

AGENDA
HEALTH AND MEDICAL SERVICES COMMITTEE
Monday, July 5th 11:30 a.m.

Members: Robusto, Groat, Bender, Brady, Miller

11:30 a.m. **Approve minutes from previous meeting**

11:30 a.m. **Nursing Home, Jeffrey Stalker**

Monthly Reports [NH7RPT1StatisticalMay.pdf](#)
[NH7RPT2PersonnelJune.xls](#)

TRANSMITTALS:

- Authorization to Approve Out of Title Pay [NH7RES1DONtemp.docx.doc](#)

11:45 a.m. **Mental Health, Jim Haitz**

Financial/Performance Report [MH Dept Payments & AR 2022 YTD April.xls](#)

12:00 p.m. **Public Health, Diane Devlin**

Activities Report

TRANSMITTALS:

- Authorization to Sign Contract with Katharine Coleman [PH07RES03 Related Service Contract - Katharine Coleman Rev 1..doc](#)
- Authorization to Amend Budget [PH07RES01- ELC REOPENING SCHOOLS FUNDING.doc](#)
- Authorization to Sign Contract with Wayne FL BOCES [PH07RES04 WFL BOCES Transportation Contract 7.1.22 - 6.30.23 Rev1.doc](#)
- Authorization to Award Bid and Sign Contracts [PH07RES02 EI and Pre-K Out of County Transportation Contract - Transpo.docx](#)

Wayne County Nursing Home STATISTICAL DASHBOARD

		PRELIMINARY	
		YTD	Prior Year
		5/31/2022	2021
Revenue		\$ 6,742,895	\$ 17,564,104
Expenses	2022 Covid-19 Expenses = \$ 30,234	\$ 7,188,125	\$ 18,339,603
Net Operating Margin		\$ (445,230)	\$ (775,499)
Other Income (IGT) = 2/24/2022		\$ 1,534,354	\$ 3,140,258
Other Income (Cares Act - Stimulus Funds & NYS)		\$ -	\$ 23,081
Profit (Loss)		\$ 1,089,124	\$ 2,387,840
Budget Income (loss) Does include Retirement		\$ 705,699	\$ 753,348
Variance from Budget (Over) Under		\$ 383,425	\$ 1,634,492
Net Operating Margin		-6.6%	-4.4%
Operating Margin with IGT		16.2%	13.6%
Cash Balance:			
Cash Balance as of 05/31/2022	(Money Mkt from T-Bills)	\$ 13,044,953	\$ 25,775,542
Days Cash on Hand		199	411
Investments = Short Term T-Bills & Other Investments		\$ 20,919,808	\$ 15,574,037
A/R <30 days		\$ 1,080,192	\$ 1,333,747
A/R 31 - 120 days		\$ 2,725,128	\$ 1,579,860
A/R >120 days		\$ 2,877,278	\$ 852,672
Average Daily Rate		\$ 249.22	\$ 271.80
Average PPS/PDPM Rate		\$ 541.94	\$ 567.39
Outpatient Services visits		0	-
Outpatient Services Gross Profit Margin	\$ -	\$ -	\$ -
Meals/Catering income vs. projected income			
		Current	Budget
Jail		\$ 49,294.00	\$ 46,799.33
Café		\$ 1,288.00	\$ 8,333.33
		\$ 50,582.00	\$ 55,132.67
		\$ 129,530.00	\$ 133,163.00

	Current	YTD Actual	Prior Year
Facility Occupancy Rate - % (Budget 97%)	82.78%	86.02%	90.13%
Number of Admissions	0	32	153
% Discharges Home - All	0.00%	1.32%	26.64%

	2021	2020	2019
Total Number of Residents	186	190	183
Average CMI for Full House	1.067	1.05	1.02
Total Number of Medicaid Residents	139	143	144
Average CMI for Medicaid Residents	0.979	0.95	0.98

	2022	2021	2020
Medicare 5-Star Overall Rating	3	4	3
5-Star Health Inspections	3	3	3
5-Star Staffing Rating	2	2	2
5-Star Quality Measure Rating	4	5	4

Open Positions 2022												
Department	1/31/22	2/28/22	3/28/22	4/30/22	5/30/22	6/30/22	#####	8/31/22	9/30/22	10/31/22	11/30/22	12/31/22
Administration												
Receptionist, PT	1	1	1	2	1	1						
Clerk Typist Sub	1	1	1	1	1	1						
Fiscal												
Finance Clerk				2	2	1						
Purchasing Clerk	1	1	0	0	0	0						
Deputy Health Services Comptroller						1						
Residential Services												
Admission Coordinator			1	0	0	0						
Clerk Typist			1	0	0	0						
Resident Attendant, PT	1	1	1	1	1	1						
Activity Aide, FT	1	1	1	1	1	1						
Activity Aide, PT	1	1	1	1	1	1						
Nursing												
RN Supervisor, FT	2	2	1	1	1	0						
RN Supervisor, Sub	3	3	3	2	2	3						
RN, FT	1	1	1	2	2	3						
RN, Sub	3	2	3	3	3	3						
LPN, FT	10	10	10	13	12	10						
LPN, PT	2	0	0	0	1	1						
LPN, Sub	2	2	1	4	1	1						
CNA, FT	28	30	28	29	29	28						
CNA,PT	11	12	11	10	8	9						
CNA,Sub	3	0	2	2	1	1						
Total:	71	68	67	74	67	66						
Total positions 2022 (FT,PT,Sub) = 237												
Total employed as of 5/31/2022= 171												
Employee Turnover 3 mo. (3/1/2022 - 5/31/2022) = 20/171												
Employee 6 mo Retention (12/1/2021 - 5/31/2022) = 34/49												
(15 left, 34 still employed)= total 49												
Employee 2 yr Retention (6/1/2020 - 5/31/2022) = 56/103												
(47 left, 56 still employed) = total 103												
June's Hires:												
1 RN FT, 1 LPN FT, 1 CNA PT												
Abolished by Resolution: Finance Clerk FT												
Created by Resolution: Deputy Health Services Comptroller												

RESOLUTION TRANSMITTAL

Committee No. 6

Date: 7/5/2022

Committee Chair: Frank Robusto
Department Head: Jeffrey Stalker

Authorize out-of-title pay to Registered Nurse Supervisor at the Wayne County Nursing Home

WHEREAS, the duties of Director of Nursing are essential and necessary for the proper functioning of the Nursing Home; and

WHEREAS, the Registered Nurse Supervisor, Donna Forjone, will be fulfilling the duties of the Director of Nursing Temporarily effective June 24, 2022; and

WHEREAS, it is the desire of the Board of Supervisors to implement this recommendation; now, therefore, be it

RESOLVED, that Registered Nurse Supervisor will be compensated with a 10% increase of current wages effective June 24, 2022 for the additional duties performed. This amount will be paid as a stipend at the bi-weekly rate of \$300. Rate of pay will return to regular rate of Registered Nurse Supervisor upon hiring a new Director of Nursing.

Budgeted: yes ___ no X Proposed Cost: ___ 0 ___ Reimbursed Amount _____ County cost ___ 0 _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

2022	Payments	AR	TOTAL REV	Monthly Billed Rev
1/1-1/31	\$ 394,786.26	\$ 77,488.23	\$ 472,274.49	\$ 472,274.49
1/1-2/29	\$ 914,225.78	\$ 124,068.29	\$ 1,038,294.07	\$ 566,019.58
1/1-3/31	\$ 1,447,222.28	\$ 177,495.97	\$ 1,624,718.25	\$ 586,424.18
1/1-4/30	\$ 1,915,379.09	\$ 192,074.97	\$ 2,107,454.06	\$ 482,735.81
1/1-5/31			\$ -	
1/1-6/30			\$ -	
1/1-7/31			\$ -	
1/1-8/31			\$ -	
1/1-9/30			\$ -	
1/1-10/31			\$ -	
1/1-11/30			\$ -	
1/1-12/31			\$ -	
91.0%		9.0%	Total \$ 2,107,454.06 Billed Revenues	

Financial Summary for Month 4				
	Budget Annual	Budgeted YTD	Actual YTD	Budget/Actual YTD
Billed Rev	\$ 6,497,613.00	\$ 2,165,871.00	\$ 2,107,454.06	\$ (58,416.94)
Other Rev	\$ 4,244,455.00	\$ 1,414,818.33	\$ 2,039,934.83	\$ 625,116.50
Total Rev	\$ 10,742,068.00	\$ 3,580,689.33	\$ 4,147,388.89	\$ 566,699.56
Expense	\$ 10,687,377.00	\$ 3,562,459.00	\$ 3,510,501.95	\$ 51,957.05
Annualization Adjustment for B&G Maint.			\$ (175,628)	
Annualization Adjustment for IT			\$ (149,005)	
Annualization Adjustment for Retirement			\$ 280,263	
Total Exp	\$ 10,687,377.00	\$ 3,562,459.00	\$ 3,466,132.62	\$ 96,326.38
TOTAL	\$ 54,691.00	\$ 18,230.33	\$ 681,256.27	\$ 663,025.94

B&G Maint & Utilities
\$263,442
PAID FULL
\$21,954/month

IT & Phones
\$223,507
PAID FULL
\$18,625/month

Retirement
\$840,790
\$70,066/month

AR 0-30 Days	AR 31-60	AR 61-90	AR 91-120	AR 121+
\$ 65,280	\$ 52,504	\$ 41,157	\$ 33,044	\$ -

Past 7 Years Revenue in Excess of Expense	
2015	\$ 129,504
2016	\$ 306,708
2017	\$ 622,134
2018	\$ 1,249,892
2019	\$ 857,462
2020	\$ 1,741,398
2021	\$ 1,387,707
TOTAL	\$ 6,294,805

RESOLUTION TRANSMITTAL

Committee No. 6

Date: 7/5/2022

Committee Chair: Frank Robusto
Department Head: Diane M. Devlin

AUTHORIZATION TO EXECUTE CONTRACT WITH KATHARINE COLEMAN TO PROVIDE RELATED SERVICES TO PRESCHOOL CHILDREN WITH HANDICAPPING CONDITIONS FOR WAYNE COUNTY PUBLIC HEALTH

WHEREAS, the County is required to contract for approved special education services or programs pursuant to Section 4410 of the Education Law; and

WHEREAS, Katharine Coleman has been approved by the New York State Education Department to provide Related Services to preschool children with handicapping conditions; and

WHEREAS, Wayne County Public Health wishes to contract with Katharine Coleman for the provision of Related Services for the period of March 1, 2022 to June 30, 2024 for the following services and rates:

- March 1, 2022 to June 30, 2022: Occupational Therapy - \$70/.5hr; Group (up to 5) - \$50/.5hr; Coordination of Services - \$20/.5hr
- July 1, 2022 to June 30, 2024: Occupational Therapy- \$80/.5hr; Group (up to 5) - \$50/.5hr; Coordination of Services - \$50/.5hr;

now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute a contract, and sign any future contract amendments that add or remove services, with Katharine Coleman to provide Related Services to preschool children with handicapping conditions for the above listed services and rates for the period of March 1, 2022 to June 30, 2024, subject to the approval of the County Attorney as to form and content.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 6

Date: 7/5/22

Committee Chair: Frank Robusto
Department Head: Diane M. Devlin

AUTHORIZATION TO AMEND THE 2022 BUDGET FOR ELC COVID-19 REOPENING SCHOOLS FUNDING FOR WAYNE COUNTY PUBLIC HEALTH

WHEREAS, Resolution 351-21 authorized an agreement between Wayne County Public Health (WCPH) and Health Research, Inc. (HRI) to provide funding for reopening schools with expanded screening testing capability to maintain in-person learning within Wayne County with a total award of \$2,414,949; and

WHEREAS, Resolution 401-21 communicated the initial immediately reimbursable amount of \$724,485 for the original period of July 1, 2021 to July 31, 2022; and

WHEREAS, Resolution 25-22 authorized an additional allocation of immediately reimbursable funds in the amount of \$724,484; and

WHEREAS, HRI has recently authorized an increase in the maximum reimbursable amount to two million dollars; and

WHEREAS, HRI has extended the length of the contract to provide support to school districts to maintain in-person learning until July 31, 2023; and

WHEREAS, WCPH would like to amend their 2022 budget to include the additional amount of \$551,031 of immediately reimbursable funds, where at least eighty-five percent of the total funding must be allocated to support school districts; now, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to make the following adjustments to the 2022 Budget:

A4011 Public Health Services

(Revenues)

\$551,031 to 43289-ELC State Aid – Coronavirus Pandemic 2019-2020 – ELC

(Appropriations)

\$551,031 to 54000-ELC Contractual Expenses – ELC

Budgeted: no X Proposed Cost: \$551,031 Reimbursed Amount \$551,031 County cost 0

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator’s Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec’d: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 6

Date: 7/5/2022

Committee Chair: Frank Robusto
Department Head: Diane M. Devlin

AUTHORIZATION TO CONTRACT WITH WAYNE-FINGER LAKES BOCES FOR TRANSPORTATION FOR THE EARLY INTERVENTION AND THE PRE-K PROGRAMS

WHEREAS, pursuant to Education Law, Section 4410, Subdivision 8, "the municipality in which a preschool child resides shall, beginning with the first day of service, provide either directly or by contract for suitable transportation;" and

WHEREAS, Wayne County School Districts provide transportation for children in the Early Intervention and Pre-K programs; and

WHEREAS, the County currently contracts with Wayne-Finger Lakes BOCES to manage invoicing and payment for services, as a pass through entity, between the Districts and the County; and

WHEREAS, transportation is required for the following sites: Wayne County Chapter ARC facility located in Newark, programs at the Red Creek Central School and Williamson Central School, and within Wayne County for Childcare; and

WHEREAS, the Director of Public Health is desirous in entering into a new contract with Wayne Finger Lakes BOCES to facilitate such service within Wayne County beginning on July 1, 2022 to June 30, 2023, with the option to renew contract for two (2) additional one (1) year periods, upon mutual agreement, the transportation rate will be \$47.00 per child per day with a minimum charge of \$141.00 when transporting fewer than three children on any particular route; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute a contract, and sign any amendments to this contract, with the Wayne - Finger Lakes BOCES to invoice the County and distribute payment to the Districts for the transportation of children in the Early Intervention and Pre – K programs to the Wayne County Chapter ARC facility in Newark, programs at the Red Creek Central School and Williamson Central School, and within Wayne County for Childcare, beginning on July 1, 2022 to June 30, 2023, with the option to renew contract for two (2) additional one (1) year periods, upon mutual agreement, for the amount of \$47.00 per child per day with a minimum charge of \$141.00 when transporting fewer than three children on any particular route, subject to the approval of the County Attorney as to form and content and meeting insurance requirements.

Budgeted: yes ___x no ___ Proposed Cost: \$1,340,000 Reimbursed Amount \$783,000 County cost_\$556,700___

Departmental transfer \$_____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 6
 Department Head: Diane Devlin

Date: 7/5/2022

Committee Chair: Frank Robusto

AUTHORIZATION TO AWARD BID AND EXECUTE CONTRACT FOR TRANSPORTATION OF PRESCHOOL-AGE CHILDREN WITH PHYSICALLY HANDICAPPING CONDITIONS

WHEREAS, pursuant to the requirements of Section 4410 of the Education Law and Title II-A of the Public Health Law and General Municipal Law 103, the Purchasing Department has duly advertised for bids for the transportation of preschool-age children with handicapping conditions; and

WHEREAS, bids were publicly opened on June 22, 2022 at 2:00 p.m., for the transportation of preschool-aged children with handicapping conditions for the contract period of September 1, 2022 to August 31, 2023, with the option to renew for two (2) one (1) year periods, and the following bid, from Transpo Bus Services, LLC 150 Josons Drive, Rochester, NY 14623, was the only bid received; and

ROUTE #1 Mary Cariola's Children Center	Total Per Diem Rate A.M.Route	Total Per Diem Rate P.M.Route	ROUTE #4 Hearing & Speech Center	Total Per Diem Rate A.M.Route	Total Per Diem Rate P.M.Route
A.Wayne/Gananda/Marion/Williamson	\$336.00	\$336.00	A. Wayne/Gananda/Marion	\$336.00	\$336.00
B. Palmyra Macedon	\$336.00	\$336.00	B. Palmyra/Macedon	\$336.00	\$336.00
C.Wayne/Gananda/Palmyra Macedon	\$336.00	\$336.00	C. Penfield	\$336.00	\$336.00
D. Marion	\$336.00	\$336.00	D. Victor	\$336.00	\$336.00
E. Newark	\$336.00	\$336.00	E. Webster	\$336.00	\$336.00
Fuel Cost Route #1	A,C,D: \$35.00 B,E: \$44..00		Fuel Cost Route #4	A:\$35.00, B:\$30.00,C:\$23.00, D:\$30.00, E:\$25.00	
Monitor Price per hour	A,B:\$98.00 C,D,E: \$105.00		Monitor Price	\$98.00	
ROUTE #2 United Cerebral Palsy	Total Per Diem Rate A.M.Route	Total Per Diem Rate P.M.Route	ROUTE #5 Finger Lakes United Cerebral Palsy	Total Per Diem Rate A.M.Route	Total Per Diem Rate P.M.Route
A. Wayne/Gananda/Williamso	\$336.00	\$336.00	(Route A-D for Geneva site)		
B. Palmyra-Macedon	\$336.00	\$336.00	A.Newark/Sodus/Lyons	\$336.00	\$336.00
C. Victor	\$336.00	\$336.00	B.Palmyra-Macedon, Sodus, Victor	\$336.00	\$336.00
D. Penfield	\$336.00	\$336.00	C.Clyde-Savannah	\$336.00	\$336.00
E. Webster	\$336.00	\$336.00	D.Marion/Gananda	\$336.00	\$336.00
Fuel Cost Route #2	A,B:\$35.00, C:\$30.00, D:\$27.00, E:\$22.00		(Route E-K Canandaigua site)		
Monitor Price	\$105.00		E. Palmyra-Macedon, Sodus, Victor	\$336.00	\$336.00
ROUTE #3 E. John Gavras Center	Total Per Diem Rate A.M.Route	Total Per Diem Rate P.M.Route	F.Newark	\$336.00	\$336.00
A.Red Creek/North Rose Wolcott	\$515.00	\$515.00	G.Wayne	\$336.00	\$336.00
B.Clyde-Savannah	\$515.00	\$515.00	H.Marion	\$336.00	\$336.00
C.Lyons	\$515.00	\$515.00	I.Gananda	\$336.00	\$336.00
D.Newark	\$515.00	\$515.00	J.Victor	\$336.00	\$336.00
Fuel Cost Route #3	A:\$38.00,B:\$32.00,C:\$42.00 , D:\$45.00		K.Penfield	\$336.00	\$336.00
Monitor Price	\$105.00		Fuel Cost Route #5	A,D:\$38.00, B,K: \$32.00, C,F: \$20.00, E,G,I: \$28.00, H: 33.00, J: \$12.00	
			Monitor Price	\$105.00	

ROUTE #6 Comm. Ctr for Hearing & Speech	Total Per Diem Rate A.M.Route	Total Per Diem Rate P.M.Route
(Route A for Webster site)		
Wayne/ Gananda/ Marion/ Webster/ Palmyra-Macedon/Williamson/ Sodus/ Victor/North Rose Wolcott/ Newark	\$336.00	\$336.00
(Route B for Irondequoit site)		
Wayne/Gananda/ Marion/Webster/ Palmyra-Macedon/ Williamson/ Sodus/ Victor/North Rose Wolcott/Newark	\$336.00	\$336.00
Fuel Cost Route #6	6A: \$30.00, 6B:\$35.00	
Monitor Price	\$98.00	
ROUTE #7 Roosevelt Children's Center		
	Total Per Diem Rate A.M.Route	Total Per Diem Rate P.M.Route
A. Penfield	\$336.00	\$336.00
B. Penfield (FULL DAY)	\$336.00	
Fuel Cost Route #7	\$30.00	
Monitor Price	\$105.00	
Route #8 Roosevelt Children's Center		
	Total Per Diem Rate A.M.Route	Total Per Diem Rate P.M.Route
A. Victor	\$336.00	\$336.00
B. Victor (FULL DAY)	\$336.00	
Fuel Cost Route #8	\$25.00	
Monitor Price	\$98.00	
Route #9 Keuka Lake School		
	Total Per Diem Rate A.M.Route	Total Per Diem Rate P.M.Route
A. Wayne	\$488.00	\$488.00
Fuel Cost Route #9	\$74.00	
Monitor Price	\$105.00	

WHEREAS, Transpo Bus Services, LLC currently provides this service satisfactorily and therefore Public Health recommends they be awarded the contract; now, therefore be it
RESOLVED, that the bid received from Transpo Bus Services, LLC is hereby accepted; and be it further
RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute the required contract and sign contract amendments that add or remove transportation routes, subject to the County Attorney's approval as to form and content, and meeting insurance requirements, for the term September 1, 2022-August 31, 2023 with the option to renew for two (2) one (1) year periods, with the respective bidder, Transpo Bus Services, LLC.

Budgeted: yes ___x_ Proposed Cost: \$475,000 Reimbursed Amount \$282,625 County cost \$192,375

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____