

AGENDA
PUBLIC WORKS COMMITTEE
Wednesday, July 5th 9:00 a.m.

Members: Chatfield, Kolczynski, Verno, Mettler, Brady

9:00 a.m. **Approve minutes from previous meeting**

9:00 a.m. **Weights and Measures, Ted Dymont**

MONTHLY REPORT [W&M 2023 June Monthly Report.pdf](#)

9:05 a.m. **Public Works, Kevin Rooney**

TRANSMITTALS:

- Authorization to Sign Lease Agreement with Howard Greenfield [PW07 RES03 - Sign License Agreement REV1.docx](#)
- Authorization to Amend Contract with Pan-American Enterprises, Inc. [PW07 RES05 - Auth to Amend Contract & Sign Proposal REV1.docx](#)
- Authorization to Create Positions [PW07 RES04 - Auth Creation Positions in 2024 REV1.docx](#)
- Authorization to Declare Vehicles and Equipment Surplus [PW07 RES01 declare vehicles-items surplus.docx](#)
- Authorization to Create Project [PW07 RES02 create construction projects REV1.docx](#)
- Authorize repairs to Marion truck [PW07 RES06 authorize repairs to marion truck.docx](#)
 - [Town of Marion.pdf](#)

DEPARTMENT UPDATES
REDI PROJECT UPDATES

9:25 a.m. **Soil and Water Conservation District, Lindsey Gerstenslager**

NO BUSINESS



**WAYNE COUNTY
DEPARTMENT OF
WEIGHTS MEASURES - CONSUMER AFFAIRS
PUBLIC WORKS COMMITTEE MONTHLY REPORT**

June 2023

Theodore Dymont
Director

Monthly Device Inspection Test Results

<i>Device Type</i>	<i>Total Devices</i>	<i>Results of Initial Tests</i>						<i>Total Rechecks</i>	<i>Incorrect Visual Inspection</i>	<i>No. Devices Not Tested</i>
		<i>Total Initial</i>	<i>Test Correct</i>		<i>Test Incorrect</i>					
			<i>Correct</i>	<i>%</i>	<i>Plus</i>	<i>Minus</i>	<i>Other</i>			
Computing Scale	7	7	7	100%	0	0	0	0	0	0
Pre-Pack Scale	4	4	4	100%	0	0	0	0	0	0
Customer Scale										
Vehicle Scale	4	3	2	67%	0	0	1	1	0	0
Monorail Scale										
Prescription Scale										
Hopper/Batch/Tank Scale										
Platform Scale	7	7	7	100%	0	0	0	0	0	0
Livestock Scale										
Miscellaneous Scale	5	4	4	100%	0	0	0	1	0	0
Petroleum Pump	186	176	166	94%	1	1	8	10	1	0
Petroleum Meter VTM										
Meter Other										
Rack Meter										
Liquid Measure										
Volumetric Measure										
Linear Measure										
Linear Measuring Device										
Timing Device	12	12	12	100%	0	0	0	0	0	0
Taximeter										
Miscellaneous Device										
LPG Meters										
Non-Commercial Devices	4	4	4	100%	0	0	0	0	0	0
Weights Pharmacy										
Weights Other	12	12	12	100%	0	0	0	0	0	0

Package Checking

Samples Collected

Gasoline	13
Diesel Fuel	2

Fines

<i>No.</i>	2	<i>Total:</i>	500
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Misc. Packages checked not reported, rough guess: 15



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Telephone: (315) 946-5620

**WAYNE COUNTY
DEPARTMENT OF
WEIGHTS MEASURES - CONSUMER AFFAIRS
PUBLIC WORKS COMMITTEE MONTHLY REPORT**

June 2023

Theodore Dymont
Director

Scanner Pricing Accuracy

<i>Type of Inspection</i>	<i># of Inspections</i>	<i># Items Checked</i>	<i># Over Charges</i>	<i># Under Charges</i>	<i>Not on File</i>	<i># Insp Failed</i>	<i>% Failed</i>
Complaint - Individual Items							
Audit Inspections							
Full Inspections							
Reinspections - Audit or Full							

Establishment Vists: 42

Notes: _____

RESOLUTION

Committee No. 3
Chatfield

Date: 7/5/2023

Committee Chair: Lynn

Rooney

Department Head: Kevin

AUTHORIZATION TO ENTER INTO A LICENSE AGREEMENT WITH HOWARD GREENFIELD FOR USE OF OLD ERIE CANAL LAND

WHEREAS, the Superintendent of Public Works has been made aware of two building encroachments on County owned land at 8950 NYS Route 31 in the Town of Galen; and

WHEREAS, The County has reached out and met with owner, Mr. Greenfield to review and discuss these structures; and

WHEREAS, Mr. Greenfield has obtained, at his cost a current land survey of his property that has confirmed that portions of a pavilion and small barn have been inadvertently built on County-owned land; and

WHEREAS, the portion of land that directly borders Mr Greenfield's property is approximately 1,226.10 feet in length and totals approximately .58 acres from the water's edge to the property line located on the west side of the old Erie Canal; and

WHEREAS, this land is located on the Old Erie Canal opposite of the County portion of the NYS Empire Trail; and

WHEREAS, future use and the need to access this portion of the County land at this time is highly unlikely; and

WHEREAS, Mr. Greenfield has maintained this section of County property for years and agrees to continue proper maintenance; and

WHEREAS, it is the recommendation of the Public Works Committee that a License Agreement be signed with Mr. Greenfield for the continued use of the County property; barring that no additional structures either permanent or temporary are placed on the County property; and

WHEREAS, Mr. Greenfield agrees to continue to maintain this property in good condition; and

WHEREAS, Mr. Greenfield shall pay a one time fee of \$250.00 for said license which is revocable at any time without cause and is not transferable to another property owner; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a 99 year license agreement on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content with Mr Howard Greenfield for the continue use of County property as described above; and be it further

RESOLVED that no additional structures either permanent or temporary shall be placed on said County property; and be it further

RESOLVED that Mr. Greenfield agrees to continue to maintain this property in good condition and pay a one-time license fee of \$250.00, and be it further

RESOLVED, that the license is revocable at any time without cause and is not transferable to another property owner.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 3

Date: 7/5/2023

Committee Chair: Lynn Chatfield
Department Head: Kevin Rooney

AUTHORIZATION TO APPROVE PROPOSAL AND AMEND CONTRACT WITH PAN-AMERICAN ENTERPRISES, INC. FOR ADDITIONAL SIDING REPAIRS AT THE WAYNE COUNTY NURSING HOME.

WHEREAS, Resolution 142-22 authorized an agreement with Pan-American Enterprises, Inc. for painting the exterior siding and trim at the Wayne County Nursing Home; and

WHEREAS, the project was completed in November of 2022; and

WHEREAS, the Nursing Home Administrator contacted the Deputy Superintendent of Public Works after the winter season on some areas of concern; and

WHEREAS, the Contractor was contacted and asked to return to review and inspect his work; and

WHEREAS; during the walkthrough the contractor identified and highly recommended replacing additional siding boards to ensure proper paint adhesion; and

WHEREAS, the Deputy Superintendent of Public Works has reviewed these recommendations and agrees that the correct course of repair is to replace additional siding boards prior to the contractor repainting these areas of concern; and

WHEREAS, the contractor has provided a proposal for this additional work in the amount of \$38,680.00; and

WHEREAS, \$12,440.00 will be covered by the contractor under the one-year workmanship warranty; and

WHEREAS, the original siding replacement was done as unit pricing in the original contract and would have had to be charged as an extra cost to the County; and

WHEREAS the original contract has expired and will need to be amended; and

WHEREAS the Nursing Home has identified funds in the 2023 budget to cover the additional cost of \$26,240.00; now, therefore, be it

RESOLVED, that contract WCC22158 terms be amended with a new completion date of 12/31/2023 and increase the total project funding amount by \$26,240.00; and, be it further

RESOLVED, the Superintendent of Public Works or his Deputy is authorized to sign the proposal with Pan-American Enterprises, Inc. for a total cost of \$26,240.00 for the replacement of additional siding and trims on the project; and, be it further

RESOLVED, that the Treasurer is authorized to amend the project budget as follows

E6000 Nursing Home Combined

(Appropriations)

\$26,240 to 52000.E8410 – Equipment & Other Capital Outlay - Depreciation

E1990 Contingent Fund

(Appropriations)

\$26,240 from 54000 – Contractual Expenses

Budgeted: yes no Proposed Cost: \$26,240.00 Reimbursed Amount: _____ County Cost: \$26,240.00

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 3

Date: 7/5/2023

Committee Chair: Lynn Chatfield
Department Head: Kevin Rooney

AUTHORIZE THE CREATION OF ONE FULL TIME BUILDING MAINTENANCE MECHANIC AND ONE FULL TIME MAINTENANCE MECHANIC WITHIN THE WAYNE COUNTY PUBLIC WORKS DEPARTMENT FOR BUDGET YEAR 2024

WHEREAS, The Buildings and Grounds Department currently has a total of 14 maintenance staff: 10 staff that cover multiple County-owned buildings and 4 staff that primarily maintain the County owned parks and trails; and

WHEREAS, over the past 10 years additional facilities and maintenance responsibilities have been added to the Public Works Department with no additional staff hired; and

WHEREAS, two new facilities are currently being designed as part of Phase 1 of the Countywide EMS implementation plan with an anticipated construction start date of this fall; and

WHEREAS, these two new facilities will be occupied to some level 24 hours a day, 7 days a week, once completed; and

WHEREAS; preventive maintenance, repairs, building check, systems monitoring, etc will be required once operational; and

WHEREAS, additional Buildings and Grounds staff will be needed to fulfill these additional maintenance duties; and

WHEREAS, the Superintendent of Public Works and the Deputy Superintendent recommend adding one Building Maintenance Mechanic and one Maintenance Mechanic staff to effectively handle these additional maintenance responsibilities; and

WHEREAS, per the 2024 budget instructions any new positions must be vetted and approved by the Board of Supervisors before they can be added to the department budget submission; and

WHEREAS, the Superintendent of Public Works recommends that these new position be filled on or after April 1st 2024; now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby create one Full-Time Building Maintenance Mechanic (Grade 21) position and one Full-Time Maintenance Mechanic (Grade 19) position in the Buildings and Grounds Department; and be it further;

RESOLVED, that the Superintendent of Public Works is authorized to fill these positions effective April 1, 2024; .

Budgeted: yes no Proposed Cost: \$107,094.00 Reimbursed Amount: _____ County Cost: \$107,094.00

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 3

Date: 7/5/2023

Committee Chair: Kevin Rooney
Department Head: Lynn Chatfield

AUTHORIZATION TO DECLARE VEHICLES AND EQUIPMENT SURPLUS IN THE PUBLIC WORKS DEPARTMENT

WHEREAS, the Highway Department has the vehicle and items listed below that should be disposed of as noted:

2007 Chevrolet Malibu (MH)	VIN IG1ZS57F37F276469	AUCTION
Four 245-55-18 Goodyear Eagle RSA Tires (CG)		AUCTION
2019 Ford F350 truck Box (HWY)		AUCTION

Now, therefore be it

RESOLVED, that the vehicles and equipment listed above be sold at an upcoming public auction, in accordance with the County's Equipment Disposition policy.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 3

Date: 7/5/2023

Committee Chair: Lynn Chatfield
Department Head: Kevin Rooney

AUTHORIZATION TO CREATE PROJECT IN THE HIGHWAY DEPARTMENT

WHEREAS, in accordance with Section 115 of the Highway Law, the Superintendent of Public Works has prepared a Project Statement for the proposed work for the following project:

23-97 Ridge Road Hot in Place Recycle Project \$830,000

now, therefore, be it

RESOLVED, that the Project Statement prepared by the Superintendent is hereby approved by the Board of Supervisors, and the Chairman of the Board and the Clerk of the Board are hereby authorized and directed to endorse such approval on the Project Statement; and be it further

RESOLVED, that the County Treasurer is hereby authorized and directed to create line item and transfer funds as listed below:

D51122 Road Construction
(Appropriations)
\$830,000 from .52600 Highway Construction
\$830,000 to .52673 23-97 Ridge Road Hot-In Place Recycle Project

Budgeted: yes no Proposed Cost: \$830,000.00 Reimbursed Amount: \$830,000.00 County Cost: \$0.00

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 3

Date: 7/5/2023

Committee Chair: Lynn Chatfield
Department Head: Kevin Rooney

AUTHORIZATION TO PAY REPAIR COSTS TO TOWN OF MARION DUMP TRUCK

WHEREAS, on June 14, 2023, a Wayne County Highway crew was working with the Town of Marion to cut road shoulders in the Town of Marion; and

WHEREAS, during this operation, a Wayne County Highway 10-wheel truck backed into a Town of Marion 10-wheel truck (2019 International) causing front end damage; and

WHEREAS, since the Marion truck was leaking fluids, it was taken by lowboy trailer to Regional International for a repair estimate; and

WHEREAS, this repair estimate totals \$27,536.78; and

WHEREAS, the Superintendent of Public Works and Wayne County Shop Foreman have reviewed the estimate and believe it is appropriate; and

WHEREAS, The Town of Marion is desirous of having the vehicle repaired with genuine International parts; and

WHEREAS, resolution 282-17 does list Regional International as a single source vendor; now, therefore be it

RESOLVED, that the Wayne County Treasurer is hereby authorized to pay the sum of \$27,536.78 for the repair of said vehicle, from Account No. A19314 54998 (Liability & Casualty) as directed by the Wayne County Attorney; and be it further

RESOLVED, that Regional International will notify the Wayne County Highway Superintendent immediately as to any hidden damages before any repairs are made.

Budgeted: yes no Proposed Cost: \$27,536.78 Reimbursed Amount: \$0.00 County Cost: \$27,536.78

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____