

FINANCE COMMITTEE

June 14, 2022

9:00 a.m.

Members: Leonard, Bender, Groat, Robusto, Van Laeken

9:00 a.m. **Approval of previous meeting minutes**

9:00 a.m. **Resolutions Referred to Committee**

9:05 a.m. **Public Health, Diane Devlin**

TRANSMITTAL:

- Create and fill temporary part time position [PH06RES04 Temp. PT Senior Account - create and fill.doc](#)

9:15 a.m. **Ken Lauderdale, Henry Woltaszck (OTB)**

OTB Update

9:30 a.m. **Purchasing, Kaleigh Flynn**

NO BUSINESS

9:30 a.m. **Information Technology, Matt Ury**

REPORT: [IT_Report June 2022.docx](#)

TRANSMITTAL:

- Accept bid for HP servers and storage [IT06 2022-RES1 ACCEPT BID FOR HP SERVERS AND STORAGE Rev1.doc](#)

9:40 a.m. **Real Property Tax, Karen Ambroz**

REPORT: [RPT 05_22Monthly Report.doc](#)

TRANSMITTALS:

- Appoint member to WC Regional Land Bank Board of Directors [RPT01RES01LBBoard.doc](#)

DISCUSSION: Tax bill outsourcing

10:00 a.m. **Auditor, Kristen Scott**

REPORT: [AUDIT MAY 2022 MONTHLY REPORT.pdf](#)

10:05 a.m. **Treasurer, Patrick Schmitt**

REPORT: [TRE June 2022.docx](#) [TRE Submitted Interest Schedule.xlsx](#)

TRANSMITTAL:

- Contract with Systems East [TRE06RES01.doc](#)

DISCUSSION: Property maintenance on tax foreclosed parcels

10:20 a.m. **Fiscal Assistant, Brian Sams**

TRANSMITTAL:

- Adoption of 2023-2027 Capital Plan [COTB06 RES1 Adoption of the 2023-2027 Capital Plan.docx](#)

Budget update

10:30 a.m. Land Bank, Mark Humbert

Update

10:40 a.m. County Attorney, Dan Connors

EXECUTIVE SESSION

TRANSMITTAL:

- Settlement of 2 claims [CA06RES01.doc](#)
- Settlement of 1 claim [CA06RES02.doc](#)
- Repair ALS vehicle [CA06RES03REV1.doc](#)

RESOLUTION TRANSMITTAL

Committee No. 1

Date: 6/14/2022

Committee Chair: Kim Leonard
Department Head: Diane M. Devlin

AUTHORIZATION TO CREATE A TEMPORARY PART-TIME SENIOR ACCOUNT CLERK FOR WAYNE COUNTY PUBLIC HEALTH

WHEREAS, The Director of Public Health has received a resignation from a Senior Account Clerk effective June 30, 2022; and

WHEREAS, the Pre-School Supportive Health Services Program (PSSHSP) is mandated by the NYS Education Department (NYSED) for the County to pay for all services provided to pre-school aged children as recommended by their Individualized Education Plan (IEP) from their local school district; and

WHEREAS, Wayne County Public Health (WCPH) is the Local Education Agency (LEA) for administering the PSSHSP program for Wayne County; and

WHEREAS, WCPH holds contracts with all approved Pre-School Related Service Providers and Center Based programs (Pre-K) to provide PSSHSP services; and

WHEREAS, WCPH is entitled to claim Medicaid revenue and state aid against services provided by all Pre-K providers and programs through the PSSHSP as the LEA; and

WHEREAS, the resigning Senior Account Clerk is responsible for: timely submission of all required information to NYSED, reimbursement to providers for approved services rendered, Pre-K Medicaid billing, State Aid claiming, and other program duties; and

WHEREAS, current WCPH employees are unable, due to time constraints, to train a new Senior Account Clerk to perform these important functions on a daily basis; and

WHEREAS, the resigning Senior Account Clerk has agreed to work in a temporary part-time capacity to perform their current job duties and to assist with the training of the new employee once they are hired for the period of July 1, 2022 to September 22, 2022; now, therefore, be it

RESOLVED, that the Director of Public Health is hereby authorized to create and fill a temporary part-time Senior Account Clerk position for a twelve week period of time beginning on July 1, 2022 to September 22, 2022; and be it further

RESOLVED, that the County Treasurer is authorized to make to following budget adjustments:

A4017 Public Health – Children w/ Special Needs 3-5

(Appropriations)

\$5,393 to 51154 – Senior Account Clerk

\$413 to 58200 – Payments to Social Security

A1990 General Fund Contingencies

(Appropriations)

\$5,806 from 54000 – Contractual Expenses

Budgeted: yes ___ no ___ x ___ Proposed Cost: ___\$5,806___ Reimbursed Amount _____ County cost \$5,806___

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Wayne County Information Technology Monthly Report
Prepared by Matt Ury

June 1, 2022

Activity:

- 505 new support tickets were submitted in May.
- 20 computer installs were completed.
- New firewalls were installed as part of the ARPA funded projects.
- Plans are being developed to restructure the IT department to improve efficiency and security.
- Village taxes have been completed.
- The county phone system software was upgraded to a newer version. Replacement of the old system continues.
- Summer help has started and they are doing well with installs.

Current projects:

- Expansion of security platform.
- Phone system upgrade.
- Sheriff/E911 Shift Scheduling roll out PossWeb as primary software to Supervisors.
- County Clerk – convert Records Management database to Laserfische.
- Multifactor authentication for financial and medical departments.
- Board of Elections security enhancements.
- Switch replacements 2024
- Access point upgrade 2023
- Server and storage upgrade 2023

RESOLUTION TRANSMITTAL

Committee No. 1

Date: 6/14/2022

Committee Chair: Supervisor Leonard
Department Head: Matt Ury

AUTHORIZATION TO ACCEPT BID FOR HP SERVERS AND STORAGE FOR THE INFORMATION TECHNOLOGY DEPARTMENT.

WHEREAS; the Board of Supervisors has approved funding for a Server & Storage Upgrade, resolution 631-21; and

WHEREAS, the Information Technology department has standardized on HP servers and storage, resolution 116-22; and

WHEREAS, the Purchasing department advertised for bids for HP servers and storage hardware; and

WHEREAS, the following bids were received by 11AM on Monday June 6, 2022

Vendor DOX Electronics Inc. \$525,426.64; now therefor be it

RESOLVED, that the bid received from DOX Electronics Inc. is hereby accepted; and the Chairman of the Board of Supervisors is hereby authorized to execute a contract for HP servers and storage from DOX Electronics Inc. for the amount of \$525,426.64, subject to the County Attorney's approval as to form and content.

Budgeted: yes x no___ Proposed Cost: ___\$525,426.64 ___ Reimbursed Amount ___ County cost ___

Departmental transfer \$___ from Account No. ___ to Account No. ___

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes ___ Nays ___ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes ___ Nays ___ Date: _____ Signature: _____

Committee: _____ Ayes ___ Nays ___ Date: _____ Signature: _____

Real Property Tax Services
Activity Report
May 2022

Our mission is to fulfill the requirements of New York State Laws and Regulations and to provide services for assessors and local government officials to achieve and maintain equitable assessments throughout Wayne County

Our Agency is here to serve you, ready to answer your questions, and address your concerns. Technical and professional assistance is available to county departments, local governments, school districts, taxpayers and the public for all aspects of real property assessment and taxation.

Through the Director and staff, the Wayne County Real Property Tax Services Agency takes great pride in the services we provide to all of Wayne County. This agency maintains the data related to the generation and publication of town, county, village and school assessment rolls, tax rolls and tax bills. We also publish tax maps.

BAR training was held both on site and virtually through Zoom on May 19th; with 16 people attending. The procedure went well. There was participation by many of the trainees. All on-site attendees were given their Certificate at the close of the training. All attendees through Zoom were mailed their Certificate. Copies of all Certificates have been electronically filed with NYS.

There seems to be a lack of interest from the public wishing to serve on their local Board of Assessment Review. There were instances this year where a 5-person BAR only had 2 or 3 members available on Grievance Day, making a quorum difficult at times. If your BAR is lacking members, please start looking for replacements sooner than later. If you will not be able to obtain new members to meet the 5-person BAR, possibly consider reducing to a 3-person BAR. When there is not a quorum, Real Property Tax Law states that the County Chairman of the Board of Supervisors, the Clerk to the Chairman and the County Treasurer, become the "BAR" for that municipality upon the request from the assessor.

Grievance Day, for most municipalities, was held on May 24th. The municipalities that share an assessor would hold Grievance Day on a different day determined by the municipality

Village tax files were proofed, relevy amounts were keyed and bank codes, for the three largest mortgage servicers, were batch maintained before running the village bills. All Village tax bills were prepared and available for pick up by the Village Collectors by May 27th. Bank code changes were exchanged and applied for CoreLogic and Wells Fargo and Lereta.

In addition to assisting the general public, county departments and other agencies, there were in addition to 226 property transfers maintained.

Thank you

Karen Ambroz, CCD

RESOLUTION TRANSMITTAL

Committee No. 1

Date: June 14, 2022

Committee Chair: Supervisor Leonard
Department Head: Karen Ambroz

AUTHORIZATION TO APPOINT MEMBER TO THE WAYNE COUNTY REGIONAL LAND BANK BOARD OF DIRECTORS

WHEREAS, Supervisor Eygnor is no longer available to serve on the Wayne County Regional Land Bank Board of Directors as County Representative; and

WHEREAS, Supervisor Michael Donalty has agreed to serve for the remainder of Supervisor Eygnor's term, ending 12/31/2024, as a County Representative; and now therefore, be it

RESOLVED, that Walworth Town Supervisor, Michael Donalty, is hereby, appointed to the Wayne County Regional Land Bank Board of Directors, filling the vacancy for the remainder of the specified term.

Budgeted: yes ___ no ___ Proposed Cost: ___ 0 ___ Reimbursed Amount _____ County cost ___ 0 ___

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Audit Department Report

Finance Committee

June 14th, 2022



Invoices Audited; 1,577

Invoices Approved and Paid; 1,569

Invoices Denied; 8 invoices were denied payment during the month of May for the following reasons; required signatures/approvals were not obtained prior to submission, documentation required for invoice is missing, a purchase order is required for this expense, contract issues, invoice did not include required information, and more information is needed to remit payment of this invoice.

Invoices Altered prior to Approval; a total of 7 invoices were altered prior to approval and payment for the following reasons;

- Invoiced prices were not aligned with contracted rates
- Incorrect mileage rate used for invoice calculation
- The total hours of service on an invoice was calculated inaccurately
- Sales tax included on an invoice
- Invoice was allocated to the incorrect account
- User error; incorrect amount was entered by department

Invoices Altered and Reentered in the Month; 0 Invoices

Audits/Projects worked on in May;

The field work for the STOP-DWI audit was completed and a draft copy of the audit report was sent to the Sheriff's Office. This audit will be presented to the committee after a response is received from the Sheriff's Office.

The business associate audit has begun. A list of potential business associates were selected and sent the initial questionnaire to determine if the vendor meets the requirements to be included in the County's annual business associate audit.

Attended weekly meetings with the Nursing Home's administrative staff to discuss the Medicaid reimbursement issue that was discussed at the Finance Committee in May. All new developments on this issue were communicated to the external auditors. The County's external audit cannot be completed until it is reasonably determined whether or not the Medicaid claims related to December 2021 and January 2022 will be received by the Nursing Home.

Attended the New York Association of Counties Finance School May 10th through the 13th.

Next on the Agenda;

The Audit Office will begin developing the request for proposals for the County's independent audit services for 2022, with the option to renew for 2023 and 2024.

The business associate audit work will continue. This audit depends on responses from several vendors, and therefore can take several months to complete.

The Audit Office will begin formulating the 2023 budget for entry in the County's financial software.

Weekly meetings with Nursing Home staff, and the County Administrator will continue to determine how to address the Medicaid reimbursement issue.



County of Wayne
Office of the County Treasurer
Post Office Box 8
Lyons, New York 14489-0008

Patrick J. Schmitt
COUNTY TREASURER

315-946-7441

WWW.CO.WAYNE.NY.US

- The Treasurer's Office and County Attorney's Office are working together to pursue legal action to collect the remaining payroll funds that were not paid back by employees.
- The Judgment of Foreclosure was signed on May 23, 2022. The deeds for these properties were signed June 1, 2022.
- A discussion is needed regarding property maintenance for the foreclosed properties. Many towns have already requested the County to mow several properties as of June 2, 2022.
- 2020 Tax Foreclosure parcel count:

Date	Total Parcels
12/31/21	234
1/31/22	217
2/28/22	202
3/31/22	124
4/29/2022	41
6/1/2022	28

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Total	Budget	Difference (Under) / Over
General Fund (A)	\$ 391.44	\$ 5,110.07	\$ 196,947.99	\$ 26,278.01	\$ 111,254.23	\$ 237,968.14	\$ 76,789.22	\$ 73,913.23	\$ 178,694.22	\$ 123,897.55	\$ 229,222.47	\$ 140,421.34	\$ 1,400,917.91	\$ 520,500.00	\$ 880,417.91
Highway Fund (D)	\$ 22.66	\$ -	\$ 1.11	\$ -	\$ 2.41	\$ 1.36	\$ 0.14	\$ -	\$ 1.26	\$ 11.95	\$ -	\$ 11.03	\$ 51.92	\$ 200.00	\$ (148.08)
Highway Machine Fund (DM)	\$ 14.61	\$ 5.50	\$ 10.95	\$ 12.09	\$ 13.83	\$ 63.41	\$ 30.29	\$ 24.67	\$ 2.97	\$ 96.79	\$ 131.86	\$ 34.16	\$ 441.23	\$ 200.00	\$ 241.23
Nursing Home Fund (E)	\$ 39,815.67	\$ 56,765.25	\$ 35,023.90	\$ 65,394.86	\$ 58,064.61	\$ 64,680.52	\$ 78,486.21	\$ 28,072.28	\$ 91,769.53	\$ 28,113.88	\$ 26,883.34	\$ 65,238.33	\$ 639,116.30	\$ 350,966.00	\$ 288,150.30
Capital Project Fund (H)	\$ 5,203.13	\$ 15,625.72	\$ 44.77	\$ 13,640.01	\$ 168.64	\$ 1,880.71	\$ 160.53	\$ 9,235.34	\$ 92.53	\$ 2,899.56	\$ 2,977.46	\$ 4,049.07	\$ 55,977.47	\$ 27,831.66	\$ 28,145.81
Work Comp Fund (S)	\$ 11,985.38	\$ 16,321.91	\$ 30.75	\$ 17,697.77	\$ 20,261.28	\$ 3,614.89	\$ 18,070.59	\$ 18,892.98	\$ 15,066.87	\$ 6.16	\$ 8,014.05	\$ 27,001.65	\$ 156,964.28	\$ 30,000.00	\$ 126,964.28
	\$ 57,432.89	\$ 93,828.53	\$ 232,059.47	\$ 123,022.74	\$ 190,565.00	\$ 300,237.03	\$ 173,536.98	\$ 130,148.50	\$ 285,627.38	\$ 155,025.89	\$ 267,229.18	\$ 236,755.60	\$ 2,253,469.19	\$ 929,697.66	\$ 1,324,747.68

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Total	Budget	Difference (Under) / Over
General Fund (A)	\$ (887.63)	\$ 157,882.18	\$ 20,119.83	\$ 35,151.98	\$ 28,173.77	\$ 208,287.17	\$ 97,411.93	\$ 12,328.15	\$ 189,493.91	\$ 30,269.94	\$ 2,021.42	\$ 224,281.27	\$ 1,004,533.92	\$ 775,500.00	\$ 229,033.92
Highway Fund (D)	\$ 11.31	\$ -	\$ -	\$ -	\$ -	\$ 0.07	\$ -	\$ 0.03	\$ -	\$ 6.99	\$ 0.94	\$ 34.53	\$ 53.87	\$ 200.00	\$ (146.13)
Highway Machine Fund (DM)	\$ 49.84	\$ 19.64	\$ 9.26	\$ 0.76	\$ 18.70	\$ 1.95	\$ 5.05	\$ 3.57	\$ 6.10	\$ 7.42	\$ 5.00	\$ 16.61	\$ 143.90	\$ 200.00	\$ (56.10)
Nursing Home Fund (E)	\$ 37,977.15	\$ 4,295.66	\$ 41,386.34	\$ 23,131.93	\$ 57,203.33	\$ 20,438.26	\$ 50,585.82	\$ 22,486.25	\$ 3,081.57	\$ 1,867.76	\$ 1,081.29	\$ 16,007.93	\$ 279,503.31	\$ 500,000.00	\$ (220,496.69)
Capital Project Fund (H)	\$ 19,476.89	\$ 37.06	\$ 1,276.49	\$ 127.52	\$ 235.51	\$ 148.14	\$ 181.85	\$ 114.67	\$ 114.79	\$ 135.06	\$ 147.25	\$ 130.45	\$ 22,105.68	\$ 88,066.33	\$ (65,960.65)
Work Comp Fund (S)	\$ 28.24	\$ 4,039.25	\$ 20,583.39	\$ 24.10	\$ 22.49	\$ 15.97	\$ 15.37	\$ 7,965.06	\$ 1,323.80	\$ 16.21	\$ 15.81	\$ 9,620.40	\$ 43,690.09	\$ 140,000.00	\$ (96,309.91)
	\$ 56,635.80	\$ 166,273.79	\$ 83,375.31	\$ 58,436.29	\$ 85,853.80	\$ 228,891.58	\$ 148,180.02	\$ 42,897.73	\$ 194,020.17	\$ 32,303.38	\$ 3,271.71	\$ 250,091.19	\$ 1,350,030.77	\$ 1,503,966.33	\$ (153,935.56)

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Total	Budget	Difference (Under) / Over
General Fund (A)	\$ 4,105.77	\$ 6,519.98	\$ 136,586.18	\$ 79,760.83	\$ 16,836.24	\$ 65,763.64	\$ 103,907.68	\$ 10,566.03	\$ 142,636.70	\$ 39,626.26	\$ (7,261.38)	\$ 199,146.64	\$ 798,194.57	\$ 700,300.00	\$ 97,894.57
Highway Fund (D)	\$ 89.29	\$ 34.49	\$ 13.14	\$ 5.42	\$ 0.89	\$ 5.67	\$ 9.28	\$ 1.52	\$ 5.24	\$ 8.27	\$ 20.27	\$ -	\$ 173.48	\$ 100.00	\$ 73.48
Highway Machine Fund (DM)	\$ 23.11	\$ 10.66	\$ 3.48	\$ 3.62	\$ 3.16	\$ 3.22	\$ 2.99	\$ 5.51	\$ 5.00	\$ 12.00	\$ 13.97	\$ -	\$ 86.72	\$ 200.00	\$ (113.28)
Nursing Home Fund (E)	\$ 214.65	\$ 5,115.25	\$ 3,513.94	\$ 4,121.04	\$ 127.60	\$ 1,920.41	\$ 639.67	\$ 2,019.94	\$ 245.07	\$ 1,691.50	\$ 260.05	\$ 1,627.73	\$ 21,496.85	\$ 500,000.00	\$ (478,503.15)
Capital Project Fund (H)	\$ 139.80	\$ 93.62	\$ 67.27	\$ 55.01	\$ 50.99	\$ 46.60	\$ 38.84	\$ 37.42	\$ 33.41	\$ 31.14	\$ 28.85	\$ 12.26	\$ 635.01	\$ 110,172.01	\$ (109,537.00)
Work Comp Fund (S)	\$ 23.23	\$ 401.23	\$ 1,115.85	\$ 34.02	\$ 33.27	\$ 28.35	\$ 25.13	\$ 180.66	\$ 490.33	\$ 20.74	\$ 3,186.00	\$ 824.46	\$ 6,363.27	\$ 150,000.00	\$ (143,636.73)
	\$ 4,575.85	\$ 12,175.23	\$ 141,299.86	\$ 83,979.94	\$ 17,052.15	\$ 67,767.89	\$ 104,623.59	\$ 12,811.08	\$ 143,415.75	\$ 41,389.91	\$ (3,752.44)	\$ 201,611.09	\$ 826,949.90	\$ 1,460,772.01	\$ (633,822.11)

56.61% of total Budget

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Total	Budget	Difference (Under) / Over
General Fund (A)	\$ 7,277.46	\$ 1,078.90	\$ 167,995.61	\$ 7,183.05	\$ 25,590.99	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 209,126.01	\$ 955,853.42	\$ (746,727.41)
Highway Fund (D)	\$ 14.73	\$ 23.17	\$ 23.44	\$ 12.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 73.93	\$ 100.00	\$ (26.07)
Highway Machine Fund (DM)	\$ 9.30	\$ 6.44	\$ 16.69	\$ 6.87	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39.30	\$ 100.00	\$ (60.70)
Nursing Home Fund (E)	\$ 192.72	\$ 176.39	\$ 134.04	\$ 1,152.06	\$ 6,716.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,371.67	\$ 200,000.00	\$ (191,628.33)
Capital Project Fund (H)	\$ 296.95	\$ 1,035.38	\$ 7.76	\$ 2,170.80	\$ 3,600.67	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,191.56	\$ -	\$ 7,191.56
Work Comp Fund (S)	\$ 25.86	\$ 22.58	\$ 510.17	\$ 45.19	\$ 5.32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 609.12	\$ -	\$ 609.12
	\$ 7,817.02	\$ 2,342.86	\$ 168,687.71	\$ 10,570.56	\$ 35,993.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225,411.59	\$ 1,156,053.42	\$ (930,641.83)

19.50% of total Budget

RESOLUTION TRANSMITTAL

Committee No.

Date: 6/14/2022

Committee Chair: Supervisor Leonard
Department Head: Treasurer Schmitt

AUTHORIZATION TO CONTRACT WITH SYSTEMS EAST TO CONVERT PRIOR YEAR TAX INFORMATION AND AMEND THE 2022 BUDGET

WHEREAS, Wayne County has contracted with Systems East per resolution 224-21 to utilize their tax collection and foreclosure software; and

WHEREAS, the Treasurer's Office is using this software daily, but must also use other programs to find older tax information; and

WHEREAS, the Treasurer has determined there is a need to convert prior tax history to the Systems East software to better serve the taxpayers; and

WHEREAS, Systems East has provided an estimate of \$10,000 to convert 5 years of prior tax history; now therefore be it

RESOLVED, that the County Treasurer and Chairman of the Board of Supervisors are authorized to sign this agreement with Systems East for the conversion of 5 years of prior paid tax information, subject to the County Attorney's approval as to form and content; and be it further

RESOLVED, that the County Treasurer is hereby authorized to amend the 2022 budget as follows:

A13254 County Treasurer

(Appropriations)

\$10,000.00 to .54475 – Software

A9990 Other

(Revenues)

\$10,000.00 to .42401 – Interest Earnings

Budgeted: yes ___ no ___ Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No: 1

Date: 6/14/22

Committee Chair: Kim Leonard
Department Head: Daniel C. Connors, Esq.

AUTHORIZATION TO NEGOTIATE SETTLEMENT OF TWO HUMAN RIGHTS CLAIMS

Brief Explanation:

WHEREAS, two Human Rights claims were brought against the County in March 2019; and
WHEREAS, NYMIR and the County Attorney have reviewed the merit of the claim, and the potential value thereof, and the financial risks to the County, and are desirous of settling said claim; now, therefore, be it
RESOLVED, that the Wayne County Attorney is authorized to settle one claim for an amount not to exceed Five Thousand and 00/100 (\$5,000.00) and the other claim for an amount not to exceed Ten Thousand and 00/100 (\$10,000.00).

Budgeted: yes ___ no ___ Proposed Cost: \$15,000 Reimbursed Amount County cost \$15,000

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No: 1

Date: 06/14/22

Committee Chair: Kim Leonard
Department Head: Daniel C. Connors, Esq.

AUTHORIZATION TO NEGOTIATE SETTLEMENT OF CLAIM

Brief Explanation:

WHEREAS, a Notice of Claim was brought against the County in February 2017; and
WHEREAS, NYMIR and the County Attorney have reviewed the merit of the claim, and the potential value thereof, and the financial risks to the County, and are desirous of settling said claim; now, therefore, be it
RESOLVED, that the Wayne County Attorney is authorized to settle one claim for an amount not to exceed Fifty Thousand and 00/100 (\$50,000.00).

Budgeted: yes ___ no___ Proposed Cost: \$50,000 Reimbursed Amount County cost \$50,000

Departmental transfer \$_____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes___ no___ N/A___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No: 1

Date: 06/14/2022

Committee Chair: Kim Leonard
Department Head: Daniel C. Connors, Esq.

AUTHORIZATION TO REPAIR ALS VEHICLE

WHEREAS, a 2021 Ford Explorer, an ALS vehicle, was damaged when it collided with a deer on May 29, 2022;
and

WHEREAS, three quotes were able to be obtained; and

WHEREAS, Repair quote was received as follows:

Mack's Body Shop	\$11,020.85
Car Medix	\$11,986.51
Your Choice Collision	\$10,941.73 - wrong part numbers, deemed non-compliant by Highway

Superintendent; now, therefore, be it

RESOLVED, that the repair quote from Mack's Body Shop in the amount of Eleven Thousand Twenty and 85/100 (\$11,020.85) plus hidden damage is hereby accepted for the repair of said vehicle.

Budgeted: yes ___ no ___ Proposed Cost: \$11,020.85 Reimbursed Amount \$0 County cost \$11,020.85

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____