

FINANCE COMMITTEE

June 13, 2023

9:00 a.m.

Members: Leonard, Bender, Groat, Robusto, Van Laeken

9:00 a.m. Approval of previous meeting minutes

9:00 a.m. Resolutions Referred to Committee

9:10 a.m. Land Bank, Mark Humbert, Kaleigh Flynn

Update

9:20 a.m. Information Technology, Matt Ury

REPORT: [IT Report June 2023.docx](#)

9:30 a.m. Auditor, Kristen Scott

REPORT: [AUDIT MAY 2023 MONTHLY REPORT.docx](#)

9:40 a.m. Purchasing, Chris O'Connor

REPORT: [PURCH06RPT1 Purchasing Report June.docx](#)

TRANSMITTAL:

- Authorization to enter into an agreement with International Data Base Corp, DBA BidNet [PURCH06RES1.docx](#)

9:50 a.m. Real Property Tax, Karen Ambroz

REPORT: [RPT 05_23Monthly Report.doc](#)

TRANSMITTAL:

- Authorizing public auction sale and amending date to complete purchase contracts and addendums [RPT01RES1 Amend 2023 TaxAuction TC.doc](#)

10:00 a.m. Treasurer, Patrick Schmitt

REPORT: [TRE 05. May. 2023.docx](#)

Monthly interest earnings

TRANSMITTALS:

- Authorization to approve tax enforcement fees [TRE06RES01.docx](#)
- Authorization to rescind resolution 343-18 [TRE06RES02.docx](#)

DISCUSSION

Tax Foreclosure

10:20 a.m. Fiscal Assistant, Brian Sams

TRANSMITTALS:

- Adoption of the 2024-2028 Capital Plan [COTB06 RES1 Adoption of the 2024-2028 Capital Plan.docx](#)

- Amend 2023 budget to allocate contract increases [COTB6 RES1 Amend the 2023 Budget to Allocate Court Security Contract Increases.docx](#)
- Authorization to Amend Resolution 256-23, Adopt Mortgage Tax Report/Make payments [COTB06RES2 AMEND256 REV1.docx](#)

10:30 a.m. [County Attorney, Dan Connors](#)

EXECUTIVE SESSION

Wayne County Information Technology Monthly Report
Prepared by Matt Ury
June 6, 2023

Activity:

- The ARPA funded security projects continued.
- Expansion of multifactor authentication continued.
- The deployment of new grant funded Wi-Fi access points started.
- 626 support tickets were closed.
- WBHN medical records software was upgraded.
- New computer installs were started in multiple departments.

Current projects:

- Expansion of security platform.
- Sheriff/E911 Shift Scheduling roll out PossWeb as primary software to Supervisors.
- County Clerk – convert Records Management database to Laserfische.
- Multifactor authentication for financial users.
- Switch replacements 2024.
- Access point upgrade 2023.

Audit Office's Report

Finance Committee

June 13th, 2023



May Committee Report

Invoices Audited; 1,693

Invoices Approved and Paid; 1,680

Total dollar amount of invoices audited and approved by the Audit Office: \$5,203,138.36

Invoices Denied; 13 invoices were denied payment during the month of May for the following reasons; the contract the invoice is related to is not fully executed, or the contract tracking number was not attached (6), the invoice is a duplicate and has been paid previously (1), a purchase order is required for this purchase (2), the invoice does not provide sufficient information to be paid (1), the required travel form has not been completed (1), vendor W-9 issues exist that must be resolved before paying this vendor (1), and an actual invoice is required for payment (1).

Invoices Altered prior to Approval; a total of 8 invoices were altered prior to approval and payment for the following reasons;

Invoiced prices were not aligned with contracted rates (5)

User error; incorrect amount was entered by clerk (1)

Sales tax included on an invoice (1)

The previous balance was paid on a separate invoice (1)

Audits/Projects worked on in May;

A candidate was selected for the position of Internal Audit Clerk in mid-May. The Contract and Audit Specialist is assisting in the training of this new employee.

The remainder of the GASB 87 lease agreement information was provided to Bonadio for assistance with implementation for the 2022 financial statements.

Met with County Attorney's Office to discuss Heidi's new role and how this role will assist with the Purchasing Departments aspects of the contract process.

Met with the County Attorney and a vendor's management staff to discuss the current contract arrangements, potential contract amendments to reflect the fluctuation in needs of the Nursing Home, and interpretation of the scope of work to clarify Sodexo's duties and the County's role in those duties.

Met with County Attorney and County Administrator to discuss the increased assigned counsel attorney rates.

Next on the Agenda;

The Audit Office will review a current vendor's proposal for contract amendments to determine whether this amendment to the current contract would be financially advantageous for the County. The Audit Office will continue to meet with a vendor of the Nursing Home to ensure contractual obligations are met and costs to the County are mitigated to the best of their ability.

The new Internal Audit Clerk started in the Audit Office on Friday, May 12th and is being trained in this position. This has allowed the Audit and Contract Specialist to learn about the Purchasing and contract aspect of her role.

The Audit Office is creating a few forms to assist in the documentation of insurance modification requests, and virtual conferences/training forms as requested by the County Administrator.

The 2024 budget will be formulated and entered in to the County's financial software.

Continue to provide the required reports to the external auditors.

Purchasing Monthly Report
June 1, 2023

Activity in May:

- 45 Purchase orders issued for a total of \$697,675.22
- 62 vendors accounts created
- 240 vendor records modified
- 3 Request for Proposals released
- 1 Competitive Bid released

Competitive solicitations awarded in May:

- Travel Guide Printing (Bid)
- Generator Maintenance (RFQ)
- HEAP Outreach Services (RFP)
- EMS Accounts Receivable Management Services (RFP)

Competitive solicitations for award in June:

- Butler Prison Market Study and REOI
- Youth Sports and Education Opportunity Funding

Competitive solicitations in progress:

- Broadband Project Construction Oversight Management (In Review)
- Nursing Home/ SNF Revenue Cycle Consultant (Due 6/8/2023)
- Durable Medical Equipment Repairs and Inspections (Due 6/8/2023)
- Threat Assessment Management Team Training Program (Due 6/19/2023)

Current Projects:

- RFPs and Bids related to services over \$20,000
- Investigating contract management software's & cradle to contract RFP/RFB software

Resolutions:

- PURCH06RES01: AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH INTERNATIONAL DATA BASE CORP DBA BIDNET FOR BID/RFP EVALUATION SOFTWARE AND AMEND THE 2023 BUDGET FOR THE PURCHASING DEPARTMENT

RESOLUTION

Committee No. 1

Date: 6/13/2023

Committee Chair: Leonard
Department Head: O'Connor

AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH INTERNATIONAL DATA BASE CORP DBA BIDNET FOR BID/RFP EVALUATION SOFTWARE AND AMEND THE 2023 BUDGET FOR THE PURCHASING DEPARTMENT

WHEREAS, Resolution 118-22 authorized the County to join the Empire State Purchasing Group on the BidNet Platform and accept bids, RFPs, and RFQs in an electronic format; and

WHEREAS, the use of the BidNet platform has increased the County's vendor outreach, resulting in greater competition and more bids and proposals to review; and

WHEREAS, the current review process relies heavily on the manual creation of scoring matrixes, tabulation of scores, and following up with evaluators to ensure that deadlines are met and an overall consensus is achieved which is time-consuming and inefficient; and

WHEREAS, BidNet offers a module that integrates currently with the bidding platform that allows for bids and proposals to be automatically pulled into the evaluation module and provides them to the evaluators without additional steps, also providing a secure process for ranking vendor proposals where deadlines and automated reminders can be set, in addition to the features above the module provides for a clearer audit trail which is valuable in case of audit or litigation; and

WHEREAS, the Purchasing Department in conjunction with several other users attended a demonstration of the software and determined that it would be a benefit for the Bid/RFP process for the County; and

WHEREAS, BidNet has provided Wayne County with a quote for a term of 3 years for a total cost of \$10,818.15, payable annually Year 1: \$3,500.00, Year 2: \$3,605.00, Year 3: \$3,713.15; now therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is authorized to sign an agreement for a period of up to three years, commencing on the date the agreement is fully executed, with BidNet, subject to review and approval of the County Attorney as to form and content; and be it further

RESOLVED, that the County Treasurer is authorized to amend the 2023 Purchasing Department budget as follows:

A1990 Contingent Fund General
(Appropriations)
\$3,500 from 54000 Contractual Expenses

A1345 Purchasing Department
(Appropriations)
\$3,500 to 54475 Software

Budgeted: yes no Proposed Cost: \$10,818.15 Reimbursed Amount: _____ County Cost: \$10,818.15

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Real Property Tax Services
Activity Report
May 2023

Our mission is to fulfill the requirements of New York State Laws and Regulations and to provide services for assessors and local government officials to achieve and maintain equitable assessments throughout Wayne County

Our Agency is here to serve you, ready to answer your questions, and address your concerns. Technical and professional assistance is available to county departments, local governments, school districts, taxpayers and the public for all aspects of real property assessment and taxation.

Through the Director and staff, the Wayne County Real Property Tax Services Agency takes great pride in the services we provide to all of Wayne County. This agency maintains the data related to the generation and publication of town, county, village and school assessment rolls, tax rolls and tax bills. We also publish tax maps.

BAR training was held both on site and virtually through Zoom on May 4th; with 21 attendees. Needless to say the conference room was very full. All members were given their Certificate at the close of the training. All attendees through Zoom were mailed their Certificate. Copies of all Certificates have been electronically filed with NYS.

If your BAR is lacking members, please start looking for replacements sooner than later. If you will not be able to obtain new members to meet the 5-person BAR, possibly consider reducing to a 3-person BAR. When there is not a quorum, Real Property Tax Law states that the County Chairman of the Board of Supervisors, the Clerk to the Chairman and the County Treasurer, become the "BAR" for that municipality upon the request from the assessor.

Grievance Day, for most municipalities, was held on May 23rd. The municipalities that share an assessor would hold Grievance Day on a different day determined by the municipality

Village tax files were proofed, relevy amounts were keyed and bank codes, for the three largest mortgage servicers, were batch maintained before running the village bills. The Village of Newark had ABS prepare the bills and put postage on the envelopes and mail them. The Village of Palmyra had ABS do the "template" for the bill and the e-file and the Village printed, sorted and mailed the bills. All remaining Village tax bills had a collector copy file prepared by Williamson Law, the Villages were sent an e-file to print the bills. To date, I have not heard of any problems from any of the Villages. Bank code changes were exchanged and applied for CoreLogic and Wells Fargo and Lereta.

In addition to assisting the general public, county departments and other agencies, there were in addition to 187 property transfers maintained consisting of 208 properties.

Thank you

Karen Ambroz, CCD

RESOLUTION TRANSMITTAL

Committee No. 1

Date: June 13, 2023

Committee Chair: Supervisor Leonard
Department Head: Karen Ambroz

AUTHORIZING PUBLIC AUCTION SALE OF REAL PROPERTY ACQUIRED BY THE COUNTY FOR DELINQUENT TAXES AND AMENDING DATE TO COMPLETE PURCHASE CONTRACTS AND ADDENDUMS

WHEREAS, pursuant to the provisions of Article Eleven (11) of the Real Property Tax Law of the State of New York pertaining to the enforcement of the collection of delinquent taxes, the County of Wayne may acquire title to the real property as shown on Appendix A (attached hereto and incorporated herein by reference) and is entitled to acquire title by Court Order to the properties from 2020 listed on Appendix A; and

WHEREAS, pursuant to the provisions of Article Eleven (11) of the Real Property Tax Law, real property acquired by tax deed or Court Order may be disposed of by the County at such times and upon such terms as shall be determined by the Board of Supervisors; now, therefore, be it

RESOLVED, in accordance with Article Eleven (11) of the Real Property Tax Law;

FIRST: The enforcing officer (Treasurer) is hereby authorized and directed to take appropriate action regarding removal of property from the auction list after the filing of the Summary Judgment motion in connection with the Petition of Foreclosure and up to the time of the auction.

SECOND: The Director of Real Property Tax Services is hereby authorized, empowered and directed to conduct an on-line auction sale of the properties listed on Appendix A at COLLARCITYAUCTIONSONLINE.COM on June 23, 2023 beginning at 10 AM.

THIRD: The Director of Real Property Tax Services is hereby authorized and directed to advertise the auction in such manner as she deems suitable for obtaining the greatest public participation in the sale and to charge the advertising cost to Account No. A1364.54000 (Expenses on Property Acquired for – Advertising).

FOURTH: Each parcel of property shall be offered and sold at the public auction sale subject to the following terms and conditions of sale:

**COUNTY OF WAYNE REAL PROPERTY AUCTION SALE
ON-LINE FORMAT
JUNE 23, 2023 @ 10 am EST
REGISTRATION AND PREVIEW OF ALL PROPERTIES ON-LINE JUNE 1, 2022 – JUNE 22, 2022**

TERMS AND CONDITIONS OF SALE

Addendum A

**COUNTY OF WAYNE, NY REAL ESTATE AUCTION
PARTIAL AUCTION TERMS - SEE BIDDER APPLICATION AND WEBSITE
FOR ADDITIONAL DOCUMENTS AND INFORMATION**

By electronically or manually signing this certification and submitting along with all documents related to the Online Bidder Application, in exchange for bidding privileges, I hereby certify under penalty of perjury the following:

This contract and all related documents should be reviewed by your counsel prior to bidding as it contains terms and requirements which are not subject to modification, bid withdrawal, or bid cancellation. By bidding on any property being offered for auction, you acknowledge that you have either: (1). reviewed the contract with your attorney or, (2). waived right of attorney review. Further note that failure of purchaser to secure financing prior to date of transfer does not constitute grounds for an extension or return of the Down Payment and Buyer's Premium. You also acknowledge that you are eighteen years or older.

1. The property(s) offered for sale has/have been acquired by the County of Wayne (hereinafter referred to as the "County") by Court Order pursuant to the provisions of Title 3, Article 11 of the Real Property Tax Law of the State of New York.

2. **All potential Bidders/Buyers must BECOME A MEMBER WITH COLLAR CITY AUCTIONS (hereinafter referred to as the "Auction Company") @ WWW.COLLARCITYAUCTIONSONLINE.COM.**

3. All Bidders/Buyers must register for this auction and submit all required Bidder Application documents and then will be manually approved to bid once Bidder Application has been received, reviewed, and approved by the Auction Company. LATE REGISTRATIONS WILL NOT BE APPROVED.

4. Former owners will not be allowed to bid on their properties. No third parties shall be allowed to bid on behalf of a former owner.

5. By acknowledging and executing these terms and conditions, the purchaser certifies that he/she is not representing the former owner(s) of the property against whom the county foreclosed tax liens and has no intent to defraud the county of the unpaid taxes, assessment, penalties, and charges which have been levied against the property. The purchaser agrees that neither he/she nor his/her assigns shall convey, transfer, or assign the property to the former owner(s) against whom the county foreclosed within 24 months subsequent to the auction date. If such conveyance occurs, the purchaser understands that he/she will be found to have committed fraud, and/or intent to defraud, and will be liable for any deficiency between the purchase price at auction and such sums as were owed to the county for unpaid taxes prior to the tax lien foreclosure on the property and consents to immediate judgment by the county for said amounts in addition to reasonable attorney's fees and expenses.

6. **NO PERSON OR ORGANIZATION CAN BID ON PROPERTIES AT THE AUCTION IF THEY, OR A CORPORATION OR COMPANY THEY ARE AFFILIATED WITH, OWE PROPERTY TAXES (CURRENT YEAR OR PRIOR YEAR) TO THE COUNTY. ALL SUCH TAX LIABILITIES MUST BE PAID PRIOR TO THE AUCTION IN ORDER TO BID AT THE AUCTION.** Previously defaulting parties (i.e. parties who have a property tax installment contract or have failed to pay taxes for prior tax years) are not allowed to bid until 18 months after the default is cured. Failure to comply with this provision will be grounds for default and forfeiture of any deposits paid without exceptions.

7. The property will be conveyed by the county to the purchaser by quit-claim deed, containing a description of the property known as tax map number and as it appeared on the tax roll for the year upon which the county acquired title or as corrected up to date of deed. The deed will be recorded by the County upon payment in full of the purchase price and all closing fees/costs. **POSSESSION OF PROPERTY IS FORBIDDEN UNTIL THE DEED IS RECORDED WITH THE WAYNE COUNTY CLERK CONVEYING TITLE TO THE PURCHASER. TITLE VESTS AT THE RECORDING OF THE DEED.** It is agreed between the county and the purchaser that delivery and acceptance of the deed occurs upon recording of the deed, which shall constitute the transfer of legal title of the premises to the buyer.

8. Deeds shall convey title only to the person identified as the successful bidder whose bid has been accepted by the Board of Supervisors, along with the successful bidder's spouse, if so desired. No deed shall be executed to convey title in the name of anyone other than the successful bidder, and bidder's spouse, if so desired.

9. The county will not furnish an abstract of title or an instrument survey map.

10. The county does not make any representations or warranties, expressed or implied, (a) concerning: the quality or the condition of the title to the property, the validity or marketability of such title, the ownership of any improvements on the property, the condition of the property and any improvements thereon or its fitness for any use, or the accuracy of the property description on the tax roll or in the notice of sale or any other advertisement of sale furnished by the county; or (b) that the property or any improvements thereon presently comply with building or zoning codes, or with any state or local laws or regulations. Any information concerning the property furnished by the county or any of its officers, employees, or agents shall not be deemed to include any such representations or warranties. Any promotional tools such as photographic slides, tax maps, written or verbal descriptions, etc. are for informational purposes only.

11. **Any successful bidder, who fails to tender the deposit as outlined, will be forbidden to participate in this or any other auction for a time period of 18 months. Any parcels where the deposit was not received at the close of the auction contract completion date will be considered defaulted. If a purchaser fails to close on the parcel(s) that he/she bids on at the auction, he/she will be prohibited from participating at future auctions held for the County of Wayne for a time period of 18 months.**

12. I acknowledge that I have received a complete bidder packet and will not be approved to bid until the Auction Company has received my fully completed Online Bidder Application.

13. As specified in the "Online Bidder Application," I unconditionally acknowledge, agree, and authorize the Auction Company to place a \$1,000.00 hold on my credit or debit card **(NO PREPAID CARDS OR AMERICAN EXPRESS ACCEPTED)** or you may include an official bank check made payable to COLLAR CITY AUCTIONS, INC. PERSONAL AND/OR BUSINESS CHECKS WILL NOT BE ACCEPTED. Credit card hold released upon completion of the purchase and sale contracts for winning bidders, and within 10 business days for non-winning bidders. If your credit card hold is not released, you must contact your credit card company as we auto release them post auction. ANY HOLD UP IS DUE TO YOUR CREDIT CARD COMPANY. The hold is required to be approved to obtain bidding privileges and will only be converted to a fully executable charge and retained if the successful high bidder does not perform and complete the required purchase contracts and addendums by appointment on **July 6, 2023**, at the Wayne County Office Building located at 16 Williams Street, Lyons, NY14489. I further unconditionally pre-authorize and grant permission to the Auction Company to charge my credit or debit card in full or part for all amounts, plus a \$750.00 default fee, if I default in any contractual obligations herein and forever forgo any and all rights to place a chargeback or dispute on any charge placed on my credit card related to my obligations agreed to herein as well as contained in the Online Bidder Application

Credit/Debit Card Agreement and/or other auction related documents. If I attempt or do place any chargeback, file a dispute, rescind or claim of any kind, or attempt to cancel any hold or charge of fees due now or in the future, I unconditionally grant the Auction Company pre-authorized permission to charge all monies due in full or increments as available. I further acknowledge, pre-authorize, and instruct my credit card company that if I file a dispute, chargeback, or any claim to block, reverse, or cancel any charge or hold placed by the Auction Company or the County that it is not valid. I further instruct and grant unconditional authorization and permission to my credit card company to void my chargeback, dispute, or requests of any kind now and forever. Additionally, I grant the Auction Company permission to charge my credit card now or at any time in the future an additional recovery fee, in full or increments, the amount of \$750.00 to cover their time involved with answering any chargeback, dispute, or claim now or in the future. **I acknowledge that my credit card information provided on my Bidder Registration Application is valid and provided for manual keyed input regardless of if it is a chipped card.** I also acknowledge and agree to reimburse the Auction Company and County all time, legal expenses, attorney fees incurred if I cause litigation or any claim that would cause these types of fees to be incurred. I further agree not to close or block any credit card in an attempt to prevent fees due from being charged to my credit card. I unconditionally acknowledge and agree that upon registering and entering my name and credit card information into the Auction Company's registration process that I am electronically signing and guaranteeing that I have read, fully understand, and agree to abide by and be bound by all related terms and related auction documents. I agree to be fully responsible for all associated costs involved with the resale, remarketing, and any deficiency if I default and the Auction Company and county must resell any property(s) due to my default. I agree that if I bid on multiple properties, these terms and all fees apply individually to each separate parcel.

14. I have read and agree to be bound by all terms herein as well as contained in the County of Wayne, NY Tax Property Online Bidder Application and fully and unconditionally understand and agree to abide by and be bound to them without exception.

15. By registering, I acknowledge I have sufficient funds to meet all requirements as called for by the terms within the Online Bidder Application as well as purchase agreement post auction. I agree to be fully responsible for all collection costs, plus reasonable attorney fees related to any and all collection costs incurred by the County or Auction Company. If I default I fully understand that litigation between the county and any bidder or buyer will only be brought forth in Wayne County Supreme Court and any litigation between the Auction Company and any bidder or buyer shall only be brought forth in Schenectady County Supreme Court or the bidder as purchaser unconditionally acknowledges the Auction Company may bring action in small claims court in Schenectady County, NY for monies due the Auction Company as well.

16. Upon being declared the high bidder on a parcel, the Bidder as Purchaser will be contacted by the Auction Company to schedule an appointment which will take place at the Wayne County Office Building, 16 Williams Street, Lyons, NY 14489, **Thursday July 6, 2023 from 10:00 am to 4:00 pm**. At that time, the buyer will be required to execute the Contract of Sale Packet and remit the required Down Payment of 10% of the bid price and Buyer's Premium (Buyer's Premium percentage is based on payment method, 6% if paying by cash or bank check and 10% if paying by credit card), per property, based on the total on bid amount. In addition, a 1.5% advertising fee shall apply to all purchases. If a bid price is \$1,000.00 or less, plus buyer's premium and all other required fees/costs, if any described herein, shall be the total purchase price and must be paid in full at time of contract completion. **Bidder is encouraged to pay the entire bid price at Contract of Sale execution. All monies must be made in CASH or Cashier's Check, Visa, Mastercard or Discover. No American Express or Pre-paid Credit Cards. Cashier's Checks must be payable to the Collar City Auctions, Inc. Escrow and drawn on banks insured by the Federal Deposit Insurance Corporation (FDIC) or National Credit Union Association (NCUA). No exceptions.**

17. The property will be sold as advertised and "AS IS" with absolutely no warranty or guaranty, expressed or implied. I agree to accept the property in, "AS IS" condition with all faults as defined in the Auction Rules and Sales Contract. No representations of any kind are or have been made by the Auction Company, County of Wayne or their agents as to the title or physical condition of the property or as to the existence of any improvements thereon including water/well and sewer/septic systems. The sale of these properties is pursuant to a purchase contract. Failure of purchaser to secure financing prior to date of transfer does not constitute grounds for an extension or return of the down payment or buyer's premium. All information contained in the Auction Brochure and contained within the website of Collar City Auctions, Inc. and contained in the Online Bidder Application is supplied for informational purposes only and not guaranteed. Prospective purchasers are urged to fully research any property prior to bidding at auction. Furthermore, all parties agree to hold harmless the County, Auction Company and their agents from any errors and/or omissions, injury and/or other matters that may arise now or in the future.

18. I am an eligible buyer as defined in the Auction Terms, Online Bidder Application and Sales Contract Packet.

19. (a) I am not the prior owner of any of the properties being offered for auction;

(b) I am not an immediate family member of a prior owner:

(c) I am not in any way acting on behalf of, as an agent of, or as a representative of the prior owner;

(d) I am not acting as an agent of any officer, stockholder of a Corporation or general or limited partner of a partnership which owns any of the properties being offered for sale;

(e) I do not own property in the County of Wayne, either individually, jointly with another, through a corporation or partnership, which **has delinquent taxes**;

(f) I am not acting on behalf of, as an agent of, or a representative of any of the persons or entities set forth herein or above;

(g) In accordance with the requirements and prohibitions set forth in Article 18 of the General Municipal Law, sitting members of the Wayne County Board of Supervisors are precluded from bidding on any parcels included in the auction. Members of Town Boards for each Town in the County of Wayne are precluded from bidding on any parcels located in their respective Towns. I am not an elected or appointed official, (nor the spouse, minor child or dependent, thereof) involved in the assessment, tax levy, budget making, or tax rate setting process in any municipality in the County of Wayne, including but not limited to Assessors, Board of Review Members, Town Board Members, Town Supervisors, Village Trustees, Village Mayor, County Bureau of Finance, County Attorney, County Legislators, County Clerk, or County Real Property Tax Director;

(h) that I have not defaulted from the prior **TWO** years' County of Wayne Delinquent Auctions. That by submission of a bid, each bidder and each person signing in person or electronically on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies that to the best of their knowledge and belief: The prices in a bid have been arrived at independently without collusion, consultation, communication, or agreement for the purpose of restricting competition as to any matter relating to such prices with any other bidder or with any competitor.

20. I understand that in the event that I refuse or fail to complete my contractual obligations as a successful high bidder or if I fail to consummate purchase of any parcel at an auction, the second highest bidder of that parcel, at the discretion of the County of Wayne, NY, shall be offered the opportunity to purchase the parcel at the amount of the second highest bid plus the buyer's premium, closing costs/fees, and such other amounts as are due under these terms and conditions of sale. Secondary sale is not grounds for any refund or release of performance obligations to initial bidder as purchaser.

21. I understand and agree that if at any time prior to the recording of the deed, the County of Wayne determines that the Buyer is one of the persons set forth in paragraph 4, 5 and 6 herein or in violation of paragraph 8 herein, the County of Wayne at its sole option shall declare the public online auction sales contract breached and the County of Wayne shall retain any and all down payments made, and the Buyer shall forfeit all buyer's premium to the Auction Company paid or due and owing. I understand that if I am an elected official bidding on tax property within the local government jurisdiction that I serve, knowingly entering into a purchase contract is in violation of state law and may subject me to criminal and/or civil penalties including but not limited to: forfeiture of deposits, purchase price, buyer's premium, and title to the subject property.

22. I agree to hold the Auction Company, County of Wayne and their agents and or principals to the extent permitted by law, harmless from any claims based on environmental hazards that may be present on any property I purchase. No representations have been made or will be made by the County of Wayne as to the environmental condition or zoning compliance of the property.

23. I have received a copy of the pamphlet Protect Your Family From Lead in Your Home and I waive the opportunity to conduct a risk assessment or inspection for the presence of lead-based paint and/or lead based paint hazards.

24. I understand that only bids made by clearly using my user identification/user screen name will be accepted and that the bidding process will be recorded.

25. All parcels purchased by a Buyer must be paid for in full. Selective closings are not permitted. Failure to remit full payment on all parcels purchased at the auction will result in a forfeiture of all monies paid, which will be retained by the county and Auction Company as liquidated damages, and the cancellation of all sales to the Buyer.

26. All tax properties sold at auction are being sold subject to:

a) Rights of the public and others in and to any part of the premises that lies within the bounds of any street, alley, or highway.

b) Manufactured home, mobile home or trailer liens, if any.

c) All covenants, leases, easements, and restrictions of record affecting said premises, if any.

d) Any state of facts that an accurate, currently dated survey might disclose.

e) Environmental conditions of property.

f) All New York State and Federal tax liens, if any.

g) All taxes due as applicable and disclosed on the date of the auction. It is understood that these taxes may not be exact and owing

h) Village tax liens, if any.

i) Back delinquent taxes are forgiven, and the Buyer shall not be liable for any previous taxes owed by the former owner.

27. The premises being sold may be subject to tenancies and/or leases affecting the said premises. Buyer is to determine the existence and status of such interests and the applicable legal rights there to.

Evictions, if necessary, are solely the responsibility of the Buyer after the recording and receipt of the deed.

28. The total Bid Price is the combination of the high bid, the buyer's premium, and all applicable fees. The buyer shall enter into the required non-contingent purchase and sale agreement. All sales shall be final, absolute and without recourse, and in no event shall the county be or become liable for any defects in title for any cause whatsoever, and no claim, demand or suit of any nature shall exist in favor of the purchaser, its heirs, successors or assigns, against the county arising from this sale.

29. Notice is hereby given that the premises being sold may lie within an Agricultural District as designated upon the tax map. It is the sole responsibility of any bidder to ascertain which specific parcel(s) is so designated and thereby sold subject to the provisions of law applicable thereto.

30. All bids are subject to acceptance by the Wayne County Board of Supervisors. The purchaser's bid will be submitted to the Board of Supervisors on July 18, 2023. It shall be the purchaser's responsibility on **July 19, 2023** to determine whether the bid was accepted or rejected by the Board of Supervisors **by calling our office at 888-222-1522.**

31. The purchaser must pay the balance of the purchase price (**paid in cash, certified check, bank check, money order, credit card payable to the Wayne County Treasurer**) together with the necessary recording taxes and fees (**paid in cash or check payable to the Wayne County Clerk**) no later than 2:00 PM on AUGUST 4, 2023. Upon receipt of such payments, the deed will be recorded in the County Clerk's Office and mailed to the purchaser upon completion of the recording process. The purchaser may not assign his/her right to complete the sale. ALL DEEDS SHALL BE EXECUTED SOLELY IN THE NAME OF THE BIDDER (AND SPOUSE, IF REQUESTED) AS REGISTERED AT THE AUCTION. If the purchaser fails to make such payments on or before AUGUST 4, 2023, the sale shall be deemed cancelled, the County shall not be obligated to convey the property to the purchaser and the purchaser's deposit shall be retained by the County as liquidated damages.

IF THE BALANCE DUE FROM BUYER(S) PLUS ANY ADDITIONAL CHARGES ON EACH PROPERTY PURCHASED AT AUCTION IS NOT RECEIVED IN FULL ON OR BEFORE **FRIDAY AUGUST 4, 2023**, BY **2:00 P.M.** at the County of Wayne Treasurer's Office, 16 Williams Street, Lyons, NY 14489, THE BUYER(S) SHALL IMMEDIATELY FORFEIT THEIR DOWN PAYMENT OR ANY PAYMENTS MADE WITHOUT RECOURSE AND THE PURCHASE AND SALE AGREEMENT SHALL BECOME NULL AND VOID FOR ANY OBLIGATION THE COUNTY AND AUCTION COMPANY HAD TO PURCHASER. Purchaser agrees and understands that the buyer's premium is deemed earned by Auction Company upon approval or acceptance of bid by the county and is non-refundable. This means when you become the successful high bidder through bidding. A sample purchase and sale agreement is available online at www.CollarCityAuctionsOnline.com or call our office at 518-895-8150 x 3003 to request a sample be sent via USPS if you do not have internet access. No internet accessibility? You may also place a bid utilizing our "Absentee Bid Form" contained within the "Online Bidder Application". Persons defaulting from prior year's auctions are disqualified for eighteen months from participating in delinquent property tax auctions or acquiring title through such process.

32. The transfer costs/fees which the purchaser shall be required to pay, in addition to bid price, shall consist of:

- a) Filing fee for the Real Property Transfer Report (RP-5217) of \$125.00 if the property is classified as agricultural, a 1-3 family dwelling, an apartment, or condominium, and \$250.00 if the property is otherwise classified (vacant, commercial, entertainment, community service, industrial, public service, forest, etc.)
- b) Filing fee for combined Capital Gains Transfer Tax Affidavit \$5.00
- c) Preparing, recording, and filing of the deed, \$55.00
- d) Capital Gains Transfer Tax, \$4.00 per \$1,000.00 of bid price

33. **Property Inspections: DRIVE BY ONLY. DO NOT ENTER PROPERTIES!**

34. Purchasers are not responsible for payment of any delinquent county property taxes which were due prior to the foreclosure. Purchasers will, however, be responsible for the current year 2023 Village property tax bill and any relevy amounts. If the property tax payment for any village parcels that include a relevy are not received, the purchaser will be responsible for the full amount of the Village bill to include all relevy amounts. Any 2023 Village property tax bills not paid must be paid directly to the Village as instructed on the bill. The county will convey the property free and clear of county tax liens accrued on or before January 1, 2023.

35. In order to avoid future delinquent charges, the new owner should immediately advise all tax collectors of the new ownership, and the address where future tax bills are to be mailed.

36. All bids are subject to and contingent upon approval and acceptance by the Wayne County Board of Supervisors. The county reserves the right to sell to the second highest bidder if Purchaser defaults.

37. The Board of Supervisors reserves the right to accept or reject any or all bids, or to withdraw any parcel from the sale at any time prior to delivery of the deed to the purchaser.

38. In the event that a sale is cancelled by Court Order or judgment or by the Wayne County Board of Supervisors, the successful bidder shall be entitled only to a refund of the purchase money. Purchaser shall not be entitled to special or consequential damages, attorney fees, reimbursement for any expenses incurred as a result of ownership or improvements of the property, nor for taxes paid during the period of ownership.

39. No personal property is included in the sale of any property and/or parcel(s) owned by the County of Wayne. The disposition of any personal property located on, in, under or on the property or parcel sold shall be the sole responsibility of the purchaser upon transfer of title.

40. Notice to Real Estate Brokers/Agents: The Auction Company is acting in the capacity of a Real Estate Broker/Auctioneer and NOT as a Realtor on the auction of the properties contained herein. The Auction Company is NOT offering any cooperating brokerage fee to any outside brokerage company or agent for producing a bidder or purchaser at this auction. It is recommended that Brokers and/or Agents structure some type of compensation from the buyer they are representing.

I, the Bidder, acknowledge that I, read, write and fully understand the English language and further agree and acknowledge that I have fully read and, if felt necessary, reviewed all terms/bidder registration documents related to bidding and purchasing with my counsel. I further acknowledge that all information is true and accurate under penalty of law.

Print Name

Print Name

_____ Date _____

Signature

_____ Date _____

Signature

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____



County of Wayne
Office of the County Treasurer
Post Office Box 8
Lyons, New York 14489-0008

Patrick J. Schmitt
COUNTY TREASURER

315-946-7441
WWW.CO.WAYNE.NY.US

- Tyler v. Hennepin County Supreme Court Decision
- Total Taxes written off approximately \$295,402.25
- Year End reporting is under way – We are late on 1 report
- Have spent numerous hours cleaning up balance sheet balances in many funds

RESOLUTION

Committee No. 1

Date: 6/13/2023

Committee Chair: Kim Leonard
Department Head: Patrick Schmitt

AUTHORIZATION TO APPROVE TAX ENFORCEMENT FEES FOR CALENDAR YEARS 2024, 2025 AND 2026

WHEREAS, New York State Law allows the County Treasurer to charge a tax enforcement fee of \$150 or more on each parcel in the property tax foreclosure process; and

WHEREAS, this fee is to offset the costs involved with foreclosure; and

WHEREAS, the County has always had a low fee due to retaining proceeds from the tax Foreclosure Auction;
and

WHEREAS, changes to the tax foreclosure process will no longer allow the County to retain anything above the taxes owed and administrative cost; now therefore be it

RESOLVED, that the Tax Enforcement Fee to be added by the County Treasurer is

2024 Calendar Year - \$350

2025 Calendar Year - \$350

2026 Calendar Year - \$350

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 1

Date: 6/13/2023

Committee Chair: Kim Leonard
Department Head: Patrick Schmitt

AUTHORIZATION TO RESCIND RESOLUTION #343-18

WHEREAS, that pursuant to a decision from the United States Supreme Court Case dated May 25, 2023 for a case of Tyler v. Hennepin County, Minnesota, et al, it was ruled that the County can't keep the excessive funds it collects from said parcels, which was sited to be a violation of the Fifth Amendment's Takings Clause; and

WHEREAS, Resolution #343-18 was duly adopted by the Wayne County Board of Supervisors on June 19, 2018; and

WHEREAS, said resolution authorized the County to transfer the profits from the annual property tax foreclosure to address the derelict properties within Wayne County Regional LandBank; now, therefore be it

RESOLVED, that resolution #343-18 is hereby rescinded in its entirety.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 1

Date: 6/13/2023

Committee Chair: Leonard
Department Head: House

ADOPTION OF THE 2024-2028 CAPITAL PLAN FOR WAYNE COUNTY

WHEREAS, the County Administrator submitted the proposed 2024-2028 Capital Plan to the Board of Supervisors on April 17, 2023; and

WHEREAS, Department Heads who have submitted Capital Plan requests have reviewed their requests at their regularly scheduled May committee meetings; and

WHEREAS, a copy of the Capital Plan is on file with the Clerk of the Board of Supervisors; and

WHEREAS, a Public Hearing on the 2024-2028 Capital Plan was conducted on June 20, 2023; and

WHEREAS, the Capital Plan is a planning instrument and not an appropriations or funding commitment; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors hereby adopts the 2024-2028 Capital Plan filed with the Clerk of the Board.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 1

Date: 6/13/2023

Committee Chair: Leonard
Department Head: House

AUTHORIZATION TO AMEND THE 2023 BUDGET TO ALLOCATE COURT SECURITY CONTRACT INCREASES

WHEREAS, the Wayne County 2023 Adopted Budget includes a contingency budget for the financial impact of Court Security salary and associated fringe increases anticipated to take place in 2023; and

WHEREAS, the Wayne County Court Security Officers received salary increases with the adoption of Resolution 727-22 ratifying the 2023-2025 collective bargaining agreement with the Wayne County Sheriff's Court Officers' Association; now, therefore be it

RESOLVED, that the Wayne County Treasurer's Office is hereby authorized to amend the 2023 County Budget as follows:

A1990 Contingent Fund General
(Appropriations)
\$22,020.00 from 54000 Contractual Expenses

A3116 Sheriff – Court Security
(Appropriations)
\$2,547.00 to 51499 Court Security Supervisor
\$15,284.00 to 51503 Court Security Officer
\$1,525.00 to 58100 NYS Retirement
\$2,664.00 to 58200 Payments to Social Security

Budgeted: yes no Proposed Cost: \$22,020.00 Reimbursed Amount: _____ County Cost: \$22,020.00

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 1

Date: 6/13/2023

Committee Chair: Leonard
Department Head: Loveless, COTB

AUTHORIZATION TO AMEND RESOLUTION 256-23, ADOPT MORTGAGE TAX REPORT AND AUTHORIZE COUNTY TREASURER TO MAKE PAYMENT TO TOWNS AND VILLAGES

WHEREAS, Resolution 256-23 included numerical errors in the town and village mortgage tax shares; and

WHEREAS, the Finance Committee of the Wayne County Board of Supervisors has filed a report showing the mortgage tax monies received by the Wayne County Treasurer during October 1, 2022 to March 31, 2023, and recommend payment to the Villages and Towns as apportioned in such report as follows:

TOWN	TOWN SHARE	VILLAGE	VILLAGE SHARE	TOTAL
Arcadia	105,645.26	Newark	43,240.65	148,885.91
Butler	16,285.03	Wolcott	665.10	16,950.13
Galen	23,882.36	Clyde	3,606.44	27,488.80
Huron	25,673.42		0.00	25,673.42
Lyons	25,788.00		0.00	25,788.00
Macedon	224,192.46		0.00	224,192.46
Marion	28,591.56		0.00	28,591.56
Ontario	129,230.25		0.00	129,230.25
Palmyra	39,095.22	Palmyra	5,221.50	44,316.72
Rose	13,031.55		0.00	13,031.55
Savannah	6,255.31		0.00	6,255.31
Sodus	39,233.86	Sodus	2,750.33	48,129.22
		Sodus Pt.	6,145.03	
Walworth	96,236.04		0.00	96,236.04
Williamson	47,044.42		0.00	47,044.42
Wolcott	30,861.09	Red Creek	1,139.89	34,659.64
		Wolcott	2,658.67	
TOTAL	\$851,045.84		\$65,427.59	\$916,473.43

now, therefore, be it
RESOLVED, that the Mortgage Tax Report submitted by the Finance Committee is hereby accepted, the recommendation for payments to the Villages and Towns contained in such report is hereby adopted, and the County Treasurer is hereby authorized and directed to make such payments pursuant to the report.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____