

# Wayne County Board of Supervisors

## AGENDA

Tuesday, May 18, 2021

9:00 a.m.

### PLEDGE AND PRAYER

### ROLL CALL

### APPROVAL OF MINUTES

### COMMUNICATIONS:

A copy of the Sheriff's Office Cash Receipts Report dated April 23, 2021 totaling \$10,973.01 was received and filed.

A copy of certified Resolution No. 91 of 2021 was received from the Tompkins County Legislature entitled, "Supporting the Designation of the Finger Lakes National Heritage Area".

A copy of the County Auditor's accounts payable report for monthly utilities, miscellaneous payments including the April 2021 warrants for accounts payable, totaling \$5,527,080.99 was received and filed.

### PROCLAMATIONS:

- Heroism – New York State Trooper Frank DeNoto
- Emergency Medical Services Week – May 16-22, 2021
- Mental Health Month – May 2021
- Older Americans Month – May 2021
- Correction Officer Week in Wayne County - May 2 - 8, 2021
- Police Officer Week in Wayne County - May 9 - 15, 2021

The NYS Sheriffs' Institute to present awards to

- Sergeant Aaron DiSanto for Deputy of the Year
- Sheriff Barry Virts - The Grover Cleveland Award

### PRIVILEGE OF THE FLOOR:

### SCHEDULED BUSINESS:

#### COM. #1 – FINANCE COMMITTEE – Leonard, BENDER, GROAT, VERKEY, ROBUSTO

- 1-1 Adopting Mortgage Tax Report and Authorizing County Treasurer to Make Payment to Towns and Villages
- 1-2 Authorization to Amend the 2021 Budget to Allocate Corrections Unit Contract Increases
- 1-3 Authorization to Engage with Tyler Technologies, Inc. to Create an Output File for Exporting Checks
- 1-4 Authorization to Amend Resolution No. 113-21 Authorization to Restore Real Property to Non-Exempt Portion of the Tax Roll
- 1-5 Authorization to Accept Sealed Bid and Execute Quit-Claim Deed for Sale of County Property - Town of Williamson
- 1-6 Authorization to Create the Position of Grant Finance Coordinator and Amend the 2021 Budget

- 1-7 Authorization to Recreate and Fill a Full-Time Purchasing Clerk Position within the Purchasing Department and Amend the 2021 Budget
- 1-8 Amending Minimum Insurance Standards for Contractual Agreements
- 1-9 Authorization to Set Public Hearing Date for 2022-2026 Capital Plan for Wayne County

**COM. #2 – PUBLIC SAFETY – EYGNOR, VERKEY, VERO, BENDER, LASHER**

- 2-1 Authorize Appointments to Wayne County Criminal Justice Council (Supersedes Res. No. 543-20)
- 2-2 Authorization to Execute an Agreement with Williamson Volunteer Ambulance for Wayne County ALS
- 2-3 Authorize Removal of Technical Decon Team Members
- 2-4 Authorization to Execute an Affiliation Agreement with Roberts Wesleyan College for a Student Intern for Public Defenders Office
- 2-5 Authorization to Amend the Public Defender 2021 Wayne County Budget to Add Law Intern Position Per the 2nd Year Plan Amendment to New York State Office of Indigent Legal Services Contract for Statewide Expansion of Hurrell-Harring Reform, Contract Number CTWIDEHH50

**COM. #3 – PUBLIC WORKS – CHATFIELD, KOLCZYNSKI, SPICKERMAN, VERO, EMMEL**

- 3-1 Authorization to Enter Agreement with the Town of Palmyra for Roadside Mowing
- 3-2 Authorization to Declare Items Surplus in the Public Works Department
- 3-3 Authorization to Amend 2021 County Roads Budget for Additional CHIPS Funding
- 3-4 Authorization to Amend 2021 Highway Budget and Purchase Plotter/Scanner for the Engineering Department
- 3-5 Authorization to Amend 2021 Highway Budget and Purchase Equipment with Chips Funds
- 3-6 Authorization to Extend Agreement with Deckman Oil Company for Vehicle and Equipment Lubricants
- 3-7 Authorization to Allow Use of the County Logo by the Wayne County Soil and Water Conservation District

**COM. #4 – ECONOMIC DEV. AND PLANNING – SPICKERMAN, GROAT, ROBUSTO, JOHNSON, LASHER**

- 4-1 Authorization to Accept CDBG Microenterprise Grant Award for the Economic Development and Planning Department
- 4-2 Designating Certifying Officer and Making a Determination under the National Environmental Policy Act (NEPA) and State Environmental Quality Review Act (SEQR)
- 4-3 Authorization to Amend Resolution No. 202-21 Authorizing CDBG Application for the Economic Development and Planning Department
- 4-4 Setting Date for Public Hearing for a Proposed Local Law to Participate in a Pilot Youth Deer Hunting Program in Wayne County Consistent with the Provisions of Environmental Conservation Law Section 11-0935

**COM. #5 – GOVERNMENT OPERATIONS – EMMEL, CHATFIELD, SPICKERMAN, VERKEY, EYGNOR**

- 5-1 Declaration and Support for Early Voting Poll Site to be at the Wayne County Board of Elections Office
- 5-2 Authorization to Amend the 2021 Human Resource Department Budget for Legal Expenses for Negotiations and Arbitrations
- 5-3 Adoption of Management and Confidential Position Wage and Salary Ranges for 2021
- 5-4 Authorization to Accept 15(8) Settlement Proposal from NYS Workers' Compensation Board
- 5-5 Authorization to Abolish One Full-Time Self Insurance Specialist and Create One Full-Time Senior Personnel Clerk Position and Amend the 2021 County Budget for the Human Resource Department
- 5-6 Authorization to Create a Temporary Position of Fiscal Assistant to the Office of County

## Administrator and Transfer Funds

### **COM. #6 – HEALTH AND MEDICAL SERV – JACOBS, EMMEL, GROAT, KOLCZYNSKI, BENDER**

- 6-1 Authorization to Amend Care Management Agency Provider Agreement Contract between Wayne Behavioral Health Network (WBHN) and New York Care Coordination Program, Inc. (NYCCP) DBA Health Homes United New York (HHUNY)
- 6-2 Awarding Contract for Food and Nutrition, Housekeeping, and Maintenance Services at the Wayne County Nursing Home
- 6-3 Authorization to Contract with ICLAIM Systems Corp DBA ICENTRAL for Wayne County Public Health
- 6-4 Authorization to Sign Ancillary Provider Agreement with MVP for Wayne County Public Health
- 6-5 Authorization to Execute Amended Health Research, Inc. Contract for COVID-19 Funding for the Wayne County Public Health Department
- 6-6 Authorization to Execute Contracts with Providers of Related Services for Preschool Children with Handicapping Conditions
- 6-7 Authorization to Execute Contracts with Providers of Approved Special Education Services or Programs
- 6-8 Authorization to Renew Contract with Isalus Healthcare for Wayne County Public Health

### **COM. #7 – HUMAN SERVICES – VERNO, LEONARD, ROBUSTO, JACOBS, JOHNSON**

- 7-1 Authorization for the Wayne County Department of Aging and Youth to Accept Consolidated Appropriations Act Stimulus Funding from the State Office for Aging and Amend the County Budget
- 7-2 Authorize Agreement with Wayne County Sheriff's Office for Welfare Fraud Investigation Services for the Wayne County Department of Social Services
- 7-3 Authorization to Enter into a Lease Agreement with the Wayne County Land Bank for the Property Located at 22 Lawrence Street for the Purpose of Housing Wayne County's Child Advocacy for the Wayne County Department of Social Services
- 7-4 Authorization to Accept Funds from New York State Office of Children and Family Services (NYS-OCFS) in the Amount of \$40,000 to be Used to Develop a System Response to Commercially Sexually Exploited Children, Trafficked and At-Risk Youth in Wayne County for the Wayne County Department of Social Services
- 7-5 Authorization to Sign a Memorandum of Understanding (MOU) With U.S. Citizenship and Immigration Services for the Wayne County Department of Social Services
- 7-6 Authorization to Accept \$120,000 Allocation from New York State Office of Temporary and Disability Assistance (NYS OTDA) for Emergency Rental Assistance Program (ERAP) and Enter into Agreement with a Community Partner for the Wayne County Department of Social Services

## **OTHER BUSINESS**

### **ADJOURNMENT**

The next scheduled meeting of the Board is **Tuesday, June 15, 2021** at 9:00 a.m.

**RESOLUTION NO. 1-1: ADOPTING MORTGAGE TAX REPORT AND AUTHORIZING COUNTY TREASURER TO MAKE PAYMENT TO TOWNS AND VILLAGES**

Mrs. Leonard presented the following:

WHEREAS, the Finance Committee of the Wayne County Board of Supervisors has filed a report showing the mortgage tax monies received by the Wayne County Treasurer during October 1, 2020 to March 31, 2021, and recommend payment to the Villages and Towns as apportioned in such report as follows:

<b>TOWN</b>	<b>TOWN SHARE</b>	<b>VILLAGE</b>	<b>VILLAGE SHARE</b>	<b>TOTAL</b>
Arcadia	95,840.86	Newark	39,625.07	135,465.93
Butler	6,771.78	Wolcott	302.38	7,074.16
Galen	11,785.69	Clyde	1,822.26	13,607.95
Huron	44,378.69		0.00	44,378.69
Lyons	20,366.43		0.00	20,366.43
Macedon	112,449.23		0.00	112,449.23
Marion	59,931.50		0.00	59,931.50
Ontario	222,948.22		0.00	222,948.22
Palmyra	60,747.57	Palmyra	11,480.92	72,228.49
Rose	25,168.33		0.00	25,168.33
Savannah	11,849.48		0.00	11,849.48
Sodus	64,956.70	Sodus	4,603.18	79,844.74
		Sodus Pt.	10,284.86	
Walworth	138,505.68		0.00	138,505.68
Williamson	90,019.07			90,019.07
Wolcott	21,470.81	Red Creek	1,022.67	24,878.74
		Wolcott	2,385.26	
<b>TOTAL</b>	<b>\$987,190.04</b>		<b>\$71,526.60</b>	<b>\$1,058,716.64</b>

now, therefore, be it

RESOLVED, that the Mortgage Tax Report submitted by the Finance Committee is hereby accepted, the recommendation for payments to the Villages and Towns contained in such report is hereby adopted, and the County Treasurer is hereby authorized and directed to make such payments pursuant to the report.

**RESOLUTION NO. 1-2: AUTHORIZATION TO AMEND THE 2021 BUDGET TO ALLOCATE CORRECTIONS UNIT CONTRACT INCREASES**

Mrs. Leonard presented the following:

WHEREAS, the Wayne County 2021 Adopted Budget includes a contingency budget for the anticipated financial impact of Corrections Unit staff increases to take place during 2021; and

WHEREAS, the Wayne County Corrections Unit received salary increases with the adoption of Resolution No. 119-21 ratifying the 2020-2021 collective bargaining agreement with the Teamsters Local 118 Corrections Unit; now, therefore, be it

RESOLVED, that the Wayne County Treasurer's Office is hereby authorized to amend the 2021 County Budget as follows:

A1990 Contingent Fund General

(Appropriations)

\$331,890.00 from 54000 Contractual Expenses

A3150 Jail

(Appropriations)

\$40,000.00 to 51371 Corrections Sergeant

\$220,000.00 to 51475 Corrections Officer  
\$52,000.00 to 58100 NYS Retirement  
\$19,890.00 to 58200 Payments to Social Security

**RESOLUTION NO. 1-3: AUTHORIZATION TO ENGAGE WITH TYLER TECHNOLOGIES, INC. TO CREATE AN OUTPUT FILE FOR EXPORTING CHECKS**

Mrs. Leonard presented the following:

WHEREAS, Wayne County has identified a need to outsource check printing as a way to reduce costs and increase efficiencies; and

WHEREAS, Chase Bank has the ability to print checks for Wayne County, with our interest earnings offsetting the cost of the printing and mailing; and

WHEREAS, the County uses MUNIS by Tyler Technologies Inc., for Accounts Payable and Payroll processing; and

WHEREAS, the County is desirous to engage Tyler Technologies, Inc. to create a custom export file that the County can send to Chase, so that Accounts Payable and Payroll check printing can be printed by Chase; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne with Tyler Technologies, Inc. subject to the review of the County Attorney for a cost not to exceed \$8,000.00.

**RESOLUTION NO. 1-4: AUTHORIZATION TO AMEND RESOLUTION NO. 113-21 AUTHORIZATION TO RESTORE REAL PROPERTY TO NON-EXEMPT PORTION OF THE TAX ROLL**

Mrs. Leonard presented the following:

WHEREAS, the Board of Supervisors Resolution No. 113-21 authorized restoring Real Property to the non-exempt portion of the tax roll; and

WHEREAS, the Resolution contained an error in the tax map number of the below identified parcel and it needs to be amended:

<b>Owner</b>	<b>Tax ID#</b>	<b>Address</b>	<b>Municipality</b>
Caulkins Tire Service Inc	65117-00-962930	6500 Lake Ave.	Town of Williamson

Now therefore it be

RESOLVED, Resolution No. 113-21 is hereby amended to reflect the correct tax Id number:

<b>Owner</b>	<b>Tax ID#</b>	<b>Address</b>	<b>Municipality</b>
Caulkins Tire Service Inc	65117-08-962930	6500 Lake Ave.	Town of Williamson

**RESOLUTION NO. 1-5: AUTHORIZATION TO ACCEPT SEALED BID AND EXECUTE QUIT-CLAIM DEED FOR SALE OF COUNTY PROPERTY - TOWN OF WILLIAMSON**

Mrs. Leonard presented the following:

WHEREAS, the County took title of parcel 64118-00-211678 by Treasurer's tax deed on June 1, 2017; and

WHEREAS, said property was advertised for sealed bid and due to the County Treasurer's Office on Thursday May 6, 2021; and

WHEREAS, bids were received as follows:

Paul Schenk Sr.	\$30,100.00
Joshua Davis JD Homes	\$37,500.00
Matthew Sharp Stoney Point Real Estate	\$75,000.00

and

WHEREAS, a minimum bid of \$30,000 was required and a bid of \$75,000.00 was received from an acceptable bidder per the terms and conditions of the sale; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors hereby accepts the high bid of \$75,000.00 from Matthew Sharp Stoney Point Real Estate; and it be further

RESOLVED, the Chairman of the Board of Supervisors is hereby authorized and directed to execute a quit-claim deed and any required documents for said parcel, subject to the approval of the County Attorney; and be it further

RESOLVED, that the County Treasurer is required to collect the balance due before the title is transferred, subject to the terms and conditions of the sale.

**RESOLUTION NO. 1-6: AUTHORIZATION TO CREATE THE POSITION OF GRANT FINANCE COORDINATOR AND AMEND THE 2021 BUDGET**

Mrs. Leonard presented the following:

WHEREAS, the Fiscal Assistant has announced his intent to retire within the next year; and

WHEREAS, the Fiscal Assistant has worked on various grants over his tenure with the County; and

WHEREAS, the County Treasurer's office has been working on the grants and finances of the Sheriff's Office for the last two years; and

WHEREAS, the County Treasurer and County Administrator believe that the County can achieve efficiencies by combining fiscal grant work into one single position; and

WHEREAS, various State and Federal Grants provide reimbursement for verifiable administrative cost for managing grants; and

WHEREAS, the Position of Grant Finance Coordinator has been developed to provide Financial Support to all County Departments and County Administration with grant management, grant tracking, and processing reimbursement requests; and

WHEREAS, the Grant Finance Coordinator would work under the general direction of the County Treasurer, but only on Grant work; and

WHEREAS, the County and the CSEA Supervisory Unit agree that this position should be a Pay Grade 4 with a hire-rate of \$26.36 an hour; now, therefore, be it

RESOLVED, that the Position of Grant Finance Coordinator is created in Pay Grade 4 of the CSEA Supervisor Unit and the County Treasurer is authorized to fill the position; and be it further

RESOLVED, that the County Treasurer is authorized to amend the 2021 budget as follows:

**A1990 Contingent Fund General**

(Appropriations)

\$18,864.22 from 54000 Contractual Expenses

**A1326 County Treasurer – Grants**

(Revenues)

\$20,000.00 to .42093 Grant Administration

(Appropriations)

\$27,994.32 to .51935 Grant Finance Coordinator

\$2,141.57 to .58200 Social Security

\$2,687.45 to .58100 Retirement

\$5,640.88 to .58400 Hospitalization

\$ 400.00 to .54150 Office Supplies

**RESOLUTION NO. 1-7: AUTHORIZATION TO RECREATE AND FILL A FULL TIME PURCHASING CLERK POSITION WITHIN THE PURCHASING DEPARTMENT AND AMEND THE 2021 BUDGET**

Mrs. Leonard presented the following:

WHEREAS, the demands of the Purchasing Department have increased significantly due to the increased volume of work, responsibilities and functions, while ensuring that all Wayne County Policy and Procedures regarding procurement are followed correctly; and

WHEREAS, it is in the best interest of the County to re-establish the position of full time Purchasing Clerk to create a strong and efficient Purchasing Department, which will allow for expanded resources and advantages for the County; now, therefore, be it

RESOLVED, that one (1) Full Time Purchasing Clerk position (Grade 13 of the CSEA Bargaining Unit) is created and authorized to be filled; and be it further

RESOLVED, that the County Treasurer is hereby authorized to make the following budget adjustments:

A1990 Contingent Fund General

(Appropriations)

\$34,915 from 54000 Contractual Expenses

A1345 Purchasing

(Appropriations)

\$20,901 to 51624 Purchasing Clerk

\$2,007 to 58100 Retirement

\$1,599 to 58200 Social Security

\$10,408 to 58400 Hospitalization

**RESOLUTION NO. 1-8: AMENDING MINIMUM INSURANCE STANDARDS FOR CONTRACTUAL AGREEMENTS**

Mrs. Leonard presented the following:

WHEREAS, the Wayne County Purchasing Policy requires all vendors who contract with the County to acquire and maintain a minimum level of insurance coverage; and

WHEREAS, the contract insurance requirements set forth in Resolution No. 584-15 have not been reviewed and updated since 2015; and

WHEREAS, the County's insurance agency, Eastern Shore Associates, provided the County with current recommended insurance requirements for contractors, specific to vendor and service type ; and

WHEREAS, the updated minimum insurance requirements are included in the attached addendum, and can be found on file with the Clerk of the Board of Supervisors; now, therefore, be it

RESOLVED, that the updated minimum contractual insurance standards for contractual agreements are hereby approved and adopted.

**A. INSURANCE REQUIREMENTS**

The contractor shall furnish:

- a. ACORD Form 25 - Certificate of Insurance to evidence all liability coverages as outlined in the table below;
- b. A copy of the applicable Additional Insured endorsement form evidencing the coverage endorsed onto the liability policies as required in the table below;
- c. New York State Workers' Compensation Form C105.2 or New York State Insurance Fund form U26.3 to evidence New York State workers' compensation coverage;
- d. A copy of the applicable Waiver of Subrogation Endorsement Form, evidencing the coverage endorsed onto the Workers' Compensation policy, either on a specific/schedule or blanket basis.

- B. The County of Wayne and its officers, employees, and agents shall be named as Additional Insureds under the liability policies issued for the above coverages.
- C. A Waiver of Subrogation in favor of The County of Wayne and its officers, elected officials, employees, and agents shall apply to the Workers' Compensation policy listed above.
- D. If contractor maintains broader coverage and/or higher limits than the minimums shown in the table, the County requires and shall be entitled to the broader coverage and/or the higher limits. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the County.
- E. The County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.
- F. The per occurrence and aggregate limits for specified coverage shall apply on a per-location or per-project basis.
- G. Contractor shall maintain insurance with the required limits above for the duration of this contract. Completed Operations coverage must be maintained and evidenced for at least two (2) years after completion of the project.
- H. All certificates of Insurance must be approved by either the Wayne County Attorney or the Self-Insurance Specialist prior to commencing work under the contract.
- I. The insurance carriers providing the above coverages shall be licensed to do so in New York State and shall also be rated no lower than "A-" by the most recent Best's Key Rating Guide or Best's Agent's Guide or must be otherwise acceptable to the County Board of Supervisors.
- J. It is expressly understood and agreed by the Contractor that the insurance requirements specified above contemplates the use of occurrence liability forms. If claims-made coverage is evidenced to satisfy any of these requirements the contractor shall comply with the following requirements:
  - a. If the claims-made coverage terms designate a specific retroactive date, the contractor shall maintain a retroactive date which is not later than the earlier of (a) the date of the commencement of the term of this agreement, or (b) the original coverage retroactive date for the Contractor's first claims-made policy for each and every coverage provided on a claims-made basis.
- K. For the duration of this contract or its subsequent renewals, if the retroactive date is advanced or if the policy is non-renewed, cancelled or is otherwise materially changed, the contractor agrees to purchase at its own expense, an Extended Reporting Endorsement. This endorsement must provide for extended reporting period ("Tail" coverage) in compliance with the minimum standards promulgated by the Department of Financial Services (Insurance Department) of the State of the New York as contemplated in Regulation No. 121 (11 NYCRR 73) or its subsequent amendments or revisions.
- L. Upon termination of the services provided to the County by the contractor, it is agreed that such claims-made coverage will be maintained without interruption for a period of time equal to the length of any Extended Reporting Period requirement as cited above. If the retroactive date is advanced or if the policy is non-renewed, cancelled, or is otherwise materially changed during this period of time the Contractor agrees to purchase, at its own expense, an Extended Reporting Endorsement that is in compliance with the minimum insurance standards promulgated by the Department of Financial Services (Insurance Department) of the State of the New York as cited above.



Vendor Classification	Purchase or Lease of Merchandise or Equipment	Maintenance and Repair of Equipment	Transportation Services	Renovation, Maintenance & Repair of Building & Property	Janitorial Services	Lease/Use of Facilities or Grounds	Non-Professional Contract Services	Professional Contract Services	Consultant Services	Capital (New) Construction Projects
<b>Insurance Type</b>										
<b>Commercial General Liability</b>										
Each Occur.	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Fire Damage/ Damage to Rented Premises	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$100,000	\$50,000	\$50,000	\$50,000	\$50,000
General Agg.	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
Prod. Comp.Op.	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Personal & Adv. Injury	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Med. Expense	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Host Liquor						\$1,000,000				
<b>Auto Liability</b>										
Any Auto OR	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Owned	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Hired	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Non-Owned	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
<b>Excess / Umbrella</b>										
Each Occur.	\$1,000,000	\$1,000,000	\$10,000,000	\$1,000,000 - \$5,000,000 (limit dependant on project size)	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$5,000,000
Aggregate	\$1,000,000	\$1,000,000	\$10,000,000	\$1,000,000 - \$5,000,000 (limit dependant on project size)	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$5,000,000
<b>Professional Liability</b>										
Each Occur.								\$1,000,000	\$1,000,000	
Aggregate								\$3,000,000	\$3,000,000	
<b>Cyber Liability (if applicable)</b>										
Each Occur.	\$2,000,000							\$2,000,000	\$2,000,000	
Aggregate	\$2,000,000							\$2,000,000	\$2,000,000	
<b>Owners and Contractors</b>										
Each Occur.										\$1,000,000
Aggregate										\$2,000,000
<b>Bonds</b>										
				Payment & Performance Bonds, if applicable.	Employee Dishonesty					Payment & Performance Bond
<b>Additional Insured on a Primary &amp; Non-Contributory Basis with a Waiver of Subrogation and 30 Days Notice of Cancellation or Non-Renewal</b>	General Liability & Auto	General Liability & Auto	General Liability, Auto & Excess	General Liability, Auto & Excess & Work Comp (Waiver of Subrogation)	General Liability, Auto & Excess	General Liability	General Liability, Auto, Excess	General Liability, Auto & Excess	General Liability, Auto & Excess	General Liability, Auto, Excess & Work Comp (waiver of subrogation)

**RESOLUTION NO. 1-9: AUTHORIZATION TO SET PUBLIC HEARING DATE FOR 2022-2026 CAPITAL PLAN FOR WAYNE COUNTY**

Mrs. Leonard presented the following:

WHEREAS, the County Administrator submitted the proposed 2022-2026 Capital Plan to the Board of Supervisors on April 20, 2021; and

WHEREAS, Department Heads who have submitted Capital Plan requests have reviewed their requests with their committees at their regularly scheduled May committee meetings; and

WHEREAS, a summary of the 2022-2026 Capital Plan has been reviewed with the Finance Committee at the May Finance Committee meeting; and

WHEREAS, a copy of the Capital Plan is on file with the Clerk of the Board of Supervisors; and

WHEREAS, the Capital Plan is a planning instrument and not an appropriations or funding commitment; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors has scheduled a Public Hearing on said plan for **Tuesday, June 15, 2021 at 9:05 a.m.**, to be held in the Wayne County Supervisors Chambers at 26 Church Street, Lyons, New York, to receive and consider public comments on the

**RESOLUTION NO. 2-1: AUTHORIZE APPOINTMENTS TO WAYNE COUNTY CRIMINAL JUSTICE COUNCIL (Supersedes Res. No. 543-20)**

Mr. Eygnor presented the following:

WHEREAS, the Wayne County Criminal Justice Council was created in 1984 for the purpose of increasing awareness of the independency of law enforcement, the judicial process and alternatives to incarceration by decision makers, criminal justice practioners and the general public; and

WHEREAS, the Board of Supervisors approved appointments to the Criminal Justice Council in December 2020; however, since that date there have been several additions and changes in membership; and

WHEREAS, the Chairman of the Board of Supervisors makes appointments to the Council and the following individuals have agreed to serve out a two-year term on the Council:

<u>NAME</u>	<u>REPRESENTING</u>
Adriane Kidder	Superior Courts
Kathy McGonical	Youth Bureau
James Haitz	Community Service Board
Mike Calarco	District Attorney
Andy Correia	Public Defender
Phil Eygnor	WC Board of Supervisors
Mark Ameele	Probation
Barry Virts	Sheriff
Gavin Reynolds	Law NY
Martha Bailey	Wayne Pre-Trial Services
Ed Hunt	Wayne Behavior Health
Pete Frick	WC Bar Association
Dr. Ellen Wayne	Department of Social Services
James Schuler	Youth
Kim V. Leonard	Finance
Jennifer Carlson	Alcohol & Drug Services
Jay Roscup	Education
Crystal Manktelow	Poverty
Lydia Avery-Blake	At-Large Member—Family Counseling of the FL
Christopher Bruzee	At-Large Member—Wayne County Mental Health Program Supervisor
Rev. Earl Green	Churches
Kate Peters	Family Court
Debbie Strizel	Magistrates Association

now, therefore, be it

RESOLVED, that the above individuals are hereby appointed to a two-year term on the Wayne County Criminal Justice Council ending December 31, 2022.

**RESOLUTION NO. 2-2: AUTHORIZATION TO EXECUTE AN AGREEMENT WITH WILLIAMSON VOLUNTEER AMBULANCE FOR WAYNE COUNTY ALS**

Mr. Eygnor presented the following:

WHEREAS, for several years, the County has maintained a base of operation for one of the ALS vehicles at the Sodus Town Ambulance base, initially operating a vehicle owned by that organization, later basing a County owned vehicle and personnel there; and

WHEREAS, the previous agreement relative to housing a County ALS operation at Sodus Town Ambulance has expired; and

WHEREAS, the Director of Operations of the Williamson Volunteer Ambulance has indicated their willingness to house the County operation that was previously in Sodus, at the Williamson Ambulance base going forward; and

WHEREAS, the Williamson Ambulance has offered said space for a stationing a vehicle and the crew member on duty, to the County, on a rent free basis; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors shall be authorized to execute an agreement with the Williamson Volunteer Ambulance Service, to allow for housing of one Wayne County ALS response vehicle and on-duty personnel, at the Williamson Volunteer Ambulance Service base of operation at 6334 Bennett Street in Williamson, rent free, with said agreement subject to the approval of the County Attorney as to form and content.

### **RESOLUTION NO. 2-3: AUTHORIZE REMOVAL OF TECHNICAL DECON TEAM MEMBERS**

Mr. Eygnor presented the following:

WHEREAS, Paul Turner and Gary VerStraete are currently members of the Technical Decon Team; and

WHEREAS, it is the recommendation of the Fire Coordinator that Mr. Turner be removed as a Technical Decon Team member; and

WHEREAS, Mr. VerStraete has requested being removed from the Technical Decon Team; now, therefore, be it

RESOLVED, the Wayne County Board of Supervisors hereby approves the removal of Mr. Turner and Mr. VerStraete as Technical Decon Team Members.

### **RESOLUTION NO. 2-4: AUTHORIZATION TO EXECUTE AN AFFILIATION AGREEMENT WITH ROBERTS WESLEYAN COLLEGE FOR A STUDENT INTERN FOR PUBLIC DEFENDERS OFFICE**

Mr. Eygnor presented the following:

WHEREAS, the Wayne County Public Defender's Office periodically agrees to have both undergraduate and graduate students participate in unpaid internships through various educational institutions; and

WHEREAS, the Public Defender has agreed to have Julia Charland, a graduate student working on obtaining an Masters in Social Work at Roberts Wesleyan College, 2301 Westside Drive, Rochester, New York 14624, participate in an internship program with the Wayne County Public Defender's Office; and

WHEREAS, the typical internship of this nature consists of 400 hours of work during two semesters of college, therefore, the approximate dates said intern would be working with the Public Defender's Office would be from April 24, 2021 through August 27, 2021, supervised by Kimberly Golding, Sentencing Mitigation Specialist; and

WHEREAS, said internship is dependent upon an Affiliation Agreement between the County of Wayne and Roberts Wesleyan College; and

WHEREAS, the Public Defender is requesting an Affiliation Agreement between the County of Wayne and Roberts Wesleyan College be executed and will provide such agreement; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to execute an Affiliation Agreement for a graduate student internship with Roberts Wesleyan College, 2301 Westside Drive, Rochester, New York 14624, subject to the County Attorney's approval as to form and content.\

**RESOLUTION NO. 2-5: AUTHORIZATION TO AMEND THE PUBLIC DEFENDER 2021 WAYNE COUNTY BUDGET TO ADD LAW INTERN POSITION PER THE 2<sup>nd</sup> YEAR PLAN AMENDMENT TO NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES CONTRACT FOR STATEWIDE EXPANSION OF HURRELL-HARRING REFORM, CONTRACT NUMBER CTWIDEHH50**

Mr. Eygnor presented the following:

WHEREAS, Wayne County previously approved and signed the New York State Office of Indigent Legal Services 5-year Contract for Statewide Expansion of Hurrell-Harring Reform, CTWIDEHH50 – Wayne; and

WHEREAS, the second year Budget and Work Plan for this contract has been reviewed by appropriate members of Wayne County’s administrative team and subsequently approved by the Office of Indigent Legal Services; and

WHEREAS, this contract funding shall continue to be used for three written plans consisting of counsel at arraignment, quality improvement, and caseload relief pursuant to the 2017 amendment to County Law Section 772-e and enactment of Executive Law Section 832(4), “Statewide Expansion of Hurrell-Harring Reform”; and

WHEREAS, Wayne County has received notification that funding for the second and third years of the overall contract has been appropriated in the 2020 and 2021 State budget to continue to provide financial support for mandated improvements to both the Public Defender’s Office and the Assigned Counsel Program; and

WHEREAS, the approved second year plan Amendment to Contract Number CSTWIDEHH50 contains the second year Budget and Work Plan for the Public Defender’s Office that includes \$4,000 for a summer law intern; and

WHEREAS, the budget line for the summer law intern was inadvertently not added to the 2021 budget; and

WHEREAS, the second year of the five-year Statewide Expansion of Hurrell-Harring Reform-Wayne, Contract Number CTWIDEHH50, will continue to be referred to as ILSHH; and

WHEREAS; that the Public Defender is desirous in amending the 2021 budget to restore a personnel line for a law intern; now, therefore, be it

RESOLVED, that the County Treasurer is authorized to amend the Public Defender’s 2021 Budget as follows:

**A1170 Public Defender**

(Revenues)

\$4,000 to 43024 Indigent Legal Services - ILSHH Hurrell-Harring

(Appropriations)

\$4,000 to 51705 ILSHH Law Intern

**RESOLUTION NO. 3-1: AUTHORIZATION TO ENTER AGREEMENT WITH THE TOWN OF PALMYRA FOR ROADSIDE MOWING**

Mr. Chatfield presented the following:

WHEREAS, Resolution No. 207-21 authorized agreements with the Towns of Marion, Savannah and Williamson to perform roadside mowing services on county roadways; and

WHEREAS, the Town of Palmyra also wishes to perform these services as they have in previous years; and

WHEREAS, the Town of Palmyra will do a minimum of three complete mowings on Wayne County roads within the Town of Palmyra for a total of 23.8 miles; and

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney’s approval as to form and content, with the Town of Palmyra for mowing county roadsides located in the town three times at a rate of \$250.00 (\$83.33 each time) per mile for the 2021 season.

**RESOLUTION NO. 3-2: AUTHORIZATION TO DECLARE ITEMS SURPLUS IN THE PUBLIC WORKS DEPARTMENT**

Mr. Chatfield presented the following:

WHEREAS, the Public Works Department also has the following item to dispose of:

- AMMCO 2-Post 9000 lb vehicle lift Ser No. P940212606

Now, therefore be it

RESOLVED, that the equipment listed above be sold at an upcoming public auction, in accordance with the County's Equipment Disposition policy.

**RESOLUTION NO. 3-3: AUTHORIZATION TO AMEND 2021 COUNTY ROADS BUDGET FOR ADDITIONAL CHIPS FUNDING**

Mr. Chatfield presented the following:

WHEREAS, the New York State Department of Transportation has approved and allocated additional CHIPS Funds for the 2021-2022 Fiscal Year; and

WHEREAS the CHIPS Funds allocated by the State is \$3,267,505 for the NYS fiscal year 2021-2022 with an additional \$914,697 in the PAVE NY program, and an additional 595,995 for the EWR program for a total of \$4,778,197; and

WHEREAS, the county originally budgeted \$3,200,000 for 2021; now, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized and directed to amend the 2021 D County Roads Fund Budget as follows:

**D51112 Road Construction**

(Appropriations)

\$1,578,197 to .52600 Highway Construction

**D99990 – Other**

(Revenues)

\$1,578,197 to .43501 Consolidated Highway Aid

**RESOLUTION NO. 3-4: AUTHORIZATION TO AMEND 2021 HIGHWAY BUDGET AND PURCHASE PLOTTER/SCANNER FOR THE ENGINEERING DEPARTMENT**

Mr. Chatfield presented the following:

WHEREAS, the Engineering Department has a plotter and a scanner to print large size engineering drawings; and

WHEREAS, the scanner is no longer serviceable; and

WHEREAS, the plotter is 12 years old and does not work with all versions of the software used in the Engineering Department; and

WHEREAS, now that all DM equipment purchases have been made, there are funds remaining in line item DM5130.52400 that can be used toward the purchase of a Plotter/Scanner in the Engineering Department; now, therefore, be it

RESOLVED, that the County Treasurer is authorized to amend the 2021 Highway budget as follows:

**DM 5130- Road Machinery**

(Appropriations)

\$4,000.00 from .52400 Highway and Street Equipment

**D 5020 – Highway Engineering**

(Appropriations)

\$4,000.00 to .52000 Equipment and Other

**RESOLUTION NO. 3-5: AUTHORIZATION TO AMEND 2021 HIGHWAY BUDGET AND PURCHASE EQUIPMENT WITH CHIPS FUNDS**

Mr. Chatfield presented the following:

WHEREAS, the 2020/2021 CHIPS funding has been completely restored and the unspent funds are available for use; and

WHEREAS, as directed, cuts were made to the 2021 Wayne County Highway budget to include the reduction of approximately \$250K in equipment needs; and

WHEREAS, equipment can be purchased with CHIPS funds as long as the items are used by the Highway Department and have a 10 year service life; and

WHEREAS, the Superintendent of Public Works suggests using approximately \$250,000 of restored CHIPS funds to purchase equipment needed in the Highway department; now, therefore, be it

RESOLVED, that the County Treasurer is authorized to amend the 2021 Highway budget as follows:

**DM 5112 - Road Construction**

(Appropriations)

\$250,000.00 from .52600 Highway Construction

**D 5112 – Road Construction**

(Appropriations)

\$250,000.00 to .52638 CHIPS-Equipment

and be it further

RESOLVED, that the 2021 equipment addendum be amended to include the following:

(2) Half ton-Double Cab pickup trucks	\$58,000
1-Ton Regular cab pickup with plow	\$38,000
1-Ton Crew cab pickup	\$39,250
1-550 series Crew cab truck with dump box	\$58,500
1-Plate Tamp	\$16,000
1-Flail mower head for arm tractor	\$14,000
1-Flail mower head for excavator	\$18,000
1-20 ft Landscape trailer	\$ 8,250

**RESOLUTION NO. 3-6: AUTHORIZATION TO EXTEND AGREEMENT WITH DECKMAN OIL COMPANY FOR VEHICLE AND EQUIPMENT LUBRICANTS**

Mr. Chatfield presented the following:

WHEREAS, Resolution No. 257-20 authorized an agreement with Deckman Oil Co. for vehicle and equipment lubricants; and

WHEREAS, the original bid specifications allowed for a one-year extension to the original agreement; and

WHEREAS, the original agreement also allowed for price adjustments based on oil market index; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign a one-year extension to the original agreement with Deckman Oil Co., 9 Norton St, Honeoye Falls, NY 14472, based on the newly furnished adjusted prices, subject to the County Attorney’s approval as to form and content.

**RESOLUTION NO. 3-7: AUTHORIZATION TO ALLOW USE OF THE COUNTY LOGO BY THE WAYNE COUNTY SOIL AND WATER CONSERVATION DISTRICT**

Mr. Chatfield presented the following:

WHEREAS, the Wayne County Soil and Water Conservation District (“the District”) is hosting the

Wayne County Youth Fishing Derby in 2021; and

WHEREAS, as part of the promotion of the event, the District would like to utilize the County's logo for both advertisements and t-shirts for youth that participate in the Derby to receive; and

WHEREAS, the logo will not be given or utilized for any other purpose except for the Wayne County Youth Fishing Derby; and

WHEREAS, the District would also like permission to utilize the County logo at future Wayne County Youth Fishing Derbies they are sponsoring; now, therefore, be it

RESOLVED, that the Wayne County Soil and Water Conservation District is given permission from the Wayne County Board of Supervisors to utilize the County logo for the purpose of advertising and promoting the Wayne County Youth Fishing Derby.

**RESOLUTION NO. 4-1: AUTHORIZATION TO ACCEPT CDBG MICROENTERPRISE GRANT AWARD FOR THE ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT**

Mr. Spickerman presented the following:

WHEREAS, the Wayne County Board of Supervisors adopted Resolution No. 091-21 authorizing the Economic Development and Planning Department to submit a CDBG Microenterprise grant application requesting up to \$200,000 of New York State Department of Homes and Community Renewal grant funding to establish the MicroBurst program for the purposes of supporting the development and expansion of microenterprise businesses' and

WHEREAS, Wayne County has been awarded a 2020 Community Development Block Grant (CDBG) for \$200,000 of grant funding under agreement 1219ME971-21 to establish the MicroBurst program to support new small businesses; and

WHEREAS, the businesses receiving assistance will provide at least 10% equity as required matching funds for a microenterprise grant; and

WHEREAS, the Wayne Economic Development Corporation (WEDC) is providing an additional \$200,000 in matching funds to support the MicroBurst program initiative and is also an appropriate sub recipient to administer the program on the County's behalf; now, therefore, be it

RESOLVED, the Wayne County Board of Supervisors approves accepting the grant and executing a sub recipient agreement with WEDC to administer the program, and advancing the \$200,000 CDBG funding to WEDC after execution of the agreement with New York State Department of Homes and Community Renewal; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute any agreement documents necessary to implement the resolution, including acceptance of the CDBG award and execution of a sub recipient agreement with WEDC on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content; and be it further

RESOLVED, that the Wayne County Treasurer is hereby authorized to amend the 2021 budget as follows:

**A8020 Economic Development & Planning**

(Revenue)

\$200,000 to 44091 CDBG

(Appropriations)

\$200,000 to 54400 Contracted Services

**RESOLUTION NO. 4-2: DESIGNATING CERTIFYING OFFICER AND MAKING A DETERMINATION UNDER THE NATIONAL ENVIRONMENTAL POLICY ACT (NEPA) AND STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQR)**

Mr. Spickerman presented the following:

WHEREAS, Wayne County Resolution 091-21 authorized application to the New York State Housing Trust Fund Corporation, Office of Community Renewal (“OCR”) for New York State Community Development Block Grant (“NYS CDBG”) program to help encourage small business startups; and

WHEREAS, OCR has selected the County to receive an award in the amount of \$200,000 regarding the Wayne County MicroBurst program, project number 1219MExx-20; and

WHEREAS, per the terms of NYS CDBG awards, all NYS CDBG recipients consent to assuming Responsible Entity status under the National Environmental Policy Act of 1969 (“NEPA”), consent to assuming responsibility to determine the degree to which NEPA, the State Environmental Quality Review Act (“SEQRA”), and the State Historic Preservation Office (“SHPO”) requirements impact their project, and consent to ensuring compliance with NEPA, SEQRA and SHPO requirements; and

WHEREAS, so as to ensure compliance with the NEPA, SEQRA and SHPO requirements, CDBG recipients are also required to classify the project under NEPA, to prepare an Environmental Review Record (“ERR”), to designate a Certifying Officer to submit the environmental review to OCR, and to publish and send required notices of the opportunity to comment upon the ERR; and

WHEREAS, grant awardees cannot expend or encumber CDBG funds for any activity, except those listed as exempt under 24 CFR 58.34, or which fall under the categorical exclusions set forth in 24 CFR 58.35(b); and

WHEREAS, the Project is subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the CDBG regulations for this project exclude construction and applicants will be required to include a short form environmental assessment form as part of their application; and

WHEREAS, the OCR Grant Administration Manual states “Microenterprise activities... have been determined to be Type II actions under Section 617.5 (c)(25) , which do not require further SEQR review ”; and

WHEREAS, the SEQR Regulation (6 NYCRR §617.5(c)(21)) declares Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQR; now, therefore, be it

RESOLVED, that the Board of Supervisors hereby classifies the project as “Exempt under 24 CFR 58.34(a) and Categorically Excluded under NEPA 24 CFR 58.35(b),” and be it further

RESOLVED, that the Wayne County, acting as Lead Agency, has determined that the project fits within the parameters of the Type II criteria, and therefore, no further SEQRA processing is required; and be it further

RESOLVED, that the Board of Supervisors directs the Wayne County Department of Economic Development & Planning to prepare the required ERR and to coordinate compliance with other NEPA, SEQRA, and SHPO requirements; and be it further

RESOLVED, that the Board of Supervisors hereby designates Ora Rothfuss, Department of Economic Development & Planning, as the Certifying Officer for purposes of submitting the Environmental Review to OCR; and be it further

RESOLVED, that the Board of Supervisors hereby authorizes the Clerk, Wayne County Board of Supervisors, to assist in the publication of any required notices and in the receipt of any comments submitted regarding the ERR.

**RESOLUTION NO. 4-3: AUTHORIZATION TO AMEND RESOLUTION 202-21 AUTHORIZING CDBG APPLICATION FOR THE ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT**

Mr. Spickerman presented the following:



WHEREAS, Wayne County Resolution No. 202-21 authorized a Community Development Block Grant (CDBG) Coronavirus Aid, Relief And Economic Security Act (CARES) application for \$1,500,000 of grant funding to support small businesses and upgrade the HVAC at the Public Health Building; and

WHEREAS, the HVAC project has been determined to be an ineligible expense for this program; and

WHEREAS, the Mental Health Network has identified \$361,000 of programming that will help to address the increased rate of suicide and drug-related deaths due to CoVid-19; and

WHEREAS, the Department of Social Services and Office of Mental Health have identified \$750,000 of investments that would enable the purchase and repurposing of a Lakeview Health Services property for emergency services; now, therefore, be it

RESOLVED, that the Clerk of the Board is hereby authorized and directed to publish notice in the legal newspapers for the County for the first available publication; and be it further

RESOLVED, that the Board of Supervisors hereby authorizes the submission of a 2020 Community Development Block Grant (CDBG-CV) application requesting up to \$1,500,000 of grant funding; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a CDBG Pre-Submission Certification Form, preliminary budget and any other agreement documents necessary to implement the resolution, including acceptance of a CDBG award resulting from approved application, on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content.

**RESOLUTION NO. 4-4: SETTING DATE FOR PUBLIC HEARING FOR A PROPOSED LOCAL LAW TO PARTICIPATE IN A PILOT YOUTH DEER HUNTING PROGRAM IN WAYNE COUNTY CONSISTENT WITH THE PROVISIONS OF ENVIRONMENTAL CONSERVATION LAW SECTION 11-0935**

Mr. Spickerman presented the following:

WHEREAS, Environmental Conservation Law §11-0935, established a pilot program wherein a hunting license holder who is 12 or 13 years of age may hunt deer with a crossbow, rifle, shotgun or muzzle loading firearm in areas where and during the hunting season in which such implements may be used; and

WHEREAS, Environmental Conservation Law §11-0935 requires that in order to be an "eligible area", a county must pass a local law authorizing participation in the pilot program; and

WHEREAS, the universal hunting age of 12 is supported by the 2012–2016 NYS Deer Management Plan and the draft 2021–2025 NYS Deer Management Plan; and

WHEREAS, hunting with youth provides quality time for parents, guardians and other mentor figures to bond with their children, other family members and friends in an outdoor setting and presents an excellent opportunity to introduce youth to nature, stewardship, conservation, and responsible wildlife management; now, therefore, be it

RESOLVED, pursuant to Section 20 of the Municipal Home Rule Law that the Board of Supervisors shall hold a public hearing on **Tuesday, June 15, 2021 at 9:05 a.m.** in the Supervisors Chambers in the County Court House, 26 Church Street, Lyons, New York, on the following proposed local law:

**COUNTY OF WAYNE - STATE OF NEW YORK  
INTRO NO. 2/LOCAL LAW NO. \_\_\_\_ FOR THE YEAR 2021**

A Local Law to Participate in a Pilot Youth Deer Hunting Program in Wayne County, Consistent with the Provisions of Environmental Conservation Law Section 11-0935

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF WAYNE, as follows:

## **SECTION 1. LEGISLATIVE INTENT**

It is the intent of this local law to participate in a pilot youth deer hunting program in Wayne County consistent with the provisions of environmental conservation law section 11-0935

## **SECTION 2. PURPOSE**

Consistent with the provisions of Environmental Conservation Law section 11-0935, this Local Law is adopted to authorize the expansion of youth hunting and allow licensed hunters ages 12 or 13 to hunt deer with a crossbow, rifle, shotgun or muzzle-loading firearm when accompanied by a parent, legal guardian, or mentor.

## **SECTION 3. AUTHORITY**

This Local Law is adopted under the authority granted by:

1. Article IX of the New York State Constitution, § 2[c]
2. New York Municipal Home Rule Law, § 10; and
3. New York Environmental Conservation Law § 11-0935.

## **SECTION 4. DEFINITIONS**

1. "Eligible area" means any county within the State of New York that has enacted a local law authorizing participation in a youth hunting pilot program, and has notified the New York State Department of Environmental Conservation of such participation.
2. "Hunting license holder" means a person who has successfully completed a hunter education/safety course, and currently holds a valid hunting license issued by the New York State Department of Environmental Conservation.
3. "Legal guardian" means a person legally responsible for a minor participating in the Pilot Youth Deer Hunting Program who currently holds a valid hunting license issued by the New York State Department of Environmental Conservation and has at least three years of prior experience hunting deer as a hunting license holder.
4. "Mentor" means a person who (a) currently holds a valid hunting license issued by the New York State Department of Environmental Conservation, (b) is twenty-one years of age or older, (c) has at least three years of prior experience hunting deer as a hunting license holder, and (d) has been designated in writing by a minor's parent or legal guardian on a form prescribed by the New York State Department of Environmental Conservation to serve as a mentor to said minor for purposes of the Pilot Youth Deer Hunting Program.
5. "Minor" means a youth twelve or thirteen years of age who currently holds a valid hunting license issued by the New York State Department of Environmental Conservation to hunt deer with a crossbow, rifle, shotgun, or muzzle-loading firearm within an eligible area.
6. "Parent" means a person who currently holds a valid hunting license issued by the New York State Department of Environmental Conservation, has at least three years of prior experience hunting deer as a hunting license holder, and is the parent of the minor participating in the Pilot Youth Deer Hunting Program.
7. "Physical control" means that the physical proximity of a minor to a parent, legal guardian or mentor and is such that the parent, legal guardian or mentor is (a) reasonably able to issue verbal directions and instructions, (b) maintain constant visual contact, and (c) otherwise able to provide guidance and supervision to the minor.

## **SECTION 5. OPT-IN AUTHORIZATION**

The youth hunting opportunities authorized by Environmental Conservation Law section 11-0935 shall be applicable within the boundaries of the County of Wayne upon (a) the adoption of this Local Law by the Board of Supervisors for the County of Wayne, State of New York, and (b) notice provided to the New York State Department of Environmental Conservation of the adoption of this Local Law.

Wayne County hereby elects to participate in a Pilot Youth Deer Hunting Program to allow minors ages 12 or 13 to hunt deer with a crossbow, rifle, shotgun or muzzle-loading firearm when accompanied by a parent, legal guardian or mentor.

## **SECTION 6. ELIGIBILITY AND REQUIREMENTS.**

1. A minor aged 12 or 13 may hunt deer with a crossbow, rifle, shotgun, or muzzle-loading firearm within the County of Wayne when accompanied by, and is under the physical control of, a parent, legal guardian or mentor as those terms are defined by Section 4 of this Local Law.

2. A minor participating in the Pilot Youth Deer Hunting Program in an eligible area must be in possession of a valid New York State hunting license and valid tags, as appropriate, while afield at all times. The accompanying parent, legal guardian or mentor must also be in possession of a valid New York State hunting license at all times when supervising a minor participating in the Pilot Youth Deer Hunting Program.
3. A minor and the accompanying parent, legal guardian or mentor must display either a minimum total of two hundred fifty square inches of solid fluorescent orange or pink or patterned fluorescent orange or pink consisting of no less than fifty percent fluorescent orange or pink material worn above the waist and visible from all directions, or a hat or cap with no less than fifty percent of the exterior consisting of solid fluorescent orange or pink material and visible from all directions.
4. A minor aged 12 or 13 participating in the Pilot Youth Deer Hunting Program must remain at ground level at all times when hunting deer with a crossbow, rifle, shotgun, or muzzle-loading firearm.
5. A minor participating in the Pilot Youth Deer Hunting Program must remain within the physical proximity of a parent, legal guardian or mentor, which means they must be capable of receiving verbal directions and instructions, and be in constant visual contact with the supervising parent, legal guardian or mentor at all times.
6. A minor participating in the Pilot Youth Deer Hunting Program must abide by all other federal, state and local laws, rules and regulations applicable to hunting including, but not limited to, manner of take, bag limits, hunting hours, geographical or general implement restrictions, hunting seasons, tagging, transporting and reporting requirements.

#### **SECTION 7. FILING**

In accordance with ECL § 11-0935.2, a copy of this Local Law shall be filed with the New York State Department of Environmental Conservation, and in accordance with Municipal Home Rule § 27, a copy shall be filed with the New York State Department of State.

#### **SECTION 8. SEVERABILITY**

Should any provision of this Local Law be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of this Local Law as a whole or any part thereof other than the part so determined to be unconstitutional or invalid.

#### **SECTION 9. REPEAL**

All Ordinances, Local Laws and parts thereof inconsistent with this Local Law are hereby repealed.

#### **SECTION 10. EFFECTIVE DATE**

This Local Law shall be effective upon its filing with the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law of the State of New York.

and be it further

RESOLVED, that the Clerk of the Board of Supervisors is hereby directed to give at least a five day notice of such hearing by posting such notice upon the bulletin board at the Court House, Lyons, New York, and by publishing such notice at least once in the official newspapers of the County.

#### **RESOLUTION NO. 5-1: DECLARATION AND SUPPORT FOR EARLY VOTING POLL SITE TO BE AT THE WAYNE COUNTY BOARD OF ELECTIONS OFFICE**

Mr. Emmel presented the following:

WHEREAS, Section 8-600 of the New York State election law requires municipalities with the highest population pursuant to the latest federal decennial census in each county to have at least one polling place designated for early voting; and

WHEREAS, the Board of election offices may designate place(s) for early voting that includes the Office of the Wayne County Board of Elections located in Lyons, NY; and

WHEREAS, Washington County Board of Elections Office received an exception from the above requirement due to its physical location to its municipality with the highest population; and

WHEREAS, Wayne County Board of Elections Office is desirous of seeking a similar exception

to the election law since the Town of Arcadia, which is the largest municipality in Wayne County, is located in very close proximity to the Wayne County Board of Elections Office, which is centrally located within the County, the County seat of government, and served by public transportation routes; and

WHEREAS, thus under these circumstances it is appropriate to authorize the Wayne County Board of Elections Office as the only Early Voting Poll site in Wayne County; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors supports the designation of the Wayne County Board of Elections Office, Public Safety Building, Lyons, NY, as the Early Voting Poll site for the County of Wayne and encourages our State Legislators to advance our designation request for the Governor to sign into law.

**RESOLUTION NO. 5-2: AUTHORIZATION TO AMEND THE 2021 HUMAN RESOURCE DEPARTMENT BUDGET FOR LEGAL EXPENSES FOR NEGOTIATIONS AND ARBITRATIONS**

Mr. Emmel presented the following:

WHEREAS, the Human Resource Department now oversees the budgeted line item for Legal Representation for contract negotiations, arbitrations, etc.; and

WHEREAS, the 2021 budget was established with an amount of \$60,500 to cover these services with extensive time period on contract negotiations and arbitrations, the funds are nearly exhausted; and

WHEREAS, the County will continue legal services from Hancock Estabrook, LLP for services to negotiate two contracts expiring in 2021 and continued arbitrations; and

WHEREAS, the Human Resource Director is desirous to amend the 2021 Budget to add \$80,000 Budget Appropriations to cover anticipated costs of continuation of negotiations and arbitrations; now, therefore, be it

RESOLVED, that the Wayne County Treasurer is hereby authorized to amend the 2021 Budget as follows:

A1990 Contingent Fund General

(Appropriations)

\$80,000 from 54000 Contractual Expenses

A1430 Human Resource Departments

(Appropriations)

\$80,000 to 54486 Union Contracts

**RESOLUTION NO. 5-3: ADOPTION OF MANAGEMENT AND CONFIDENTIAL POSITION WAGE AND SALARY RANGES FOR 2021**

Mr. Emmel presented the following:

WHEREAS, the Wayne County Local Law No. 2-2014 gives the Board of Supervisors the authority to implement the Salary Plan for Managerial and Confidential Employees; and

WHEREAS, the Director of Human Resources recommends that the 2021 Salary Schedule be revised for 2022 by a cost of living adjustment (COLA) of 2.5% to align the 2022 salary schedule with the labor market; and

WHEREAS, the Pay Plan Committee has met and agreed to make changes within the Pay Plan Salary Administration; now, therefore, be it

RESOLVED, that the Board of Supervisors hereby adopts the following wage and salary ranges for the Managerial and Confidential employee group effective January 1, 2022

COLA:	2.50%													
2022	1	2	3	4	5	6	7	8	8b P.T.	9	10	11	12	13
MINIMUM	\$15.43	\$17.44	\$19.70	\$22.26	\$45,787	\$51,739	\$57,947	\$64,901	\$41,000	\$72,689	\$81,412	\$91,181	\$102,123	\$114,378
1	\$15.79	\$17.85	\$20.16	\$22.79	\$46,854	\$52,944	\$59,298	\$66,414		\$74,383	\$83,309	\$93,307	\$104,503	\$117,044
2	\$16.15	\$18.26	\$20.63	\$23.31	\$47,946	\$54,178	\$60,680	\$67,962	\$43,725	\$76,118	\$85,250	\$95,481	\$106,938	\$119,772
3	\$16.53	\$18.69	\$21.12	\$23.85	\$49,064	\$55,441	\$62,095	\$69,545		\$77,892	\$87,238	\$97,707	\$109,431	\$122,563
4	\$16.92	\$19.12	\$21.61	\$24.42	\$50,207	\$56,734	\$63,542	\$71,167	\$46,451	\$79,707	\$89,271	\$99,984	\$111,982	\$125,420
5	\$17.31	\$19.57	\$22.11	\$24.98	\$51,377	\$58,056	\$65,023	\$72,825		\$81,564	\$91,352	\$102,314	\$114,592	\$128,343
6	\$17.71	\$20.02	\$22.62	\$25.56	\$52,574	\$59,409	\$66,539	\$74,523		\$83,466	\$93,481	\$104,699	\$117,263	\$131,334
MIDPOINT	\$18.13	\$20.49	\$23.15	\$26.16	\$53,799	\$60,793	\$68,089	\$76,258		\$85,409	\$95,658	\$107,137	\$119,995	\$134,394
8	\$18.33	\$20.71	\$23.40	\$26.43	\$54,377	\$61,446	\$68,820	\$77,077		\$86,327	\$96,685	\$108,288	\$121,283	\$135,837
9	\$18.52	\$20.93	\$23.65	\$26.72	\$54,961	\$62,106	\$69,558	\$77,904		\$87,253	\$97,724	\$109,451	\$122,585	\$137,296
10	\$18.72	\$21.16	\$23.90	\$27.01	\$55,551	\$62,772	\$70,305	\$78,741		\$88,190	\$98,772	\$110,625	\$123,901	\$138,770
11	\$18.92	\$21.38	\$24.16	\$27.30	\$56,147	\$63,445	\$71,059	\$79,586		\$89,136	\$99,833	\$111,813	\$125,231	\$140,259
12	\$19.13	\$21.61	\$24.42	\$27.59	\$56,750	\$64,127	\$71,822	\$80,440		\$90,093	\$100,904	\$113,013	\$126,575	\$141,765
13	\$19.33	\$21.84	\$24.68	\$27.89	\$57,359	\$64,816	\$72,594	\$81,304		\$91,061	\$101,988	\$114,226	\$127,934	\$143,287
14	\$19.54	\$22.08	\$24.95	\$28.19	\$57,975	\$65,511	\$73,373	\$82,176		\$92,038	\$103,082	\$115,453	\$129,308	\$144,824
15	\$19.75	\$22.31	\$25.22	\$28.50	\$58,597	\$66,215	\$74,160	\$83,059		\$93,026	\$104,189	\$116,692	\$130,696	\$146,379
16	\$19.96	\$22.55	\$25.48	\$28.80	\$59,227	\$66,925	\$74,956	\$83,951		\$94,025	\$105,307	\$117,945	\$132,099	\$147,951
17	\$20.17	\$22.80	\$25.76	\$29.11	\$59,862	\$67,644	\$75,761	\$84,852		\$95,034	\$106,438	\$119,211	\$133,517	\$149,539
18	\$20.39	\$23.04	\$26.04	\$29.42	\$60,505	\$68,370	\$76,575	\$85,763		\$96,055	\$107,581	\$120,491	\$134,950	\$151,144
19	\$20.61	\$23.29	\$26.31	\$29.74	\$61,155	\$69,103	\$77,397	\$86,683		\$97,086	\$108,736	\$121,784	\$136,399	\$152,767
MAXIMUM	\$20.83	\$23.53	\$26.60	\$30.05	\$61,813	\$69,848	\$78,229	\$87,617		\$98,130	\$109,907	\$123,095	\$137,867	\$154,411

**RESOLUTION NO. 5-4: AUTHORIZATION TO ACCEPT 15(8) SETTLEMENT PROPOSAL FROM NYS WORKERS' COMPENSATION BOARD**

Mr. Emmel presented the following:

WHEREAS, Workers' Comp Law Section 15(8) established the Special Disability Fund to provide financial relief for employers when an employee with a pre-existing injury was hurt again under workers' comp; and

WHEREAS, the Special Disability Fund was closed to new claims in 2007 and administration was placed under the responsibility of the Workers' Compensation Board (WCB); and

WHEREAS, due to the onerous work of overseeing 15(8) reimbursements, the WCB has begun offering one-time cash settlements to carriers to close out their 15(8) claims and shift the claims liability back to the carrier; and

WHEREAS, this settlement amount is determined based on the estimated lifetime value of each claim discounted at 2.68% (20 year Treasury yield plus .5%); and

WHEREAS, the WCB has offered the Wayne County Self-Insurance Fund a settlement amount of \$3,207,124 for its 33 open 15(8) claims; and

WHEREAS, the County's plan administrators, NCA Comp, believes this settlement offer is very generous, and it would be financially advantageous to accept this proposal; and

WHEREAS, these settlement funds will be used by the Wayne County Self-Insured Workers' Compensation Plan solely for the objective of full and final settlements on these open 15(8) claims; now, therefore, be it

RESOLVED, that Chairman of the Board of Supervisors and the Self-Insurance Specialist are hereby authorized to accept the 15(8) settlement proposal from the NYS Workers' Compensation Board in a one-time lump sum amount of \$3,207,124.

**RESOLUTION NO. 5-5: AUTHORIZATION TO ABOLISH ONE FULL-TIME SELF INSURANCE SPECIALIST AND CREATE ONE FULL-TIME SENIOR PERSONNEL CLERK POSITION AND AMEND THE 2021 COUNTY BUDGET FOR THE HUMAN RESOURCE DEPARTMENT**

Mr. Emmel presented the following:

WHEREAS, the position of Self-Insurance Specialist will be vacated by Brian Sams due to resignation to accept other County position; and

WHEREAS, Brian Sams, Fiscal Assistant (temporary) will continue to maintain the financial duties of the Wayne County self-insured Workman's Compensation and Wayne County Health Trust functions, there will be the need to perform additional duties with each of those self-insured plans; and

WHEREAS, the Human Resource Director has determined the clerical needs associated with the Self-Insured Programs, and therefore would like to abolish once vacated a full-time Self-Insurance Specialist and create one full-time Senior Personnel Clerk position within the established Managerial/Confidential pay plan structure, Grade 4; now, therefore, be it

RESOLVED, that the position of full-time Self-Insurance Specialist be abolished, and a full-time Senior Personnel Clerk in the Human Resource Department be created and the Director of Human Resources is authorized to hire and fill this position; and be it further

RESOLVED, that the Wayne County Treasurer is hereby authorized to make the following 2021 County Budget amendment:

**Account No. A14300 – Human Resources**

(Appropriations)

\$25,000 from 51595 Self-Insurance Specialist

\$25,000 to 51065 Senior Personnel Clerk

**RESOLUTION NO. 5-6: AUTHORIZATION TO CREATE A TEMPORARY POSITION OF FISCAL ASSISTANT TO THE OFFICE OF COUNTY ADMINISTRATOR AND TRANSFER FUNDS**

Mr. Emmel presented the following:

WHEREAS, Kenneth Blake has been the Fiscal Assistant for the Office of County Administrator since February 2011; and

WHEREAS, Mr. Blake has announced that he will be retiring, with the exact date dependent on the training timeline of his successor; however, no later than February 2022; and

WHEREAS, due to the importance of this position and the required high level of proficiency of the successor, the County Administrator is desirous of creating the position of Temporary Fiscal Assistant, who will be responsible for the preparation and administration of the 2022 County Budget, with direct oversight by Mr. Blake; and

WHEREAS, upon Mr. Blake's retirement, the Temporary Fiscal Assistant position will be abolished, now, therefore, be it

RESOLVED, that the Board of Supervisors hereby establishes the temporary position of Fiscal Assistant, which will be abolished upon the retirement of the Mr. Blake; and be it further

RESOLVED, the salary for the Temporary Fiscal Assistant position shall be established at the Managerial/Confidential pay plan grade 9 hire rate of \$70,916; and be it further

RESOLVED, that the County Treasurer is hereby directed to amend to 2021 budget as follows:

**A1990 Contingent Fund General**

(Appropriations)

\$7,965.20 from 54000 Contractual Expenses

**A1430 Human Resources**

(Appropriations)

\$36,815.39 from 51595 Self-Insurance Specialist

\$5,927.28 from 58100 Retirement

\$2,816.38 from 58200 Social Security

\$3,248.96 from 58400 Hospital

**A1230 County Administrator**

(Appropriations)

\$43,251.92 to 51586 Fiscal Assistant

\$6,963.56 to 58100 Retirement

\$3,308.77 to 58200 Social Security

**RESOLUTION NO. 6-1: AUTHORIZATION TO AMEND CARE MANAGEMENT AGENCY PROVIDER AGREEMENT CONTRACT BETWEEN WAYNE BEHAVIORAL HEALTH NETWORK (WBHN) AND NEW YORK CARE COORDINATION PROGRAM, INC. (NYCCP) DBA HEALTH HOMES UNITED NEW YORK (HHUNY)**

Mrs. Jacobs presented the following:

WHEREAS, HHUNY provides management and administrative services to support the operation of Health Home Programs by organizations that have been designated as Health Homes by the New York State Department of Health; and

WHEREAS, WBHN as a designated Care Management Agency is a New York State licensed mental health and substance abuse treatment facility or program, and is a unit of local government that provides direct services to individuals; and

WHEREAS, the parties previously entered into a Care Management Agency Provider Agreement pursuant to which WBHN provides Health Home Services to Health Home Candidates and Health Home Participants assigned to the Designated HHUNY Affiliated Health Homes and in the counties listed in the Addendum to this Agreement; and

WHEREAS, the parties wish to amend the Care Management Agency Provider Agreement by revising the Addendum to the Agreement which includes a revised compensation and billing procedure and payment by NYCCP on behalf of HHUNY; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors, pending approval of the County Attorney as to form and content, are authorized to amend the contractual provider agreement between Wayne Behavioral Health Network and NYCCP-HHUNY for the amended contract period effective June 1, 2021 through December 31, 2022.

**RESOLUTION NO. 6-2: AWARDING CONTRACT FOR FOOD AND NUTRITION, HOUSEKEEPING, AND MAINTENANCE SERVICES AT THE WAYNE COUNTY NURSING HOME**

Mrs. Jacobs presented the following:

WHEREAS, the Board of Supervisors received a bid for Food and Nutrition, Housekeeping, and Maintenance Services for the Wayne County Nursing Home in accordance with the provisions of Section 103 of the General Municipal Law; and

WHEREAS, the only proposal received for Food and Nutrition, Housekeeping, and Maintenance Services was from **SODEXO Operations, LLC**:

	Total Labor Cost & Admin Fees	Food Cost	Other Food Service Expenses	Housekeeping	Maintenance	TOTAL
2021-2022	\$ 2,232,510	\$ 626,048	\$146,171	\$ 98,847	\$ 78,633	\$ 3,182,209
2022-2023	\$ 2,327,170	\$ 639,195	\$148,689	\$100,923	\$ 80,206	\$ 3,296,183
2023-2024	\$ 2,422,813	\$ 652,618	\$157,811	\$103,042	\$ 81,810	\$ 3,418,094
2024-2025	\$ 2,422,813	\$ 652,618	\$157,811	\$103,042	\$ 81,810	\$ 3,418,094
2025-2026	\$ 2,422,813	\$ 652,618	\$157,811	\$103,042	\$ 81,810	\$ 3,418,094
Total	\$11,828,119	\$3,223,097	\$768,293	\$508,896	\$404,269	\$16,732,674

WHEREAS, the proposal submitted by Sodexo Operations, LLC meets the requirements of the Wayne County Nursing Home for food and nutrition, housekeeping, and maintenance services, based upon the criteria established by the Request for Proposals; now, therefore, be it

RESOLVED, that the proposal from Sodexo be accepted; and be it further

RESOLVED, to authorize the Chairman of the Board of Supervisors to execute a 5-year

Contract on behalf of the Wayne County Nursing Home, subject to the County Attorney's approval as to form and content with Sodexo Operations, LLC for the provision of Food and Nutrition, Housekeeping, and Maintenance Services for July 1, 2021 to June 30, 2026; subject to the County Attorney's approval as to form and content.

**RESOLUTION NO. 6-3: AUTHORIZATION TO CONTRACT WITH ICLAIM SYSTEMS CORP DBA ICENTRAL FOR WAYNE COUNTY PUBLIC HEALTH**

Mrs. Jacobs presented the following:

WHEREAS, Wayne County Public Health (WCPH) has held a contract with iClaim Systems Corp. for the iCentral program since 2018 for its Early Intervention Program as an electronic medical record (EMR) and billing platform; and

WHEREAS, WCPH Early Intervention staff have worked continuously alongside iCentral to customize the EMP specifically for the Early Intervention needs of Wayne County; and

WHEREAS, iCentral allows WCPH Early Intervention Service Coordinators to document Service Coordination notes in a timely manner, while in the home, provides tracking tools for scheduling/planning future home visits and needs of families, and allows for the scanning and storage of specific chart documents within the system which leads to smaller paper charts and allows the discontinuation of a paper chart in the future; and

WHEREAS, Public Health has confirmed that an RFP was released in 2017 by Tompkins County, NY for Early Intervention Program Case Management Software; and

WHEREAS, after a review of various alternatives from proposals received, the RFP was awarded to iClaim Systems Corp DBA iCentral based on proven experience, comparative cost analysis and the ability to assist Tompkins County with the further advancement of case management technologies, business processes, and the security of Protected Health Information (PHI) related to the Early Intervention Program; and

WHEREAS, the resulting Tompkins County contract includes language which allows it to be extended to other NYS municipalities who wish to utilize it at the discretion of iClaim Systems Corp DBA iCentral and the municipality that desires to use it; and

WHEREAS, it has been determined that the scope of services for WCPH matches that of Tompkins County and WCPH wishes to "piggyback" off of said Tompkins County contract, at the same terms and conditions, to continue to utilize iCentrals programs and tools through their web-based software; and

WHEREAS, the cost provided by iCentral for the use of both standard and custom app packages is \$998/mo, totaling \$11,976/yr; now, therefore, be it

RESOLVED, that Wayne County Public Health is authorized to "piggyback" off of the Tompkins County contract, at the same terms and conditions; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to sign the Master Services Agreement, HIPAA Business Associate Contract, and End User Agreement with iClaim Systems Corp DBA iCentral, for the term beginning May 1, 2021 to April 30, 2022, at a cost not to exceed \$998/month or \$11,976 /year, subject to the County Attorney's approval as to the form and content; and be it further

RESOLVED, that Wayne County Public Health is authorized to pay past due invoices in the amount of \$2238 to iClaim Systems Corp DBA iCentral for access to their web-based system while a new agreement was not in place yet.



**RESOLUTION NO. 6-4: AUTHORIZATION TO SIGN ANCILLARY PROVIDER AGREEMENT WITH MVP FOR WAYNE COUNTY PUBLIC HEALTH**

Mrs. Jacobs presented the following:

WHEREAS, Wayne County Public Health (WCPH) is currently in the process of billing for the administration fee for COVID-19 vaccines administered by WCPH staff and volunteers; and

WHEREAS, MVP is requiring WCPH to renew the Ancillary Provider Agreement that would allow billing for services provided, such as, immunizations, vaccines, administration fees and clinic services; and

WHEREAS, the Ancillary Provide Agreement commences on January 1, 2021 to December 31, 2021; now, therefore, be it

RESOLVED, the Chairman of the Board of Supervisors is hereby authorized to sign the Ancillary Provider Agreement with MVP, and any future amendments, for the period of January 1, 2021 to December 31, 2021, subject to the approval of the County Attorney as to form and content.

**RESOLUTION NO. 6-5: AUTHORIZATION TO EXECUTE AMENDED HEALTH RESEARCH, INC. CONTRACT FOR COVID-19 FUNDING FOR THE WAYNE COUNTY PUBLIC HEALTH DEPARTMENT**

Mrs. Jacobs presented the following:

WHEREAS, Wayne County Public Health (WCPH) has received notice from the New York State Department of Health (NYSDOH) and/or Health Research, Inc. (HRI) that Contract # 6291-01 has been amended; and

WHEREAS, the Amendment will only change the contract's end date from March 15, 2021 to December 31, 2021; and

WHEREAS, as of yet, no further funding has been provided by HRI for this extension of the contract period; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign an Amendment to extend the contract end date for Contract # 6291-01 with HRI from March 15, 2021 to December 31, 2021, and to sign any future Amendments for this contract, subject to the County Attorney as to form and content.

**RESOLUTION NO. 6-6: AUTHORIZATION TO EXECUTE CONTRACTS WITH PROVIDERS OF RELATED SERVICES FOR PRESCHOOL CHILDREN WITH HANDICAPPING CONDITIONS**

Mrs. Jacobs presented the following:

WHEREAS, the County must contract for the provision of Related Services for preschool age children with handicapping conditions pursuant to Section 4410 Education Law; and

WHEREAS, rates for these mandated services shall be determined by the state, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute contracts, and any future amendments, subject to the County Attorney's approval as to form and content, for the provision of related services for preschool age children with handicapping conditions for the period 7/1/21 to 6/30/24 in accordance with the rates determined by the State and approved by the Health and Medical Committee of the Board of Supervisors as follows:

- Affinity Rehabilitation, LLP (Lifespan PT, OT & SLP): speech therapy, occupational therapy, physical therapy, psychological services - \$70/.5 hr; group (up to five) \$50/.5/child; coordination of services \$20/.5 hr.
- Cheryl Ann Aroesty: occupational therapy, parent counseling/training - \$70/.5 hr; coordination of services \$20/.5 hr; group (up to five) \$50/.5/child
- Katrina Briggs: speech therapy - \$70/.5 hr; coordination of services \$20/.5 hr; group (up to five) \$50/.5/child

- Breaking Boundaries OT & PT Services, PLLC: occupational therapy, physical therapy - \$70/.5 hr; coordination of services \$20/.5 hr; group (up to five) \$50/.5/child
- Bright Start Pediatric SLP and OT Services, PLLC: speech therapy, occupational therapy, physical therapy, psychological service, parent counseling/training - \$70/.5 hr; coordination of services \$20/.5 hr; group (up to five) \$50/.5/child; TA, Paraprofessional Aide \$12/.5hr
- Building Blocks Comprehensive Services, Inc.: speech therapy, occupational therapy, physical therapy, psych, parent counseling/training, service coordination - \$70/.5 hr; coordination of services \$20/.5 hr; group (up to five) \$50/.5/child; TA, Paraprofessional Aide, 1:1 Aide - \$12/.5 hr
- Building Blocks Learning Center, LLC: speech therapy, occupational therapy, physical therapy - \$70/.5 hr; group (up to five) \$50/.5/child; coordination of services \$20/.5 hr.
- Clyde-Savannah CSD: Speech Therapy, Occupational Therapy, Physical Therapy, Psych. Services, Counseling, Parent Counseling & Training, \$70/.5 hr; Group (up to 5) \$50/.5/child; 1:1 Aide \$12/.5 hr; Paraprofessional Aid \$12/.5 hr; Coordination of Services \$20/.5 hr.
- Children's Therapy Network: speech therapy, occupational therapy, physical therapy - \$70/.5; coordination of services \$20/.5 hr; group (up to five) \$50/.5/child
- Clinical Associates of the Finger Lakes: speech therapy, occupational therapy, physical therapy, psychological service/counseling, audiology services/evaluations, assistive technology, counseling, parent counseling/training, social work - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child; 1:1 aide, paraprofessional aide, teaching assistant - \$12/.5 hr
- Christine R. DeFisher: speech therapy - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child
- E. John Gavras Center: speech therapy, occupational therapy, physical therapy, service coordination - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child; 1:1 aide, paraprofessional aide, teaching assistant - \$20/hr
- Finger Lakes Cerebral Palsy, Inc.: speech therapy, occupational therapy, physical therapy, psychological service, parent counseling/training, play therapy, service coordination, assistive technology - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child; 1:1 aide, paraprofessional aide, teaching assistant - \$20/hr
- Christina (Tina) Gergely; speech therapy, assistive technology - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child
- Kimberly Golden; occupational therapy - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child
- Jill M. Gottesman-Kelley: speech therapy, assistive technology - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child
- Hearing & Speech Center of Rochester, Inc.: speech therapy, audiology services \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child
- Andrea Habecker: occupational therapy - \$70/.5; coordination of services \$20/.5; group (up to five) \$50/.5/child
- Richard M. Hilton: speech therapy - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child
- Sheila Howe: occupational therapy, parent counseling/training - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child
- Melissa Irhig: speech therapy, assistive technology - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child
- Carmen Ishman: speech therapy/dysfluency - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child
- Jennifer Kelly: speech therapy - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child
- Finger Lakes Therapy Works, PLLC: speech therapy, occupational therapy; physical therapy, psych services- \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child;

- Amy LaDow Fisher: vision therapy, orientation & mobility \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child
- Susan T. Lapp: occupational therapy - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child
- Kimberly F. McCaffrey: speech therapy - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child Karen A. Meuler: physical therapy - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child
- Liberty Resources Post, PLLC: speech therapy, occupational therapy, physical therapy, psych services, music therapy, counseling, parent counseling/training, social work \$70/.5 hr; group (up to 5) \$50/.5/child; 1:1 aide, paraprofessional aide \$12/.5; coordination of services \$20/.5.
- Lyons CSD: speech therapy, occupational therapy, physical therapy, - \$70/.5 hr; 1:1 aide - \$12/.5 hr; coordination of services \$20/.5 hr; group (up to five) \$50/.5/child
- Marcy P. Osburn: physical therapy - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child
- Oswego CiTi BOCES (w Annual rate adjustment):
- Aubrey Palmer: speech therapy, assistive technology - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child.
- Palmyra-Macedon CSD: speech therapy, occupational therapy, physical therapy - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child
- Kevin Penner: occupational therapy - \$70/.5; coordination of services \$20/.5; group (up to five) \$50/.5/child
- Red Creek ABCD: 1:1 aide - \$12/.5 hr
- Red Creek CSD: speech therapy, occupational therapy, physical therapy, vision therapy, psychological services, counseling, parent counseling/training, teacher of deaf, assistive technology - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child 1:1 aide - \$12/.5 hr
- Room to Bloom: speech therapy, occupational therapy, physical therapy - \$70/.5 hr; coordination of services \$20/.5 hr; group (up to five) \$50/.5/child.
- JoAnn Salerno: speech therapy - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child
- Kristi A. Sergeant: occupational therapy - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child
- Matthew Strauss: speech therapy - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child
- Leah Talbot: physical therapy - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child
- LEAP OT, PT and SLP, PLLC: speech therapy, occupational therapy, physical therapy, parent counseling/training, - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child.
- Therapy Partners: speech therapy, occupational therapy, physical therapy, vision therapy, parent counseling/training - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child
- Jennifer Thomson: speech therapy - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child
- Christine A. Toner: speech therapy - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child
- Upstate Music Therapy Center, LLC (Amy Thomas): music therapy - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child
- Ruth VanGorder: occupational therapy - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child
- Bridgett Viens: speech therapy - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child

- Alissa Waughtel: speech therapy - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child
- Wayne ARC: speech therapy, occupational therapy, physical therapy, vision therapy, psychological service, music therapy, counseling, parent counseling/training, play therapy, service coordination, assistive technology - \$70/.5 hr; 1:1 aide, paraprofessional aide, teaching assistant - \$20/hr; coordination of services \$20/.5; group (up to five) \$50/.5/child
- Wayne County Action Program, Inc.: 1:1 aide - \$12/.5 hr; 2:1 aide - \$7/1 hr; Coordination of Services \$20/.5
- Williamson CSD: speech therapy, occupational therapy, physical therapy, psychological services, assistive technology, counseling - \$70/.5 hr; 1:1 aide, paraprofessional aide, teaching assistant - \$12/.5 hr; coordination of services \$20/.5 hr; group (up to five) \$50/.5/child
- Allison Williams: occupational therapy - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child United Cerebral Palsy Association of Rochester: speech therapy, occupational therapy, physical therapy, music therapy, assistive technology, parent counseling/training, social work - \$70/.5 hr; coordination of services \$20/.5; group (up to five) \$50/.5/child
- Susan Muscolino: CPSE County Representative - \$29.00/hr

**RESOLUTION NO. 6-7: AUTHORIZATION TO EXECUTE CONTRACTS WITH PROVIDERS OF APPROVED SPECIAL EDUCATION SERVICES OR PROGRAMS**

Mrs. Jacobs presented the following:

WHEREAS, the County is required to contract for approved special education services or programs pursuant to Section 4410 of the Education Law; and

WHEREAS, rates for these mandated services shall be determined by the state, now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute contracts, and any future amendments, subject to the County Attorney's approval as to form and content, for the following providers of approved special education services or programs for preschool age children with handicapping conditions for the period of 7/1/21 to 6/30/24, and that these are mandated services which will be reimbursed at the approved State Aid rate:

Affinity Rehabilitation, LLP (Lifespan PT, OT & SLP)

- Affinity Rehabilitation, LLP (Lifespan PT, OT & SLP)
- Bright Start Pediatric SLP and OT Services, PLLC
- Clinical Associates of the Finger Lakes (CAFL)
- Clyde-Savannah CSD
- E. John Gavras Center
- Finger Lakes Cerebral Palsy, Inc (Happiness House)
- Finger Lakes Therapy Works, PLLC
- Hearing and Speech Center of Rochester, Inc.
- Hillside Children's Center
- Liberty Resources Post, PLLC
- Lyons CSD
- Mary Cariola Children's Center
- North Rose-Wolcott CSD
- Red Creek CSD
- United Cerebral Palsy Association of Rochester (CP Rochester)
- Wayne ARC (Roosevelt Children's Center)
- Williamson CSD

**RESOLUTION NO. 6-8: AUTHORIZATION TO RENEW CONTRACT WITH ISALUS HEALTHCARE FOR WAYNE COUNTY PUBLIC HEALTH**

Mrs. Jacobs presented the following:

WHEREAS, the New York State Department of Health (NYSDOH) requires use of an EMR and electronic transfer of prescriptions; and

WHEREAS, Wayne County Public Health (WCPH) has an existing contract with the iSALUS Healthcare electronic medical record for the past several years; and

WHEREAS, iSALUS Healthcare originally increased their proposed rate by \$40 per month, which caused the total contract amount to exceed the discretionary purchase threshold; and

WHEREAS, in accordance with the purchasing policy, additional quotes were solicited from four other companies; of which two did not respond at all and the other two determined that they could not provide the necessary functions required by WCPH and replied “no quote”; and

WHEREAS, WCPH wishes to continue to use the iSALUS Healthcare electronic medical record (EMR) for its Licensed Home Care Service Agency (Article 36) programs and for the electronic prescription needs for the Tuberculosis Clinic; and

WHEREAS, WCPH has outstanding invoices due to iSALUS for months not covered by the prior contract for the continued use of the EMR; and

WHEREAS, after negotiating a three year term for the EMR software, instead of a one year term, iSALUS has agreed to remove the \$40 price increase and continue to charge \$400/month which has been the price for the past several years; and

WHEREAS, the agreement will be for the period of May 1, 2021 to April 30, 2024 for an amount not to exceed \$4,800 per year; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute an agreement with iSALUS Healthcare electronic medical record for the period of May 1, 2021 to April 30, 2024 for an annual amount not to exceed \$4,800, subject to the approval of the County Attorney as to form and content; and, be it further

RESOLVED, that WCPH is hereby authorized to pay outstanding invoices not covered by the previous contract.

**RESOLUTION NO. 7-1: AUTHORIZATION FOR THE WAYNE COUNTY DEPARTMENT OF AGING AND YOUTH TO ACCEPT CONSOLIDATED APPROPRIATIONS ACT STIMULUS FUNDING FROM THE STATE OFFICE FOR AGING AND AMEND THE COUNTY BUDGET**

Mr. Verno presented the following:

WHEREAS, the NY State Office for Aging received stimulus funding from the Consolidated Appropriations Act federal stimulus bill for distribution to local Area Agencies on Aging throughout NY State; and

WHEREAS: Wayne County’s portion of this money comes to a total of \$40,952 in support of services for seniors during the Coronavirus Disaster to be expended by September 30, 2022; and

WHEREAS: the additional funding is not included in the existing in the 2021 County budget; now, therefore, be it

RESOLVED, that the Wayne County Department of Aging and Youth be authorized to accept the federal stimulus funding in the amount of \$40,952; and be it further

RESOLVED, that the Wayne County Treasurer is authorized to make the following adjustments to the 2021 Aging and Youth Budget:

A6772 Department of Aging

(Revenues)

\$40,952 to 44772 Programs for the Aging

(Appropriations)

\$40,952 to 54891 Other Direct Expenses

**RESOLUTION NO. 7-2: AUTHORIZE AGREEMENT WITH WAYNE COUNTY SHERIFF'S OFFICE FOR WELFARE FRAUD INVESTIGATION SERVICES FOR THE WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES**

Mr. Verno presented the following:

WHEREAS, there is a need to pursue welfare fraud in a diligent manner; and

WHEREAS, it is estimated that the cost of doing so will be offset by cost avoidance; and

WHEREAS, the Wayne County Sheriff's Office is the agency best suited to pursue these investigations; and

WHEREAS, Wayne County Department of Social Services is desirous of entering into an Agreement for Welfare Fraud Investigation services; now, therefore, be it

RESOLVED, that the Commissioner of Social Services is hereby authorized to enter into an Agreement with the Wayne County Sheriff's Office, subject to review by the County Attorney, for Welfare Fraud Investigation Services in an amount not to exceed \$175,000 for the timeframe 1/1/21-12/31/21.

**RESOLUTION NO. 7-3: AUTHORIZATION TO ENTER INTO A LEASE AGREEMENT WITH THE WAYNE COUNTY LAND BANK FOR THE PROPERTY LOCATED AT 22 LAWRENCE STREET FOR THE PURPOSE OF HOUSING WAYNE COUNTY'S CHILD ADVOCACY FOR THE WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES**

Mr. Verno presented the following:

WHEREAS, New York State, through the Office of Children and Family Services (OCFS), was highly desirous of every NY State county having a Multi-Disciplinary Team (MDT)/Child Advocacy Center (CAC); and

WHEREAS, the Wayne County Department of Social Services (WCDSS) is desirous of leasing the property at 22 Lawrence Street for the purpose of housing Wayne County's Child Advocacy Center; and

WHEREAS, the property at 22 Lawrence Street, Lyons is an appropriate location for the Wayne County Child Advocacy Center; and

WHEREAS, the property will provide a central point for operations for our multi-disciplinary team – a core group of essential community partners including law enforcement, the District Attorney, clinicians, WCDSS and others to conduct a coordinated, comprehensive response to child victims and their caregivers; and

WHEREAS, the property will provide a setting that is comfortable for a child; and

WHEREAS, the property will become a point of pride not only for our service delivery system, but for the County as a whole; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to enter into a lease agreement with the Wayne County Land Bank not to exceed \$2,000,00 per month, subject to review by the County Attorney, for the purpose of Housing Wayne County's Child Advocacy Center.

**RESOLUTION NO. 7-4: AUTHORIZATION TO ACCEPT FUNDS FROM NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES (NYS-OCFS) IN THE AMOUNT OF \$40,000 TO BE USED TO DEVELOP A SYSTEM RESPONSE TO COMMERCIALY SEXUALLY EXPLOITED CHILDREN, TRAFFICKED AND AT-RISK YOUTH IN WAYNE COUNTY FOR THE WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES**

Mr. Verno presented the following:

WHEREAS, the Safe Harbour fund was established to help local departments of social services prepare for implementation of the Safe Harbour plan program; and

WHEREAS, the Safe Harbour fund will be used to develop a system response to commercially sexually exploited children, trafficked and at-risk youth; and

WHEREAS, the Wayne County Department of Social Services (WCDSS) has been notified by the New York State Office of Children and Family Services (NYS-OCFS) that WCDSS has been awarded an amount of \$40,000, from the above mentioned program; and

WHEREAS, WCDSS was required to submit a plan and budget to NYS-OCFS demonstrating that the funds would be put to appropriate use; and

WHEREAS, such plan and budget has been submitted and approved; and

WHEREAS, there is no local match required to access the \$40,000 of Safe Harbour funds; now, therefore, be it

RESOLVED, that the Commissioner of the Wayne County Department of Social Services is hereby authorized to accept the NYS-OCFS funding to be spent no later than 12/31/21 in the amount of \$40,000 to be used to develop a system response to commercially sexually exploited children, trafficked and at-risk youth; and be it further

RESOLVED, that the Wayne County Treasurer is authorized to make the following 2021 County Budget amendment:

A6010 Department of Social Services

(Revenue)

\$40,000 to 43610 Social Services Administration State

(Expenses)

\$40,000 to 54500 Fees for Services Non-employed

**RESOLUTION NO. 7-5: AUTHORIZATION TO SIGN A MEMORANDUM OF UNDERSTANDING (MOU) WITH U.S. CITIZENSHIP AND IMMIGRATION SERVICES FOR THE WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES**

Mr. Verno presented the following:

WHEREAS, the Internal Revenue Code §6103(p)(4) and IRS Publication 1075, require that persons applying for local government employment in a position requiring access to Federal Tax Information (“FTI”) undergo a background investigation, including validation of the individual’s eligibility to legally work in the United States, to determine suitability for access FTI; and

WHEREAS, the New York State Office of Temporary and Disability Assistance (“OTDA”) issued an Administrative Directive on September 26, 2017, 17-ADM-08, directing that local social services districts comply with the aforementioned IRS requirements; and

WHEREAS, the OTDA Division of Legal Affairs and the Wayne County Board of Supervisors have each approved the proposed Wayne County Background Check Policy for Applicants Whose Prospective Job Duties Require Access to FTI (“FTI Background Check Policy”); and

WHEREAS, to be compliant with 17-ADM-08, Districts must complete USCIS Form I-9 to document verification of the identity and employment authorization of each applicant hired after November 16, 1986, to work in the United States. Within three (3) days of completion, any applicant must also be processed through E-Verify to assist with verification of his/her status and the documents provided with the Form I-9; and

WHEREAS, the Department of U.S. Citizenship and Immigration Services requires a Memorandum of Understanding (MOU) be signed by the County of Wayne confirming adherence to the usage guidelines of their E-Verify software; and

WHEREAS, use of E-Verify software does not create a cost to Wayne County; now, therefore, be it

RESOLVED, upon review and approval of the County Attorney as to form, that the Wayne County Board of Supervisors does hereby authorize the Chairman of the Board to sign the MOU with U.S. Citizenship and Immigration Services.

**RESOLUTION NO. 7-6: AUTHORIZATION TO ACCEPT \$120,000 ALLOCATION FROM NEW YORK STATE OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE (NYS OTDA) FOR EMERGENCY RENTAL ASSISTANCE PROGRAM (ERAP) AND ENTER INTO AGREEMENT WITH A COMMUNITY PARTNER FOR THE WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES**

Mr. Verno presented the following:

WHEREAS, New York State Office of Temporary and Disability Assistance (NYS OTDA) received funding through the U.S. Treasury CARES Act for the Emergency Rental Assistance Program (ERAP); and

WHEREAS, NYS OTDA has awarded \$120,000 of ERAP funds to Wayne County Department of Social Services (WCDSS); and

WHEREAS, the ERAP allocation has been recommended for the County to provide outreach to eligible households and assist them in applying for rental arrearage payments; and

WHEREAS, the allocation will be provided through an amendment to the Emergency Solutions Grant (ESG CV) contract in place with NYS OTDA; and

WHEREAS, once released, outreach will need to take place immediately to assure ample awareness of access to ERAP funds for vulnerable Wayne County renters and property owners; and

WHEREAS, the timelessness of submitting an outreach plan and commencing outreach does not allow the ability of the county to engage in a full RFP process; now, therefore, be it

RESOLVED, that the Commissioner of the Wayne County Department of Social Services is hereby authorized to accept the \$120,000 allocation and to enter into an agreement with a community partner for the purchase of professional services including outreach awareness and application assistance to eligible households and landlords and assist them with applying for rental arrearage; and be it further

RESOLVED, that the Wayne County Treasurer is authorized to make the following 2021 County Budget amendment:

A6010 Department of Social Services

(Revenue)

\$120,000 to 44610 Social Services Administration State

(Expenses)

\$120,000 to 54500 Fees for Services Non-employed

**OTHER BUSINESS**

**ADJOURNMENT**

The next scheduled meeting of the Board is **Tuesday, June 15, 2021** at 9:00 a.m.