

**AGENDA**  
**PUBLIC WORKS COMMITTEE**  
**Wednesday, July 7<sup>th</sup> 8:30 a.m.**

*Members: Chatfield, Kolczynski, Spickerman, Verno, Emmel*

8:30 a.m. **Approve minutes from previous meeting**

8:30 a.m. **Weights and Measures, Rich Molisani**

Monthly Report [WM June 2021 Monthly Report.pdf](#)

8:35 a.m. **Soil and Water Conservation District, Lindsey Gerstenslager**

**DISCUSSION:**

- Water Quality Update
- Ag Drainage Program Discussion
- Aquatic Vegetation Control
- County Community Needs
- REDI Updates

9:00 a.m. **Public Works, Kevin Rooney**

**DISCUSSION:**

- Crescent Beach REDI Project
- Highway Project Status
- 9 Pearl Street Status

**TRANSMITTALS:**

- Authorization to declare vehicles surplus [PW07 RES01 declare vehicles surplus.doc](#)
- Authorization to grant easement [PW07 RES02 easement for Schmidt.doc](#)
- Authorization to abolish and create positions [PW07 RES03 abolish and create position in HWY budget.doc](#)
- Authorization to re-establish sole source vendor [PW07 RES04 - Auth to award agreement to PASCO.doc](#)
- Authorization to allow 5-year contract on construction management and code enforcement services [PW07 RES05 - Auth to allow for a 5 year contract.doc](#)



P.O. Box 369  
 Lyons, New York 14489  
 Telephone: (315) 946-5620

**WAYNE COUNTY  
 DEPARTMENT OF  
 WEIGHTS MEASURES - CONSUMER AFFAIRS  
 PUBLIC WORKS COMMITTEE MONTHLY REPORT**

**June 2021**

Richard Molisani, Jr.  
 Director

***Monthly Device Inspection Test Results***

Device Type	Total Devices	Results of Initial Tests						Total Rerechecks	Incorrect Visual Inspection	No. Devices Not Tested
		Total Initial	Test Correct		Test Incorrect					
			Correct	%	Plus	Minus	Other			
Computing Scale	9	8	8	100%	0	0	0	1	0	0
Pre-Pack Scale	5	5	5	100%	0	0	0	0	0	0
Customer Scale										
Vehicle Scale	5	4	3	75%	0	1	0	1	0	0
Monorail Scale	1	1	1	100%	0	0	0	0	0	0
Prescription Scale	1	1	0	0%	0	0	1	0	0	0
Hopper/Batch/Tank Scale										
Platform Scale	7	7	6	86%	0	0	1	0	0	0
Livestock Scale	2	1	0	0%	1	0	0	1	1	0
Miscellaneous Scale	7	7	7	100%	0	0	0	0	0	0
Petroleum Pump	231	225	215	96%	9	0	1	6	1	0
Petroleum Meter VTM	2	0	0	0%	0	0	0	2	0	0
Meter Other										
Rack Meter										
Liquid Measure										
Volumetric Measure										
Linear Measure										
Linear Measuring Device										
Timing Device	19	17	14	82%	0	1	2	2	2	0
Taximeter										
Miscellaneous Device										
LPG Meters										
Non-Commercial Devices										
Weights Pharmacy										
Weights Other	13	13	13	100%	0	0	0	0	0	0

**Package Checking**

**Samples Collected**

Gasoline	11
Diesel Fuel	2

**Fines**

No.	1	Total:	600
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Misc. Packages checked not reported, rough guess: 0



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WAYNE COUNTY  
DEPARTMENT OF  
WEIGHTS MEASURES - CONSUMER AFFAIRS  
PUBLIC WORKS COMMITTEE MONTHLY REPORT

June 2021

Richard Molisani, Jr.  
Director

***Scanner Pricing Accuracy***

<i>Type of Inspection</i>	<i># of Inspections</i>	<i># Items Checked</i>	<i># Over Charges</i>	<i># Under Charges</i>	<i>Not on File</i>	<i># Insp Failed</i>	<i>% Failed</i>
Complaint - Individual Items							
Audit Inspections							
Full Inspections							
Reinspections - Audit or Full							

***Establishment Vists: 55***

***Notes:***            new deputy started 6/28

RESOLUTION TRANSMITTAL

Committee No. 3

Date: July 7, 2021

Committee Chair: Lynn Chatfield
Department Head: Kevin Rooney

AUTHORIZATION TO DECLARE VEHICLES SURPLUS IN THE PUBLIC WORKS DEPARTMENT

WHEREAS, the Central Garage Department has the vehicles listed below that should be disposed of as noted:

- 2013 Ford Taurus (SO) 1FAHP2MT0DG121502 Auction
2014 Ford Taurus (SO) 1FAHP2MT4EG107376 Auction
2015 Ford Taurus (SO) 1FAHP2MT7FG168027 Auction
2015 Ford Taurus (SO) 1FAHP2MT1FG200311 Auction

Now, therefore be it

RESOLVED, that the vehicles listed above be sold at an upcoming public auction, in accordance with the County's Equipment Disposition policy

Budgeted: yes \_\_\_ no \_\_\_ Proposed Cost: \_\_\_ Reimbursed Amount \_\_\_ County cost \_\_\_

Departmental transfer \$ \_\_\_ from Account No. \_\_\_ to Account No. \_\_\_

County Administrator's Review: \_\_\_ Date: \_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_

Standing Committee: Ayes \_\_\_ Nays \_\_\_ Date: \_\_\_ Signature: \_\_\_

Signature/Date Rec'd: \_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_ Ayes \_\_\_ Nays \_\_\_ Date: \_\_\_ Signature: \_\_\_

Committee: \_\_\_ Ayes \_\_\_ Nays \_\_\_ Date: \_\_\_ Signature: \_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 3

Date: July 7, 2021

Committee Chair: Lynn Chatfield  
Department Head: Kevin Rooney

**AUTHORIZATION TO GRANT EASEMENT TO CROSS COUNTY PROPERTY TO FRED SCHMIDT AND DIANE UPHAM AT 6886 NORTH GENEVA ROAD, SODUS**

Brief Explanation:

WHEREAS, Fred Schmidt and Diane Upham own the property at 6886 North Geneva Road, Sodus and

WHEREAS, this property is bisected by a County owned corridor which is 70' in width and that was once used as a railroad, and

WHEREAS, The County corridor is currently used as a trail, and

WHEREAS, Mr. Schmidt and Mrs Upham wish to obtain an easement for access across the County property which extends across the entire length of the property at 6886 North Geneva Road (approximately 472')

WHEREAS, the Superintendent of Public Works agrees that this easement for access is appropriate and will not limit the future use of the County corridor, and

WHEREAS, the Superintendent of Public Works agrees that a 40' wide easement centered upon an existing driveway is appropriate for this access easement, now, therefore be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a 40' easement for access to Fred Schmidt and Diane Upham at 6886 North Geneva Road, subject to the County Attorney's approval as to form and content.

Budgeted: yes \_\_\_ no \_\_\_ Proposed Cost: \_\_\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 3

Date: July 7, 2021

Committee Chair: Lynn Chatfield  
Department Head: Kevin Rooney

**AUTHORIZATION TO ABOLISH A SENIOR ACCOUNT CLERK AND CREATE AN ACCOUNT CLERK POSITION IN THE HIGHWAY DEPARTMENT AND AMEND THE 2021 BUDGET**

WHEREAS, there is a current vacant Senior Account Clerk position (Grade 13) within the Highway/Central Garage departments with a budgeted salary of approximately \$47,000; and

WHEREAS, the Public Works Superintendent believes that it is important fill the position with a lower title until a new employee becomes familiar with the tasks and duties required at within the Highway and Central Garage departments, and

WHEREAS, the position of Account Clerk is more appropriate, now, therefore be it

RESOLVED, that the position of Senior Account Clerk be abolished as of 7/20/2021; and be it further

RESOLVED, that the full time position of Account Clerk (Grade 10 of the CSEA General Unit) is created and authorized to be filled as of July 20, 2021, and be it further

RESOLVED, that the Wayne County Treasurer is hereby authorized to make the following 2021 County Budget adjustments:

**Account No. D5010 – Highway Administration**

(Appropriations)

\$12,000 from 51606 Senior Account Clerk

\$12,000 to 51696 Account Clerk

**Account No A1640 – Central Garage**

(Appropriations)

\$5,200 from 51606 Senior Account Clerk

\$5,200 to 51696 Account Clerk

Budgeted: yes \_\_\_ no \_\_\_ Proposed Cost: \_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 3

Date: July 7th, 2021

Committee Chair: Lynn Chatfield  
Department Head: Kevin Rooney

**AUTHORIZING TO REESTABLISH SOLE SOURCE VENDOR AND SIGN AGREEMENT WITH PASCO BUILDING AUTOMATION SYSTEMS**

WHEREAS, PASCO Building Automation Systems provides critical monthly inspection, technical support, and software services for the Alerton Energy Management and Control System located within the Wayne County Hall of Justice, the Public Safety Building and the Nursing Home; and

WHEREAS, the current agreement with PASCO is set to expire on September 30<sup>th</sup> 2021 ; and

WHEREAS; the Deputy Superintendent of Public Works highly recommends that these services should continue to keep the building control systems up-to-date and functional due to the critical occupancies of the buildings they serve; and

WHEREAS, the Deputy Superintendent has contacted Alerton inquiring about authorized dealers in our area that could service our system and was provided a letter stating that PASCO Building Automation System is the exclusive authorized dealer for Wayne County and Central New York; and

WHEREAS, PASCO has provided an annual cost of \$18,000.00 for this services; and

WHEREAS, PASCO has agreed to a five (5) year contract with no annual increase, and

WHEREAS, PASCO has also provided an hourly rate for repairs outside the standard agreement; now, therefore be it

RESOLVED, that the Wayne County Board of Supervisors recognizes PASCO as sole source provider for Alerton Energy Management and Control System maintenance and repairs; and be it further

RESOLVED, the Chairman of the Board of Supervisors is authorized to execute the agreement with PASCO Building Automation Systems subject to the County Attorney review and approval as to form and content for a five-year term effective Oct 1<sup>st</sup>, 2021 to September 30<sup>th</sup>, 2026 at the annual charge of \$18,000 for preventive maintenance services; and be it further

RESOLVED, any repairs outside the standard services agreement shall be performed by the hourly rate scheduled provided.

Budgeted: yes  no  Proposed Cost: \$18,000 Reimbursed Amount \_\_\_\_\_ County cost \_\$18,000\_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 3

Date: February 6<sup>th</sup>, 2020

Committee Chair: Lynn Chatfield  
Department Head: Kevin Rooney

**AUTHORIZATION TO ALLOW UP TO A 5 YEAR CONTRACT ON CONSTRUCTION MANAGEMENT AND CODE ENFORCEMENT SERVICES FOR PUBLIC WORKS PROJECTS.**

WHEREAS, The current on-demand contracts for construction management and code enforcement services are set to expire in August and September respectfully; and

WHEREAS, resolution 308-21 describes the Wayne County Purchasing Policy, and

WHEREAS, the Purchasing Policy only allows up to a 3-year contract term limit; and

WHEREAS, the on-demand contracts for Code Enforcement and Construction Management Services are based solely on firm's qualifications and not on a monetary dollar amount; and

WHEREAS, these firms are not guaranteed an annual set dollar amount and may not perform any services throughout the duration of their contract, and

WHEREAS, the Deputy Superintendent of Public Work recommends having the option to extend these type of contracts up to 5 years; and

WHEREAS, by allowing the additional contract terms it may increase the number of firms submitting proposals; now, therefore, be it

RESOLVED, that the Board of Supervisors hereby authorizes up to five (5) year contract terms for Code Enforcement and Construction Management Services.

Budgeted: yes \_\_\_ no X Proposed Cost: \_\_\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_