

AGENDA
ECONOMIC DEVELOPMENT/PLANNING COMMITTEE
Wednesday, June 8th 10:00 a.m.

Members: Johnson, Groat, Chatfield, Robusto, Lasher

10:00 a.m. Approve minutes from previous meeting

10:00 a.m. Cooperative Extension, Elizabeth Claypoole

MASTER GARDENER PROGRAM

10:15 a.m. Tourism, Christine Worth

MONTHLY REPORT [TOUR06RPT1 - Progress Report May 2022.docx](#)

10:25 a.m. Ec. Development/Planning Department, Brian Pincelli

TRANSMITTALS:

- Authorization to submit Climate Smart Communities application [PLAN 22 RES 21- SUBMISSION OF A CLIMATE SMART COMMUNITIES APPLICATION.docx](#)
- Authorization to accepted EPA Revolving Loan Fund Award [PLAN 22 RES 22- EPA REVOLVING LOAN FUND AWARD REV 1.docx](#)
- Accept Funds and Authorize sub-recipient agreement for CDBG Farmworker Mobile Home Replacement [PLAN 22 RES 23- CDBG FARMWORKER MOBILE HOME REPLACEMENT GRANT REV1.docx](#)
- Authorization to sign RTS bus contract [PLAN 22 RES 24- RTS BUS CONTRACT FOR POLICY MAKER TOUR BY THE AG DEV BOARD.docx](#)
- Authorization to appoint member to County Planning Board [PLAN 22 RES 25- APPOINTMENT TO THE WAYNE COUNTY PLANNING BOARD.docx](#)
- Authorization to approved NYSEG easement [PLAN 22 RES 26- EASEMENT WITH NYSEG FOR NEW UTILITY POLE ON COUNTY PROPERTY.docx](#)
- Authorization to release RFP for GIS Shared Service Contract [PLAN 22 RES 28- RFP FOR IMPLEMENTATION OF GIS SHARED SERVICES PROJECT REV3.docx](#)

- Authorization to release RFP for Electric Vehicle Charging Station locations [PLAN 22 RES 29- RFP FOR DEVELOPMENT OF AN ELECTRIC VEHICLE CHARGING STATION.docx](#)
- Authorization to award contract for Comprehensive Housing Study [PLAN 22 RES 30- RFP AND CONTRACT FOR COMPREHENSIVE HOUSING STUDY REV1.docx](#)
- Authorization to amend budget for tuition reimbursement [PLAN 22 RES 31- AMEND BUDGET FOR EDP REV1.docx](#)
- Authorization to purchase furniture [PLAN 22 RES 32- AMEND BUDGET FOR EDP - FURNITURE REV2.docx](#)

PROGRESS REPORTS – May 2022

Christine Worth – Director

- Attended Newark DRI Local Planning Committee
- Attended FLRTC Executive Board Conference Call
- Attended Bicentennial Committee Meeting
- Attended Lake Ontario Wine Trail Meeting

Notes

- Apple Tasting Tour
 - The brochure is coming back after a 2-year hiatus. It will be updated with the new “challenge”.
 - We are reviewing the app to see how we can also use it for the challenge.
- Staffing
 - The new Tourism Assistant starts June 1, 2022
 - Lisa Ahrans in our office retires on June 8, 2022
- Tourism Updates
 - Bicentennial – Assisting with activity book re-print
 - Travels with Darley – Empires State Trail episode ran.
 - Link: [Travels with Darley: Watch for Free on Journey](#)
 - Wayne County begins at 10:39 minute mark
- Visitor’s Guide
 - Printing - Due to lack of required documents in the printing bids, the bids were rejected and we are reissuing a new solicitation.

Chris Kenyon – Outdoor Recreation Coordinator

- Fishing updates and reports weekly.
- FAM tour with Madden Media, new Finger Lakes Region PR Company.
- LOC Spring awards at Sodus Bay.
- Copy and photos for Sodus Bay Outfitters promotion.
- Talk to DEC Chris Legard about cormorant issues.
- Feature Eagle Scout project at Macyville Trail in Sodus.

RESOLUTION TRANSMITTAL

Committee No. 4

Date: 6/8/2022

Committee Chair: Scott Johnson
Department Head: Brian Pincelli

RESOLUTION ACCEPTING EPA REVOLVING LOAN FUND AWARD AND ENTERING INTO AN AGREEMENT WITH THE WAYNE ECONOMIC DEVELOPMENT CORPORATION FOR LOAN FUND MANAGEMENT

WHEREAS, Resolution 541-21 authorized a submission of an application to the EPA for \$1,000,000 to establish a revolving loan fund to provide financing to address contaminated sites across the County; and

WHEREAS, the EPA recently announced that Wayne County will be receiving \$1,000,000 to establish the loan fund; and

WHEREAS, Wayne County currently contracts with the Wayne Economic Development Corporation (WEDC) for management of several loan funds on the County's behalf; now, therefore be it

RESOLVED, that the Board of Supervisors hereby authorizes acceptance of the EPA award; and be it further

RESOLVED, that the Board of Supervisors hereby authorizes the County to enter into an agreement with the WEDC for oversight and management of the loan fund; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute any agreement documents necessary to implement the resolution, on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content.

A8020 Planning Board

(Revenues)

\$1,000,000 to 44095 EDP05 Federal Brownfield Funding- Contaminated Sites Loan Fund

(Appropriations)

\$1,000,000 to 54601 EDP05 Brownfield Expenses- Contaminated Sites Loan Fund

Budgeted: yes no Proposed Cost: Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4
Johnson

Date: 6/8/22

Committee Chair: Scott

Department Head: Brian Pincelli

RESOLUTION ACCEPTING FUNDS AND AUTHORIZING A SUBRECIPIENT AGREEMENT FOR CDBG FARMWORKER MOBILE HOME REPLACEMENT GRANT

WHEREAS, Wayne County Resolution No. 071-22 authorized application to the New York State Housing Trust Fund Corporation, Office of Community Renewal ("OCR") for New York State Community Development Block Grant ("NYS CDBG") CARES Act (CDBG-CV)2020 Community Development Block Grant (CDBG-CV) Coronavirus Aid, Relief, and Economic Security Act (CARES) Funding); and

WHEREAS, the County has been notified of a \$1,000,000 award to implement the Wayne County farmworker housing replacement program; and

WHEREAS, Pathstone Corporation and its subsidiaries (Pathstone) are eligible subrecipients under CDBG guidelines; and

WHEREAS, Pathstone has agreed to provide program administration and program delivery services for the implementation of this potential grant, with expenses to be paid using grant funds; now therefore be it

RESOLVED, that the Board of Supervisors hereby authorizes a subrecipient agreement with Pathstone upon award of said grant; and be it further

RESOLVED, that the Board of Supervisors hereby authorizes the Chairman of the Board directed to execute any agreement documents necessary to implement the resolution, including acceptance of the CDBG award and execution of a sub recipient agreement with Pathstone on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content. and be it further

RESOLVED, that the Wayne County Treasurer is authorized to make the following adjustment to the 2022 budget:

A8020 Planning Board

(Revenue)

\$1,000,000 to 44091 EDP04 CDBG- Farmworker Housing Program

(Appropriations)

\$1,000,000 to 54400 EDP04 Contracted Services- Farmworker Housing Program

Budgeted: yes ___ no X Proposed Cost: **\$1,000,000** Reimbursed Amount **\$1,000,000** County cost **\$0**

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4

6/08/22

Committee Chair: Scott Johnson
Department Head: Brian Pincelli

RESOLUTION AUTHORIZING RTS BUS CONTRACT FOR POLICY MAKER TOUR BY THE AGRICULTURE DEVELOPMENT BOARD

WHEREAS, the Wayne County Agricultural Development Board, Cooperative Extension and Farm Bureau are sponsoring a policy-maker breakfast and tour of farms throughout the County; and

WHEREAS, the Board will be using the services of an RTS bus to conduct the tour; and

WHEREAS, the Wayne County Agricultural Development Board has requested assistance from the County; now, therefore, be it

RESOLVED, the Chairman of the Board is authorized to execute a Charter Service agreement with RTS, pending approval of the County Attorney as to form and content.

Budgeted: yes ___ no ___ Proposed Cost: ___ 250 ___ Reimbursed Amount _____ County cost ___ \$250 ___

Departmental transfer \$ _____ from Account No. _____ to Account No. A8020.54485 (Travel)

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4

Date: June 8, 2022

Committee Chair: Scott Johnson
Department Head: Brian Pincelli

RESOLUTION MAKING APPOINTMENT TO THE WAYNE COUNTY PLANNING BOARD

WHEREAS, the Town of Walworth has recommended the appointment of Patricia Marini, 4117 Cream Ridge Rd., Macedon 14502 to fill the empty seat from the Town on the County Planning Board; therefore, be it

RESOLVED, that Patricia Marini is hereby appointed to the County Planning Board to a three year term of office effective immediately and expiring June 30, 2024.

Budgeted: yes ___ no ___ Proposed Cost: \$ ___ Reimbursed Amount \$ ___ County cost \$ ___

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4

6/8/22

Committee Chair: Scott Johnson
Department Head: Brian Pincelli

RESOLUTION AUTHORIZING EASEMENT WITH NYSEG FOR NEW UTILITY POLE ON COUNTY PROPERTY

WHEREAS, the Ontario Midland Railroad Corporation ("OMID") has operated and maintained Wayne County owned railroad property under a lease arrangement ("the Lease") with Wayne County since 1981; AND

WHEREAS, NYSEG is requesting an easement to install a new pole for service to a crossing at Henkle Road where a new protection gate lights require electric service, therefore be it

RESOLVED, that the Board of Supervisors approves the execution of an easement with NYSEG for installation of the pole, anchor, and aerial conductor as described in their proposal; and be it further

RESOLVED, that the Board of Supervisors hereby authorizes the Chairman of the Board directed to execute any agreement documents necessary to implement the resolution on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content.

Budgeted: yes ___ no ___ Proposed Cost: \$ ___ Reimbursed Amount \$ ___ County cost \$ ___

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes ___ Nays ___ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes ___ Nays ___ Date: _____ Signature: _____

Committee: _____ Ayes ___ Nays ___ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4

6/8/22

Committee Chair: Scott Johnson
Department Head: Brian Pincelli

RESOLUTION ACCEPTING AWARD AND AUTHORIZING RELEASE OF RFP FOR IMPLEMENTATION OF GIS SHARED SERVICES PROJECT

WHEREAS, Resolution 294-21 authorizes the submission of a 2021 Local Government Efficiency program application requesting \$450,000 of grant funding and allocating up to \$50,000 of funding as a cash match to develop a unified geospatial database for use by County, Public Authority, and participating towns; and

WHEREAS, the County has been awarded \$450,000 to implement a an inter-municipal and inter-departmental data collection and sharing collaborative centered on Geographic Information Systems (GIS); and

WHEREAS, the County will hire a qualified consultant to collect centralize data sets, develop management and administration functions, and ensure users have the needed training and ability for continued updating and maintenance of datasets; and

WHEREAS, such consultant will coordinate with the Wayne County GIS Coordinator; and

WHEREAS, the final outcome will include a centralized resource for GIS datasets, with appropriate access levels for departments and staff, as well as public access to appropriate information; therefore be it

RESOLVED, that the Wayne County Board of Supervisors hereby authorizes release of an RFP to solicit proposals from qualified firms to assist in the implementation of the project; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content; and be it further

RESOLVED, that the Wayne County Treasurer is authorized to transfer \$50,000 from General Fund Balance and make the following budget adjustment:

A8020 Planning Board

(Revenue)

\$450,000 to 43305 EDP06 NYS Grants- GIS Project

(Appropriations)

\$500,000 to 54400 EDP06 Contracted Services – GIS Project

Budgeted: yes ___ no X Proposed Cost: \$500,000 Reimbursed Amount \$450,000 County cost \$50,000

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4

Date: 6/8/22

Committee Chair: Scott Johnson
Department Head: Brian Pincelli

RESOLUTION AUTHORIZING RELEASE OF AN RFP FOR DEVELOPMENT OF AN ELECTRIC VEHICLE CHARGING STATION LOCATION PLAN FOR WAYNE COUNTY

WHEREAS, Electric Vehicle (EV) sales grew by 85% from 2020 to 2021; and

WHEREAS, to support the continued growth and use of EVs, it is necessary to facilitate building out networks of charging stations; and

WHEREAS the NYSEG Make-Ready Program will provide up to 100 percent reimbursement of costs for the electrical improvements needed to support EV charging; and

WHEREAS DEC Zero Emission Vehicles (ZEV) was established in 2016 to provide rebates to cities, towns, villages, and counties of the State of New York to encourage and enable ZEV adoption by municipalities for fleet use as well as install electric vehicle charging and hydrogen fuel filling station components primarily for public use; and

WHEREAS, an RFP process could facilitate engagement with a consulting firm to develop a plan and access funding for installation of electric vehicle charging stations across the County at little or no costs to the County utilizing these programs, therefore be it

RESOLVED that the County Board of Supervisors authorizes release of an RFP, under the direction of the Economic Development and Planning Department, to solicit proposals from outside contractors for development of an Electric Vehicle Plan to identify the best locations for facilitation of EV charging station deployment and to secure and implement NYSEG Make-Ready Program and DEC Zero Emission Vehicles (ZEV) Program funding for implementation; and be it further

RESOLVED, that the Board of Supervisors hereby authorizes the Chairman of the Board directed to execute any agreement documents necessary to implement the resolution, including acceptance of an award and execution an agreement on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content.

Budgeted: yes ___ no___ Proposed Cost: _____ Reimbursed Amount _____ County cost_____

Departmental transfer \$_____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4

Date: 6/8/22

Committee Chair: Scott Johnson
Department Head: Brian Pincelli

AUTHORIZATION TO AWARD RFP AND CONTRACT FOR COMPREHENSIVE HOUSING STUDY

WHEREAS, resolution 293-21 approved submission of a 2021 Community Development Block Grant (CDBG) to conduct an updated Comprehensive Housing Needs and Market Study application requesting up to \$50,000 of grant funding; approving \$2,500 in matching funds and approval to accept and execute agreements by the Chairman, and

WHEREAS, the County has been awarded \$47,500 under the 2021 CDBG Program to be reimbursed at completion of the project, and

WHEREAS, this grant award was unspent at the end of 2021, and was not re-appropriated in the 2022 County budget; and

WHEREAS, Resolution 68-22 authorized the release of a Request for Proposals for consultant services for completion of a Comprehensive Housing Needs and Market Study,

WHEREAS, the proposals have been reviewed by Economic Development and Planning staff and scored using published RFP criteria including but not limited to costs; and

WHEREAS, based on the results of the scoring MRB Group has been selected by the committee to work with the Economic Development and Planning Department to complete the scope of work under the RFP, and

WHEREAS, MRB's proposal was slightly over currently budgeted funds at \$55,710, therefore be it

RESOLVED that the County Board of Supervisors authorizes engagement with MRB Group under the direction of the Economic Development and Planning Department for development Comprehensive Housing Needs and Market Study; and be it further

RESOLVED, that \$8,210 is authorized to be moved from General Fund Balance to fund the balance of the project; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content; and be it further

RESOLVED, that the Wayne County Treasurer is authorized to make the following budget adjustment:

A8020 Planning Board

(Revenues)

\$47,500 to 44091 EDP01 CDBG –Comprehensive Housing Study

(Appropriations)

\$55,710 to 54400 EDP01 Contracted Services –Comprehensive Housing Study

Budgeted: yes ___ no X Proposed Cost: \$55,710 Reimbursed Amount \$47,500 County cost \$8,210

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4

Date: 6/8/22

Committee Chair: Scott Johnson
Department Head: Brian Pincelli

AUTHORIZATION TO AMEND TUITION REIMBURSEMENT BUDGET FOR ECONOMIC DEVELOPMENT AND PLANNING

WHEREAS, the County provides tuition reimbursement for full time employees equal to 75% of the actual tuition cost with total tuition reimbursement from the County not exceeding an agreed rate per bargaining unit in any school year of \$2,000; and

WHEREAS, several employees in the Economic Development and Planning Department anticipate or have qualified expenses in this budget year; now, therefore be it

RESOLVED that the County Board of Supervisors authorizes funding of \$4,000 for tuition reimbursements for employees in the ED&P department; and be it further

RESOLVED, that the County Treasurer is authorized to make the following budget adjustment:

A1990 Contingent Fund General

(Appropriations)

\$4,000 from 54000 Contractual Expenses

A8020 Planning Board

(Appropriations)

\$4,000 to 54572 Tuition Reimbursement

Budgeted: yes ___ no X Proposed Cost: \$4000 Reimbursed Amount \$0 County cost \$4000

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4

Date: 6/8/22

Committee Chair: Scott Johnson
Department Head: Brian Pincelli

AUTHORIZATION TO AMEND BUDGET FOR ECONOMIC DEVELOPMENT AND PLANNING FOR FURNITURE

WHEREAS, additional funds are necessary to purchase new office furniture for the department's economic development specialist estimated to be \$1,200; therefore be it

RESOLVED that the County Board of Supervisors authorizes funding of \$1,200 for the purchase of an office desk in the ED&P department as approved by Building and Grounds; and be it further

RESOLVED, that the Wayne County Treasurer is authorized to make the following budget adjustment:

A1990 Contingent Fund General

(Appropriations)

\$1,200 from 54000 Contractual Expenses

A8020 Planning Board

(Appropriations)

\$1,200 to 54150 Office Supplies

Budgeted: yes ___ no ___ Proposed Cost: ___ 0 ___ Reimbursed Amount _____ County cost ___ 0 ___

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____