that the County Treasurer is authorized to make the following budget adjustments:

**A1615 Building & Grounds**

(Appropriations)

\$50,000 from 54439 (Projects)

**A9950 Transfer to Capital Fund Projects**

(Appropriations)

\$420,849 to 52774 Building Renovation Cap Proj - B1REP (Courthouse Repairs)

**H1933 Building Renovation**

(Revenues)

\$420,849 to .45031 B1REP (Courthouse Repairs) Interfund Transfer

(Appropriations)

\$7,050.00 to .52800 B1REP (Courthouse Repairs) A/E Design Fees

\$363,779.00 to .52813 B1REP (Courthouse Repairs) General Trades

\$50,000.00 to .52818 B1REP (Courthouse Repairs) Contingency

**RESOLUTION 3-7: DETERMINATION OF TYPE II ACTION UNDER STATE ENVIRONMENTAL QUALITY REVIEW ACT FOR THE WAYNE COUNTY MUSEUM ROOF REPLACEMENT PROJECT**

Mr. Chatfield presented the following:

WHEREAS, the 2022 Buildings & Grounds Budget includes funding for the replacement of the roof at the Wayne County Museum located at 21 Butternut St in Lyons, NY; and

WHEREAS, the Project is subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes unless such action meets or exceeds any of the thresholds in section 617.4 is classified as Type II under the Department of Environmental Conservation SEQR Regulations (6 NYCRR §617.5(c)(2); and

WHEREAS, the SEQR Regulation (6 NYCRR §617.5 (a)) declares Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQR; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors hereby acknowledges that Wayne County, acting as Lead Agency, has determined that the project fits within the parameters of the Type II criteria, and therefore, no further SEQRA processing is required.

**RESOLUTION 3-8: AUTHORIZATION TO SIGN AGREEMENT OF INDEMNIFICATION WITH VILLAGE OF SODUS POINT TO HOST A BAND ON THE BEACH FOR THE SODUS POINT LIGHTHOUSE SPLASH EVENT**

Mr. Chatfield presented the following:

WHEREAS, Wayne County is the owner and operator of the Sodus Point Beach located at 7598 First Street in Sodus Point, NY; and

WHEREAS, the Village of Sodus Point in partnership with the Sodus Point Lighthouse Splash event scheduled for August 6<sup>th</sup> 2022 would like to have bands perform at the Sodus Point Beach; and

WHEREAS, this event at the beach will run during normal park hours between 11 am to 7 pm; and

WHEREAS, The Superintendent of Public Works is willing to allow the Village of Sodus Point the use of the pavilion at Sodus Point Beach to host the bands as long as Village of Sodus Point fully indemnifies and holds harmless the County of any and all damages which may result from this event; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized



and directed to execute an Agreement of Indemnification on Behalf of the County of Wayne, subject to the County Attorney's approval as to form and content with the Village of Sodus Point to host bands at the Sodus Point Beach located at 7598 First Street, Sodus Point, NY on August 6<sup>th</sup>.

**COM. #4 – ECONOMIC DEV. AND PLANNING – JOHNSON, GROAT, CHATFIELD, ROBUSTO, LASHER**

**RESOLUTION 4-1: AUTHORIZATION TO RELEASE RFP FOR BROWNFIELD CONSULTANT FOR STATE AND FEDERAL GRANT PROGRAMS**

Mr. Johnson presented the following:

WHEREAS, The Comprehensive Environmental Response, Compensation and Liability Act (CERCLA or the Superfund Law) was amended by the Small Business Liability Relief and Brownfields Revitalization Act (Brownfields Law) to include section 104(k), which provides federal financial assistance for brownfields revitalization, including grants for assessment, cleanup, and revolving loan funds; and

WHEREAS, the FY 2020 Assessment Grant awarded to Wayne County has enabled the County and its partners the Wayne County Regional Land Bank (WCRLB), and the Wayne Economic Development Corporation (WEDC) to develop inventories of brownfields, prioritize sites, conduct community involvement activities, conducting site assessments, and developing cleanup plans and reuse plans related to brownfield sites;

WHEREAS, the current \$600,000 EPA Assessment grant is coming to an end and there is still a high level of need for further brownfield assessment as well as cleanup, planning and site development; and

WHEREAS, the County was recently awarded a \$1,000,000 EPA Brownfield Revolving Loan Fund grant that requires a Qualified Environmental Professional; and

WHEREAS, The Federal Environmental Protection Agency (EPA) is expected to accept applications to the 2023 Brownfield Grant Program; and

WHEREAS, The New York State Department of Environmental Conservation (DEC) has programs to assist brownfield project; and

WHEREAS, to successfully apply and implement these State and Federal programs, the County expects to require grant writing and implementation assistance from qualified firms with strong environmental experience; now, therefore, be it

RESOLVED, the Board of Supervisors authorizes the release of a Request for Proposals to secure the services of a qualified consulting firm to (a) help secure United States Environmental Protection Agency (U.S. EPA) and potentially other federal or state grants for the assessment, cleanup, or redevelopment of brownfields properties within Wayne County, NY, and (b) implement any environmental assessment, remedial planning, community outreach, and other environmental or planning components of grants for which funding is secured.

**RESOLUTION 4-2: AUTHORIZATION TO AMEND BUDGET AND FUND BROWNFIELD ASSESSMENT ACCOUNTS**

Mr. Johnson presented the following:

WHEREAS, Resolution No. 037-21 authorized budget amendments and acceptance of a \$600,000 EPA Assessment Grant to provide funding for developing inventories of brownfields, prioritizing sites, conducting community involvement activities, conducting site assessments, and developing cleanup plans and reuse plans related to brownfield sites; and

WHEREAS, funds are being drawn from U.S. Department of Treasury and used to refund the account being used to pay consultant fees as the project progresses under Agreement No. BF

96240019-0; and

WHEREAS, the project continues and the amount of \$464,153.15 is required to fund revenues and appropriations associated with the ongoing administration of the program; therefore, be it

RESOLVED that the County Board of Supervisors authorizes funding of \$464,153.15 to continue administration of the project; and be it further

RESOLVED, that the Wayne County Treasurer is authorized to make the following budget adjustment:

A8020 Planning Board

(Revenue)

\$464,153.15 to 44095 Federal Brownfield Funding

A8020 Planning Board

(Appropriations)

\$464,153.15 to 54601 Brownfield Expense

**RESOLUTION 4-3: AUTHORIZATION TO ACCEPT BID FOR THE 2022 TRAVEL GUIDE**

Mr. Johnson presented the following:

WHEREAS, In accordance with the Wayne County Purchasing Policy a competitive bid was issued for printing of the 2022 Wayne County Travel Guide, and

WHEREAS, the Purchasing Department duly advertised for bid and responses were opened on Monday June 27, 2022 at 2:00 pm with the following bids received:

<b>Bidder</b>	<b>25,000 Units</b>	<b>35,000 Units</b>
Dual Printing Inc. 40 Nagel Drive Cheektowaga, NY 14425	\$18,416.40	\$24,564.87
Eastwood Litho, Inc. 4020 New Court Ave. Syracuse, NY 13206	\$14,989.00	\$19,583.00
Indiana Printing & Publishing Co. Inc. 775 Indian Springs Rd. Indiana, PA 15701	\$40,075.00	\$53,325.00
Phoenix Graphics, Inc. 1525 Emerson St. Rochester, NY 14606	\$37,058.00	\$51,758.00

;and

WHEREAS, the bids were reviewed by the Wayne County Director of Tourism and Promotion and the Economic Development and Planning Standing Committee of the Wayne County Board of Supervisors; now, therefore, be it

RESOLVED, that the bid submitted by Eastwood Litho, Inc., for 35,000 units, at a price of \$19,583.00, is hereby accepted in accordance with the specifications; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized

and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Eastwood Litho, Inc.

**RESOLUTION 4-4: AUTHORIZATION TO CREATE ONE FULL-TIME ACCOUNT CLERK POSITION AND ABOLISH ONE PART-TIME ACCOUNT CLERK AND AN OUTDOOR RECREATION COORDINATOR POSITION WITHIN THE TOURISM DEPARTMENT**

Mr. Johnson presented the following:

WHEREAS, the Outdoor Recreation Coordinator in the Tourism Department will be retiring 12/31/22; and

WHEREAS, the Tourism Director desires to maintain the operations of the Tourism Office; and

WHEREAS, the Director has the opportunity to appoint the individual currently working within the department who holds Civil Service competitive status as an Account Clerk. This individual has taken on more responsibilities and additional hours demonstrating the ability to competently perform additional duties as requested; and

WHEREAS, the County Administrator and Human Resource Director have reviewed and approved this proposal; and

WHEREAS, these position changes will be reflected in the 2023 budget upon adoption by the Board of Supervisors; therefore, be it

RESOLVED, that the Board of Supervisors authorizes the Director of Tourism to create a full time Account Clerk position (grade 10, CSEA), effective February 3, 2023 and be it further

RESOLVED, that one part-time Account Clerk position be abolished effective February 2, 2023 and one part-time Outdoor Recreation Coordinator position be abolished January 1, 2023.

**COM. #5 – GOVERNMENT OPERATIONS – LASHER, DONALTY, KOLCZYNSKI, CHATFIELD, MILLER**

**RESOLUTION 5-1: AUTHORIZATION TO RELEASE A COMPETITIVE BID FOR THE PURCHASE OF HISTORICAL MARKERS**

Mr. Lasher presented the following:

WHEREAS, the Wayne County Historical Society is desirous of purchasing historical marker signs for each of the towns in Wayne County for the upcoming county bicentennial celebration, and

WHEREAS, the anticipated total cost is expected to exceed \$20,000 and is not currently budgeted; therefore Board authorization is required to begin the procurement process, and

WHEREAS, in accordance with the Wayne County Purchasing Policy and General Municipal Law 103, a competitive bid is required to be solicited for this purchase due to the expected overall cost, now, therefore be it

RESOLVED, the Wayne County Board of Supervisors hereby authorizes the release of a competitive bid to procure historical marker signs for each town, with said bid to be released by the Purchasing Department, in coordination with members of the Bicentennial Committee and the County Clerk's Office.

**RESOLUTION 5-2: AUTHORIZATION TO PURCHASE AUDIOVISUAL EQUIPMENT FOR OLD COURTHOUSE COMMITTEE CONFERENCE ROOM**

Mr. Lasher presented the following:

WHEREAS, the committee conference room is the primary location for meetings in the Old Courthouse; and

WHEREAS, the current audiovisual (AV) equipment in this conference room is outdated and inadequate for the current environment where web-based video conferencing is now part of normal business; and

WHEREAS, Administration requests the purchase of new AV equipment to update the functionality of the committee room for hosting both in-person meetings and video conferencing; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors hereby authorizes the purchase of new audiovisual equipment for the committee conference room at 26 Church Street, upon approval of the Purchasing Department, not to exceed \$6,000; and be it further

RESOLVED, that the Wayne County Treasurer is authorized to amend the 2022 budget as follows:

A1990 Contingent Fund General

(Appropriations)

\$6,000 from 54000 Contractual Expense

A1010 Legislative Board

(Appropriations)

\$6,000 to 52201 Computer Equipment

**RESOLUTION 5-3: AUTHORIZATION TO ADOPT MANAGERIAL /CONFIDENTIAL POSITION PAY GRADE FOR DEPUTY HEALTH SERVICES COMPTROLLER**

Mr. Lasher presented the following:

WHEREAS, the Board of Supervisors adopted Resolution No. 382-14 establishing pay grades for the Managerial Confidential (M/C) positions in place at that time; and

WHEREAS, the Board of Supervisors adopted Resolution No. 608-21 to renew contract with Public Section HR Consultants LLC to provide services including the rating of new positions that may be created in the M/C employee group; and

WHEREAS, it is the desire of the Nursing Home Administrator to create the position of Deputy Health Services Comptroller within the Wayne County Nursing Home; and

WHEREAS, Public Section HR Consultants LLC has studied and rated the position and recommends placement in M/C pay grade 6; now, therefor be it

RESOLVED, that the position of Deputy Health Services Comptroller is hereby placed in M/C pay grade 6.

**RESOLUTION 5-4: AUTHORIZATION FOR BOARD APPROVAL TO CHANGE THE STAND WORK DAY HOUR TO 7.50 FOR EMPLOYEES CURRENTLY WORKING 7.00 HOURS AND TO ENTER INTO AGREEMENT BETWEEN COUNTY OF WAYNE AND PROFESSIONAL SERVICE WORKERS LOCAL 81382 (IUE-CWA), CIVIL SERVICE EMPLOYEE ASSOCIATION, INC. CSEA LOCAL 859 GENERAL AND SUPERVISORY UNITS**

Mr. Lasher presented the following:

WHEREAS, the purpose of this agreement between the County of Wayne and the Professional Service Workers (IUE-CWA) Local 81382, CSEA General and Supervisory Units, Local 859, and Managerial Confidential employees is to provide for stability and retention of staff for the management and the success of County operations, and

WHEREAS, through Labor-Management, the Parties have discussed a new work schedule for Wayne County full time employees currently working a thirty-five (35) hour work week to be increased

to thirty-seven and one half (37.50) hour work plus a 30 minute unpaid meal period each day. This schedule was presented to employees for vote on June 17, 2022 and by majority vote, in favor of this new work schedule. This agreement does not alter employees currently working a 7.50 or 8 hour work day, and

WHEREAS, it is hereby agreed by and between the County of Wayne and each of the Unions and Managerial Confidential Staff joining as signatories to this Memorandum of Agreement as follows:

The parties agree as follows:

1. The regular work week of County employees shall be thirty-seven and one-half (37.50) hours per week, seven and one half (7.50) hours per day plus a thirty (30) minute unpaid meal period each day, Friday through Thursday with Saturdays and Sundays off, scheduled between 9:00 a.m. - 5:00 p.m.

Mental Health:

The regular work week shall be Monday through Friday, 37.50 hours per week, 7.5 hours per day plus a 30 minute unpaid meal period each day. To respond to client needs, department staff may be required to perform individual or group counseling and support services outside of normal clinical hours, and on Saturdays. In weeks when this occurs, department management will allow staff to adjust (flex) their work schedules to keep total work hours to 37.50 in the week.

Nursing Home:

Clerical Staff - the regular work week shall be 37.50 hours per week, scheduled between the hours of 7:30 a.m. to 10:00 p.m. In addition, there shall be a 30 minute unpaid meal period each day.

Employees whose coverage is required at irregular hours per day or daily: Social Work Assistant and Activity Aide - the regular work week shall be 37.50 hours per week plus a 30 minute unpaid meal period each day. The daily work periods shall be established by the department head according to the needs of the department.

2. Benefit Accruals (Annual, Sick and Holiday) will reflect a 7.50 hour work day beginning with payroll period January 1, 2023.
3. Employees will transition to the new work schedule beginning January 1, 2023, now therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign this Memorandum of Agreement, subject to the review and approval of the County Attorney as to form and content.

**RESOLUTION 5-5: AUTHORIZATION TO RESCIND RESOLUTION 277-22 AND ADOPT MANAGEMENT AND CONFIDENTIAL POSITION WAGE AND SALARY RANGES FOR 2023**

Mr. Lasher presented the following:

WHEREAS, the Wayne County Local Law number 2-2014 gives the Board of Supervisors the authority to implement the Salary Plan for Managerial and Confidential Employees; and

WHEREAS, resolution 277-22 adopted May 17<sup>th</sup>, 2022 adopted a cost of living adjustment of 2.5% for the year 2023, and

WHEREAS, Wayne County will adjust the normal work week hours in the year 2023 for all full time employees currently working thirty-five (35) hours weekly to thirty-seven and one half (37.50) hours weekly, and

WHEREAS, resolution 277-22 did not take into account the increase of work hours by 7.14% within departments currently set at a thirty-five hour work week. By making this adjustment to the pay plan structure, individuals who currently work thirty-seven and one half (37.50) or forty (40) hours weekly will be moved to the appropriate salary step to reflect a 2.50% increase; and

WHEREAS, the Director of Human Resources recommends that the 2022 Salary Schedule be increased by 7.14% prior to applying the 2023 cost of living adjustment (COLA) of 2.5% to align the 2023 salary schedule with the labor market; and

WHEREAS, the Pay Plan Committee has met and agreed to make changes within the Pay Plan Salary Administration; now, therefore be it

RESOLVED, that the Board of Supervisors hereby adopts the following wage and salary ranges for the Managerial and Confidential employee group effective January 1, 2023

COLA:	2.50%													
2023	1	2	3	4	5	6	7	8	8b P.T.	9	10	11	12	13
MINIMUM	\$15.82	\$17.87	\$20.19	\$22.82	\$50,284	\$56,820	\$63,639	\$71,275	\$42,025	\$79,829	\$89,407	\$100,137	\$112,153	\$125,612
1	\$16.18	\$18.29	\$20.66	\$23.35	\$51,456	\$58,144	\$65,122	\$72,936		\$81,689	\$91,491	\$102,471	\$114,767	\$128,539
2	\$16.56	\$18.71	\$21.15	\$23.90	\$52,655	\$59,500	\$66,640	\$74,636	\$44,819	\$83,593	\$93,624	\$104,859	\$117,442	\$131,535
3	\$16.95	\$19.15	\$21.64	\$24.45	\$53,882	\$60,886	\$68,193	\$76,376		\$85,542	\$95,806	\$107,303	\$120,179	\$134,601
4	\$17.34	\$19.60	\$22.14	\$25.02	\$55,138	\$62,305	\$69,783	\$78,156	\$47,612	\$87,535	\$98,039	\$109,804	\$122,980	\$137,738
5	\$17.75	\$20.05	\$22.66	\$25.61	\$56,423	\$63,758	\$71,409	\$79,978		\$89,576	\$100,324	\$112,363	\$125,847	\$140,949
6	\$18.16	\$20.52	\$23.19	\$26.20	\$57,738	\$65,244	\$73,074	\$81,842		\$91,663	\$102,662	\$114,982	\$128,780	\$144,234
MIDPOINT	\$18.58	\$21.00	\$23.73	\$26.81	\$59,083	\$66,764	\$74,776	\$83,748		\$93,798	\$105,054	\$117,660	\$131,780	\$147,594
8	\$18.78	\$21.22	\$23.98	\$27.10	\$59,718	\$67,481	\$75,578	\$84,647		\$94,805	\$106,181	\$118,923	\$133,195	\$149,178
9	\$18.98	\$21.45	\$24.24	\$27.39	\$60,359	\$68,205	\$76,390	\$85,556		\$95,823	\$107,321	\$120,200	\$134,625	\$150,780
10	\$19.19	\$21.68	\$24.50	\$27.69	\$61,007	\$68,937	\$77,210	\$86,474		\$96,851	\$108,473	\$121,490	\$136,070	\$152,399
11	\$19.39	\$21.91	\$24.76	\$27.98	\$61,662	\$69,677	\$78,039	\$87,403		\$97,891	\$109,638	\$122,795	\$137,531	\$154,035
12	\$19.60	\$22.15	\$25.03	\$28.28	\$62,324	\$70,425	\$78,876	\$88,341		\$98,942	\$110,815	\$124,113	\$139,007	\$155,688
13	\$19.81	\$22.39	\$25.30	\$28.59	\$62,993	\$71,181	\$79,723	\$89,289		\$100,004	\$112,004	\$125,445	\$140,499	\$157,360
14	\$20.03	\$22.63	\$25.57	\$28.89	\$63,669	\$71,945	\$80,579	\$90,248		\$101,078	\$113,207	\$126,792	\$142,008	\$159,049
15	\$20.24	\$22.87	\$25.84	\$29.20	\$64,352	\$72,718	\$81,444	\$91,217		\$102,163	\$114,422	\$128,153	\$143,532	\$160,756
16	\$20.46	\$23.12	\$26.12	\$29.52	\$65,043	\$73,498	\$82,318	\$92,196		\$103,260	\$115,651	\$129,529	\$145,073	\$162,482
17	\$20.68	\$23.36	\$26.40	\$29.83	\$65,741	\$74,287	\$83,202	\$93,186		\$104,368	\$116,892	\$130,919	\$146,630	\$164,226
18	\$20.90	\$23.62	\$26.69	\$30.15	\$66,447	\$75,085	\$84,095	\$94,186		\$105,488	\$118,147	\$132,325	\$148,204	\$165,989
19	\$21.12	\$23.87	\$26.97	\$30.48	\$67,161	\$75,891	\$84,998	\$95,197		\$106,621	\$119,415	\$133,745	\$149,795	\$167,771
MAXIMUM	\$21.35	\$24.13	\$27.26	\$30.81	\$67,883	\$76,708	\$85,912	\$96,222		\$107,769	\$120,701	\$135,185	\$151,407	\$169,576

**COM. #6 – HEALTH AND MEDICAL SERVICES – ROBUSTO, GROAT, BENDER, BRADY, MILLER**

**RESOLUTION 6-1: AUTHORIZATION TO EXECUTE CONTRACT WITH KATHARINE COLEMAN TO PROVIDE RELATED SERVICES TO PRESCHOOL CHILDREN WITH HANDICAPPING CONDITIONS FOR WAYNE COUNTY PUBLIC HEALTH**

Mr. Robusto presented the following:

WHEREAS, the County is required to contract for approved special education services or programs pursuant to Section 4410 of the Education Law; and

WHEREAS, Katharine Coleman has been approved by the New York State Education Department to provide Related Services to preschool children with handicapping conditions; and

WHEREAS, Wayne County Public Health wishes to contract with Katharine Coleman for the provision of Related Services for the period of March 1, 2022 to June 30, 2024 for the following services and rates:

March 1, 2022 to June 30, 2022: Occupational Therapy - \$70/.5hr; Group (up to 5) - \$50/.5hr; Coordination of Services - \$20/.5hr  
July 1, 2022 to June 30, 2024: Occupational Therapy- \$80/.5hr; Group (up to 5) - \$50/.5hr; Coordination of Services - \$50/.5hr;

now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute a contract, and sign any future contract amendments that add or remove services, with Katharine Coleman to provide Related Services to preschool children with handicapping conditions for the above listed services and rates for the period of March 1, 2022 to June 30, 2024, subject to the approval of the County Attorney as to form and content.

**RESOLUTION 6-2: AUTHORIZATION TO AMEND THE 2022 BUDGET FOR ELC COVID-19 REOPENING SCHOOLS FUNDING FOR WAYNE COUNTY PUBLIC HEALTH**

Mr. Robusto presented the following:

WHEREAS, Resolution 351-21 authorized an agreement between Wayne County Public Health (WCPH) and Health Research, Inc. (HRI) to provide funding for reopening schools with expanded screening testing capability to maintain in-person learning within Wayne County with a total award of \$2,414,949; and

WHEREAS, Resolution 401-21 communicated the initial immediately reimbursable amount of \$724,485 for the original period of July 1, 2021 to July 31, 2022; and

WHEREAS, Resolution 25-22 authorized an additional allocation of immediately reimbursable funds in the amount of \$724,484; and

WHEREAS, HRI has recently authorized an increase in the maximum reimbursable amount to two million dollars; and

WHEREAS, HRI has extended the length of the contract to provide support to school districts to maintain in-person learning until July 31, 2023; and

WHEREAS, WCPH would like to amend their 2022 budget to include the additional amount of \$551,031 of immediately reimbursable funds, where at least eighty-five percent of the total funding must be allocated to support school districts; now, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to make the following adjustments to the 2022 Budget:

**A4011 Public Health Services**

(Revenues)

\$551,031 to 43289-ELC State Aid – Coronavirus Pandemic 2019-2020 – ELC

(Appropriations)

\$551,031 to 54000-ELC Contractual Expenses – ELC

**RESOLUTION 6-3: AUTHORIZATION TO CONTRACT WITH WAYNE-FINGER LAKES BOCES FOR TRANSPORTATION FOR THE EARLY INTERVENTION AND THE PRE-K PROGRAMS**

Mr. Robusto presented the following:

WHEREAS, pursuant to Education Law, Section 4410, Subdivision 8, “the municipality in which a preschool child resides shall, beginning with the first day of service, provide either directly or by contract for suitable transportation;” and

WHEREAS, Wayne County School Districts provide transportation for children in the Early Intervention and Pre-K programs; and

WHEREAS, the County currently contracts with Wayne-Finger Lakes BOCES to manage invoicing and payment for services, as a pass through entity, between the Districts and the County; and

WHEREAS, transportation is required for the following sites: Wayne County Chapter ARC facility located in Newark, programs at the Red Creek Central School and Williamson Central School, and within Wayne County for Childcare; and

WHEREAS, the Director of Public Health is desirous in entering into a new contract with Wayne Finger Lakes BOCES to facilitate such service within Wayne County beginning on July 1, 2022 to June 30, 2023, with the option to renew contract for two (2) additional one (1) year periods, upon mutual agreement, the transportation rate will be \$47.00 per child per day with a minimum charge of \$141.00 when transporting fewer than three children on any particular route; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute a contract, and sign any amendments to this contract, with the Wayne - Finger Lakes BOCES to invoice the County and distribute payment to the Districts for the transportation of children in the Early Intervention and Pre – K programs to the Wayne County Chapter ARC facility in Newark, programs at the Red Creek Central School and Williamson Central School, and within Wayne County for Childcare, beginning on July 1, 2022 to June 30, 2023, with the option to renew contract for two (2) additional one (1) year periods, upon mutual agreement, for the amount of \$47.00 per child per day with a minimum charge of \$141.00 when transporting fewer than three children on any particular route, subject to the approval of the County Attorney as to form and content and meeting insurance requirements.

**RESOLUTION 6-4: AUTHORIZATION TO AWARD BID AND EXECUTE CONTRACT FOR TRANSPORTATION OF PRESCHOOL-AGE CHILDREN WITH PHYSICALLY HANDICAPPING CONDITIONS**

Mr. Robusto presented the following:

WHEREAS, pursuant to the requirements of Section 4410 of the Education Law and Title II-A of the Public Health Law and General Municipal Law 103, the Purchasing Department has duly advertised for bids for the transportation of preschool-age children with handicapping conditions; and

WHEREAS, bids were publicly opened on June 22, 2022 at 2:00 p.m., for the transportation of preschool-aged children with handicapping conditions for the contract period of September 1, 2022 to August 31, 2023, with the option to renew for two (2) one (1) year periods, and the following bid, from Transpo Bus Services, LLC 150 Josons Drive, Rochester, NY 14623, was the only bid received:

ROUTE #1 <b>Mary Cariola's Children Center</b>	Total Per Diem Rate <u>A.M.Route</u>	Total Per Diem Rate	ROUTE #4 <b>Hearing &amp; Speech Center</b>	Total Per Diem Rate	Total Per Diem Rate
<u>A.Wayne/Gananda/Marion /Williamson</u>	\$336.00	\$336.00	A. Wayne/ <u>Gananda/ Marion</u>	\$336.00	\$336.00
B. Palmyra Macedon	\$336.00	\$336.00	B. Palmyra/Macedon	\$336.00	\$336.00
<u>C.Wayne/Gananda/Palmyra Macedon</u>	\$336.00	\$336.00	C. Penfield	\$336.00	\$336.00



D. Marion	\$336.00	\$336.00	D. Victor	\$336.00	\$336.00
E. Newark	\$336.00	\$336.00	E. Webster	\$336.00	\$336.00
Fuel Cost Route #1	A,C,D: \$35.00 B,E: \$44.00		Fuel Cost Route #4	A:\$35.00, B:\$30.00,C:\$23.00, D:\$30.00, E:\$25.00	
Monitor Price per hour	A,B:\$98.00 C,D,E:		Monitor Price	\$98.00	
<b>ROUTE #2</b> <b>United Cerebral Palsy</b>	Total Per Diem Rate A.M.Route	Total Per Diem Rate	<b>ROUTE #5</b> <b>Finger Lakes</b> <b>United Cerebral</b>	Total Per Diem Rate	Total Per Diem Rate
A. Wayne/Gananda/Willia	\$336.00	\$336.00	(Route A-D for Geneva		
B. Palmyra-Macedon	\$336.00	\$336.00	A.Newark/Sodus/Lyon	\$336.00	\$336.00
C. Victor	\$336.00	\$336.00	B.Palmyra-Macedon, Sodus,	\$336.00	\$336.00
D. Penfield	\$336.00	\$336.00	C.Clyde-Savannah	\$336.00	\$336.00
E. Webster	\$336.00	\$336.00	D.Marion/Gananda	\$336.00	\$336.00
Fuel Cost Route #2	A,B:\$35.00, C:\$30.00, D:\$27.00, E:\$22.00		(Route E-K Canandaigua		
Monitor Price	\$105.00		E. Palmyra-Macedon, Sodus, Victor	\$336.00	\$336.00
<b>ROUTE #3</b> <b>E. John Gavras Center</b>	Total Per Diem Rate A.M.Route	Total Per Diem Rate	F. Newark	\$336.00	\$336.00
A.Red Creek/North Rose	\$515.00	\$515.00	G.Wayne	\$336.00	\$336.00
B.Clyde-Savannah	\$515.00	\$515.00	H.Marion	\$336.00	\$336.00
C.Lyons	\$515.00	\$515.00	I.Gananda	\$336.00	\$336.00
D.Newark	\$515.00	\$515.00	J.Victor	\$336.00	\$336.00
Fuel Cost Route #3	A:\$38.00,B:\$32.00,C:\$42.00, D:\$45.00		K.Penfield	\$336.00	\$336.00
Monitor Price	\$105.00		Fuel Cost Route #5	A,D:\$38.00, B,K: \$32.00, C,F: \$20.00, E,G,I: \$28.00,	
<b>ROUTE #6</b> <b>Comm. Ctr for Hearing &amp; Speech</b>			Monitor Price	\$105.00	
(Route A for Webster site)					
Wayne/ Gananda/ Marion/ Webster/ Palmyra-Macedon/Williamson/ Sodus Victor/North Rose Wolcott/ Newark				\$336.00	\$336.00
(Route B for Irondequoit site)					
Wayne/Gananda/ Marion/Webster/ Palmyra-Macedon/ Williamson/ Sodus/ Victor/North Rose Wolcott/Newark				\$336.00	\$336.00
Fuel Cost Route #6				6A: \$30.00, 6B:\$35.00	
Monitor Price				\$98.00	

ROUTE #7		
<b>Roosevelt Children's Center</b>	Total Per Diem Rate <u>A.M.Route</u>	Total Per Diem Rate <u>P.M.Route</u>
A. Penfield	\$336.00	\$336.00
B. Penfield (FULL DAY)	\$336.00	
Fuel Cost Route #7	\$30.00	
Monitor Price	\$105.00	
Route #8		
<b>Roosevelt Children's Center</b>	Total Per Diem Rate <u>A.M.Route</u>	Total Per Diem Rate <u>P.M.Route</u>
A. Victor	\$336.00	\$336.00
B. Victor (FULL DAY)	\$336.00	
Fuel Cost Route #8	\$25.00	
Monitor Price	\$98.00	
Route #9		
<b>Keuka Lake School</b>	Total Per Diem Rate <u>A.M.Route</u>	Total Per Diem Rate <u>P.M.Route</u>
A. Wayne	\$488.00	\$488.00
Fuel Cost Route #9	\$74.00	
Monitor Price	\$105.00	

WHEREAS, Transpo Bus Services, LLC currently provides this service satisfactorily and therefore Public Health recommends they be awarded the contract; now, therefore be it

RESOLVED, that the bid received from Transpo Bus Services, LLC is hereby accepted; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute the required contract and sign contract amendments that add or remove transportation routes, subject to the County Attorney's approval as to form and content, and meeting insurance requirements, for the term September 1, 2022- August 31, 2023 with the option to renew for two (2) one (1) year periods, with the respective bidder, Transpo Bus Services, LLC

**RESOLUTION 6-5: AUTHORIZE OUT-OF-TITLE PAY TO REGISTERED NURSE SUPERVISOR AT THE WAYNE COUNTY NURSING HOME**

Mr. Robusto presented the following:

WHEREAS, the duties of Director of Nursing are essential and necessary for the proper functioning of the Nursing Home; and

WHEREAS, the Registered Nurse Supervisor, Donna Forjone, will be fulfilling the duties of the Director of Nursing Temporarily effective June 24, 2022; and

WHEREAS, it is the desire of the Board of Supervisors to implement this recommendation; now, therefore, be it

RESOLVED, that Registered Nurse Supervisor will be compensated with a 10% increase of current wages effective June 24, 2022 for the additional duties performed. This amount will be paid as a stipend at the bi-weekly rate of \$300. Rate of pay will return to regular rate of Registered Nurse Supervisor upon hiring a new Director of Nursing.

**COM. #7 – HUMAN SERVICES – DONALTY, LEONARD, JOHNSON, VERNO, METTLER**

**RESOLUTION 7-1: AUTHORIZATION TO ENTER INTO A CONTRACT WITH MON AMI, INC. FOR A CASE MANAGEMENT DATABASE PLATFORM FOR AGING & YOUTH**

Mr. Donalty presented the following:

WHEREAS, the Wayne County Department for Aging and Youth operates several programs and services for youth and families in Wayne County, and

WHEREAS, the Department has been using an Access database developed several years ago by our IT department to capture demographic information about clients served; and

WHEREAS, this database is unable to accommodate case notes or the generation and tracking of reports and is no longer supported by the newer computers; and

WHEREAS, Mon Ami, Inc. has a case management system that would meet the needs of the department programs; and

WHEREAS, Mon Ami submitted the lowest quote of the three companies consulted by the department and offered a product demonstration that was preferred by the department staff over the other submissions; and

WHEREAS, the Department of Aging and Youth desires to purchase a 3-year subscription to the Mon Ami Inc. software platform at a cost of \$7,500 per year (payable annually), therefore be it

RESOLVED, the Chairman of the Board of Supervisors is authorized and directed to execute a contract with Mon Ami Inc. for a subscription to the Mon Ami case management web based platform for use by the Youth Bureau programs, subject to approval by IT and the County Attorney as to form and content, and contingent on availability of funding, further be it

RESOLVED, that the Wayne County Treasurer is hereby authorized and directed to make the following budget adjustments in the 2022 budget:

**A7310-Youth Bureau**

(Appropriation)

\$2,220 from 54116 Computer Supplies

\$5,280 from 54493 Clerical Service Contracts

\$7,500 to 54400 Contracted Services

**RESOLUTION 7-2: AUTHORIZATION TO CREATE POSITION OF SECRETARY 1 AND ABOLISH POSITION OF SENIOR TYPIST AT THE DEPARTMENT OF SOCIAL SERVICES**

Mr. Donalty presented the following:

WHEREAS, the position of Head Social Welfare Examiner was abolished in 2021 and a Deputy Commissioner position was created – resulting in two Deputy Commissioner positions within the Department of Social Services; and

WHEREAS, one Deputy Commissioner is primarily responsible for the oversight of programs including Temporary Assistance to Needy Families (TANF) and Safety Net (SN), Supplemental Nutrition Assistance Program (SNAP), Medicaid, HEAP, the Childcare Assistance Program, and Workforce Development as well as the resource recovery efforts related to the issuance of public benefits and the other Deputy Commissioner position is responsible for the oversight of programs including Child and Family Services, Adult Services, and Child Support Services; and

WHEREAS, the support staff for the two Deputy Commissioners do not have the same title, though they both support the Deputy Commissioner titles; and

WHEREAS, the Department wants to ensure parity around staffing issues; and

WHEREAS, budgeted funds are presently available for such a position; now, therefore be it

RESOLVED, that the position of Secretary 1 is hereby created at a salary of \$34,270 in CSEA General grade 13, subject to the review of the County Attorney and Director of Human Resources; and be it further

RESOLVED, that the position of Senior Typist is hereby abolished upon hire of the Secretary 1; and be it further

RESOLVED, that the Wayne County Treasurer is hereby authorized to make the following budget amendment:

**A6010- Administration**

(Appropriations)

\$17,200 from 51140 Senior Typist

\$17,200 to 51631 Secretary I

**RESOLUTION 7-3: AUTHORIZATION TO EXECUTE AN AFFILIATION AGREEMENT WITH SUNY BROCKPORT COLLEGE FOR A STUDENT INTERN FOR THE DEPARTMENT OF SOCIAL SERVICES**

Mr. Donalby presented the following:

WHEREAS, the Wayne County Department of Social Services periodically agrees to have both undergraduate and graduate students participate in unpaid internships through various educational institutions; and

WHEREAS, the Wayne County Department of Social Services has agreed to have Electra Laird, an undergraduate student working on obtaining a Bachelor's in Social Work at SUNY Brockport, 350 New Campus Drive, Brockport, New York 14420, participate in an internship program with the Wayne County Department of Social Services; and

WHEREAS, the typical internship of this nature consists of 400 hours of work during two semesters of college, therefore, the approximate dates said intern would be working with the Department of Social Services would be from August 29, 2022 through May 12, 2023, supervised by Nikolette Vandermark, Department of Social Services CPS Case Supervisor and Tricia Snyder SUNY Brockport Field Education Coordinator; and

WHEREAS, said internship is dependent upon an Affiliation Agreement between the County of Wayne and SUNY Brockport College; and

WHEREAS, the Department of Social Services is requesting an Affiliation Agreement between the County of Wayne and SUNY Brockport College be executed and will provide such agreement; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to execute an Affiliation Agreement for an undergraduate student internship with SUNY Brockport 350 New Campus Drive, Brockport, New York 14420, subject to the County Attorney's approval as to form and content.

**RESOLUTION 7-4: AUTHORIZE EXECUTION OF CONTRACTS OF AFFILIATION FOR INTERN PLACEMENTS AT THE WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES**

Mr. Donalby presented the following:

WHEREAS, the Wayne County Department of Social Services (Wayne County DSS) has periodically agreed to have intern placements through Regional Institutions of Higher Learning; and

WHEREAS, the use of interns has proven a successful practice in recruiting and developing new employees; and

WHEREAS, Wayne County DSS is desirous of having services of an intern; therefore be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to execute Contracts of Affiliation for Regional Institutions of Higher Learning, subsequent to the County Attorney's approval as to form and content, with Regional Institutions of Higher Learning to allow for the placement of interns at the Wayne County DSS.

**OTHER BUSINESS**

**DISCUSSION**

COUNTY WIDE AMBULANCE

**ADJOURNMENT**

The next scheduled Board Meeting will be **Monday, August 8<sup>th</sup>, 2022 at 11:00 a.m. at the Wayne County Fairgrounds.**