

# Wayne County Board of Supervisors

## AGENDA

Tuesday, June 21<sup>st</sup>, 2022

9:00 a.m.

### PLEDGE AND PRAYER

### ROLL CALL

### APPROVAL OF MINUTES

### COMMUNICATIONS:

The Sheriff's Office Cash Receipts Report dated June 15, 2022 totaling \$14,888.29 was received and filed.

The County Auditor's Accounts Payable Report for monthly utilities, miscellaneous payments including the June 1, 2022 warrants for accounts payable, totaling \$3,535,355.97 was received and filed.

Supervisor Tony Verno and Janelle Cooper of Wayne County Action Program, Inc. were assigned to serve on the Wayne County Criminal Justice Council.

Notification was received from New York State Agriculture and Markets regarding Resolution 271-22, Authorization to Modify Agricultural District 1. The plan and documents were received and certified as viable agricultural land within the district.

Notification was received from New York State Agriculture and Markets notifying Wayne County's award of \$40,000 to update the County Agricultural and Farmland Protection Plan.

The final list of Certified 2022 State Equalization Rates was received from the New York State Department of Taxation and Finance.

### PROCLAMATIONS

Corrections Officer Deborah Blondell  
Sheriff's Office Clerk Deborah Jayne  
Social Services Attorney, Gary Bennett  
Clyde-Savannah School District, Tyler Kell

### PUBLIC HEARING

9:10 a.m. 2023 – 2027 Capital Plan for Wayne County

### PRIVILEGE OF THE FLOOR:

### SCHEDULED BUSINESS

#### COM. #7 – HUMAN SERVICES – DONALTY, LEONARD, JOHNSON, Verno, METTLER

- 7-1 Authorization to Pay a Head Guard Stipend to Head Life Guards Serving As Director/Assistant Director for Sodus Point Beach
- 7-2 Authorization to Hire Additional Life Guard for Sodus Point Beach
- 7-3 Authorization to Host Summer Youth Worker through Workforce Development for the Department Of Aging and Youth
- 7-4 Authorization to Create and Fill a Caseworker Position for the Department Of Aging and Youth
- 7-5 Authorization to Sign Agreement with Child Caring Institution Pathways, Inc. For The Department Of Social Services

- 7-6 Authorization to Declare Equipment Surplus for the Department Of Social Services
- 7-7 Authorization to Renew Contract with Workforce Innovation Opportunity Act (WIOA) For Youth Services
- 7-8 Authorization to Renew Contract with Workforce Innovation Opportunity Act (WIOA) For Summer Youth Employment
- 7-9 Authorization to Renew Contract with Workforce Innovation Opportunity Act (WIOA) For Administrative, Adult, Dislocated Worker and Career Center Services
- 7-10 Authorization to Accept Allocation from New York State Office of Children and Family Services Bureau of Adult Protective Services for Community Living
- 7-11 Authorization to Adjust Public Office Hours for the Department of Social Services
- 7-12 Authorization for Wayne County Veteran's Service Agency to Participate in the Expiration Term of Service (ETS) Sponsorship Program

**COM. #6 – HEALTH AND MEDICAL SERVICES – ROBUSTO, GROAT, BENDER, BRADY, MILLER**

- 6-1 Authorization to Award RFP and Contract for Mental Health-Behavioral Health Financial Analyst-Fiscal Officer Services
- 6-2 Authorization to Create One Program Supervisor Full-Time Position, Abolish One Staff Social Worker Full-Time Position, Abolish One Staff Social Worker Part-Time Position, And Amend the 2022 Budget for the Mental Health Department
- 6-3 Authorization to Renew Unity House Rental Lease Agreement for the Mental Health Department
- 6-4 Authorization to Renew Annual Service Contract with Unity House of Cayuga for the Mental Health Department
- 6-5 Authorization to Create One Psychiatric Nurse Practitioner Full-Time Position, Abolish One Nurse Practitioner Part-Time Position, Abolish One Psychiatrist Part-Time Position, and Amend the 2022 Budget for the Mental Health Department
- 6-6 Authorization to Abolish a Full Time Finance Clerk and Create and Fill a Full Time Deputy Health Services Comptroller Position for the Wayne County Nursing Home
- 6-7 Authorization to Execute Contract with Sodus Central School District to Provide Related Services to Preschool Children with Handicapping Conditions for Wayne County Public Health
- 6-8 Authorization to Execute a Contract with Oswego Citi BOCES for the Provision of Vision Therapy Services for Children with Handicapping Conditions for Wayne County Public Health Department
- 6-9 Authorization to Contract with Health Research, Inc. to Perform Public Health Emergency Preparedness Activities

**COM. #5 – GOVERNMENT OPERATIONS – LASHER, DONALTY, KOLCZYNSKI, CHATFIELD, MILLER**

- 5-1 Authorization to Apply For Extension of Early Voting Grant Expansion Program for the Wayne County Board of Elections
- 5-2 Authorization to Apply For Extension of Electronic Poll Books Capital Grant Project for the Wayne County Board of Elections
- 5-3 Authorization to Apply For Extension of Early Voting Aid to Localities Grant for Wayne County Board of Elections
- 5-4 Resolution Supporting Inclusion of Upstate Nuclear Power Plants in New York State's Climate Action Council Scoping Plan and Extension of the Zero Emission Credit Program
- 5-5 Authorization to Adopt Managerial/Confidential Position Pay Grade for Deputy Director of Disaster Preparedness
- 5-6 Authorization to Appoint Interim Commissioner of Social Services and Set Salary
- 5-7 Establishing Standard Work Day and Reporting Resolution for Elected and Appointed Officials to Comply With NYS Retirement Law

5-8 Authorization to Set Date for Public Hearing on Proposed Local Law for the Expansion of Videoconferencing for Public Meetings within the County Of Wayne

**COM. #4 – ECONOMIC DEV. AND PLANNING – JOHNSON, GROAT, CHATFIELD, ROBUSTO, LASHER**

- 4-1 Authorization to Submit Climate Smart Communities Grant Application for Smart Growth Comprehensive Plan
- 4-2 Authorization to Accept EPA Revolving Loan Fund Award and Enter Into an Agreement with the Wayne Economic Development Corporation for Loan Fund Management
- 4-3 Authorization to Accept Funds and Authorize a Subrecipient Agreement for CDBG Farmworker Mobile Home Replacement Grant
- 4-4 Authorization to Contract with RTS Bus for the Agriculture Development Board Tour
- 4-5 Authorization to Accept Local Government Efficiency Award and Release RFP for Implementation of GIS Shared Services Project
- 4-6 Authorization to Release RFP for Development of an Electric Vehicle Charging Station Location Plan for Wayne County
- 4-7 Authorization to Award RFP and Contract for Comprehensive Housing Study
- 4-8 Authorization to Amend Tuition Reimbursement Budget for Economic Development and Planning
- 4-9 Authorization to Amend Budget for Economic Development and Planning For Furniture
- 4-10 Authorizing Easement with NYSEG for New Utility Pole on County Property
- 4-11 Authorization to Appoint Member to the Wayne County Planning Board

**COM. #3 – PUBLIC WORKS – CHATFIELD, KOLCZYNSKI, Verno, METTLER, BRADY**

- 3-1 Authorization to Declare Vehicles Surplus in the Public Works Department
- 3-2 Authorization to Amend 2022 County Roads Budget for Additional Chips Funding
- 3-3 Authorization to Commit To Future Monitoring and Maintenance of the Crescent Beach REDI Project
- 3-4 Authorization to Abolish an Automotive Mechanic Helper Position and Create an Automotive Mechanic Position in the Highway Department
- 3-5 Authorization to Establish Hall Of Justice HVAC System Replacement Project and Approve Contract
- 3-6 Authorization to Establish B. Forman House Roof Replacement Project
- 3-7 Authorization to Sign Agreement with AAC Contracting, LLC for the Courthouse Elevator Abatement
- 3-8 Authorization to Amend Resolution 270-22 to Set Date for Public Hearing to Amend Local Law No. 5-85
- 3-9 Opposition of Proposed State Legislation S. 4162 & A. 6652 Protection of Streams as Written

**COM. #2 – PUBLIC SAFETY – Verno, BENDER, DONALTY, VANLAEKEN, MILLER**

- 2-1 Authorization to Award RFP and Contract for Court Reporting and Transcription Services
- 2-2 Authorization to Move Deputy Sheriff Lieutenant Position from Sheriff-Civil to Sheriff-Road Patrol and Amend the 2022 Budget
- 2-3 Authorization to Move Deputy Sheriff Sergeant from Sheriff-Detective Unit to the Sheriff-Civil Division and Amend the 2022 Budget
- 2-4 Authorization to Surplus Sheriff's Office Boat Motor, Three Wheelers, And Jet-Ski Hoist
- 2-5 Authorization to Amend Resolution #221-21 Awarding Bid and Enter Into an Amended Agreement with New York State Public Safety Emergency Lighting (NYSPSEL) For Emergency Vehicle Equipment/Accessories, Maintenance, Repair, and Installations
- 2-6 Authorization to Purchase Incident Response Vehicle with State Law Enforcement Terrorism Prevention Program (SLETPP) Funds

- 2-7 Authorization to Accept the 2021 Operation Stonegarden Grant, Amend the 2022 Budget and Expend Funds for the Wayne County Sheriff's Office
- 2-8 Authorization to Apply for the United States Department of Justice Community Oriented Policing Services (COPS) 2022 School Violence Prevention Grant
- 2-9 Authorization to Apply for the 2022 State Law Enforcement Terrorism Prevention Program Grant (SLETPP)
- 2-10 Approval of Markings and Emblem for the Office of the Fire Coordinator
- 2-11 Acknowledgement of Emergency Purchase of Emergency Operations Center Audio Visual System Repair
- 2-12 Transfer Funds and Award RFP Contract for Upgrade of Audio Visual Equipment (Av) In Emergency Management
- 2-13 Authorization to Create Deputy Director of Disaster Preparedness Position, Abolish One Project Coordinator and Abolish One EM Training Coordinator and Amend the 2022 Budget
- 2-14 Authorization to Terminate Medex Billing Inc. Contract Effective 90 Days from Notice of Termination
- 2-15 Authorization to Apply for Public Safety Grant Programs
- 2-16 Authorization to Accept 2022 Emergency Management Performance Grant and Amend Budget

**COM. #1 – FINANCE – LEONARD, BENDER, GROAT, ROBUSTO, VANLAEKEN**

- 1-1 Authorization to Negotiate Settlement of Two Human Rights Claims
- 1-2 Authorization to Negotiate Settlement of Claim
- 1-3 Authorization to Repair ALS Vehicle
- 1-4 Adoption of the 2023-2027 Capital Plan for Wayne County
- 1-5 Authorization to Accept Bid for HP Servers and Storage for the Information Technology Department
- 1-6 Authorization to Create a Temporary Part-Time Senior Account Clerk for Wayne County Public Health
- 1-7 Authorization to Appoint Member to the Wayne County Regional Land Bank Board of Directors
- 1-8 Authorization to Contract with Systems East to Convert Prior Year Tax Information and Amend the 2022 Budget

**OTHER BUSINESS**

**ADJOURNMENT**

The next scheduled Board Meeting will be **Tuesday, July 19, 2022 at 9:00 a.m.**

**RESOLUTION 7-1: AUTHORIZATION TO PAY A HEAD GUARD STIPEND TO HEAD LIFE GUARDS SERVING AS DIRECTOR/ASSISTANT DIRECTOR FOR SODUS POINT BEACH**

Mr. Donalty presented the following:

WHEREAS, the Wayne County Department for Aging and Youth receives funding to coordinate the supervised swimming program at Sodus Point Beach Park in the summer, and

WHEREAS, the Department hires one Director and one Assistant Director and a team of Head Guards, each with their own role and function to play on their assigned shifts; and

WHEREAS, there are occasions where the Director and Assistant Director are both off and a Head Guard must assume their role; and

WHEREAS, the Department has budgeted to pay these Head Guards an additional stipend of \$0.65/hour for assuming increased responsibilities; and

WHEREAS, the Department of Aging and Youth is seeking approval to pay the Head Guards who agree to accept the additional responsibilities of Director or Assistant Director the budgeted stipend, therefore be it

RESOLVED, the Department of Aging and Youth is authorized to apply the Head Guard stipend to Head Guards who have agreed to accept additional responsibilities on shifts where the Director and Assistant Director are not scheduled.

**RESOLUTION 7-2: AUTHORIZATION TO HIRE ADDITIONAL LIFE GUARD FOR SODUS POINT BEACH**

Mr. Donalty presented the following:

WHEREAS, the Wayne County Department for Aging and Youth receives funding to coordinate the supervised swimming program at Sodus Point Beach Park in the summer, and

WHEREAS, in March, the Board of Supervisors authorized the department to hire 15 lifeguards to staff the beach for the 2022 summer swim season; and

WHEREAS, due to other work commitments and activities many of the guards are unable to work more than a day or two a week and the department is unable to comfortably schedule proper coverage of the beach with the 15 guards, therefore be it

RESOLVED, the Department of Aging and Youth is authorized to hire one additional lifeguard, for a total of 16 lifeguards, for the 2022 summer swim season with no increase to the overall budgeted guard hours.

**RESOLUTION 7-3: AUTHORIZATION TO HOST SUMMER YOUTH WORKER THROUGH WORKFORCE DEVELOPMENT FOR THE DEPARTMENT OF AGING AND YOUTH**

Mr. Donalty presented the following:

WHEREAS, the Wayne County Department for Aging and Youth has identified a need to assist seniors to better learn and be more comfortable with technology and technological devices, and

WHEREAS, Workforce Development has a summer youth work program where they place youth at different worksites in the community; and

WHEREAS, the summer youth worker is covered by the county's general liability insurance; and

WHEREAS, the Department of Aging & Youth wishes to partner with Workforce Development to be a host site for a summer youth worker to have the youth assist in teaching seniors technology, therefore be it

RESOLVED, the Department of Aging and Youth is authorized to host a summer youth worker through the Workforce Development program.

**RESOLUTION 7-4: AUTHORIZATION TO CREATE AND FILL A CASEWORKER POSITION FOR THE DEPARTMENT OF AGING AND YOUTH**

Mr. Donalty presented the following:

WHEREAS, the Department of Aging and Youth is receiving an ongoing increase in Unmet Needs funding from the NYS Office for Aging in the amount of \$85,000; and

WHEREAS, the ongoing funding runs on a 4/1 – 3/31 fiscal year; and

WHEREAS, the Department of Aging and Youth currently has a waitlist for case management services of 23 people, some waiting almost a year, and

WHEREAS, due to increased demand and changing requirements, an additional caseworker is needed to provide quality services to older adults and their caregivers and avoid waitlists for service, and

WHEREAS, the Department would like to create an additional caseworker position, using this unexpected increase in unmet needs revenue, therefore be it

RESOLVED that a caseworker position be created within the Department of Aging and Youth for the purpose of providing services to older adults and their caregivers and the Director of Aging and Youth is authorized to fill said position as of July 1, 2022; and be it

RESOLVED that in the event that the funding supporting this position becomes unavailable, the position will be abolished unless extended further by Board resolution, and be it further

RESOLVED that the Wayne County Treasurer is authorized to make the following changes to the 2022 budget:

Account A6772-Aging Department  
(Revenue)  
\$63,750 to 43772 State Aid Program for Aging

(Appropriations)  
\$22,235 to 51253 Caseworker Aging  
\$4,047 to 58100 Payments to NYS Retirement System  
\$1,700 to 58200 Payments to Social Security  
\$7,115 to 58400 Hospitalization  
\$28,653 to 54400 Contracted Services

**RESOLUTION 7-5: AUTHORIZATION TO SIGN AGREEMENT WITH CHILD CARING INSTITUTION PATHWAYS, INC. FOR THE DEPARTMENT OF SOCIAL SERVICES**

Mr. Donalty presented the following:

WHEREAS, the Wayne County Department of Social Services (DSS) needs to place children in child caring institutions, at times, to promote their health and safety; and

WHEREAS, payment for these services is not determined by the county but is dictated by New York State; and

WHEREAS, it has been the practice of DSS to have in place contracts with various child caring institutions to facilitate a child's placement on a timely basis; therefore be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to execute an agreement with Pathways, Inc. for the time frame 7/1/22-6/30/25 for the purchase of foster care for children, subject to the County Attorney's approval as to form and content for an amount not to exceed \$375,000.

**RESOLUTION 7-6: AUTHORIZATION TO DECLARE EQUIPMENT SURPLUS FOR THE DEPARTMENT OF SOCIAL SERVICES**

Mr. Donalty presented the following:

WHEREAS, the Wayne County Department of Social Services (DSS) is undergoing continued renovations; and

WHEREAS, as part of the renovation process DSS is purchasing new cubicle desks and

storage; and

WHEREAS, DSS has a variety of desks that will no longer be needed after the installation of the new; and

WHEREAS, the age & condition of the current desks have rendered them undesirable for continued use; now, therefore, be it

RESOLVED, that the Superintendent of Public Works is hereby authorized to declare the desks surplus and shall dispose of them in accordance with the Wayne County Surplus Equipment Disposition Policy.

**RESOLUTION 7-7: AUTHORIZATION TO RENEW CONTRACT WITH WORKFORCE INNOVATION OPPORTUNITY ACT (WIOA) FOR YOUTH SERVICES**

Mr. Donalton presented the following:

WHEREAS, the new WIOA contracts are required for the calendar year July 1, 2022 to June 30, 2023; and

WHEREAS, the budget and contracts are being negotiated for the Finger Lakes Workforce Investment Board to approve and then execute with signatures for the following amounts:

Youth

Out-of-School \$105,788

In-School \$24,736

now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into a WIOA Youth Services contract from July 1, 2022 to June 30, 2023, upon review and approval of the County Attorney's Office.

**RESOLUTION 7-8: AUTHORIZATION TO RENEW CONTRACT WITH WORKFORCE INNOVATION OPPORTUNITY ACT (WIOA) FOR SUMMER YOUTH EMPLOYMENT**

Mr. Donalton presented the following:

WHEREAS, the new WIOA contracts are required for the calendar year July 1, 2022 to June 30, 2023; and

WHEREAS, that in May 2022, New York State notified Wayne County DSS that there would be an increase in the local allocation of Summer Youth Employment (SYEP) funds; and

WHEREAS, the budget and contracts were approved by the Finger Lakes Workforce Investment Board at their May 18<sup>th</sup> 2022 meeting; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized, upon review and approval of the County Attorney's Office as to form and content, to enter into the following contract; and be it further

RESOLVED, that the County Treasurer is hereby authorized to amend the 2022 County Budget as follows:

**A6296 TANF Summer**

(Revenues)

\$26,164 to 44712 WFD Revenue

(Appropriations)

\$24,250 to 51357 Work Experience Participant

\$1,914 to 58200 Payments to Social Security

**RESOLUTION 7-9: AUTHORIZATION TO RENEW CONTRACT WITH WORKFORCE**

**INNOVATION OPPORTUNITY ACT (WIOA) FOR ADMINISTRATIVE, ADULT, DISLOCATED WORKER AND CAREER CENTER SERVICES**

Mr. Donalty presented the following:

WHEREAS, new WIOA contracts are required for the calendar year July 1, 2022 to June 30, 2023; and

WHEREAS, the budget and contracts were approved by the Finger Lakes Workforce Investment Board at their May 18, 2022 meeting for the following amounts:

Administration	\$ 3,862.00
Adult	\$63,003.00
Dislocated Worker	\$68,709.00

now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into a WIOA contract from July 1, 2022 to June 30, 2023, upon review and approval of the County Attorney's Office.

**RESOLUTION 7-10: AUTHORIZATION TO ACCEPT ALLOCATION FROM NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES BUREAU OF ADULT PROTECTIVE SERVICES FOR COMMUNITY LIVING**

Mr. Donalty presented the following:

WHEREAS, the New York State Office of Children and Family Services (NYS OCFS), through its Bureau of Adult Protective Services has, through the use of American Rescue Plan Act of 2021 funds made allocations to local Social Services Districts for the purpose of supporting vulnerable adults in the community; and

WHEREAS, the allocation to Wayne County Department of Social Services was set at \$5,478.00, with an additional \$25,000.00 to be expended on direct and indirect services to vulnerable adults beginning August 1, 2021 and continuing through May 31, 2023; and

WHEREAS, the Wayne County Department of Social Services (DSS) intends to use this allocation to enhance, improve and expand adult protective services' (APS) ability to investigate allegations of abuse, neglect and exploitation and to further assure the safety and well-being of vulnerable adults by enhancing outreach, providing resources to meet basic needs, acquiring technology to improve delivery of services to vulnerable adults, supporting the least restrictive option for emergency or alternative housing, acquiring personal protection and supplies intended to minimize the spread of infection among vulnerable adults; and

WHEREAS, this allocation is 100% reimbursable and incurs no locally born county costs; now therefore be it;

RESOLVED, that the Wayne County Department of Social Services is authorized to accept the allocation of \$5,478.00 and the additional allocation of \$25,000.00 from the Office of Children and Family Services Bureau of Adult Protective Services for the purpose of enhancing services to vulnerable adults; and be it further;

RESOLVED, that the Wayne County Treasurer is authorized to make the following amendment to the county budget:

**A6010 Department of Social Services**

(Revenues)

\$30,478 to 44610 Social Services Administration

(Appropriations)

\$5,478 to 54500 Fees for Services Non-employ



\$25,000 to 54500 Fees for Services Non-employ

**RESOLUTION 7-11: AUTHORIZATION TO ADJUST PUBLIC OFFICE HOURS FOR THE DEPARTMENT OF SOCIAL SERVICES**

Mr. Donalty presented the following:

WHEREAS, the Department of Social Services strives to provide effective and efficient delivery of services to Wayne County's most vulnerable residents, and as a public-facing agency seeks to be both timely and responsive in our requests for assistance; and

WHEREAS, the agency currently maintains hours of operations that extend till 5:00 pm on business days as well as has in place coordinated efforts to respond to afterhours emergencies that include child welfare reports, homelessness and other matters of immediate and significant need; and

WHEREAS, Agency staffing patterns scatter starting and ending times for employees to assure for sufficient coverage of critical operations, with that coverage spanning from the hours of 8:00 am through 5:00 pm; and

WHEREAS the Department's primary location is open to the public from the hours of 9:00 am through 5:00 pm rendering it challenging for staff assigned to the later shift to have uninterrupted time necessary to process cases, document and determine eligibility or undertake other essential duties required of their positions, creating delays in case processing, eligibility determinations and more; and

WHEREAS, the Department is desirous of altering the hours in which the building is open for public access and walk-in assistance to be more aligned with community partners including key departments within the Wayne County structure; and

WHEREAS, adjusting our public hours of operations would have no impact on the department's demonstrated ability to respond to emergencies, rather, assuring staff time to complete the necessary work associated with responding to emergencies and general requests for assistance; and

WHEREAS, adjusting the public hours of operations would have no implications on the scheduling or workhours of staff employed by the department; and

WHEREAS, this adjustment has the potential to reduce overtime costs attributed to the need to catch up on case processing and eligibility determinations and have the added potential to reduce employee burnout, improve morale and general conditions in which staff are working; therefore be it

RESOLVED, that the public hours of operations for the Wayne County Department of Social Services will be adjusted to 9:00 am-4:30 pm, Monday through Friday.

**RESOLUTION 7-12: AUTHORIZATION FOR WAYNE COUNTY VETERAN'S SERVICE AGENCY TO PARTICIPATE IN THE EXPIRATION TERM OF SERVICE (ETS) SPONSORSHIP PROGRAM**

Mr. Donalty presented the following:

WHEREAS, approximately 200,000 service members transition to civilian communities annually and there is expected to be an estimated 20% increase in service members that will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44% to 72% of service members experience high levels of stress during transition from military to civilian life and active military service members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, the Department of Veterans Affairs (VA) and the Department of Defense (DOD) are piloting an Expiration Term of Service (ETS) Sponsorship Program and seeking participation and promotion at the County level; and

WHEREAS, the ETS Sponsorship Program's primary mission is to pair a newly separated veteran with a sponsor in the community of their choosing, to achieve purpose, prosperity, and to reduce stress and risk and limit the amount of veterans in need of mental health services; and

WHEREAS, this local network, working with the Department of Defense, the Department of Veterans Affairs and the Department of Labor, brings a team together in one common mission: to securely provide the information and relationships needed to help every transitioning Wayne County

veteran service member successfully make the journey out of the military and into civilian life; now, therefore, be it

RESOLVED, the Wayne County Veterans Service Agency Director will oversee the recruitment of sponsors to meet local demand, and act as the local Community Integration Coordinator for the ETS Sponsorship Program; and, be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is authorized on behalf of the County's Veterans' Services Agency to enter into a Memorandum of Agreement with the local VA Integrated System Network (VISN) for Region 2, to collaborate for the ETS Sponsorship Program, subject to the approval of the County Attorney as to form and content.

## **COM. #6 – HEALTH AND MEDICAL SERVICES – ROBUSTO, GROAT, BENDER, BRADY, MILLER**

### **RESOLUTION 6-1: AUTHORIZATION TO AWARD RFP AND CONTRACT FOR MENTAL HEALTH-BEHAVIORAL HEALTH FINANCIAL ANALYST-FISCAL OFFICER SERVICES**

Mr. Robusto presented the following:

WHEREAS, In accordance with the Wayne County Purchasing Policy an RFP was issued for Mental Health-Behavioral Health Financial Analyst-Fiscal Officer Services; and

WHEREAS, responses to the RFP were opened on April 21, 2022 with proposals received from Coordinated Care Services, Inc.; and

WHEREAS, the proposals have been reviewed by the Director of Mental Health, the Deputy Director of Mental Health, and the Quality Assurance-Quality Improvement Coordinator for Mental Health and evaluated using published RFP criteria; and

WHEREAS, the review committee evaluated the sole proposal submitted by Coordinated Care Services, Inc., and the reviewers individually completed and submitted a scoring criteria form, based upon the proposal materials submitted by the vendor; and

WHEREAS, scoring categories included service cost, vendor experience in providing similar services, references, qualifications of the teams personnel and experience, the project understanding and work plan; and

WHEREAS, the following details the proposed cost offer as well as the total scores received by the evaluation committee for each vendor, out of 150 total possible points; and

Coordinated Care Services, Inc.

Cost Price Offer \$26,000 each year annually for a 3 year period (36 months).

Total Score Received/150 pts: 148 pts.

WHEREAS, as a result of the combined score totals from each evaluator, the review committee recommends that Coordinate Care Services, Inc., offering is deemed in the best interest of the county; now, therefore be it,

RESOLVED, that the Wayne County Board of Supervisors hereby accepts the proposal submitted by Coordinated Care Services, Inc.; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Coordinated Care Services, Inc., for the amount of \$26,000 annually for a 3 year contract period July 1, 2022 through June 30, 2025.

### **RESOLUTION 6-2: AUTHORIZATION TO CREATE ONE PROGRAM SUPERVISOR FULL-TIME POSITION, ABOLISH ONE STAFF SOCIAL WORKER FULL-TIME POSITION, ABOLISH ONE STAFF SOCIAL WORKER PART-TIME POSITION, AND AMEND THE 2022 BUDGET FOR THE MENTAL HEALTH DEPARTMENT**

Mr. Robusto presented the following:

WHEREAS, the Mental Health Department currently has several programs which have grown and

expanded over the years, including the Early Recognition Screening Program for Children, the Suicide Prevention Coalition, the School Based Mental Health Satellite Clinic Program (with 31 clinics), and our Marketing & Public Relations and Community Education Programs; and

WHEREAS, the individual who has been assigned to these programs areas over the years has steadily taken on a role of increased responsibilities related to the independent oversight of these programs and includes a higher level of work related functions such as planning, program management, budget management, and supervisory tasks related to programming and staff, and this individual reports directly to the Director, and they are currently working beyond the scope of their role as a staff social worker, and the programs require this high level of supervisory oversight and management; and

WHEREAS, the Director of Mental Health would like to create a Program Supervisor position in order to appropriately coincide the proper title & position with the current level of responsibility associated with this role; and

WHEREAS, the Director has the opportunity to hire an internal candidate who is currently functioning in this capacity and who is well trained and experienced, and performing exceptionally in this role; and

WHEREAS, this position will be funded with funds that are sufficiently available in the department's personal services budget and as a result of abolishing a full-time staff social worker position as well as part-time staff social worker position, and will result in additional budgetary savings from this change; and

WHEREAS, in addition, this position will generate revenue from fees for services, grants and state aid to cover the costs associated with the position; and

WHEREAS, the Director of Mental Health has reviewed this request with the County Administrator and the Human Resource Director, and is requesting that the Board authorize the creation of a full-time Program Supervisor position, Managerial Confidential Grade 8, and set an annual salary at \$71,167.00; and

WHEREAS, the County Administrator and Human Resource Director have reviewed and approved this proposal; therefore, be it

RESOLVED, that Board of Supervisors authorizes that one full-time Staff Social Worker position be abolished and one part-time Staff Social Worker position be abolished; and one full-time Confidential Management Position in title of Program Supervisor full-time be created in the Mental Health Department, and that the Mental Health Director is authorized to hire and fill this position effective June 24, 2022; and be it further

RESOLVED, the Treasurer is authorized to make the following 2022 Budget amendments which will be sufficient to fund the position for the remainder of 2022:

**Account No. A4300 – Behavioral Health:**

(Appropriations)

\$37,000 from 51322.M2100 Staff Social Worker

\$37,000 to 51405.M8200 Program Supervisor

**RESOLUTION 6-3: AUTHORIZATION TO RENEW UNITY HOUSE RENTAL LEASE AGREEMENT FOR THE MENTAL HEALTH DEPARTMENT**

Mr. Robusto presented the following:

WHEREAS, Unity House of Cayuga County and WBHN continue to collaborate in the provision of services to mutually shared clients; and

WHEREAS, Unity House and WBHN each find it mutually beneficial to work in close proximity to one another to enhance coordination of such services; and

WHEREAS, this arrangement is desired to be continued by both agencies; now, therefore be it

RESOLVED that the Chairman of the Wayne County Board of Supervisors is authorized to sign &

renew a lease agreement for the period of January 1, 2022 to December 31, 2022 subject to County Attorney's approval as to form and content, by and between Wayne Behavioral Health Network and Unity House of Cayuga County for 233.625 sq. ft. of space (1 designated office) at WBHN Offices at 1519 Nye Road, Lyons NY, for a monthly charge of \$425.00 due on the 1<sup>st</sup> of each month; and be it further

RESOLVED, that the following charges will be in addition to the monthly lease fee: Unity House will be charged and billed for fees for telephone services and tolls to their exclusive extension in the office space that they occupy, at the actual monthly cost charged to WBHN by the IT Dept; and be it further

RESOLVED, that faxing services will be charged and billed at a rate of \$.25-cents per page and copying usage be charged and billed at a rate of \$.05-cents per page.

**RESOLUTION 6-4: AUTHORIZATION TO RENEW ANNUAL SERVICE CONTRACT WITH UNITY HOUSE OF CAYUGA FOR THE MENTAL HEALTH DEPARTMENT**

Mr. Robusto presented the following:

WHEREAS, the Mental Health Department wishes to renew its annual contract for services with the following organization for the purposes of the continued provision of mental hygiene related services and for disbursement of New York State and/or Wayne County funding in the following amount:

Unity House of Cayuga \$115,269 (State)

now, therefore, be it

RESOLVED, that the Chairman of the Board is authorized to sign a renewal contract with Unity House of Cayuga in the amount not to exceed \$115,269 for the provision of mental hygiene services for the period January 1, 2022 to December 31, 2022, and not to exceed the listed funding amount in accordance with the 2022 State funding award amount, including any county funding as noted, and also any plus/minus adjusted amount based on prior year state funding closeout reconciliations, and the contract being subject to the County Attorney's review as to form and content.

**RESOLUTION 6-5: AUTHORIZATION TO CREATE ONE PSYCHIATRIC NURSE PRACTITIONER FULL-TIME POSITION, ABOLISH ONE NURSE PRACTITIONER PART-TIME POSITION, ABOLISH ONE PSYCHIATRIST PART-TIME POSITION, AND AMEND THE 2022 BUDGET FOR THE MENTAL HEALTH DEPARTMENT**

Mr. Robusto presented the following:

WHEREAS, the Mental Health Department currently has a high volume of children & adolescents and adult patients who are in need of psychiatric medical treatment and medication management services; and

WHEREAS, the department as a result of the professional staff shortage crisis, has experienced significant difficulty in recruiting and filling various licensed professional positions, including medical staff, and the situation has resulted in a significant strain on the daily operations of the department including medical psychiatric services related to patient care; and

WHEREAS, given the Director of Mental Health has the opportunity to hire an internal candidate who is graduating and becoming credentialed as a Psychiatric Nurse Practitioner and who is trained in treating both children, adolescents, and adults; and

WHEREAS, this position will be funded with funds that are sufficiently available in the department's personal services budget and as a result of abolishing a part-time nurse practitioner position as well as part-time psychiatrist position, and will result in additional budgetary savings from this change; and

WHEREAS, in addition, this position will generate sufficient revenue from fees for services to

cover the costs associated with the position; and

WHEREAS, the Director of Mental Health has reviewed this request with the County Administrator and the Human Resource Director, and is requesting that the Board authorize the creation of a full-time Psychiatric Nurse Practitioner position and set the annual salary at \$104,500., which is the current and appropriate comparable rate for other like positions in the department, and this rate has been approved by the Human Resource Director; and

WHEREAS, the County Administrator has also reviewed and approved this proposal; therefore, be it

RESOLVED, that Board of Supervisors authorizes that one part-time nurse practitioner position be abolished and one part-time psychiatrist position be abolished; and one full-time Confidential Management Position in title of Psychiatric Nurse Practitioner full-time be created in the Mental Health Department, and that the salary for this position be set at \$104,500 annually, and that the Mental Health Director is authorized to hire and fill this position; and be it further

RESOLVED, the Treasurer is authorized to make the following 2022 Budget amendments which will be sufficient to fund the position for the remainder of 2022:

**Account No. A4300 – Behavioral Health:**

(Appropriations)

\$39,744 from 51529.M8350 Nurse Practitioner

\$39,744 to 51518.M2110 Psychiatric Nurse Practitioner

**RESOLUTION 6-6: AUTHORIZATION TO ABOLISH FULL TIME FINANCE CLERK AND CREATE AND FILL A FULL TIME DEPUTY HEALTH SERVICES COMPTROLLER POSITION FOR THE WAYNE COUNTY NURSING HOME**

Mr. Robusto presented the following:

WHEREAS, the full time Finance Clerk position has been vacant since 2022; and

WHEREAS, the Business Office is in the process of re-organizing positions and it has been determined that the Finance Clerk position is no longer required; and

WHEREAS, the nursing home would benefit from a full time Deputy Health Services Comptroller position; and

WHEREAS, it has been determined that abolishing the Finance Clerk full time position and creating a full time Deputy Health Services Comptroller position will better serve the nursing home; and

WHEREAS, the proposed hourly rate for Deputy Health Services Comptroller would be at a grade 6 in accordance with the CSEA agreement; and

WHEREAS, sufficient budget appropriations are available in the 2022 Nursing Home's budget, not requiring an amendment to the 2022 budget for this change to occur; now, therefore, be it

RESOLVED, that the full time Finance Clerk position (grade 13, CSEA Contract) is hereby abolished effective immediately; and be it further

RESOLVED, that the position of full time Deputy Health Services Comptroller be created within the Managerial Confidential pay plan structure, Grade 6; and be it further

RESOLVED, that the Wayne County Treasurer is hereby authorized to amend the 2022 budget as follows:

**E6000 NH Combined**

(Appropriations)

\$26,000 from 51717 E8310 Finance Clerk

\$26,000 to 51943 E8310 Deputy Health Services Comptroller

**RESOLUTION 6-7: AUTHORIZATION TO EXECUTE CONTRACT WITH SODUS CENTRAL**

**SCHOOL DISTRICT TO PROVIDE RELATED SERVICES TO PRESCHOOL CHILDREN WITH HANDICAPPING CONDITIONS FOR WAYNE COUNTY PUBLIC HEALTH**

Mr. Robusto presented the following:

WHEREAS, the County is required to contract for approved special education services or programs pursuant to Section 4410 of the Education Law; and

WHEREAS, the Sodus Central School District has been approved by the New York State Education Department to provide Related Services to preschool children with handicapping conditions; and

WHEREAS, Wayne County Public Health wishes to contract with the Sodus Central School District for the provision of Related Services for the period of May 1, 2022 to June 30, 2024 for the following services and rates:

- May 1, 2022 to June 30, 2022: Individual Speech Therapy, Occupational Therapy, Physical Therapy, Psychological Services - \$70/.5hr; Group (up to 5) - \$50/.5hr; Coordination of Services - \$20/.5hr; 1:1 Aide - \$12/.5 hr
- July 1, 2022 to June 30, 2024: : Individual Speech Therapy, Occupational Therapy, Physical Therapy, Psychological Services - \$80/.5hr; Group (up to 5) - \$50/.5hr; Coordination of Services - \$50/.5hr; 1:1 Aide - \$12/.5 hr;

now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute a contract, and sign any future contract amendments that add or remove services, with Sodus Central School District to provide Related Services to preschool children with handicapping conditions for the above listed services and rates for the period of May 1, 2022 to June 30, 2024, subject to the approval of the County Attorney as to form and content.

**RESOLUTION 6-8: AUTHORIZATION TO EXECUTE A CONTRACT WITH OSWEGO CITI BOCES FOR THE PROVISION OF VISION THERAPY SERVICES FOR CHILDREN WITH HANDICAPPING CONDITIONS FOR WAYNE COUNTY PUBLIC HEALTH DEPARTMENT**

Mr. Robusto presented the following:

WHEREAS, pursuant to Section 4410 of the Education Law, Wayne County Public Health (WCPH) is required to contract with providers of Related Services for children with handicapping conditions; and

WHEREAS, WCPH wishes to contract with Oswego CiTi BOCES for the provision of Vision Therapy Services for the period of July 1, 2020 to June 30, 2021 at the following rates:

- Vision Therapy \$143.13 / .5 hour
- Consultation - \$285 / consult
- Evaluation - \$435 / evaluation

now, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute a contract with Oswego County BOCES, and sign any future contract amendments, for the period of July 1, 2022 to June 30, 2023 for the provision of Vision Therapy services at \$143.13 / .5 hour session, Consultation - \$285 / consult, and Evaluation - \$435 / evaluation, subject to the approval of the County Attorney as to form and content and meeting insurance requirements.

**RESOLUTION 6-9: AUTHORIZATION TO CONTRACT WITH HEALTH RESEARCH, INC TO PERFORM PUBLIC HEALTH EMERGENCY PREPAREDNESS ACTIVITIES**

Mr. Robusto presented the following:

WHEREAS, Wayne County Public Health (WCPH) is required by the New York State Department of Health (NYSDOH) to perform Public Health Emergency Preparedness activities; and

WHEREAS, funding for such activities comes from Health Research, Inc. (HRI); and

WHEREAS, WCPH's current contract with HRI expires on June 30, 2022 and HRI has sent a

contract renewal for the period of July 1, 2022 to June 30, 2023 for an amount not to exceed \$81,835; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign a contract, along with any future contract amendments, with Health Research, Inc. for WCPH to perform Public Health Emergency Preparedness activities, for the period of July 1, 2022 to June 30, 2023, for an amount not to exceed \$81,835, subject to the approval of the County Attorney as to form and content.

**COM. #5 – GOVERNMENT OPERATIONS – LASHER, DONALTY, KOLCZYNSKI, CHATFIELD, MILLER**

**RESOLUTION 5-1: AUTHORIZATION TO APPLY FOR EXTENSION OF EARLY VOTING GRANT EXPANSION PROGRAM FOR THE WAYNE COUNTY BOARD OF ELECTIONS**

Mr. Lasher presented the following:

WHEREAS, the Early Voting Expansion Grant Program was re-appropriated in the SFY 2022-23 budget; and,

WHEREAS, the Wayne County Board of Elections has a contract with the New York State Board of Elections for Early Voting Expansion Grant Program, State Contract Number BOE011 – T004455 – 1110000, with an original contract term of 04/07/2021 – 01/28/2022; and,

WHEREAS, the New York State Board of Elections has amended and extended the above Contract term to 04/07/2021 – 01/28/2023; and,

WHEREAS, that Wayne County is desirous in extending said Early Voting Expansion Grant Program Contract;

NOW, THEREFORE, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to execute the Early Voting Expansion Grant Program, Contract Number: BOE011 – T004455 – 1110000, subject to the County Attorney review and approval as to form and content.

**RESOLUTION 5-2: AUTHORIZATION TO APPLY FOR EXTENSION OF ELECTRONIC POLL BOOKS CAPITAL GRANT PROJECT FOR THE WAYNE COUNTY BOARD OF ELECTIONS**

Mr. Lasher presented the following:

WHEREAS, the Electronic Poll Books Capital Grant Project was re-appropriated in the SFY 2022-23 budget; and,

WHEREAS, the Wayne County Board of Elections has a contract with the New York State Board of Elections for the Electronic Poll Books Capital Grant Project, State Contract Number BOE01 – C004063 – 1110000, with an original contract term of 04/12/2019 – 12/31/2020; and,

WHEREAS, the New York State Board of Elections has amended and extended the above Contract term to 04/12/2019 – 01/28/2023; and,

WHEREAS, that Wayne County is desirous in extending said Electronic Poll Books Capital Grant Project Contract;

NOW, THEREFORE, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to execute the Electronic Poll Books Capital Grant Project, State Contract Number: BOE01 – C004063 – 1110000, subject to the County Attorney review and approval as to form and content.

**RESOLUTION 5-3: AUTHORIZATION TO APPLY FOR EXTENSION OF EARLY VOTING AID TO LOCALITIES GRANT FOR WAYNE COUNTY BOARD OF ELECTIONS**

Mr. Lasher presented the following:

WHEREAS, the Early Voting Aid to Localities Grant Project was re-appropriated in the SFY 2022-23 budget; and,

WHEREAS, the Wayne County Board of Elections has a contract with the New York State Board

of Elections for the Early Voting Aid to Localities Grant Project, State Contract Number BOE01 – C004124 – 111000, with an original contract term of 04/12/2019 – 12/31/2020; and,

WHEREAS, the New York State Board of Elections has amended and extended the above Contract term to 04/12/2019 – 01/28/2023; and,

WHEREAS, that Wayne County is desirous in extending said Early Voting Aid to Localities Grant Project Contract;

NOW, THEREFORE, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to execute the Early Voting Aid to Localities Grant Project, State Contract Number: BOE01 – C004124 – 111000, subject to the County Attorney review and approval as to form and content.

**RESOLUTION 5-4: RESOLUTION SUPPORTING INCLUSION OF UPSTATE NUCLEAR POWER PLANTS IN NEW YORK STATE'S CLIMATE ACTION COUNCIL SCOPING PLAN AND EXTENSION OF THE ZERO EMISSION CREDIT PROGRAM**

Mr. Lasher presented the following:

WHEREAS, the Climate Leadership and Community Protection Act calls for 100% carbon-free electricity in New York State by 2040; and

WHEREAS, New York's four upstate nuclear facilities in Oswego and Wayne counties are instrumental to achieving the state's decarbonization goals, because they operate continuously and currently produce 44% of New York's zero-carbon-emission electricity, representing 3,300 megawatts of reliable and safe power for New York's residents and businesses; and

WHEREAS, these nuclear facilities are among upstate New York's largest employers, providing 25,000 direct and indirect jobs that are vitally important to the upstate economy; and

WHEREAS, upstate nuclear facilities contribute more than \$3 billion to New York's economy, and support our local schools and municipalities with \$144 million in annual state and local taxes; and

WHEREAS, the facilities operate with a 95% capacity factor, the highest in the nation, meet the highest standards of reliability and safety, and are well-positioned to run for decades; and

WHEREAS, the council's draft scoping plan recommends the Public Service Commission (PSC) review the existing Zero-Emissions Credit (ZEC) program for potential extension beyond the current expiration in 2029; and

WHEREAS, the PSC's review must take place prior to the expiration of the existing ZEC program in 2029 to allow for Nuclear Regulatory Commission relicensing of the plants, a process which can take several years; and

WHEREAS, the draft scoping plan also includes NYSERDA's cost benefit analysis for decarbonization implementation, which assumes that the upstate nuclear power stations continue operation with 20-year license extensions; and

WHEREAS, NYSERDA's analysis identifies additional consumer costs of \$9.8 billion dollars to achieve the state's decarbonization goals if the upstate nuclear fleet is not relicensed because New York's upstate nuclear plants avoid 16 million tons of carbon emissions annually; now therefore be it

RESOLVED, the Wayne County Board of Supervisors determines that maintaining the carbon-free nuclear plants in Oswego and Wayne counties will be essential to meeting New York State's emissions reduction goals at the lowest cost to consumers; and be it further

RESOLVED, the Wayne County Board of Supervisors supports the inclusion of upstate nuclear power facilities in New York State's Climate Action Council's draft scoping plan; and be it further

RESOLVED, that the Wayne County Board of Supervisors hereby urges the New York State Climate Action Council to continue its recognition of these critical assets in meeting the state's climate goals in its Final Scoping Plan, due January 1, 2023; and be it further

RESOLVED, the Wayne County Board of Supervisors supports the draft scoping plan's recommendation to have the Public Service Commission review the existing Zero-Emission Credit program and strongly encourages the program's extension to cover a 20- year license extension at



each of the four upstate nuclear plants; and be it further

RESOLVED, that the Clerk of the Board provide certified copies of this Resolution to New York State's Climate Action Council prior to June 24, 2022, the NYS Public Service Commission, Governor Kathleen Hochul, and Wayne County's state representatives Senator Pamela Helming and Assemblyman Brian Manktelow.

**RESOLUTION 5-5: AUTHORIZATION TO ADOPT MANAGERIAL/CONFIDENTIAL POSITION PAY GRADE FOR DEPUTY DIRECTOR OF DISASTER PREPAREDNESS**

Mr. Lasher presented the following:

WHEREAS, the Board of Supervisors adopted Resolution No. 382-14 establishing pay grades for the Managerial Confidential (M/C) positions in place at that time; and

WHEREAS, the Board of Supervisors adopted Resolution No. 608-21 to renew contact with Public Section HR Consultants LLC to provide services including the rating of new positions that may be created in the M/C employee group; and

WHEREAS, it is the desire of the Director of Disaster Preparedness to create the position of Deputy Director of Disaster Preparedness within the Emergency Management Department; and

WHEREAS, Public Section HR Consultants LLC has studied and rated the position and recommends placement in M/C pay grade 9; now, therefor be it

RESOLVED, that the position of Deputy Director of Disaster Preparedness is hereby placed in M/C pay grade 9.

**RESOLUTION 5-6: AUTHORIZATION TO APPOINT INTERIM COMMISSIONER OF SOCIAL SERVICES AND SET SALARY**

Mr. Lasher presented the following:

WHEREAS, the position of Commissioner of Social Services will become vacant on June 23, 2022, due to the resignation of Dr. Ellen Wayne; and

WHEREAS, the Wayne County Board of Supervisors desires to maintain the operations and integrity of the Department of Social Services while a search for a permanent Commissioner of Social Services can be conducted; and

WHEREAS, Lisa Graf is currently serving as Deputy Commissioner of Social Services in the Department of Social Services; and

WHEREAS, Lisa Graf has the qualifications to serve as Interim Commissioner of Social Services for a transitional time period of at least 12 months or until such time the Board of Supervisors seeks candidates for filling the position permanently; and be it further

RESOLVED, that Lisa Graf is hereby appointed to the position of Interim Commissioner of Social Services at the rate of \$ 91,181 retro-actively beginning May 27, 2022 to allow for a training period with Dr. Wayne and successful transition.

**RESOLUTION 5-7: ESTABLISHING STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS TO COMPLY WITH NYS RETIREMENT LAW**

Mr. Lasher presented the following:

WHEREAS, New York State has issued regulations (§315.4) concerning the establishment of a standard work day and additional reporting requirements for elected and appointed officials who begin new terms of office on or after August 12, 2009; and

WHEREAS, the Board has reaffirmed resolution 452-93 (08/17/93) establishing a standard work day of six (6) hours for the Wayne County Board of Supervisors and for part-time appointed officials who are not subject to collective bargaining agreements; and

WHEREAS, the Board has established a standard work day of seven (7) or eight (8) hours as noted for other elected or appointed officials; and

WHEREAS, the following officials have been elected or appointed after August 12, 2009 and therefore are subject to the §315.4 regulations; now, therefore, now be it

RESOLVED that the County of Wayne hereby establishes the following as standard workdays for elected officials and will report the following days worked to the New York State and Local Employee’s Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this body:

<b>Elected Officials</b>	Standard Work Day (hours)	Name	SS# (last four digits)	Reg. #	Tier 1	Current term of office	Record of Activities Result	Not submitted
County Sheriff	8	Robert Milby	2369	38509485	No	1/1/2022 12/31/25	24.11	
Town Supervisor	6	Tommy Mettler	2536	38152799	No	1/1/2022 12/31/23	2.40	
Town Supervisor	6	Steven Groat	7732	42647115	No	1/1/22 12/31/25	8.89	

**RESOLUTION 5-8: AUTHORIZATION TO SET DATE FOR PUBLIC HEARING ON PROPOSED LOCAL LAW FOR THE EXPANSION OF VIDEOCONFERENCING FOR PUBLIC MEETINGS WITHIN THE COUNTY OF WAYNE**

WHEREAS, on April 9, 2022, Governor Hochul signed an amendment to the Open Meetings Law to allow, until the expiration date of July 1, 2024, the expanded use of videoconferencing by public bodies in the conduct of open meetings, under extraordinary circumstance, regardless of a declaration of emergency; and

WHEREAS, in order to continue meeting virtually, the county must pass a local law to opt in; and

WHEREAS, pursuant to the amendment to the Open Meetings Law, beginning June 9, 2022, the Wayne County Board of Supervisors may continue holding Hybrid Public Meetings, permitting members of the Board, Committees, and public to appear virtually; now therefore be it

RESOLVED, pursuant to Section 20 of the Municipal Home Rule Law, that the Board of Supervisors shall hold a public hearing on July 19, 2022, at 9:10 a.m. in the Supervisors Chambers in the County Court House, Lyons, New York 14489, on the following proposed local law:

COUNTY OF WAYNE – STATE OF NEW YORK  
INTRO NO. /LOCAL LAW NO. \_\_\_\_ FOR THE YEAR 2022

A local law to allow for expansion of the use of videoconferencing, under extraordinary circumstances, to conduct open meetings within the County of Wayne.

BE ENACTED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF WAYNE, as follows:

**SECTION 1. PURPOSE**

The Board of supervisors intends by this local law to allow for the expansion of the use of videoconferencing, under extraordinary circumstances, to conduct open meetings.

**SECTION 2. CONDITIONS**

- (a) All meetings shall be conducted by videoconferencing, not audio-only, such that members of the Board of Supervisors and Committee members can be heard, seen and identified.
- (b) The Board must meet in person at a physical location that is open to the public with a minimum amount of members present to fulfil the quorum requirement.
- (c) Members of the Board of Supervisors may attend meetings virtually due to extraordinary circumstances.

- (d) Extraordinary Circumstances shall be defined as: disability, illness, caregiving responsibilities, or any other significant or unexpected factor or event which impedes the member's physical attendance at such meeting.
- (e) Members shall provide notice of their inability to attend a meeting to the Board Clerk's Office at least 24 hours prior to the meeting or as soon as reasonably able.
- (f) The meeting minutes must identify which, if any, members of the Board of Supervisors are participating remotely.
- (g) The Chair of the Board shall retain discretion over permitted extraordinary circumstances for the Board and for Standing Committees when that Chair is unavailable.
- (h) The Standing Committee Chairs, when available, shall retain discretion over permitted extraordinary circumstances for their Committee.
- (i) It is understood that members permitted to attend at a location that does not allow for in-person physical attendance by the public, will not count toward a quorum. Only members present at a physical location which allows for in-person attendance by the public will count toward a quorum. However, those attending virtually may participate and vote.
- (j) Any members of the public attending a meeting must be able to hear, see and identify any member of the public body who is attending remotely while the meeting is being conducted.
- (k) If videoconferencing is used to conduct a meeting, the public notice shall inform the public where they can view and/or participate in such meeting, where required documents and records will be posted or available, and identify the physical location for the meeting where the public can attend.
- (l) Meetings conducted using videoconferencing shall be recorded and those recordings shall be posted or linked within 5 business days of the meeting and maintained for 5 years thereafter. Recordings shall be transcribed upon request.
- (m) Members of the public will be allowed to view by video and participate in proceedings by videoconference in real-time, where public comment or participation is authorized and videoconferencing shall allow the same public participation or testimony as in person participation or testimony.
- (n) Open meetings using videoconferencing shall use technology to permit access by members of the public with disabilities consistent with the 1990 Americans with Disabilities Act.
- (o) The Wayne County Board of Supervisors may hold fully remote meetings, and in person participation requirements of the Law shall not apply, during: a state disaster emergency declared by the governor pursuant to Section 28 of the Executive Law, or local state of emergency proclaimed by the Chairman of the Board pursuant to Section 24 of the Executive Law, if it is determined by the Chairman that the circumstances necessitating the emergency declaration would affect or impair the ability of the Board to hold an in person meeting.
- (p) These written procedures shall be conspicuously posted on the County's website.

### SECTION 3. EFFECTIVE DATE

This local law shall take effect immediately upon filing with the Secretary of State.

### SECTION 4. SEVERABILITY

If any clause, sentence, paragraph, subdivision, section or part of this Local Law or the application thereof, to any person, individual, corporation, firm, partnership, entity, or circumstance, shall be adjudged by any court of competent jurisdiction to be invalid or

unconstitutional such order of judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part of this Local Law or in its application to the person, individual, corporation, firm, partnership, entity, or circumstances directly involved in the controversy in which such judgment or order shall be rendered.

**SECTION 5. EXPIRATION**

This local law shall be effective until July 1, 2024 as set forth by New York State, Chapter 56 of the Laws of 2022.

**COM. #4 – ECONOMIC DEV. AND PLANNING – JOHNSON, GROAT, CHATFIELD, ROBUSTO, LASHER**

**RESOLUTION 4-1: AUTHORIZATION TO SUBMIT CLIMATE SMART COMMUNITIES GRANT APPLICATION FOR SMART GROWTH COMPREHENSIVE PLAN**

Mr. Johnson presented the following:

WHEREAS, Wayne County continues to promote quality of life and economic opportunity for its residents and workforce; and

WHEREAS, Wayne County wishes to continue to protect the rural character, while embracing needed growth and expansion of the residential, commercial, and industrial tax base; and;

WHEREAS, New York State Department of Conservation (DEC) provides funding through the Climate Smart Communities (CSC) Grant Program to communities for implementation of smart-growth strategies that reduce impacts on agricultural lands; and

WHEREAS, Wayne County and the Wayne County Industrial Development Agency (WCIDA) partner on grant programs related to economic development and planning; and

WHEREAS, a comprehensive plan will provide Wayne County and the WCIDA a guide to protect the rural character of the County while accommodating investment and economic development within our communities; therefore be it

RESOLVED, that the Board of Supervisors hereby authorizes the submission of a 2022 CSC Grant application for a County-wide Smart Growth Comprehensive Plan, and requesting, up to \$100,000 be allocated from the 2022 County budgeted Project Planning funds at a match for said grant; and be it further

RESOLVED, that said application shall be prepared and filed under the direction and supervision of the County Economic Development and Planning Office; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute any agreement documents necessary to implement the resolution, including acceptance of a CDBG award resulting from approved application, on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content.

**RESOLUTION 4-2: AUTHORIZATION TO ACCEPT EPA REVOLVING LOAN FUND AWARD AND ENTER INTO AN AGREEMENT WITH THE WAYNE ECONOMIC DEVELOPMENT CORPORATION FOR LOAN FUND MANAGEMENT**

Mr. Johnson presented the following:

WHEREAS, Resolution 541-21 authorized a submission of an application to the EPA for \$1,000,000 to establish a revolving loan fund to provide financing to address contaminated sites across the County; and

WHEREAS, the EPA recently announced that Wayne County will be receiving \$1,000,000 to establish the loan fund; and

WHEREAS, Wayne County currently contracts with the Wayne Economic Development Corporation (WEDC) for management of several loan funds on the County's behalf; now, therefore be it

RESOLVED, that the Board of Supervisors hereby authorizes acceptance of the EPA award; and be it further

RESOLVED, that the Board of Supervisors hereby authorizes the County to enter into an agreement with the WEDC for oversight and management of the loan fund; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute any agreement documents necessary to implement the resolution, on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content.

**A8020 Planning Board**

(Revenues)

\$1,000,000 to 44095 EDP05 Federal Brownfield Funding- Contaminated Sites Loan Fund

(Appropriations)

\$1,000,000 to 54601 EDP05 Brownfield Expenses- Contaminated Sites Loan Fund

**RESOLUTION 4-3: AUTHORIZATION TO ACCEPT FUNDS AND AUTHORIZE A SUBRECIPIENT AGREEMENT FOR CDBG FARMWORKER MOBILE HOME REPLACEMENT GRANT**

Mr. Johnson presented the following:

WHEREAS, Wayne County Resolution No. 071-22 authorized application to the New York State Housing Trust Fund Corporation, Office of Community Renewal ("OCR") for New York State Community Development Block Grant ("NYS CDBG") CARES Act (CDBG-CV)2020 Community Development Block Grant (CDBG-CV) Coronavirus Aid, Relief, and Economic Security Act (CARES) Funding); and

WHEREAS, the County has been notified of a \$1,000,000 award to implement the Wayne County farmworker housing replacement program; and

WHEREAS, Pathstone Corporation and its subsidiaries (Pathstone) are eligible subrecipients under CDBG guidelines; and

WHEREAS, Pathstone has agreed to provide program administration and program delivery services for the implementation of this potential grant, with expenses to be paid using grant funds; now therefore be it

RESOLVED, that the Board of Supervisors hereby authorizes a subrecipient agreement with Pathstone upon award of said grant; and be it further

RESOLVED, that the Board of Supervisors hereby authorizes the Chairman of the Board directed to execute any agreement documents necessary to implement the resolution, including acceptance of the CDBG award and execution of a sub recipient agreement with Pathstone on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content; and be it further

RESOLVED, that the Wayne County Treasurer is authorized to make the following adjustment to the 2022 budget:

**A8020 Planning Board**

(Revenue)

\$1,000,000 to 44091 EDP04 CDBG- Farmworker Housing Program

(Appropriations)

\$1,000,000 to 54400 EDP04 Contracted Services- Farmworker Housing Program

**RESOLUTION 4-4: AUTHORIZATION TO CONTRACT WITH RTS BUS FOR THE AGRICULTURE DEVELOPMENT BOARD TOUR**

Mr. Johnson presented the following:

WHEREAS, the Wayne County Agricultural Development Board, Cooperative Extension and Farm Bureau are sponsoring a policy-maker breakfast and tour of farms throughout the County; and

WHEREAS, the Board will be using the services of an RTS bus to conduct the tour; and

WHEREAS, the Wayne County Agricultural Development Board has requested assistance from the County; now, therefore, be it

RESOLVED, the Chairman of the Board is authorized to execute a Charter Service agreement with RTS, at a cost up to \$250.00, pending approval of the County Attorney as to form and content.

**RESOLUTION 4-5: AUTHORIZATION TO ACCEPT LOCAL GOVERNMENT EFFICIENCY AWARD AND RELEASE RFP FOR IMPLEMENTATION OF GIS SHARED SERVICES PROJECT**

Mr. Johnson presented the following:

WHEREAS, Resolution 294-21 authorizes the submission of a 2021 Local Government Efficiency program application requesting \$450,000 of grant funding and allocating up to \$50,000 of funding as a cash match to develop a unified geospatial database for use by the County, Public Authority, and participating towns; and

WHEREAS, the County has been awarded \$450,000 to implement an inter-municipal and inter-departmental data collection and sharing collaborative centered on Geographic Information Systems (GIS); and

WHEREAS, the County will hire a qualified consultant to collect centralize data sets, develop management and administration functions, and ensure users have the needed training and ability for continued updating and maintenance of datasets; and

WHEREAS, such consultant will coordinate with the Wayne County GIS Coordinator; and

WHEREAS, the final outcome will include a centralized resource for GIS datasets, with appropriate access levels for departments and staff, as well as public access to appropriate information; therefore be it

RESOLVED, that the Wayne County Board of Supervisors hereby authorizes release of an RFP to solicit proposals from qualified firms to assist in the implementation of the project; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content; and be it further

RESOLVED, that the Wayne County Treasurer is authorized to transfer \$50,000 from General Fund Balance and make the following budget adjustment:

**A8020 Planning Board**

(Revenue)

\$450,000 to 43305 EDP06 NYS Grants- GIS Project

(Appropriations)

\$500,000 to 54400 EDP06 Contracted Services – GIS Project

**RESOLUTION 4-6: AUTHORIZATION TO RELEASE RFP FOR DEVELOPMENT OF AN ELECTRIC VEHICLE CHARGING STATION LOCATION PLAN FOR WAYNE COUNTY**

Mr. Johnson presented the following:

WHEREAS, Electric Vehicle (EV) sales grew by 85% from 2020 to 2021; and

WHEREAS, to support the continued growth and use of EVs, it is necessary to facilitate building out networks of charging stations; and

WHEREAS the NYSEG Make-Ready Program will provide up to 100 percent reimbursement of costs for the electrical improvements needed to support EV charging; and

WHEREAS DEC Zero Emission Vehicles (ZEV) was established in 2016 to provide rebates to

cities, towns, villages, and counties of the State of New York to encourage and enable ZEV adoption by municipalities for fleet use as well as install electric vehicle charging and hydrogen fuel filling station components primarily for public use; and

WHEREAS, an RFP process could facilitate engagement with a consulting firm to develop a plan and access funding for installation of electric vehicle charging stations across the County at little or no costs to the County utilizing these programs, therefore be it

RESOLVED that the County Board of Supervisors authorizes release of an RFP, under the direction of the Economic Development and Planning Department, to solicit proposals from outside contractors for development of an Electric Vehicle Plan to identify the best locations for facilitation of EV charging station deployment and to secure and implement NYSEG Make-Ready Program and DEC Zero Emission Vehicles (ZEV) Program funding for implementation; and be it further

RESOLVED, that the Board of Supervisors hereby authorizes the Chairman of the Board directed to execute any agreement documents necessary to implement the resolution, including acceptance of an award and execution an agreement on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content.

#### **RESOLUTION 4-7: AUTHORIZATION TO AWARD RFP AND CONTRACT FOR COMPREHENSIVE HOUSING STUDY**

Mr. Johnson presented the following:

WHEREAS, resolution 293-21 approved submission of a 2021 Community Development Block Grant (CDBG) to conduct an updated Comprehensive Housing Needs and Market Study application requesting up to \$50,000 of grant funding; approving \$2,500 in matching funds and approval to accept and execute agreements by the Chairman, and

WHEREAS, the County has been awarded \$47,500 under the 2021 CDBG Program to be reimbursed at completion of the project, and

WHEREAS, this grant award was unspent at the end of 2021, and was not re-appropriated in the 2022 County budget; and

WHEREAS, Resolution 68-22 authorized the release of a Request for Proposals for consultant services for completion of a Comprehensive Housing Needs and Market Study,

WHEREAS, the proposals have been reviewed by Economic Development and Planning staff and scored using published RFP criteria including but not limited to costs; and

WHEREAS, based on the results of the scoring MRB Group has been selected by the committee to work with the Economic Development and Planning Department to complete the scope of work under the RFP, and

WHEREAS, MRB's proposal was slightly over currently budgeted funds at \$55,710, therefore be it

RESOLVED that the County Board of Supervisors authorizes engagement with MRB Group under the direction of the Economic Development and Planning Department for development Comprehensive Housing Needs and Market Study; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content; and be it further

RESOLVED, that the Wayne County Treasurer is authorized to make the following budget adjustment:

#### **A1990 Contingent Fund General**

(Appropriations)

\$8,210 from 54000 Contractual Expenses

#### **A8020 Planning Board**

(Revenues)

\$47,500 to 44091 EDP01 CDBG –Comprehensive Housing Study

(Appropriations)

\$55,710 to 54400 EDP01 Contracted Services –Comprehensive Housing Study

**RESOLUTION 4-8: AUTHORIZATION TO AMEND TUITION REIMBURSEMENT BUDGET FOR ECONOMIC DEVELOPMENT AND PLANNING**

Mr. Johnson presented the following:

WHEREAS, the County provides tuition reimbursement for full time employees equal to 75% of the actual tuition cost with total tuition reimbursement from the County not exceeding an agreed rate per bargaining unit in any school year of \$2,000; and

WHEREAS, several employees in the Economic Development and Planning Department anticipate or have qualified expenses in this budget year; now, therefore be it

RESOLVED that the County Board of Supervisors authorizes funding of \$4,000 for tuition reimbursements for employees in the ED&P department; and be it further

RESOLVED, that the County Treasurer is authorized to make the following budget adjustment:

**A1990 Contingent Fund General**

(Appropriations)

\$4,000 from 54000 Contractual Expenses

**A8020 Planning Board**

(Appropriations)

\$4,000 to 54572 Tuition Reimbursement

**RESOLUTION 4-9: AUTHORIZATION TO AMEND BUDGET FOR ECONOMIC DEVELOPMENT AND PLANNING FOR FURNITURE**

Mr. Johnson presented the following:

WHEREAS, additional funds are necessary to purchase new office furniture for the department's economic development specialist estimated to be \$1,200; therefore be it

RESOLVED that the County Board of Supervisors authorizes funding of \$1,200 for the purchase of an office desk in the ED&P department as approved by Building and Grounds; and be it further

RESOLVED, that the Wayne County Treasurer is authorized to make the following budget adjustment:

**A1990 Contingent Fund General**

(Appropriations)

\$1,200 from 54000 Contractual Expenses

**A8020 Planning Board**

(Appropriations)

\$1,200 to 54150 Office Supplies

**RESOLUTION 4-10: AUTHORIZING EASEMENT WITH NYSEG FOR NEW UTILITY POLE ON COUNTY PROPERTY**

Mr. Johnson presented the following:

WHEREAS, the Ontario Midland Railroad Corporation ("OMID") has operated and maintained Wayne County owned railroad property under a lease arrangement ("the Lease") with Wayne County since 1981; AND

WHEREAS, NYSEG is requesting an easement to install a new pole for service to a crossing at



Henkle Road where a new protection gate lights require electric service, therefore be it

RESOLVED, that the Board of Supervisors approves the execution of an easement with NYSEG for installation of the pole, anchor, and aerial conductor as described in their proposal; and be it further

RESOLVED, that the Board of Supervisors hereby authorizes the Chairman of the Board directed to execute any agreement documents necessary to implement the resolution on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content.

**RESOLUTION 4-11: AUTHORIZATION TO APPOINT MEMBER TO THE WAYNE COUNTY PLANNING BOARD**

Mr. Johnson presented the following:

WHEREAS, the Town of Walworth has recommended the appointment of Patricia Marini, 4117 Cream Ridge Rd., Macedon 14502 to fill the empty seat from the Town on the County Planning Board; therefore, be it

RESOLVED, that Patricia Marini is hereby appointed to the County Planning Board to a three year term of office effective immediately and expiring June 30, 2024.

**COM. #3 – PUBLIC WORKS – CHATFIELD, KOLCZYNSKI, Verno, METTLER, BRADY**

**RESOLUTION 3-1: AUTHORIZATION TO DECLARE VEHICLES SURPLUS IN THE PUBLIC WORKS DEPARTMENT**

Mr. Chatfield presented the following:

WHEREAS, the Highway Department has the vehicles listed below that should be disposed of as noted:

1995 Chevrolet Pickup	VIN 1GCGC24K7SE213112	Auction
1995 International Dump	VIN 1HTSCAAN6SH633870	Auction

Now, therefore be it

RESOLVED, that the vehicles listed above be sold at an upcoming public auction, in accordance with the County's Equipment Disposition policy.

**RESOLUTION 3-2: AUTHORIZATION TO AMEND 2022 COUNTY ROADS BUDGET FOR ADDITIONAL CHIPS FUNDING**

Mr. Chatfield presented the following:

WHEREAS, the New York State Department of Transportation has approved and allocated additional CHIPS Funds for the 2022-2023 Fiscal Year; and

WHEREAS the CHIPS Funds allocated by the State is \$3,270,930 for the NYS fiscal year 2022-2023 with an additional \$915,870 in the PAVE NY program, an additional \$595,995 for the EWR program, and an additional \$610,580 for the POP program for a total of \$5,393,375; and

WHEREAS, the county originally budgeted \$3,200,000 for 2022; now, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized and directed to amend the 2022 D County Roads Fund Budget as follows:

**D51112 Road Construction**

(Appropriations)

\$2,193,375 to .52600 Highway Construction

**D99990 – Other**

(Revenues)

\$2,193,375 to .43501 Consolidated Highway Aid

**RESOLUTION 3-3: AUTHORIZATION TO COMMIT TO FUTURE MONITORING AND MAINTENANCE OF THE CRESCENT BEACH REDI PROJECT**

Mr. Chatfield presented the following:

WHEREAS, Wayne County submitted the Crescent Beach project to the REDI Commission for funding consideration; and

WHEREAS, the Crescent Beach project was selected by the REDI Commission, identified as project WA.19, and assigned \$14.6M in funding; and

WHEREAS, Wayne County, as the project applicant, is currently working to secure local, state, and federal permits to proceed with grant disbursement and project construction; and

WHEREAS, the Wayne County Board of Supervisors is familiar with the requirements of the proposed Monitoring and Maintenance Plan and is prepared to assume responsibility for the long-term management needs of the Crescent Beach project elements as required as a part of the Department of the Army permit No. 2020-00204 ; and

WHEREAS, the finances for the future maintenance and monitoring needs will come from the Wayne County operating budget year-to-year, depending on the extent of maintenance needed, and are anticipated to be supplemented by grant funding; and

WHEREAS, Wayne County has already applied to the National Wildlife Federation for a \$250K grant to cover the Monitoring and Maintenance needs, but anticipates continuing to identify potential future grant opportunities; now, therefore be it

RESOLVED, that the Wayne County Board of Supervisors is fully committed to undertaking the corrective action(s) necessary to remedy or repair issues related to or resulting from the Crescent Beach REDI project, and understands that conversations with the local, state, and federal involved permitting agencies will be needed to identify suitable courses of action; and be it further

RESOLVED, that Wayne County will remain the entity responsible for overseeing the completion of the Monitoring and Maintenance Plan components and addressing additional long-term management needs; and be it further

RESOLVED, that Wayne County plans to perform the long-term monitoring and minor maintenance work with County forces, but may be required and to hire outside firms or contractors for additional expertise and assistance; and be it further

RESOLVED, that Wayne County will continue to pursue grant funding for the long-term management of the Crescent Beach project, but will use County capital funds, as needed, to provide financial support to long-term project needs and corrective action(s).

**RESOLUTION 3-4: AUTHORIZATION TO ABOLISH AN AUTOMOTIVE MECHANIC HELPER POSITION AND CREATE AN AUTOMOTIVE MECHANIC POSITION IN THE HIGHWAY DEPARTMENT**

Mr. Chatfield presented the following:

WHEREAS, the Highway department has three Automotive Mechanic positions and one Automotive Mechanic Helper position, and

WHEREAS, the Automotive Mechanic Helper position was created in 2017 to offer a position to an individual that would perform light duty repairs and train under the other Automotive mechanics, and

WHEREAS, the person who is currently in the Automotive Mechanics Helper position has gained considerable knowledge and can perform the same tasks as the other Automotive mechanics with no supervision, and

WHEREAS, the position duties have been reviewed by the HR Director and current duties performed fall in line with the duties of an Automotive Mechanic, now, therefore be it

RESOLVED, that the Superintendent of Public Works is authorized to abolish the full-time Automotive Mechanic Helper position (pay-grade 19) and create a full –time Automotive Mechanic

position (pay- grade 25), and be it further RESOLVED, that the Treasurer is authorized to make the following adjustments to the 2022 budget:

**DM5030 Highway Administration**

(Appropriations)

\$24,513 from 51246 Automotive Mechanics Helper

\$24,513 to 51298 Automotive Mechanic

**RESOLUTION 3-5: AUTHORIZATION TO ESTABLISH HALL OF JUSTICE HVAC SYSTEM REPLACEMENT PROJECT AND APPROVE CONTRACT**

Mr. Chatfield presented the following:

WHEREAS, the ARPA Committee has approved funding for the Wayne County Hall of Justice HVAC Replacement project; and

WHEREAS, each ARPA project must be created and approved by board resolution; and

WHEREAS, the ARPA committee has approved \$897,198 of ARPA funding toward this project; and

WHEREAS, resolution 615-21 authorized entering into a project development agreement with Trane U.S. Inc; and

WHEREAS, Trane U.S. Inc has now designed the project and has provided the County with a total turn-key guaranteed project cost of \$1,494,295; and

WHEREAS, Trane U.S. Inc can provide these services through US Communities Municipal Cooperative Purchasing Program under Contract # 15-JLP-023 to replacement HVAC system to improve comfort, control, performance, system reliability and indoor air quality at the Wayne County's Hall of Justice; and

WHEREAS, due to the scope of work the contractors may be required to utilize subcontractor to fulfill his/her responsibility under the contract; now, therefor be it

RESOLVED, that the Wayne County Hall of Justice HVAC Replacement project is hereby created with ARPA funding of \$897,198.00; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign an agreement with Trane U.S. Inc for HVAC system Replacement at the Hall of Justice located at 54 Broad Street, Lyons, NY, subject to the approval of the County Attorney as to form and content for a total project cost of \$1,494,295 and be it further

RESOLVED, that the County Treasurer is authorized to transfer \$897,198 from ARPA Assigned Fund Balance and \$597,097 from the General Fund Unassigned Fund Balance for the remaining project cost, and be it further

RESOLVED: that the Wayne County Board of Supervisors authorizes the use of subcontractors if needed on this project; and be it further;

RESOLVED, that the County Treasurer is authorized to make the following budget adjustments:

**A9950 Transfer to Capital Fund Projects**

(Appropriations)

\$1,494,295 to 52774 HOJ Building Renovation Cap Proj (Hall of Justice HVAC Replacement)

**H4902 ARPA**

(Revenues)

\$1,494,295 to 45031 HOJ Interfund Transfer (Hall of Justice HVAC Replacement)

(Appropriations)

\$1,494,295 to 52000 HOJ Equipment & Capital Outlay (Hall of Justice HVAC Replacement)

**RESOLUTION 3-6: AUTHORIZATION TO ESTABLISH B. FORMAN HOUSE ROOF**

**REPLACEMENT PROJECT**

Mr. Chatfield presented the following:

WHEREAS, the ARPA Committee has approved funding for the replacement of the B. Forman House roof; and

WHEREAS, each ARPA project must be setup and approved by board resolution; and

WHEREAS, the Deputy Superintendent of Public Works has requested \$ 75,000.00 for this roof replacement project; now, therefore, be it

RESOLVED, that the B. Forman House Roof Replacement project is hereby created with ARPA funding of \$75,000; and be if further

RESOLVED, the Deputy Superintendent of Public Works is authorized to advertised for bids for said project; and be if further

RESOLVED, that the County Treasurer is authorized to transfer \$75,000 from ARPA Assigned Fund Balance and make the following budget adjustments:

**A9950 Transfer to Capital Fund Projects**

(Appropriations)

\$ 75,000 to 52774 Building Renovation Cap Proj Prk05 (B Forman House Roof Replacement)

**H4902 ARPA**

(Revenues)

\$75,000.00 to .45031 Prk05 (B Forman House Roof Replacement) Interfund Transfer

(Appropriations)

\$75,000.00 to .52000 Prk05 (B Forman House Roof Replacement) Equipment & Capital Outlay

**RESOLUTION 3-7: AUTHORIZATION TO SIGN AGREEMENT WITH AAC CONTRACTING, LLC FOR THE COURTHOUSE ELEVATOR ABATEMENT**

Mr. Chatfield presented the following:

WHEREAS, resolution 618-21 established the courthouse elevator modernization project; and

WHEREAS, during initial design it was discovered that there was four (4) abandoned pipes located inside the elevator shaft; and

WHEREAS, these pipes need to be removed to allow the project to move forward; and

WHEREAS, the pipes have a small amount of asbestos that need to abated prior to their removal; and

WHEREAS, The Deputy Superintendent issued a request for quotes and received the following three responses:

AAC Contracting, LLC: \$ 5,075.00

Rock Environmental Inc: \$ 8,314.00

Flower City Monitor Services: \$ 23,000.00

;and

WHEREAS, AAC Contracting, LLC has performed acceptable work at the County in the past; now therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute the contract with AAC Contracting, LLC on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content for abatement and removal of abandon piping in the Courthouse elevator shaft for a cost not to exceed \$5,075.00.

**RESOLUTION 3-8: AUTHORIZATION TO AMEND RESOLUTION 270-22 TO SET DATE FOR PUBLIC HEARING TO AMEND LOCAL LAW NO. 5-85**

Mr. Chatfield presented the following:

RESOLVED, pursuant to Section 20 of the Municipal Home Rule Law that the Board of Supervisors shall hold a public hearing on July 19, 2022 at 9:05 a.m. in the Supervisors Chambers in the County Court House, Lyons, New York on the proposed local law:

**COUNTY OF WAYNE – STATE OF NEW YORK**

A local law amending Local Law 5-1985, as amended by Local Law 2-1988, as amended by 4-1993, as amended by 4-2002 and Local Law 5-2003, in relation to regulating parking in the reserved parking area adjacent to the Pearl Street Office Building.

**BE IT ENACTED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF WAYNE**, as follows:

Section 1. The following words, when used in this local law shall have the meanings respectively ascribed to them in this section, except in those instances where the context clearly indicated otherwise:

- (a) “Vehicle” means every device in, upon, or by which any person or property is or may be transported or drawn upon a highway.
- (b) “Person” means every natural person, corporation, association, or organization.
- (c) “Park” means the standing of a vehicle, whether occupied or not, other than temporarily for the purpose of and while actually engaged in loading or unloading merchandise or passengers.
- (d) “County Office Building” means the Wayne County Office Building located at 9 Pearl Street in Lyons, New York.
- (e) “Sheriff” means the Sheriff of the County of Wayne.
- (f) “Handicapped Person” means any person operating a vehicle displaying a special municipal parking permit or a vehicle registered in accordance with Section 404-a of the Vehicle and Traffic Law and being used for the transportation of a handicapped person.
- (g) “Reserved Parking Area” means the county-owned land immediately south of and adjacent to the County Office Building.
- (h) “Owner” means any person, corporation, partnership, firm, agency, association, lessor, or organization who at the time of the issuance of a notice of violation:
  - (1) is the beneficial or equitable owner of such vehicle; or
  - (2) has title to such vehicle; or
  - (3) is the registrant or co-registrant of such vehicle which is registered with the Department of Motor Vehicles of this State of any other state, territory, district, providence, nation of other judiciary; or
  - (4) uses such vehicle in its vehicle renting and/or leasing business; or
  - (5) is an owner of such vehicle as defined by Section 128 of the Vehicle and Traffic Law or subdivision (a) of Section 2102 of the Vehicle and Traffic Law.
- (i) “Abandoned Vehicle” means any vehicle deemed to be an abandoned vehicle pursuant to the provisions of Section 1224 of the Vehicle & Traffic Law.
- (j) “Vehicle & Traffic Law” means the Vehicle & Traffic Law of the State of New York.

Section 2. The county-owned land immediately adjacent to the County Office Building is hereby designed as a reserved parking area for the following designated persons:

<u>Person</u>	<u>Number of Parking Spaces</u>	<u>Designated</u>
County Clerk	1	
Deputy County Clerk(s)	2	
Handicapped Parking	1	
Tourism Director	1	
Tourism Vehicle	1	
EDP Director	1	

EDP Deputy	1
EDP Vehicle	1
Employee Parking	18

Section 3.

(a) No person shall park a vehicle in the reserved parking area except those persons for whom parking spaces are reserved as designated in Section 2 of the local law.

(b) No person, for whom a parking space is reserved, as designated in Section 2 of this local law, shall park a vehicle in the reserved parking area in any space other than a parking space which is marked "reserved" for such person.

(c) No undesignated vehicle shall be parked in the reserved parking area between the hours of 12:00 midnight and 6:00 a.m.

(d) No vehicle shall be parked in the reserved parking areas other than between the lines marking the parking spaces provided in such areas.

Section 4. It shall be the duty of the Sheriff to enforce the provisions of this local law.

Section 5. Whenever any vehicle is (a) parked in the reserved parking areas during snowstorms, floods, fires, or other public emergencies, or (b) found unattended in the reserved parking areas where it constitutes an obstruction to traffic, or (c) found abandoned in the reserved parking areas, the Sheriff is hereby authorized to provide for the removal of such vehicle, be means of towing or otherwise, to a suitable place of storage, and such removal and storage shall be at the sole risk and expense of the owner of such vehicle. Any vehicle so removed and stored shall be in the custody of the Sheriff and before the owner or person in charge of such vehicle shall be permitted to remove it from such custody, he shall furnish evidence of his identity and ownership or right to possession, pay the cost for such removal and storage, and sign a receipt for such vehicle.

Section 6. The Sheriff is hereby given the power and authority to engage, hire and contract with any person to remove, transport, and store vehicles for the purpose of this local law; provided, however, that the terms and conditions of any such engagement, hiring, or contacting shall be subject to the approval of the County Attorney.

Section 7.

(a) Whenever any vehicle is found parked in violation of this local law, the Sheriff shall serve a written notice of violation notifying the person charged that such vehicle has been parked in violation of the provisions of this local law and directing such person to appear in Justice Court of the Town of Lyons at a designated time to answer for such violation in accordance with this local law. The notice of violation shall be served personally upon the operator of a vehicle who is present at the time of service, and his name, together with the plate designation and the plate type as shown by the registration plates of said vehicle and the expiration date: the make or model, and the body type of the same vehicle, shall be inserted therein. The notice of violation shall be served upon the owner of the vehicle if the operator is not present, by affixing such notice to said vehicle in a conspicuous place. Whenever such notice is so affixed, in lieu of inserting the name of the person charged with the violation in the space provided for the identification of said person, the words 'owner of the vehicle bearing license' may be inserted to the following by the plate designation and plate type of said vehicle. Service of the notice of violation or a duplicate thereof, by affixation as herein provided shall have the same force and effect as through the same was personally served with the name of the person charged with the violation inserted therein.

(b) For the purposes of this local law an operator of a vehicle who is not the owner thereof, but who uses or operates such vehicle with the permission of the owner, express or implied, shall be deemed to the agent of such owner to receive notices of violation, whether personally served on such operator or served by affix in the manner aforesaid, and service made in either manner as herein provided shall also be deemed to be lawful service upon such owner.

Section 8. A violation of any of the provisions of this local law shall constitute an offense, and a person guilty of such offense may be punished by a fine not exceeding One Hundred Dollars.

Section 9. If any section, part of a section, sentence, clause, or phrase of this local law shall be held unconstitutional or invalid, the remaining provisions thereof shall nevertheless remain in full force and effect.

Section 10. This local law shall take effect immediately upon the date it is filed in the Office of the Secretary of State in accordance with Section 27 of the Municipal Home Rule Law of the State of New York.

**RESOLUTION 3-9: OPPOSITION OF PROPOSED STATE LEGISLATION S. 4162 & A. 6652 PROTECTION OF STREAMS AS WRITTEN**

Mr. Chatfield presented the following:

WHEREAS, the Wayne County Board of Supervisors, was notified by pending approval of legislative bills S. 4162 & A. 6652, Protection of Streams Legislation, that would have a negative impact management of local streams and have regulatory consequences on County operations;

WHEREAS, historically a majority of the 19 watersheds in Wayne County and many sub tributaries that flow directly to Lake Ontario are considered non-regulatory and contribute to much of the stormwater and flood plain management for the seasonal weather events throughout the year;

WHEREAS, local highway departments, and municipal officials already work with NYS Department of Environmental Conservation to evaluate regulatory streams and water quality permits when needed and often times wait months for determinations due to stressed workload and other State priorities;

WHEREAS, the change in legislation would add a burden to tax payers for the County to add workforce to respond to additional permit requests for stream work technical assistance;

WHEREAS, water quality in sub tributaries are a significant concern due to reduction of stream flow, blockages, erosion and flood plain management. Delayed response to these concerns for regulatory purposes will cause stress to local communities, vector development, and emergency management response;

WHEREAS, Wayne County has a few economic engines that depend on floodplain management systems for the support of stormwater and drainage for food production from agriculture, in addition to municipal epicenters and eco-tourism; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors strongly opposes legislative actions S. 4152 & A.6652 Protection of Streams Legislation, and asked the Governor to veto the proposed legislation as it currently stands because of the long term economic and environmental resource impacts to small communities; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors share this information as correspondence with the Western New York Inter County Association.

**COM. #2 – PUBLIC SAFETY –VERNO, BENDER, DONALTY, VANLAEKEN, MILLER**

**RESOLUTION 2-1: AUTHORIZATION TO AWARD RFP AND CONTRACT FOR COURT REPORTING AND TRANSCRIPTION SERVICES**

Mr. Verno presented the following:

WHEREAS, In accordance with the Wayne County Purchasing Policy an RFP was issued for Court Reporting and Transcription Services on behalf of the District Attorney's Office and the Public Defender's Office; and

WHEREAS, responses to the RFP were opened on May 19, 2022 at 2:00 p.m. with proposals received from Forbes Court Reporting and Transcription Plus LLC; and

WHEREAS, Forbes Court Reporting proposed a list of certified shorthand reporter rates and services and Transcription Plus LLC proposed pricing for transcription services from media only; and

WHEREAS, the following details the rates for each company:

**Forbes Court Reporting: Year 1 & 2**

Grand Jury

\$150/Appearance \$4.25/page

Digital Recording Transcription

\$3.90/pg (14 day delivery) \$5.20/pg (3 day delivery) \$7.80/pg (overnight delivery)

Felony/Preliminary Hearing

\$120/Appearance – first 2 hours \$60 thereafter

**Forbes Court Reporting: Year 3**

\$170/Appearance \$4.40/page

Digital Recording Transcription

\$4/pg (14 day delivery) \$6/pg (3 day delivery) \$8/pg (overnight delivery)

Felony/Preliminary Hearing

\$130/Appearance – first 2 hours \$65 thereafter

**Transcription Plus: Years 1-3**

Normal Completion Transcription (7 day delivery)

\$3.75/pg \$4.95/pg (very difficult to transcribe based on recording) one time charge

Priority Completion Transcription

No extra charge for expedited

Immediate Completion Transcription (same day delivery)

No extra charge for expedited

and

WHEREAS, the proposals have been reviewed by a review team consisting of members from both the District Attorney’s Office and the Public Defender’s Office and evaluated using published RFP criteria; and

WHEREAS, it is recommended that both companies be awarded a contract for use on an as-needed basis by the District Attorney’s Office and the Public Defender’s Office; now, therefore be it,

RESOLVED, that the Wayne County Board of Supervisors hereby accepts the proposals submitted by Forbes Court Reporting and Transcription Plus LLC; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute contracts on behalf of the County of Wayne, subject to the County Attorney’s approval as to form and content, with Forbes Court Reporting and with Transcription Plus LLC, in accordance with the rates proposed in each respective proposal for a term of three (3) years, commencing June 1, 2022.

**RESOLUTION 2-2: AUTHORIZATION TO MOVE DEPUTY SHERIFF LIEUTENANT POSITION FROM SHERIFF-CIVIL TO SHERIFF-ROAD PATROL AND AMEND THE 2022 BUDGET**

Mr. Verno presented the following:

WHEREAS, the Wayne County Sheriff’s Office Road Patrol Division has increased by approximately twenty deputies over the last ten years. The Sheriff’s Road Patrol Division command staff has stayed the same; and

WHEREAS, the Sheriff’s Office Road Patrol Division is in need of more command staff to efficiently and effectively supervise the road patrol division. With the increased staffing and responsibilities related to the new discovery requirements, the additional command staff is paramount; and

WHEREAS, the Sheriff is desirous of moving the budgeted Deputy Sheriff Lieutenant assigned to the Civil Division to the Road Patrol Division; and

WHEREAS, this will be at no increase to the current overall Sheriff’s Office budget; now, therefor



be it

RESOLVED, that the Wayne County Sheriff's Office is hereby authorized to move one Deputy Sheriff Lieutenant position from the Civil Division to the Road Patrol Division; and be it further

RESOLVED, that the Wayne County Treasurer is hereby authorized to amend 2022 County Budget as follows:

A3112 Sheriff- Civil

(Appropriations)

\$65,894 from 51080 Deputy Sheriff Lieutenant

\$11,993 from 58100 from Payments to NYS Retirement System

\$5,041 from 58200 from Payments to Social Security

A3114 Sheriff-Road

(Appropriations)

\$65,894 to 51080 Deputy Sheriff Lieutenant

\$11,993 to 58100 to Payments to NYS Retirement System

\$5,041 to 58200 to Payments to Social Security

**RESOLUTION 2-3: AUTHORIZATION TO MOVE DEPUTY SHERIFF SERGEANT FROM SHERIFF-DETECTIVE UNIT TO THE SHERIFF-CIVIL DIVISION AND AMEND THE 2022 BUDGET**

Mr. Verno presented the following:

WHEREAS, the Wayne County Sheriff's Office Civil Division currently has two deputy sheriffs and two account clerks assigned to that division; and

WHEREAS, the Sheriff's Office Civil Division is in need of a supervisor in charge of the Civil Division to oversee day to day operations of the civil office, to include: monitoring and overseeing family court orders, summonses, civil court orders, eviction proceedings and matters pertaining civil accreditation; and

WHEREAS, the Sheriff is desirous of moving a budgeted Deputy Sheriff Sergeant assigned to the Detective Unit over to the Sheriff's Civil Division budget; and

WHEREAS, this will be at no increase to the current Sheriff's Office budget; now, therefore be it

RESOLVED, that the Wayne County Sheriff's Office is hereby authorized to move one Deputy Sheriff Sergeant position from the Detective Division to the Civil Division; and be it further

RESOLVED, that the Wayne County Treasurer is hereby authorized to amend 2022 County Budget as follows:

A3115 Sheriff- Detective Unit

(Appropriations)

\$48,443 from 51370 Deputy Sheriff Sergeant

\$8,817 from 58100 from Payments to NYS Retirement System

\$3,706 from 58200 from Payments to Social Security

A3112 Sheriff- Civil

(Appropriations)

\$48,443 to 51370 Deputy Sheriff Sergeant

\$8,817 to 58100 to Payments to NYS Retirement System

\$3,706 to 58200 to Payments to Social Security

**RESOLUTION 2-4: AUTHORIZATION TO SURPLUS SHERIFF'S OFFICE BOAT MOTOR, THREE WHEELERS, AND JET-SKI HOIST**

Mr. Verno presented the following:

WHEREAS, the Wayne County Sheriff's Office has two Honda three wheelers, one Johnson boat motor, and one shore station jet-ski hoist, to be deemed surplus as the equipment has been replaced with new and more efficient equipment; and

WHEREAS, the Sheriff is requesting authorization to surplus the above stated Honda three wheelers serial # JH3TE0405HM302075 & #JH3TE0409HM300328, Johnson boat motor serial # J150WTXERC, and Shore Station jet-ski hoist #SS010621; now, therefore, be it

RESOLVED, that the Sheriff is hereby authorized to surplus two, Honda three wheelers serial # JH3TE0405HM302075 & #JH3TE0409HM300328, Johnson boat motor serial # J150WTXERC, and Shore Station jet-ski hoist #SS010621 per county policy.

**RESOLUTION 2-5: AUTHORIZATION TO AMEND RESOLUTION #221-21 AWARDED BID AND ENTER INTO AN AMENDED AGREEMENT WITH NEW YORK STATE PUBLIC SAFETY EMERGENCY LIGHTING (NYSPEL) FOR EMERGENCY VEHICLE EQUIPMENT/ACCESSORIES, MAINTENANCE, REPAIR, AND INSTALLATIONS**

Mr. Verno presented the following:

WHEREAS, Resolution #221-21 authorized the award of a bid and execution of a contract for emergency vehicle equipment/accessories, maintenance, repair and installations as an all-inclusive service; and

WHEREAS, Resolution #100-22 amended the contract due to a misquoting error for additional installation charges for the in-car camera system in new patrol cars; and

WHEREAS, an error was found in the bid proposal where the original proposal from NYSPEL had freight included on items A-G and a copy only had freight on two items and the copy proposal was used to draft resolution #221-21; and

WHEREAS, it is recommended that this amendment to the agreement is approved to ensure service for Public Safety vehicles is not disputed; now therefore be it

RESOLVED, resolution #221-21 is hereby amended as follows:

Item #	Manufacturer + Type of Equipment	Discount from Catalog (%)
A.	Westin (push bumpers)	25% + Freight
B.	Troy (cages, seats, window barrier)	34% + Freight
C.	Gamber Johnson (consoles, mounting solutions)	47% + Freight
D.	Setina (kennels)	25% + Freight
E.	Weiser (weapon racks)	37% + Freight
F.	American Aluminum (organizers)	11% + Freight
G.	Sound-Off Signal (when items are not on GSA or other purchase contracts)	
	Visual & Audible	47% + Freight
	Service Parts	47% + Freight
	Blue Print	47% + Freight
	Sync	50% + Freight

Total Cost of Labor, Per Vehicle – For Installation Services

For New County Patrol Vehicles for Each Contract Year

Year 1-\$3,650

Year 2-\$3,650

Year 3-\$3,650

Labor Rates Per Hour

All Other Repairs, Installations, Maintenance & Equipment Removal

Year 1-\$65/HR

Year 2-\$65/HR

Year 3-\$65/HR

Labor Rates Per Hour

Emergency Repairs

Year 1-\$95/HR

Year 2-\$95/HR

Year 3-\$95/HR

and be it further

RESOLVED, that the amendment to the May 1, 2021 to April 30, 2024 contract #WCC21143 with NYSPEL is hereby accepted; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute an amendment on behalf of Wayne County with New York State Public Safety Emergency Lighting (NYSPEL), subject to the County Attorney’s approval as to form and content.

**RESOLUTION 2-6: AUTHORIZATION TO PURCHASE INCIDENT RESPONSE VEHICLE WITH STATE LAW ENFORCEMENT TERRORISM PREVENTION PROGRAM (SLETPP) FUNDS**

Mr. Verno presented the following:

WHEREAS, the Wayne County Sheriff’s Office is participating in a grant program from the Department of Homeland Security and Emergency Services under the State Law Enforcement Terrorism Prevention Program (SLETPP), in the amount of \$42,488.00; and

WHEREAS, the balance of the funds was to be used to purchase mobile data terminals and personal protective equipment, as previously authorized in resolution No.132-20; and

WHEREAS, a grant amendment has been accepted by the State Law Enforcement Prevention Program Administrator, and the grant funds have been reallocated for an incident response vehicle. This amendment requires no local match; and

WHEREAS, the Sheriff is requesting authorization to purchase the above stated equipment authorized under said grant amendment; now, therefore, be it

RESOLVED, that the Sheriff is hereby authorized to purchase an incident response vehicle, not to exceed the allowable grant funds of \$42,488.00 already budgeted in the 2022 County Budget.

**A3114 Sheriff Road Patrol**

Amount (Appropriations)	Object Code & Name	Project Code and Name
\$42,488.00	from 52500 Other Equipment	LET19 SLETPP19

(Appropriations) \$42,488.00	to 52300 Motor Vehicles	LET19 SLETPP19
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**RESOLUTION 2-7: AUTHORIZATION TO ACCEPT THE 2021 OPERATION STONEGARDEN GRANT, AMEND THE 2022 BUDGET AND EXPEND FUND FOR WAYNE COUNTY SHERIFF’S OFFICE**

Mr. Verno presented the following:

WHEREAS, the Wayne County Sheriff’s Office has been awarded a no cash match 2021 Operation Stonegarden grant from the Department of Homeland Security and Emergency Services, in the amount of \$15,000.00; and

WHEREAS, a stipulation of the grant is that said funds must be used to assist in border security along Lake Ontario and the adjoining bays in Wayne County; and

WHEREAS, said grant funds are dedicated for operational overtime and management and

administrative costs at no cost to the County taxpayers; and

WHEREAS, the Sheriff is requesting authorization be granted to expended overtime, at a cost not to exceed \$10,000, and management and administrative costs not to exceed \$5,000; as authorized by said grant; now, therefore, be it

RESOLVED, that the Sheriff and the Chairman of the Board of Supervisors are hereby authorized to execute any agreements associated with the 2021 Operation Stonegarden grant upon review and approval of the County Attorney; and be it further

RESOLVED, that the Sheriff be authorized to expend operational overtime at a cost not to exceed \$10,000, and management and administrative costs not to exceed \$5000 as authorized by said grant, and at no cost to the County taxpayers; and be it further

RESOLVED, that Wayne County Treasurer is hereby authorized to amend the 2022 County Budget as follows:

**A3114 – Sheriff Road Patrol**

Amount (Revenues)	Object Code & Name	Project Code and Name
\$15,000.00	to 44302 Homeland Security	STG21 Stonegarden 2021
(Appropriations)		
\$10,000.00	to 51904 Overtime	STG21 Stonegarden 2021
\$5,000.00 to	54000 Contractual Expenses	STG21 Stonegarden 2021

**RESOLUTION 2-8: AUTHORIZATION TO APPLY FOR THE UNITED STATES DEPARTMENT OF JUSTICE COMMUNITY ORIENTED POLICING SERVICES (COPS) 2022 SCHOOL VIOLENCE PREVENTION GRANT**

Mr. Verno presented the following:

WHEREAS, the Wayne County Sheriff’s Office is eligible to apply for funding under the United States Department of Justice Community Oriented Policing Services (COPS) 2022 School Violence Prevention Grant; and

WHEREAS, this grant requires no local match; and

WHEREAS, the Sheriff is desirous of participating in this grant program; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors and the Sheriff is hereby authorized to apply for the United States Department of Justice Community Oriented Policing Services (COPS) 2022 School Violence Prevention Grant.

**RESOLUTION 2-9: AUTHORIZATION TO APPLY FOR THE 2022 STATE LAW ENFORCEMENT TERRORISM PREVENTION PROGRAM GRANT (SLETPP)**

Mr. Verno presented the following:

WHEREAS, the Wayne County Sheriff’s Office is eligible to apply for a grant program from the Department of Homeland Security and Emergency Services under the State Law Enforcement Terrorism Prevention Program( SLETPP); and

WHEREAS, this grant requires no local match; and

WHEREAS, the Sheriff is desirous of participating in this grant program; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors and the Sheriff is hereby authorized to apply for the 2022 State Law Enforcement Terrorism Prevention Program Grant.

**RESOLUTION 2-10: APPROVAL OF MARKINGS AND EMBLEM FOR THE OFFICE OF THE FIRE COORDINATOR**

Mr. Verno presented the following:

WHEREAS, the Fire Coordinator is desirous of standardizing the markings and emblem on the Fire Coordinator’s three trailers and three vehicles; and

WHEREAS, samples of the proposed emblem and markings are attached; and

WHEREAS, the total amount for standardizing and updating these markings and emblems should not exceed \$1,500; and

WHEREAS, the cost of this standardization can be accommodated within the Fire Coordinator’s existing budget; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors approves of the purchase of said markings and emblems at a cost not to exceed \$1500.

**RESOLUTION 2-11: ACKNOWLEDGEMENT OF EMERGENCY PURCHASE OF EMERGENCY OPERATIONS CENTER AUDIO VISUAL SYSTEM REPAIR**

Mr. Verno presented the following:

WHEREAS, the AV Switching System in the Emergency Operations Center (EOC) has failed; and  
WHEREAS, this system is critical to the operation of the EOC for training, demonstrations and actual emergencies; and

WHEREAS, these circumstances affect public property and require immediate action; and

WHEREAS, PCC, the service provider to both the 911 Center and EOC for this type of equipment had a technician that was available; and

WHEREAS, in accordance with Wayne County Purchasing Policy, the \$387.50 cost associated with the equipment replacement constituted an emergency purchase; and

WHEREAS, on March 3, 2022, the Wayne County Chairman of the Board of Supervisors and County Administrator authorized said emergency purchase; and

WHEREAS, this repair will be funded within the Emergency Management operating budget; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors acknowledges said emergency purchase.

**RESOLUTION 2-12: TRANSFER FUNDS AND AWARD RFP CONTRACT FOR UPGRADE OF AUDIO VISUAL EQUIPMENT (AV) IN EMERGENCY MANAGEMENT**

Mr. Verno presented the following:

WHEREAS, the current projection and switching equipment within the Emergency Operations Center and other Public Safety locations is more than ten years old; and

WHEREAS, Wayne County is desirous of updating said equipment to the same technology; and

WHEREAS, In accordance with Wayne County Purchasing Policy, an RFP was issued for said upgrade; and

WHEREAS, responses to the RFP were opened on Tuesday, May 10<sup>th</sup>, 2022 at 2:00 p.m. with the following proposal received:

Presentation Concepts Corporation  
6517 Basile Rowe  
East Syracuse, NY 13057

	Bid	Budget	Difference
Project 1 (Emergency Operations Center):	\$82,671.00	\$75,000.00	-\$7,671.00
Project 2 (EM Command Room):	\$9,617.00	\$0.00	-\$9,617.00
Project 3 (EM Training Room):	\$6,503.00	\$0.00	-\$6,503.00
Project 4 (Public Safety Building) 1 <sup>st</sup> Floor Conf:	\$6,603.00	\$0.00	-\$6,603.00
Project 5 (Fire Training Building):	\$13,279.00	\$8,000.00	-\$5,279.00
Three year service contract for all:	<u>\$9,000.00</u>	<u>\$0.00</u>	<u>-\$9,000.00</u>
Total:	\$127,673.00	\$83,000.00	-44,673.00

and;

WHEREAS, the proposals have been reviewed by the Director of Emergency Management and

assessed against published RFP criteria; and,

WHEREAS, after review, the Presentation Concepts proposal was deemed to meet RFP specifications, but over budget; therefore, be it

RESOLVED, that the Wayne County Board of Supervisors hereby accepts the proposal by Presentation Concepts Corporation; and be it further

RESOLVED, that the Chairman of the Board is hereby authorized to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content with Presentation Concepts Corporation for the above listed projects and service contract; and be it further

RESOLVED, that the Treasurer is authorized to transfer said funds:

**A1990 Contingency Fund General**

(appropriations)

\$44,673 from 54000 Contractual Expenses

**A34104.54116 Mutual Aid**

(appropriations)

\$5,279 to .54116 Computer Supplies

**A3640 Emergency Management**

\$39,394 to .54400 Contracted Services

**RESOLUTION 2-13: AUTHORIZATION TO CREATE DEPUTY DIRECTOR OF DISASTER PREPAREDNESS POSITION, ABOLISH ONE PROJECT COORDINATOR AND ABOLISH ONE EM TRAINING COORDINATOR AND AMEND THE 2022 BUDGET**

Mr. Verno presented the following:

WHEREAS, there is a need to ensure the continuity of operations within the Department of Emergency Management Services Department; and

WHEREAS, hardware and software has adequate backup capabilities, but succession planning for the Director has been challenged by staff turnover; and

WHEREAS, it is the recommendation of the Director that a Deputy Director position be created; and

WHEREAS, a specification for this position has been approved; and

WHEREAS, HR Public Sector recommends a salary of Grade 9; and

WHEREAS, this position will be funded with funds that are sufficiently available in the department's personal services budget as a result of abolishing a Project Coordinator Position and abolishing an EM Training Coordinator position, now, therefore, be it

RESOLVED, that one Deputy Director of Disaster Preparedness position be created in the Wayne County Department of Emergency Management Services and the Director is hereby authorized to hire and fill this position and amend the FY2022 budget accordingly; and be it further

RESOLVED, that the Wayne County Treasurer is authorized to make the following budget amendment:

**A3640 Emergency Management**

(Appropriations)

\$39,900 to 51945 Deputy Director Disaster Preparedness

\$39,900 from 51568 Project Coordinator

**RESOLUTION 2-14: AUTHORIZATION TO TERMINATE MEDEX BILLING INC CONTRACT EFFECTIVE 90 DAYS FROM NOTICE OF TERMINATION**

Mr. Verno presented the following:

WHEREAS, Wayne County Advanced Life Support has utilized EMS billing services provided by

MedEx Billing Inc. of LeRoy, NY since the inception of the service in 2002, and

WHEREAS, the current contract with MedEx Billing, Inc. auto-renews annually, which is a violation of Board Policy, and

WHEREAS, due to the amount spent annually, the service requires that the county solicit a competitive request for proposals (RFP), and

WHEREAS, in order to achieve compliance with county policy, the contract must be terminated and the service competitively sought, which will result in a new contract where term limits can be applied; and

WHEREAS, current contract language with MedEx Billing, Inc. requires that the county provide at least a 90 day notice prior to termination; now therefore be it

RESOLVED, that the Chairman of the Board of Supervisors shall be authorized to execute a contract termination notice for MedEx Billing, Inc, of LeRoy, NY, to allow for the issuance of an RFP and a new contract period with the awarded vendor as a result of that process.

### **RESOLUTION 2-15: AUTHORIZATION TO APPLY FOR PUBLIC SAFETY GRANT PROGRAMS**

Mr. Verno presented the following:

WHEREAS, Wayne County is eligible to apply for funding annually under the following grant programs for the Office of Emergency Management Services:

- Cyber Security Grant Program – no local match
- Critical Infrastructure Grant Program – no local match
- Statewide Interoperable Communication Grant – no local match
- State Homeland Security Grant – no local match
- Hazmat Grant – no local match
- Public Safety Answering Point Grant – no local match
- Emergency Management Performance Grant (LEMPG) – 50% match (defers salary cost); and

WHEREAS, after notification of availability, NYS has historically provided lead times of less than four weeks for grant application, resulting in the need for late submissions to Committee, Rule 14 or Other Business Resolutions; and

WHEREAS, Wayne County Emergency Management has historically participated in the above mentioned grant programs; and

WHEREAS, these grant programs help minimize local taxpayer impact; and

WHEREAS, approval by the Wayne County Board of Supervisors continues to be required for acceptance of said grants and expenditure of funds; now, therefore, be it

RESOLVED, the Director of Emergency Management or his designee is hereby authorized to apply for the above mentioned grant programs as the opportunities are presented during the year 2022, contingent upon match requirements remaining as stated above.

### **RESOLUTION 2-16: AUTHORIZATION TO ACCEPT 2022 EMERGENCY MANAGEMENT PERFORMANCE GRANT AND AMEND BUDGET**

Mr. Verno presented the following:

WHEREAS, NYS has advised the Director of Emergency Management that \$40,359 has been awarded to Wayne County under the FY22 Emergency Management Performance Grant Program; and

WHEREAS, Wayne County Emergency Management has included \$39,233 as a 2022 budget revenue in line A36400.44305 in anticipation of this grant; and

WHEREAS, said grant will be used to offset the salary of the Director of Emergency Management; now, therefore, be it,

RESOLVED, that the Director of Emergency Management is authorized to accept said the FY22 Emergency Management Performance Grant and the Chairman of the Board of Supervisors is

authorized to sign the required contract, subject to the review and approval of the County Attorney as to form and content.

**A3640 Emergency Management**

(Revenues)

\$1126 to 44305 LEMP Grant

(Expenditures)

\$1126 to 51085 Director

**COM. #1 – FINANCE – LEONARD, BENDER, GROAT, ROBUSTO, VANLAEKEN**

**RESOLUTION 1-1: AUTHORIZATION TO NEGOTIATE SETTLEMENT OF TWO HUMAN RIGHTS CLAIMS**

Mrs. Leonard presented the following:

WHEREAS, two Human Rights claims were brought against the County in March 2019; and

WHEREAS, NYMIR and the County Attorney have reviewed the merit of the claim, and the potential value thereof, and the financial risks to the County, and are desirous of settling said claim; now, therefore, be it

RESOLVED, that the Wayne County Attorney is authorized to settle one claim for an amount not to exceed Five Thousand and 00/100 (\$5,000.00) and the other claim for an amount not to exceed Ten Thousand and 00/100 (\$10,000.00).

**RESOLUTION 1-2: AUTHORIZATION TO NEGOTIATE SETTLEMENT OF CLAIM**

Mrs. Leonard presented the following:

WHEREAS, a Notice of Claim was brought against the County in February 2017; and

WHEREAS, NYMIR and the County Attorney have reviewed the merit of the claim, and the potential value thereof, and the financial risks to the County, and are desirous of settling said claim; now, therefore, be it

RESOLVED, that the Wayne County Attorney is authorized to settle one claim for an amount not to exceed Fifty Thousand and 00/100 (\$50,000.00).

**RESOLUTION 1-3: AUTHORIZATION TO REPAIR ALS VEHICLE**

Mrs. Leonard presented the following:

WHEREAS, a 2021 Ford Explorer, an ALS vehicle, was damaged when it collided with a deer on May 29, 2022; and

WHEREAS, three quotes were able to be obtained; and

WHEREAS, Repair quote was received as follows:

Mack’s Body Shop	\$11,020.85
Car Medix	\$11,986.51
Your Choice Collision	\$10,941.73 - wrong part numbers, deemed non-compliant by Highway Superintendent;

now, therefore, be it

RESOLVED, that the repair quote from Mack’s Body Shop in the amount of Eleven Thousand Twenty and 85/100 (\$11,020.85) plus hidden damage is hereby accepted for the repair of said vehicle.

**RESOLUTION 1-4: ADOPTION OF THE 2023-2027 CAPITAL PLAN FOR WAYNE COUNTY**

Mrs. Leonard presented the following:



WHEREAS, the County Administrator submitted the proposed 2023-2027 Capital Plan to the Board of

Supervisors on April 18, 2022; and

WHEREAS, Department Heads who have submitted Capital Plan requests have reviewed their requests at their regularly scheduled May committee meetings; and

WHEREAS, a copy of the Capital Plan is on file with the Clerk of the Board of Supervisors; and

WHEREAS, a Public Hearing on the 2023-2027 Capital Plan was conducted on June 21, 2022; and

WHEREAS, the Capital Plan is a planning instrument and not an appropriations or funding commitment; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors hereby adopts the 2023-2027 Capital Plan filed with the Clerk of the Board.

**RESOLUTION 1-5: AUTHORIZATION TO ACCEPT BID FOR HP SERVERS AND STORAGE FOR THE INFORMATION TECHNOLOGY DEPARTMENT**

Mrs. Leonard presented the following:

WHEREAS; the Board of Supervisors has approved funding for a Server & Storage Upgrade, resolution 631-21; and

WHEREAS, the Information Technology department has standardized on HP servers and storage, resolution 116-22; and

WHEREAS, the Purchasing department advertised for bids for HP servers and storage hardware; and

WHEREAS, the following bids were received by 11AM on Monday June 6, 2022

Vendor DOX Electronics Inc. \$525,426.64

Now therefore be it

RESOLVED, that the bid received from DOX Electronics Inc. is hereby accepted; and the Chairman of the Board of Supervisors is hereby authorized to execute a contract for HP servers and storage from DOX Electronics Inc. for the amount of \$525,426.64, subject to the County Attorney's approval as to form and content.

**RESOLUTION 1-6: AUTHORIZATION TO CREATE A TEMPORARY PART-TIME SENIOR ACCOUNT CLERK FOR WAYNE COUNTY PUBLIC HEALTH**

Mrs. Leonard presented the following:

WHEREAS, The Director of Public Health has received a resignation from a Senior Account Clerk effective

June 30, 2022; and

WHEREAS, the Pre-School Supportive Health Services Program (PSSHSP) is mandated by the NYS Education Department (NYSED) for the County to pay for all services provided to pre-school aged children as recommended by their Individualized Education Plan (IEP) from their local school district; and

WHEREAS, Wayne County Public Health (WCPH) is the Local Education Agency (LEA) for administering the PSSHSP program for Wayne County; and

WHEREAS, WCPH holds contracts with all approved Pre-School Related Service Providers and Center Based programs (Pre-K) to provide PSSHSP services; and

WHEREAS, WCPH is entitled to claim Medicaid revenue and state aid against services provided by all Pre-K providers and programs through the PSSHSP as the LEA; and

WHEREAS, the resigning Senior Account Clerk is responsible for: timely submission of all required information to NYSED, reimbursement to providers for approved services rendered, Pre-K

Medicaid billing, State Aid claiming, and other program duties; and

WHEREAS, current WCPH employees are unable, due to time constraints, to train a new Senior Account Clerk to perform these important functions on a daily basis; and

WHEREAS, the resigning Senior Account Clerk has agreed to work in a temporary part-time capacity to perform their current job duties and to assist with the training of the new employee once they are hired for the period of July 1, 2022 to September 22, 2022; now, therefore, be it

RESOLVED, that the Director of Public Health is hereby authorized to create and fill a temporary part-time Senior Account Clerk position for a twelve week period of time beginning on July 1, 2022 to September 22, 2022; and be it further

RESOLVED, that the County Treasurer is authorized to make to following budget adjustments:

A4017 Public Health – Children w/ Special Needs 3-5

(Appropriations)

\$5,393 to 51154 – Senior Account Clerk

\$413 to 58200 – Payments to Social Security

A1990 General Fund Contingencies

(Appropriations)

\$5,806 from 54000 – Contractual Expenses

**RESOLUTION 1-7: AUTHORIZATION TO APPOINT MEMBER TO THE WAYNE COUNTY REGIONAL LAND BANK BOARD OF DIRECTORS**

Mrs. Leonard presented the following:

WHEREAS, Supervisor Eygnor is no longer available to serve on the Wayne County Regional Land Bank Board of Directors as County Representative; and

WHEREAS, Supervisor Michael Donalty has agreed to serve for the remainder of Supervisor Eygnor's term, ending 12/31/2024, as a County Representative; and now therefore, be it

RESOLVED, that Walworth Town Supervisor, Michael Donalty, is hereby, appointed to the Wayne County Regional Land Bank Board of Directors, filling the vacancy for the remainder of the specified term.

**RESOLUTION 1-8: AUTHORIZATION TO CONTRACT WITH SYSTEMS EAST TO CONVERT PRIOR YEAR TAX INFORMATION AND AMEND THE 2022 BUDGET**

Mrs. Leonard presented the following:

WHEREAS, Wayne County has contracted with Systems East per resolution 224-21 to utilize their tax collection and foreclosure software; and

WHEREAS, the Treasurer's Office is using this software daily, but must also use other programs to find older tax information; and

WHEREAS, the Treasurer has determined there is a need to convert prior tax history to the Systems East software to better serve the taxpayers; and

WHEREAS, Systems East has provided an estimate of \$10,000 to convert 5 years of prior tax history; now therefore be it

RESOLVED, that the County Treasurer and Chairman of the Board of Supervisors are authorized to sign this agreement with Systems East for the conversion of 5 years of prior paid tax information, subject to the County Attorney's approval as to form and content; and be it further

RESOLVED, that the County Treasurer is hereby authorized to amend the 2022 budget as follows:

**A13254 County Treasurer**

(Appropriations)

\$10,000.00 to .54475 – Software

**A9990 Other**  
(Revenues)

\$10,000.00 to .42401 – Interest Earnings

**OTHER BUSINESS**

**ADJOURNMENT**

The next scheduled Board Meeting will be **Tuesday, July 19, 2022 at 9:00 a.m.**