

**AGENDA**  
**PUBLIC WORKS COMMITTEE**  
**Wednesday, July 6<sup>th</sup> 2022 9:00 a.m.**

*Members: Chatfield, Kolczynski, Verno, Metler, Brady*

9:00 a.m. Approve minutes from previous meeting

9:00 a.m. Weights and Measures, Ted Dymnt

MONTHLY REPORT [WM June 2022 Monthly Report.pdf](#)

9:10 a.m. Soil and Water Conservation District, Lindsey Gerstenslager

REDI PROJECT UPDATE

9:25 a.m. Public Works, Kevin Rooney

TRANSMITTALS:

- Authorization to Declare Three Vehicles Surplus [PW07 RES01 Declare vehicles surplus.doc](#)
- Authorization to Amend Highway Budget [PW07 RES02 amend budget for inspection equip.doc](#)
- Authorization to Sell Surplus County Property [PW07 RES03 Sell surplus property to smith.doc](#)
- Authorization to Abolish and Create Positions [PW07 RES04 abolish-create position in the Highway dept rev1.doc](#)
- Authorization to Sign Agreement with TK Elevators [PW07 RES05 - Auth to contract with TKE Elevator.doc](#)
- Authorization to Make SEQRA Determination [PW07 RES06 - Musuem Roof Replacement SEQR rev1.doc](#)
- Authorization to Amend Budget and Sign Agreement for Court House Renovations [PW07 RES07 - Amend and Award Courthouse Board Room Project.doc](#)

DISCUSSION:

- 24 Church Street
- Costs Increases



**WAYNE COUNTY  
DEPARTMENT OF  
WEIGHTS MEASURES - CONSUMER AFFAIRS  
PUBLIC WORKS COMMITTEE MONTHLY REPORT**

**June 2022**

Theodore Dymont  
Director

***Monthly Device Inspection Test Results***

Device Type	Total Devices	Results of Initial Tests						Total Rechecks	Incorrect Visual Inspection	No. Devices Not Tested
		Total Initial	Test Correct		Test Incorrect					
			Correct	%	Plus	Minus	Other			
Computing Scale	18	15	13	87%	0	2	0	3	4	0
Pre-Pack Scale	6	6	6	100%	0	0	0	0	0	0
Customer Scale	1	1	1	100%	0	0	0	0	0	0
Vehicle Scale	4	2	2	100%	0	0	0	2	0	0
Monorail Scale										
Prescription Scale										
Hopper/Batch/Tank Scale	2	2	2	100%	0	0	0	0	0	0
Platform Scale	9	8	7	88%	0	1	0	1	1	0
Livestock Scale	2	1	0	0%	0	1	0	1	0	0
Miscellaneous Scale	6	6	6	100%	0	0	0	0	0	0
Petroleum Pump	230	214	207	97%	0	3	4	16	22	0
Petroleum Meter VTM	1	1	1	100%	0	0	0	0	0	0
Meter Other										
Rack Meter										
Liquid Measure										
Volumetric Measure										
Linear Measure										
Linear Measuring Device										
Timing Device	17	17	13	76%	0	0	4	0	3	0
Taximeter										
Miscellaneous Device										
LPG Meters										
Non-Commercial Devices										
Weights Pharmacy										
Weights Other	9	9	9	100%	0	0	0	0	0	0

**Package Checking**

**Samples Collected**

Gasoline	23
Diesel Fuel	4

**Fines**

No.	5	Total:	4500
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Misc. Packages checked not reported, rough guess: 20



WAYNE COUNTY  
DEPARTMENT OF  
WEIGHTS MEASURES - CONSUMER AFFAIRS  
PUBLIC WORKS COMMITTEE MONTHLY REPORT

June 2022

Theodore Dymont  
Director

Scanner Pricing Accuracy

<i>Type of Inspection</i>	<i># of Inspections</i>	<i># Items Checked</i>	<i># Over Charges</i>	<i># Under Charges</i>	<i>Not on File</i>	<i># Insp Failed</i>	<i>% Failed</i>
Complaint - Individual Items	1	100	15	1	0	1	100%
Audit Inspections							
Full Inspections							
Reinspections - Audit or Full							

Establishment Vists: 57

Notes:            Recalibrated 2 milk tanks

2 complaints. 1 resulting in penalty, 1 resolved.

5 penalties:

(2) Petroleum sample failure

(1) Price accuracy (complaint)

(2) Failure to notify

**RESOLUTION TRANSMITTAL**

Committee No. 3

Date: July 6, 2022

Committee Chair: Lynn Chatfield  
Department Head: Kevin Rooney

**AUTHORIZATION TO DECLARE VEHICLES SURPLUS IN THE PUBLIC WORKS DEPARTMENT**

WHEREAS, the Central Garage Department has the vehicles listed below that should be disposed of as noted:

2007 Chevrolet Malibu (MH)	VIN 1G1ZS57F07F300257	Auction
2011 Chevrolet Tahoe (ALS)	VIN 1GNSK2E07BR152385	Municipal sale
2015 Chevrolet Tahoe (ALS)	VIN 1GNSK3EC4FR690273	Municipal sale

Now, therefore be it

RESOLVED, that the vehicles listed above be sold at an upcoming public auction or municipal sale, in accordance with the County's Equipment Disposition policy

Budgeted: yes \_\_\_ no \_\_\_ Proposed Cost: \_\_\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 3

Date: July 6, 2022

Committee Chair: Lynn Chatfield  
Department Head: Kevin Rooney

**AUTHORIZATION TO AMEND 2022 HIGHWAY BUDGET AND PURCHASE VEHICLE INSPECTION EQUIPMENT**

WHEREAS, the NYSDMV is requiring all motor vehicle inspection stations to upgrade their inspection equipment at a cost of \$2,324, and

WHEREAS, the equipment will be used by Highway and Central Garage to perform motor vehicle inspections, and

WHEREAS, this equipment purchase was not included in the 2022 budget, although there are funds remaining in the equipment line item (DM 5130 52400), and

WHEREAS, this equipment is only available for purchase through the New York Vehicle Inspection Program (NYVIP), now, therefore be it

RESOLVED, that the County Treasurer is authorized to amend the 2022 Highway equipment addendum to include the following:

NYSDMV Inspection Equipment \$2,324.00

Budgeted: yes \_\_\_ no X Proposed Cost: 2324 Reimbursed Amount \_\_\_\_\_ County cost 2324

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

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Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 3

Date: July 6, 2022

Committee Chair: Lynn Chatfield  
Department Head: Kevin Rooney

**AUTHORIZATION TO SELL SURPLUS COUNTY PROPERTY TO ADJACENT LANDOWNER IN THE TOWN OF ARCADIA**

WHEREAS, many years ago, a portion of Minstead Road in the Town of Arcadia was realigned to improve the highway geometry, and

WHEREAS, the property that encompassed the original roadway is still owned by Wayne County, and

WHEREAS, the adjacent property owners, Scott B and Linda L Smith, are interested in purchasing this property that is owned and maintained by Wayne County, and

WHEREAS, the Superintendent of Public Works has reviewed this request to purchase the property and suggests that this sale of surplus property will not impact the operation of the existing highway or right-of-way, and

WHEREAS, Scott B. Smith and Linda L Smith are willing to pay at a rate of \$1000/acre for the 0.199 acre parcel of property, now, therefore, be it

RESOLVED, that the Superintendent of Public Works and Wayne County Attorney are authorized to prepare documents to transfer the unused property to Scott B. Smith and Linda L Smith and be it further

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign an agreement with Scott B. Smith and Linda L Smith subject to the County Attorney's approval as to form and content.

Budgeted: yes \_\_\_ no \_\_\_ Proposed Cost: \_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

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Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 3

Date: July 6, 2022

Committee Chair: Lynn Chatfield  
Department Head: Kevin Rooney

**AUTHORIZATION TO ABOLISH AN ACCOUNT CLERK POSITION AND REESTABLISH A SENIOR ACCOUNT CLERK POSITION IN THE HIGHWAY DEPARTMENT**

WHEREAS, the Highway department utilized a Principal Account Clerk and a Senior Account Clerk until July 2021 when the Senior Account Clerk position became vacant, and

WHEREAS, due to a lack of candidates to fill the Senior Account Clerk position, an Account Clerk position was established and filled via resolution 334-21 with the intent to reestablish a Senior Account Clerk once the person gained experience and was on the eligible list for the Senior Account Clerk, and

WHEREAS, the person in the Account Clerk position in the Highway/Central Garage departments has demonstrated the ability to competently perform the additional duties requested and is on the list of eligible candidates for Senior Account Clerk, and

WHEREAS, there are currently funds in the Senior Account Clerk line item of the Highway and Central Garage budgets so a budget transfer is not required, now, therefore be it

RESOLVED, that the Superintendent of Public Works is authorized to abolish the full-time Account Clerk position (pay-grade 10) and create a full-time Senior Account Clerk position (pay- grade 13).

Budgeted: yes  no  Proposed Cost: \_\_\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 3

Date: July 6, 2022

Committee Chair: Lynn Chatfield  
Department Head: Kevin Rooney

**AUTHORIZATION TO ENTER INTO AGREEMENT WITH TK ELEVATOR TO PROVIDE QUARTERLY ELEVATOR MAINTENANCE, INSPECTION AND REPAIRS SERVICES**

WHEREAS, the County's current contract for elevator maintenance and inspection services will expire on August 31<sup>st</sup>, 2022; and

WHEREAS, TK Elevator can provide service and repairs through an Omnia Partners Purchasing Contract (R200502) that the County can purchase directly from; and

WHEREAS, TK Elevator has provided the County with a three year proposal for the quarterly inspection and preventative maintenance at a monthly fee of \$1,381.25 for the first year of service; and

WHEREAS, TK Elevator has provided a maximum of a 3.25% price increase for year 2 and year 3 of the contract; and

WHEREAS, TK Elevator has also provided an hourly rate schedule for any repairs outside the normal preventive maintenance agreement; and

WHEREAS, TK Elevator has offered an annual 4% discount if the service agreement can be billed annually, reducing the monthly cost to \$1,326.00; now, therefore be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content with TK Elevator for a three year term starting September 1<sup>st</sup>, 2022 through August 31<sup>st</sup>, 2025 per the terms of the Omnia Contract number R200502 for all maintenance, inspection and repairs needed, and be it further

RESOLVED, Buildings and Grounds is authorized to prepay for this service annually to take advantage of the 4% annual discount.

Budgeted: yes  no  Proposed Cost: \$15,912 Reimbursed Amount \_\_\_\_\_ County cost \$15,912

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_



**RESOLUTION TRANSMITTAL**

Committee No. 3

Date: July 6, 2022

Committee Chair: Lynn Chatfield  
Department Head: Kevin Rooney

**DETERMINATION OF TYPE II ACTION UNDER STATE ENVIRONMENTAL QUALITY REVIEW ACT FOR THE WAYNE COUNTY MUSEUM ROOF REPLACEMENT PROJECT**

WHEREAS, the 2022 Buildings & Grounds Budget includes funding for the replacement of the roof at the Wayne County Museum located at 21 Butternut St in Lyons, NY; and

WHEREAS, the Project is subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes unless such action meets or exceeds any of the thresholds in section 617.4 is classified as Type II under the Department of Environmental Conservation SEQR Regulations (6 NYCRR §617.5(c)(2); and

WHEREAS, the SEQR Regulation (6 NYCRR §617.5 (a)) declares Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQR; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors hereby acknowledges that Wayne County, acting as Lead Agency, has determined that the project fits within the parameters of the Type II criteria, and therefore, no further SEQRA processing is required.

Budgeted: yes  no  Proposed Cost: \_\_\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 3

Date: July 6, 2022

Committee Chair: Lynn Chatfield  
Department Head: Kevin Rooney

**AUTHORIZATION TO AMEND BUDGET AND SIGN AGREEMENT FOR THE COURTHOUSE BOARD ROOM  
PLASTER REPAIR PROJECT**

WHEREAS, the 2022 Buildings & Ground budget had \$50,000 budgeted for painting and plaster repairs in the Wayne County Courthouse board room;

WHEREAS, after an assessment of the existing conditions by Labella Associates, the repairs needed to the walls and ceiling plaster were significantly greater than originally anticipated; and

WHEREAS, Labella Associated was tasked with developing plans and specifications for this project; and

WHEREAS, the Wayne County Purchasing Agent has advertised the Request for Bids for said project; and

WHEREAS, the following bid was received on June 24<sup>th</sup> at 2:00pm:

**Bellows Construction Specialties, LLC**  
213 West Adams Street  
Syracuse, NY 13202

**Base Bid: \$363,779.00**

WHEREAS, Deputy Superintendent of Public Works has reviewed the bid amount with Labella Associated and recommends moving forward with the project; and

WHEREAS, Labella Associates design fee of \$7,050.00 will need to be added to the total cost of this project; and

WHEREAS, since the project specifications included unit pricing for additional plaster repairs over the base contract amounts, the Deputy Superintendent of Public Works recommends carrying a \$50,000 contingency to cover any additional work; and

WHEREAS, due to the scope of work, the General Contractors will be required to utilize subcontractors to fulfill his/her responsibility under the contract; and

WHEREAS, the Deputy Superintendent recommends establishing a capital project account as the completion of the project may rollover into next year; now, therefore be it

RESOLVED, that the Wayne County Courthouse Board Room Plaster Repair Project is hereby created with funding from the 2022 Buildings & Grounds Budget and Unassigned Fund Balance; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign an agreement with Bellows Construction Specialties, LLC for the Courthouse Board Room Plaster repairs, subject to the approval of the County Attorney as to form and content for a project cost of \$363,779.00 and be it further

RESOLVED, that the County Treasurer is authorized to transfer \$50,000 from 2022 Buildings & Grounds budget and \$370,849 from the General Fund Unassigned Fund Balance for the remaining project cost, and be it further

RESOLVED: that the Wayne County Board of Supervisors authorizes the use of subcontractors if needed on this project; and be it further;

RESOLVED, that the Wayne County Board of Supervisors hereby authorizes the Superintendent of Public Works or his designee to approve individual change orders that increase the project cost that is within the budgeted amount for said project, and be it further

RESOLVED, that the County Treasurer is authorized to make the following budget adjustments:

**A1615 Building & Grounds**

(Appropriations)

\$50,000 from 54439 (Projects)

**A9950 Transfer to Capital Fund Projects**

(Appropriations)

\$420,849 to 52774 Building Renovation Cap Proj - B1REP (Courthouse Repairs)

**H1933 Building Renovation**

(Revenues)

\$420,849 to .45031 B1REP (Courthouse Repairs) Interfund Transfer

(Appropriations)

\$7,050.00 to .52800 B1REP (Courthouse Repairs) A/E Design Fees

\$363,779.00 to .52813 B1REP (Courthouse Repairs) General Trades

\$50,000.00 to .52818 B1REP (Courthouse Repairs) Contingency

Budgeted: yes \_\_\_ no\_X\_ Proposed Cost: \$420,849\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\$420,849\_\_

Departmental transfer \$\_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes\_\_\_ no\_\_\_ N/A\_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_