

FINANCE COMMITTEE

May 10, 2022

9:00 a.m.

Members: Leonard, Bender, Groat, Robusto, Van Laeken

9:00 a.m. **Approval of previous meeting minutes**

9:00 a.m. **Resolutions Referred to Committee**

9:05 a.m. **Information Technology, Matt Ury**

REPORT: [IT_Report May 2022.docx](#)

9:10 a.m. **County Attorney, Dan Connors**

TRANSMITTAL:

- Repair Public Defender's vehicle [CA05RES01.doc](#)

9:15 a.m. **Auditor, Kristen Scott**

REPORT: [AUDIT APRIL 2022 REPORT.pdf](#)

9:20 a.m. **Purchasing, Kaleigh Flynn**

TRANSMITTALS:

- Amend Budget for training and certifications [PURCH0501.doc](#)
- Amend Budget for office supplies [PURCH0502.doc](#)

9:25 a.m. **Real Property Tax, Karen Ambroz**

REPORT: [RPT 04_19_Monthly Report.doc](#)

TRANSMITTAL:

- Award RFP and contract for AutoCad conversion [RPT01RES1AutoCAD_conversion.doc](#)
- Public Auction Sale of Real Property [RPT01RES2_2022_TaxAuction_TC.doc](#)
- Share Defense costs for real property tax assessment review proceedings [RPT01RES2CostShare_Palmyra_PMSD.doc](#)
- Award Tax bill printing bid and contract [RPT01RES3Tax_Bill_Outourcing.doc](#)

9:35 a.m. **Treasurer, Patrick Schmitt**

PRESENTATION:

Community Bank – County Investment Advisor

REPORT: [TRE May 2022 Monthly Report.docx](#)

Monthly interest earnings [TRE Submitted Interest Schedule.xlsx](#)

TRANSMITTALS:

- Transfer of Property to WC Regional Land Bank [TRE05RES01.doc](#)

9:55 a.m. **Fiscal Assistant, Brian Sams**

TRANSMITTAL:

- Authorization to pay Eastern Shore Associates [COTB05 RES1 pay Eastern Shore Associates.docx](#)
- Set Public Hearing for Capital Plan [COTB05 RES2 Set Public Hearing for Capital Plan.docx](#)
- Adopt Mortgage Tax report [COTB05RES01Mortgage Tax.doc](#)

10:05 a.m. District Attorney, Mike Calarco

TRANSMITTAL:

- Permit DA to contract and pay Attorney's to handle Appeals [DA APPEAL.RESOLUTION Rev1.docx](#)

10:10 a.m. County Administrator, Rick House

10:20 a.m. Human Resource Director, Chris Kalinski

TRANSMITTAL:

- Update HR budget [HR2022 05Res2 amend 2022 HR Dept Legal Expenses.docx](#)

10:25 a.m. Land Bank, Mark Humbert

Update

10:30 a.m. Capital Plan Review [Capital Plan 2023-2027.pdf](#)

Wayne County Information Technology Monthly Report

Prepared by Matt Ury

May 3, 2022

Activity:

- 674 new support tickets were submitted in April.
- 6 computer installs were completed.
- Phone system upgrade continued.
- Security projects continued.
- Plans are being developed to restructure the IT department to improve efficiency and security.

Current projects:

- Create countywide training curriculum for the Munis financial system.
- Expansion of security platform.
- Document imaging- shared services project.
- Phone system upgrade.
- Sheriff/E911 Shift Scheduling roll out PossWeb as primary software to Supervisors.
- County Clerk – convert Records Management database to Laserfische.
- Multifactor authentication for financial and medical departments.
- Board of Elections security enhancements.

RESOLUTION TRANSMITTAL

Committee No: 1

Date: 05/10/22

Committee Chair: Kim Leonard
Department Head: Daniel C. Connors, Esq.

AUTHORIZATION TO REPAIR PUBLIC DEFENDER'S VEHICLE

Brief Explanation:

WHEREAS, a 2015 Ford Interceptor, a Public Defender's vehicle, was damaged when it collided with another vehicle on January 4, 2022; and

WHEREAS, the County Attorney's Office has obtained verification from the other driver's insurance that they will accept 60% liability; and

WHEREAS, only one quote was able to be obtained as this vehicle is not drivable and vendors would not come and write an estimate; and

WHEREAS, Repair quote was received as follows:

Mack's Body Shop \$9,697.12 plus hidden damage

now, therefore, be it

RESOLVED, that the repair quote from Mack's Body Shop in the amount of Nine Thousand Six Hundred Ninety Seven and 12/100 (\$9,697.12) plus hidden damage is hereby accepted for the repair of said vehicle.

Budgeted: yes ___ no ___ Proposed Cost: \$9,672.12 Reimbursed Amount \$5,802.23 County cost \$3,869.89

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Audit Department Report

Finance Committee

May 10th, 2022



Invoices Audited: 1,926

Invoices Approved and Paid: 1,923

Invoices Denied: 3 invoices were denied payment during the month of April for the following reasons; vendor did not yet meet the contract requirements, the invoice has already been paid, and additional information is necessary before providing payment of this invoice.

Invoices Altered prior to Approval: a total of 15 invoice amounts were altered prior to approval and payment for the following reasons;

- Invoiced prices were not aligned with contracted rates
- Incorrect mileage rate used for invoice calculation
- Prior balance on an invoice was paid previously
- The total hours of service on an invoice was calculated inaccurately
- Sales tax included on an invoice

Invoices Altered and Reentered in the Month: 1 invoice

Audits/Projects worked on in April:

Continued providing financial documentation to the external auditors to complete their audit of 2021.

Met with the external auditors to discuss revisions to the audit completion timeline as a result of the reissuance of 2019 and 2020's single audit reports and financial statements.

Provided the NH with a detailed summary of concerns related to vendor/department relations within their department. A meeting was held in March to discuss these specific concerns.

Met with the Nursing Home and IT Department to discuss remedies to the email address concerns brought to the attention of the NH Administration.

Began drafting the STOP DWI audit report, will complete and submit in early May.

Documented a Purchasing Policy violation that occurred in the BOE Department.

Next on the Agenda:

Complete the STOP DWI audit report as requested by Sheriff Milby.

Begin creating the master list of potential County business associates and reach out to the Compliance Officer in regards to any non-responsive departments.

Begin developing the request for proposals for the County's independent audit services for 2022, with the option to renew for 2023 and 2024 to be issued in June.

Attend the New York Association of Counties Finance School May 10th through the 12th.

RESOLUTION TRANSMITTAL

Committee No. 1

Date: 05/10/2022

Committee Chair: Supervisor Leonard
Department Head: Kaleigh Flynn

AUTHORIZATION TO AMEND BUDGET TO ADD FUNDS FOR TRAINING AND CERTIFICATIONS

WHEREAS, it continues to be of utmost importance for Purchasing Department staff to remain current and knowledgeable in industry standards and practices for public procurement; and

WHEREAS, there are industry recognized professional certifications that can be achieved through the Universal Public Procurement Certification Council (UPPCC), which require a set amount of course and training hours and/or continuing education credits to achieve said certifications, among other requirements such as educational background and experience in public procurement; and

WHEREAS, the two staff members of the Purchasing Department are both desirous of achieving their Certified Professional Public Buyer Certification (CPPB), which will communicate to the public that staff of the department have reached a specific level of education and experience regarding government purchasing; and

WHEREAS, the specific training that will be necessary to qualify staff to achieve their UPPCC-CPPB Certification will also provide several benefits to the department such as, ability to identify opportunities for increased efficiencies, the promotion of responsible expenditure of public funds compliant with county purchasing policy and NYS law and setting a standard of excellence in the department on behalf of the county, along with the development of strategies and available tools to increase productivity; and

WHEREAS, funds were not originally budgeted for in the 2022 Purchasing Department Budget to cover the cost of training and other fees associated with obtaining UPPCC-CPPB certifications, so the department requests that \$3,000 be transferred from Contingency Fund General to cover the related expenses; now, therefore be it

RESOLVED, that the Wayne County Board of Supervisors hereby authorizes the Wayne County Treasurer to make the following budget adjustment:

A1990 Contingent Fund General

(Appropriations)

\$3,000 from 54000 Contractual Expenses

A1345 Purchasing

(Appropriations)

\$3,000 to 54483 Training- Seminars & Schools

Budgeted: yes ___ no ___ Proposed Cost: \$3,000 Reimbursed Amount _____ County cost \$3,000

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 1

Date: 05/10/2022

Committee Chair: Supervisor Leonard
Department Head: Kaleigh Flynn

AUTHORIZATION TO AMEND BUDGET TO ADD FUNDS FOR OFFICE SUPPLIES

WHEREAS, Resolution 234-21 authorized the recreating and filling a full time Purchasing Clerk position within the Purchasing Department at the May 2021 Board of Supervisors Meeting; and

WHEREAS, the position was filled and started in July 2021, after the 2022 budget was already calculated and entered; and

WHEREAS, the original \$500 budgeted in the department's office supply line will not be sufficient in covering office related expenses for the Purchasing Department for the remainder of the year as most has already been expended as a result of the purchasing of supplies needed for functionality of the department, which now has two full time staff members; and

WHEREAS; the department requests that \$700 be transferred from Contingency Fund General and placed into office supplies to cover the cost of a standing desk converter for the Purchasing Clerk and additional office supplies needed for department operations throughout the rest of the year; now, therefore be it

RESOLVED, that the Wayne County Board of Supervisors hereby authorizes the Wayne County Treasurer to make the following budget adjustment:

A1990 Contingent Fund General

(Appropriations)

\$700 from 54000 Contractual Expenses

A1345 Purchasing

(Appropriations)

\$700 to 54150 Office Supplies

Budgeted: yes ___ no ___ Proposed Cost: ___\$700___ Reimbursed Amount _____ County cost ___\$700___

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Real Property Tax Services
Activity Report
April 2022

Our mission is to fulfill the requirements of New York State Laws and Regulations and to provide services for assessors and local government officials to achieve and maintain equitable assessments throughout Wayne County

Our Agency is here to serve you, ready to answer your questions, and address your concerns. Technical and professional assistance is available to county departments, local governments, school districts, taxpayers and the public for all aspects of real property assessment and taxation.

Through the Director and staff, the Wayne County Real Property Tax Services Agency takes great pride in the services we provide to all of Wayne County. This agency maintains the data related to the generation and publication of town, county, village and school assessment rolls, tax rolls and tax bills. We also publish tax maps.

During April, I attended the Wayne County Assessor's monthly meeting, Finance Committee monthly meeting, Land Bank BOD meeting, the BOS monthly meeting,

Assessment back-ups were requested and due back by April 20 from the municipal assessors for processing of the Tentative Assessment rolls. All Tentative Assessment roll information was printed and made available for the assessors prior to the May 1 filing date. The Tentative Assessment Roll information has been posted to the Wayne County Website and the Wayne County SDG page.

Real Property staff corrected issues with incorrect figuring of charge backs by the assessors. The information is for exemptions property owners received when they were not entitled to the exemption. Most often it happens when the real property transfers ownership. The information is "plugged" in to an excel spreadsheet to figure the number of days the new property owner benefitted from the exemption that they were not entitled to. The assessor then will multiply the tax rates for the taxing jurisdictions impacted by the exemption. After the total is calculated, the assessor will send the property owner information explaining the additional chargeback to the school and/or town/county tax bill prior to Grievance Day. The property owner has the ability to take the chargeback to the BAR to dispute the additional charges. The total county chargeback amount is currently \$52,468.10, with outstanding information from four towns

Local sales information was forwarded to the State. A new local RPS file was created.

On Friday April 2nd the Real Property Department had a "team building event" at Rose Bowl Lanes in Newark. This was a great opportunity to enjoy an evening and get to know your co-workers better. Spouses were invited. We will be planning more team building events in the future

Preparation for Village tax bills began. Collector information, levy information and relevy information has been requested from Villages to be included on the tax bills. Escrow files were received from Wells Fargo, Laretta and Corelogic to be added to the property parcels for Village bill processing.

Prepared Power Point presentation for Board of Assessment Review training to be held on May 19th. Training will be hosted both on site at 16 William Street and through Zoom. All new appointments are requested to attend on-site training. All members in need of training are invited to attend training on-site.

The Real Property Tax Auction is scheduled for June 30, 2022 at 11 AM. All properties included in the auction will be available for preview from June 1 – June 29, 2022 via on-line venue at collarcityauctionsonline.com.

AutoCad conversion vendor interviews were conducted on April 19, 20 and 21. It was very interesting to see the presentations from the vendors.

The tax map technicians have been involved with several survey companies completing projects within the county. Property shape files were prepared for Genesee Land Trust. Tax maps have been updated on the Wayne County website. Within the normal scope of our monthly duties the office processed approximately 249 deeds processed. Some of the deeds includes transfers of several parcels.

Respectfully submitted

Karen Ambroz, CCD

RESOLUTION TRANSMITTAL

Committee No. 01

Date: May 10, 2022

Committee Chair: Supervisor Leonard
Department Head: Karen Ambroz

AUTHORIZATION TO AWARD RFP AND CONTRACT FOR AUTOCAD CONVERSION PROJECT

WHEREAS, Wayne County is desirous in converting the current AutoCAD data to the GIS environment; and
WHEREAS, on December 21, 2021; Resolution 635-21, The Board of Supervisors approved the request to use American Rescue Plan Act (ARPA) Funds to acquire a contractor to convert the AutoCAD files to a GIS format; and
WHEREAS, In accordance with the Wayne County Purchasing Policy an RFP was issued for the AutoCAD conversion project; and

WHEREAS, responses to the RFP were opened on Tuesday, February 22, 2022 at 3:00 p.m. with proposals received from The CEDRA Corporation, VHB, Timmons Group and LiRo GIS, Inc; and

WHEREAS, the proposals have been reviewed by the Director of Real Property Tax, Real Property Tax Map Technicians, Director of Information Technology and the GIS Coordinator and evaluated using published RFP criteria; and

WHEREAS, the review committee held vendor interviews on April 19, 20 and 21 with the same interview questions asked of all vendors and vendors were allowed a two-hour time block to present and explain their approach and products in detail; and

WHEREAS, the review committee evaluated the Best and Final proposal from the four (4) vendors and individually completed and submitted a scoring criteria form, based upon learned information during the interviews; and

WHEREAS, scoring categories included project understanding, project approach, project team and experience, online implementation option approach, sample products and cost; and

WHEREAS, the following chart details the proposed best and final price offer as well as the total scores received by the evaluation committee for each vendor, out of 500 total possible points; and

| Company | VHB | Timmons Group | Cedra | LiRo |
|------------------------------------|-----------|---------------|-----------|----------|
| Best and Final Price Offer | \$227,900 | \$164,720 | \$196,200 | \$84,400 |
| Total Score Received Out of 500pts | 381 | 360 | 266 | 376 |

WHEREAS, as a result of the combined score totals from each evaluator, the review committee recommends that VHB's offering is deemed in the best interest of the county; now, therefore be it,

RESOLVED, that the Wayne County Board of Supervisors hereby accepts the proposal submitted by VHB; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with VHB for the amount of \$227,900 with an additional \$50,000 reserved for possible change orders, commencing on a date mutually agreed upon after execution of the contract for a term of up to 24 months.

Budgeted: yes ___ no ___ Proposed Cost: ___0___ Reimbursed Amount _____ County cost ___0___

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 1

Date: April 12, 2022

Committee Chair: Supervisor Leonard
Department Head: Karen Ambroz

AUTHORIZING PUBLIC AUCTION SALE OF REAL PROPERTY ACQUIRED BY THE COUNTY FOR DELINQUENT TAXES

WHEREAS, pursuant to the provisions of Article Eleven (11) of the Real Property Tax Law of the State of New York pertaining to the enforcement of the collection of delinquent taxes, the County of Wayne may acquire title to the real property as shown on Appendix A (attached hereto and incorporated herein by reference) and is entitled to acquire title by Court Order to the properties from 2020 listed on Appendix A; and

WHEREAS, pursuant to the provisions of Article Eleven (11) of the Real Property Tax Law, real property acquired by tax deed or Court Order may be disposed of by the County at such times and upon such terms as shall be determined by the Board of Supervisors; now, therefore, be it

RESOLVED, in accordance with Article Eleven (11) of the Real Property Tax Law;

FIRST: The enforcing officer (Treasurer) is hereby authorized and directed to take appropriate action regarding removal of property from the auction list after the filing of the Summary Judgment of the Petition of Foreclosure and up to the time of the auction.

SECOND: The Director of Real Property Tax Services is hereby authorized, empowered and directed to conduct an on-line auction sale of the properties listed on Appendix A at COLLARCITYAUCTIONSONLINE.COM on June 30, 2022 beginning at 11 AM.

THIRD: The Director of Real Property Tax Services is hereby authorized and directed to advertise the auction in such manner as she deems suitable for obtaining the greatest public participation in the sale and to charge the advertising cost to Account No. A1364.54000 (Expenses on Property Acquired for – Advertising).

FOURTH: Each parcel of property shall be offered and sold at the public auction sale subject to the following terms and conditions of sale:

COUNTY OF WAYNE REAL PROPERTY AUCTION SALE
ON-LINE FORMAT

JUNE 30, 2022 @ 10 am EST

REGISTRATION AND PREVIEW OF ALL PROPERTIES ON-LINE JUNE 1, 2022 – JUNE 29, 2022

TERMS AND CONDITIONS OF SALE

Addendum A

COUNTY OF WAYNE, NY REAL ESTATE AUCTION
PARTIAL AUCTION TERMS - SEE BIDDER APPLICATION AND WEBSITE
FOR ADDITIONAL DOCUMENTS AND INFORMATION

By electronically or manually signing this certification and submitting along with all documents related to the Online Bidder Application, in exchange for bidding privileges, I hereby certify under penalty of perjury the following:

This contract and all related documents should be reviewed by your counsel prior to bidding as it contains terms and requirements which are not subject to modification, bid withdrawal or bid cancellation. By bidding on any property being offered for auction, you acknowledge that you have either: (1). reviewed the contract with your attorney or, (2). waived right of attorney review. Further note that failure of purchaser to secure financing prior to date of transfer does not constitute grounds for an extension or return of the Down Payment and Buyer's Premium.

1. The property(s) offered for sale has/have been acquired by the County of Wayne (hereinafter referred to as the "County") by Court Order pursuant to the provisions of Title 3, Article 11 of the Real Property Tax Law of the State of New York.
2. All potential Bidders/Buyers must BECOME A MEMBER WITH COLLAR CITY AUCTIONS@ WWW.COLLARCITYAUCTIONSONLINE.COM.
3. All Bidders/Buyers must register for this auction and submit all required Bidder Application documents and then will be manually approved to bid once Bidder Application has been received, reviewed and approved by the auction

company. LATE REGISTRATIONS WILL NOT BE APPROVED.

4. Former owners will not be allowed to bid on their properties. No third parties shall be allowed to bid on behalf of a former owner.

5. By acknowledging and executing these Terms & Conditions, the purchaser certifies that he/she is not representing the former owner(s) of the property against whom the County Foreclosed tax liens and has no intent to defraud the County of the unpaid taxes, assessment, penalties, and charges which have been levied against the property. The purchaser agrees that neither he/she nor his/her assigns shall convey, transfer, or assign the property to the former owner(s) against whom the County foreclosed within 24 months subsequent to the auction date. If such conveyance occurs, the purchaser understands that he/she will be found to have committed fraud, and/or intent to defraud, and will be liable for any deficiency between the purchase price at auction and such sums as were owed to the County for unpaid taxes prior to the tax lien foreclosure on the property and consents to immediate judgment by the County for said amounts in addition to reasonable attorney's fees and expenses.

6. NO PERSON OR ORGANIZATION CAN BID ON PROPERTIES AT THE AUCTION IF THEY, OR A CORPORATION OR COMPANY THEY ARE AFFILIATED WITH, OWE PROPERTY TAXES (CURRENT YEAR OR PRIOR YEAR) TO THE COUNTY. ALL SUCH TAX LIABILITIES MUST BE PAID PRIOR TO THE AUCTION IN ORDER TO BID AT THE AUCTION. Previously defaulting parties (i.e. parties who have a property tax installment contract or have failed to pay taxes for prior tax years) are not allowed to bid until 18 months after the default is cured.) Failure to comply with this provision will be grounds for default and forfeiture of any deposits paid without exceptions.

7. The property will be conveyed by the County to the purchaser by quit-claim deed, containing a description of the property known as tax map number and as it appeared on the tax roll for the year upon which the County acquired title or as corrected up to date of deed. The deed will be recorded by the County upon payment in full of the purchase price and all closing fees/costs. POSSESSION OF PROPERTY IS FORBIDDEN UNTIL THE DEED IS RECORDED WITH THE WAYNE COUNTY CLERK CONVEYING TITLE TO THE PURCHASER. TITLE VESTS AT THE RECORDING OF THE DEED. It is agreed between the County and the purchaser that delivery and acceptance of the deed occurs upon recording of the deed, which shall constitute the transfer of legal title of the premises to the buyer.

8. Deeds shall convey title only to the person identified as the successful bidder whose bid has been accepted by the Board of Supervisors, along with the successful bidder's spouse, if so desired. No deed shall be executed to convey title in the name of anyone other than the successful bidder, and bidder's spouse, if so desired.

9. The County will not furnish an abstract of title or an instrument survey map.

10. The County does not make any representations or warranties, expressed or implied, (a) concerning the quality or the condition of the title to the property, or the validity or marketability of such title; the ownership of any improvements on the property; the condition of the property and any improvements thereon or its fitness for any use; or the accuracy of the property description on the tax roll or in the notice of sale or any other advertisement of sale furnished by the County; or (b) that the property or any improvements thereon presently comply with building or zoning codes, or with any state or local laws or regulations. Any information concerning the property furnished by the County or any of its officers, employees, or agents shall not be deemed to include any such representations or warranties. Any promotional tools such as photographic slides, tax maps, written or verbal descriptions, etc. are for informational purposes only.

11. Any successful bidder, who fails to tender the deposit as outlined, will be forbidden to participate in this or any other auction for a time period of 18 months. Any parcels where the deposit was not received at the close of the auction contract completion date will be considered defaulted. If a purchaser fails to close on the parcel(s) that he/she bids on at the auction, he/she will be prohibited from participating at future auctions held for the County of Wayne for a time period of 18 months.

12. I acknowledge that I have received a complete bidder packet and will not be approved to bid until the Auction Company has received my fully completed Online Bidder Application.

13. As specified in the "Online Bidder Application" I unconditionally acknowledge, agree and authorize the Auction Company to place a \$1,000.00 hold on my credit or debit card (**NO PREPAID CARDS OR AMERICAN EXPRESS ACCEPTED**) which will be released if I am not the successful bidder or you may include an official bank check made payable to Collar County Auctions Realty & Mgmt, Inc. PERSONAL AND BUSINESS CHECKS WILL NOT BE ACCEPTED. Non-winning bidders will receive a full refund in approximately 10-business days post auction without any accrued interest. Credit card hold will be released upon completion of the purchase and sale contracts for winning bidders and within five business days for non-winning bidders. The hold is required in order to be approved to obtain bidding privileges and will only be converted to a fully executable charge and retained if the successful high bidder does not perform and complete the required purchase contracts and addendums by appointment on July 11 & 12, 2022, Wayne County Office Building, 16 Williams Street, Lyons, NY 14489. I further unconditionally grant permission to the auction company to charge my credit or debit card in full or part for all amounts due if I default in any contractual obligations herein and forever forgo any and all rights to place a chargeback or dispute on any charge placed on my credit card related to my obligations agreed to herein as well as contained in the Online Bidder Application Credit/Debit Card Agreement. If I attempt or do place any chargeback, file a dispute or claim of any kind or attempt to cancel any hold now or in the future, I unconditionally grant the auction company permission to charge all monies due in full or increments as available and I further acknowledge to my credit card company that if I file a dispute, chargeback or any claim to attempt a block, reversal or cancellation of any charge or hold placed due auction company or the County that it is not valid and further instruct and grant unconditional authorization and permission to my credit card company to void my

chargeback, dispute or requests of any kind now and forever. Additionally, I grant the auction company permission to charge my credit card now or at any time in the future an additional recovery fee, in full or increments, the amount of \$750.00 to cover their time involved with answering any chargeback, dispute or claim now or in the future. I also acknowledge and agree to reimburse the auction company and County all time, legal expenses, attorney fees incurred if I cause litigation or any claim that would cause these types of fees to be incurred. I further agree not to close any credit card in an attempt to prevent fees due from being charged to my credit card. I unconditionally acknowledge and agree that upon registering and entering my name and credit card information into the auction company's registration process that I am electronically signing and guaranteeing that I have read, fully understand and agree to abide by and be bound by all related terms herein. I agree to be fully responsible for all associated costs involved with the resale, remarketing and any deficiency if I default and the Auction Company and County must resell any property(s) due to my default. I agree that if I bid on multiple properties, these terms and all fees apply individually to each separate parcel.

14. I have read and agree to be bound by all terms herein as well as contained in the County of Wayne, NY Tax Property Online Bidder Application and fully and unconditionally understand and agree to abide by and be bound to them without exception.

15. By registering, I acknowledge I have sufficient funds to meet all requirements as called for by the terms within the Online Bidder Application as well as purchase agreement post auction. I agree to be fully responsible for all collection costs, plus reasonable attorney fees related to any and all collection costs incurred by the County or auction company if I default and fully understand that litigation between the County and any bidder or buyer will only be brought forth in Wayne County Supreme Court and any litigation between the auction company and any bidder or buyer shall only be brought forth in Schenectady County Supreme Court.

16. Upon being declared the high bidder on a parcel, the Bidder as Purchaser will be contacted by the Auction Company to schedule an appointment which will take place, Wayne County Office Building, 16 Williams Street, Lyons, NY 14489, **Tuesday, July 11 & 12, 2022 from 10:00 am to 4:00 pm** and at that time the buyer will be required to execute the Contract of Sale Packet and remit the required Down Payment of 10 Percent of the bid price and 6% or 10% Buyer's Premium, per property and based on the total on bid amount. If a bid price is \$1,000.00 or less, plus buyer's premium and all other required fees/costs, if any described herein, shall be the total purchase price and must be paid in full at time of contract completion. **Bidder is encouraged to pay the entire bid price at Contract of Sale execution. All monies must be made in CASH or Cashier's Check, Visa, Mastercard or Discover. No American Express or Pre-paid Credit Cards. Cashier's Checks must be payable to the Collar City Auctions Realty & Mgmt, Inc. Escrow and drawn on banks insured by the Federal Deposit Insurance Corporation (FDIC) or National Credit Union Association (NCUA). No exceptions.**

17. The property will be sold as advertised and "AS IS" with absolutely no warranty or guaranty, expressed or implied. I agree to accept the property in, "AS IS" condition with all faults as defined in the Auction Rules and Sales Contract. No representations of any kind are or have been made by the Auction Company, County of Wayne or their agents as to the title or physical condition of the property or as to the existence of any improvements thereon including water/well and sewer/septic systems. The sale of these properties is pursuant to a purchase contract. Failure of purchaser to secure financing prior to date of transfer does not constitute grounds for an extension or return of the down payment or buyer's premium. All information contained in the Auction Brochure and contained within the website of Collar County Auctions Realty & Management, Inc. (herein after known as "Auction Company") and contained in the Online Bidder Application is supplied for informational purposes only and not guaranteed. Prospective purchasers are urged to fully research any property prior to bidding at auction. Furthermore, all parties agree to hold harmless the County, Auction Company and their agents from any errors and or omissions, injury and or other matter that may arise now or in the future.

18. I am an eligible buyer as defined in the Auction Terms, Online Bidder Application and Sales Contract Packet.

19. (a) I am not the prior owner of any of the properties being offered for auction;

(b) I am not an immediate family member of a prior owner:

(c) I am not in any way acting on behalf of, as an agent of, or as a representative of the prior owner;

(d) I am not acting as an agent of any officer, stockholder of a Corporation or general or limited partner of a partnership which owns any of the properties being offered for sale;

(e) I do not own property in the County of Wayne, either individually, jointly with another, through a corporation or partnership, which **has delinquent taxes**;

(f) I am not acting on behalf of, as an agent of, or a representative of any of the persons or entities set forth herein or above;

(g) In accordance with the requirements and prohibitions set forth in Article 18 of the General Municipal Law, sitting members of the Wayne County Board of Supervisors are precluded from bidding on any parcels included in the auction. Members of Town Boards for each Town in the County of Wayne are precluded from bidding on any parcels located in their respective Towns. I am not an elected or appointed official, (nor the spouse, minor child or dependent, thereof) involved in the assessment, tax levy, budget making or tax rate setting process in any municipality in the County of Wayne, including but not limited to Assessors, Board of Review Members, Town Board Members, and Town Supervisors. Village Trustees, Village Mayor, County Bureau of Finance, County Attorney, County Legislators, County Clerk and County Real Property Tax Director;

(h) that I have not defaulted from the prior **TWO** years' County of Wayne Delinquent Auctions. That by submission of a bid, each bidder and each person signing in person or electronically on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies that to the best of their knowledge and belief: The prices in a bid have been arrived at

independently without collusion, consultation, communication, or agreement for the purpose of restricting competition as to any matter relating to such prices with any other bidder or with any competitor.

20. I understand that in the event that I refuse or fail to complete my contractual obligations as a successful high bidder or if I fail to consummate purchase of any parcel at an auction, the second highest bidder of that parcel, at the discretion of the County of Wayne, NY, shall be offered the opportunity to purchase the parcel at the amount of the second highest bid plus the buyer's premium, closing costs/fees, and such other amounts as are due under these terms and conditions of sale. Secondary sale is not grounds for any refund or release of performance obligations to initial bidder as purchaser.

21. I understand and agree that if at any time prior to the recording of the deed, the County of Wayne determines that the Buyer is one of the persons set forth in paragraph 4, 5 and 6 herein or in violation of paragraph 8 herein, the County of Wayne at its sole option shall declare the public online auction sales contract breached and the County of Wayne shall retain any and all down payments made, and the Buyer shall forfeit all buyer's premium to the auction company paid or due and owing. I understand that if I am an elected official bidding on tax property within the local government jurisdiction that I serve, knowingly entering into a purchase contract is in violation of state law and may subject me to criminal and/or civil penalties including but not limited to: forfeiture of deposits, purchase price, buyer's premium, and title to the subject property.

22. I agree to hold the Auction Company, County of Wayne and their agents and or principals to the extent permitted by law, harmless from any claims based on environmental hazards that may be present on any property I purchase. No representations have been made or will be made by the County of Wayne as to the environmental condition or zoning compliance of the property.

23. I have received a copy of the pamphlet Protect Your Family From Lead in Your Home and I waive the opportunity to conduct a risk assessment or inspection for the presence of lead-based paint and/or lead based paint hazards.

24. I understand that only bids made by clearly using my user identification/user screen name will be accepted and that the bidding process will be recorded.

25. All parcels purchased by a Buyer must be paid for in full. Selective closings are not permitted. Failure to remit full payment on all parcels purchased at the auction will result in a forfeiture of all monies paid, which will be retained by the County and Auction Company as liquidated damages, and the cancellation of all sales to the Buyer.

26. All tax properties sold at auction are being sold subject to:

a) Rights of the public and others in and to any part of the premises that lies within the bounds of any street, alley, or highway.

b) Manufactured home, mobile home or trailer liens, if any.

c) All covenants, leases, easements and restrictions of record affecting said premises, if any.

d) Any state of facts that an accurate, currently dated survey might disclose.

e) Environmental conditions of property.

f) All New York State and Federal tax liens, if any.

g) All taxes due as applicable and disclosed on the date of the auction. It is understood that these taxes may not be exact and owing

h) Village tax liens, if any.

i) Back delinquent taxes are forgiven, and the Buyer shall not be liable for any previous taxes owed by the former owner.

27. The premises being sold may be subject to tenancies and/or leases affecting the said premises. Buyer is to determine the existence and status of such interests and the applicable legal rights there to. Evictions, if necessary, are solely the responsibility of the Buyer after the recording of and receipt of the deed.

28. The total Bid Price is the combination of the high bid, the buyer's premium, and all applicable fees. The buyer shall enter into the required non-contingent purchase and sale agreement. All sales shall be final, absolute and without recourse, and in no event shall the County be or become liable for any defects in title for any cause whatsoever, and no claim, demand or suit of any nature shall exist in favor of the purchaser, its heirs, successors or assigns, against the County arising from this sale.

29. Notice is hereby given that the premises being sold may lie within an Agricultural District as designated upon the tax map. It is the sole responsibility of any bidder to ascertain which specific parcel(s) is so designated and thereby sold subject to the provisions of law applicable thereto.

30. All bids are subject to acceptance by the Wayne County Board of Supervisors. The purchaser's bid will be submitted to the Board of Supervisors on July 20, 2022. It shall be the purchaser's responsibility on **July 21, 2022** to visit the website of **Collar City Auctions Realty & Mgmt., Inc at www.CollarCityAuctionsOnline.com** to determine whether my bid was accepted or rejected by the Board of Supervisors **or call our office at 888-222-1522.**

31. The purchaser must pay the balance of the purchase price (**paid in cash, certified check, bank check, money order, credit card**) payable to the **Wayne County Treasurer**) together with the necessary recording taxes and fees (paid in cash or check payable to the Wayne County Clerk) to the Wayne County Treasurer's Office not later than 3 PM on JULY 27, 2022. Upon receipt of such payments, the deed will be recorded in the County Clerk's Office and mailed to the purchaser upon completion of the recording process.

The purchaser may not assign his/her right to complete the sale. ALL DEEDS SHALL BE EXECUTED SOLELY IN THE NAME OF THE BIDDER (AND SPOUSE, IF REQUESTED) AS REGISTERED AT THE AUCTION. If the purchaser fails to make such payments on or before JULY 27, 2022, the sale shall be deemed cancelled, the County shall not be obligated to convey the property to the purchaser and the purchaser's deposit shall be retained by the County as liquidated damages.

IF THE BALANCE DUE FROM BUYER(S) PLUS ANY ADDITIONAL CHARGES ON EACH PROPERTY PURCHASED AT AUCTION IS NOT RECEIVED IN FULL ON OR BEFORE **WEDNESDAY JULY 27, 2022, BY 3:00 P.M.** at the County of Wayne Treasurer's Office, 16 Williams Street, Lyons, NY 14489, THE BUYER(S) SHALL IMMEDIATELY FORFEIT THEIR DOWN PAYMENT OR ANY PAYMENTS MADE WITHOUT RECOURSE AND THE PURCHASE AND SALE AGREEMENT SHALL BECOME NULL AND VOID FOR ANY OBLIGATION THE COUNTY AND AUCTION COMPANY HAD TO PURCHASER. Purchaser agrees and understands that the buyer's premium is deemed earned by Auction Company upon approval or acceptance of bid by the County and is non-refundable. This means when you become the successful high bidder through bidding. A sample Purchase and sale agreement is available online at www.CollarCountyAuctionsOnline.com or call our office at 518-895-8150 x 103 to request a sample be sent via USPS if you do not have internet access. No internet access? You may also place a bid utilizing our "Absentee Bid Form Contained within the "Online Bidder Application". Persons defaulting from prior year's auctions are disqualified for eighteen months from participating in delinquent property tax auctions or acquiring title through such process.

32. The transfer costs/fees which the purchaser shall be required to pay, in addition to bid price, shall consist of:
- a) Filing fee for the Real Property Transfer Report (RP-5217) of \$125.00 if the property is classified as agricultural, a 1-3 family dwelling, an apartment, or condominium, and \$250.00 if the property is otherwise classified (vacant, commercial, entertainment, community service, industrial, public service, forest, etc.
 - b) Filing fee for combined Capital Gains Transfer Tax Affidavit \$5.00
 - c) Preparing, recording and filing of the deed, \$55.00
 - d) Capital Gains Transfer Tax, \$4 per thousand of bid price
33. Property Inspections: Please drive by vacant land parcels. Improved properties may ONLY be inspected from the exterior. Please do not enter any improved properties. Please ONLY Drive by Occupied Properties. If an improved property appears to be occupied, you are only permitted to view from the road. Evictions, if necessary, are solely the responsibility of the successful bidder after closing and recording of the deed.
34. Purchasers are not responsible for payment of any delinquent County property taxes prior to the foreclosure. Purchasers will, however, be responsible for the current year 2022 Village property tax bill and any relevy. If the property tax payment for any village parcels that include a relevy are not received, the purchaser will be responsible for the full amount of the village bill to include all relevy amounts. Any 2022 village property tax bills not paid must be paid directly to the Village as instructed on the bill. The County will convey the property free and clear of County tax liens accrued on or before January 1, 2022.
35. In order to avoid future delinquent charges, the new owner should immediately advise all tax collectors of the new ownership, and the address where future tax bills are to be mailed.
36. All bids are subject to and contingent upon approval and acceptance by the Wayne County Board of Supervisors. The County reserves the right to sell to the second highest bidder if Purchaser defaults.
37. The Board of Supervisors reserves the right to accept or reject any or all bids, or to withdraw any parcel from the sale at any time prior to delivery of the deed to the purchaser.
38. In the event that a sale is cancelled by Court Order or judgment or by the Wayne County Board of Supervisors, the successful bidder shall be entitled only to a refund of the purchase money. Purchaser shall not be entitled to special or consequential damages, attorney fees, reimbursement for any expenses incurred as a result of ownership or improvements of the property, nor for taxes paid during the period of ownership.
39. No personal property is included in the sale of any property and/or parcel(s) owned by the County of Wayne. The disposition of any personal property located on, in, under or on the property or parcel sold shall be the sole responsibility of the purchaser upon transfer of title.
40. Notice to Real Estate Brokers/Agents: The Auction Company is acting in the capacity of a Real Estate Broker/Auctioneer and NOT as a Realtor on the auction of the properties contained herein. The Auction Company is NOT offering any cooperating brokerage fee to any outside brokerage company or agent for producing a bidder or purchaser at this auction. It is recommended that Brokers and/or Agents structure some type of compensation from the buyer they are representing.

I, the Bidder, acknowledge that I, read, write and fully understand the English language and further agree and acknowledge that I have fully read and, if felt necessary, reviewed all terms/bidder registration documents related to bidding and purchasing with my counsel. I further acknowledge that all information is true and accurate under penalty of law.

| | |
|------------|------------|
| _____ | _____ |
| Print Name | Print Name |
| _____ | _____ |
| Signature | Signature |
| _____ | _____ |
| Date | Date |

Budgeted: yes ___ no ___ Proposed Cost: ___ 0 ___ Reimbursed Amount _____ County cost ___ 0 ___

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 1
Leonard

Date: May 10, 2022

Committee Chair: Supervisor

Department Head: Karen Ambroz

AUTHORIZATION TO SHARE DEFENSE COSTS FOR REAL PROPERTY TAX ASSESSMENT REVIEW PROCEEDINGS (ARTICLE 7 LITIGATION)

WHEREAS, proceedings to review real property tax assessments are annually commenced against assessing units, namely the Towns of Wayne County; and

WHEREAS, County taxes are based upon assessments established by the assessing units; and

WHEREAS, the County tax levy is, therefore, affected by any court ordered or stipulated reduction in assessed valuation; and

WHEREAS, this Board approved Resolution No. 444-95, amended by Resolution No. 700-06, which was amended by Resolution No. 688-07 which was again amended by Resolution No. 307-10 and subsequently amended by Resolution 591-15 and again amended by 524-17 which defined standards and procedures for County participation in litigation involving challenges to real property assessments; and

WHEREAS, a request from the Town of Palmyra has been received by the Real Property Tax Services Director and reviewed and recommended by the Director and the County Attorney; and

WHEREAS, the written request from the Town of Palmyra does include statement of fact that the **Town of Palmyra and the Pal-Mac Central School District** have resolved for their respective Board approval to share in the defense costs for Real Property Tax Assessment review Article 7 proceedings, now, therefore, be it

RESOLVED, that the County of Wayne will participate in providing financial assistance for litigation challenges of real property tax assessments per the provisions of Resolution No. 524-17 for the following Town and their respective petition:

| TOWN | Property Owner | Parcel ID# | Index #(s) |
|---------|--|------------------------------------|---------------|
| Palmyra | Willow Landing Associates, LP Willow Landing II Associates, LP Conifer Realty, LLC | 64112-19-638188 64112-19-619245 | CV087534-2021 |

Budgeted: yes ___ no ___ Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 1
Leonard
Head: Karen Ambroz

Date: 5/10/2022

Committee Chair: Supervisor
Department

AUTHORIZATION TO AWARD TAX BILL PRINTING BID AND CONTRACT WITH APPLIED BUSINESS SYSTEMS

WHEREAS, in accordance with General Municipal Law 103, a competitive request for bids was duly advertised for tax bill preparation and printing of county tax bills for Wayne County; and

WHEREAS, two sealed bids were received and publicly opened at 2:00 p.m. on March 30, 2022; and

WHEREAS, the following rates were bid by each company; and

| YEAR 1 | | | YEAR 2 | | YEAR 3 | |
|---|---|---|---|---|---|---|
| Applied Business Systems (ABS) Inc. 20 Jefferson Square Batavia, NY 14020 | Pricing per bill and total based on 35,100 bills (standard paper) | Pricing per bill and total based on 8,000 bills (legal paper) | Pricing per bill and total based on 35,100 bills (standard paper) | Pricing per bill and total based on 8,000 bills (legal paper) | Pricing per bill and total based on 35,100 bills (standard paper) | Pricing per bill and total based on 8,000 bills (legal paper) |
| Paper: | \$ 0.020 | \$ 0.035 | \$ 0.025 | \$ 0.040 | \$ 0.030 | \$ 0.045 |
| Printing: | \$ 0.050 | \$ 0.050 | \$ 0.050 | \$ 0.050 | \$ 0.050 | \$ 0.050 |
| Folding: | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Inserting: | \$ 0.045 | \$ 0.045 | \$ 0.045 | \$ 0.045 | \$ 0.045 | \$ 0.045 |
| Envelope: | \$ 0.060 | \$ 0.060 | \$ 0.065 | \$ 0.065 | \$ 0.070 | \$ 0.070 |
| Additional inserts over 1 piece | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Cost per piece | \$ 0.175 | \$ 0.19 | \$ 0.185 | \$ 0.20 | \$ 0.195 | \$ 0.210 |
| Total based on # of estimated pieces | \$6,142.50 | \$1,520.00 | \$6,493.50 | \$1,600.00 | \$6,884.50 | \$1,680.00 |

| YEAR 1 | | | YEAR 2 | | YEAR 3 | |
|--|---|---|---|---|---|---|
| Avalon Buckingham Commons 89 Allen Street Rochester, NY 14608 | Pricing per bill and total based on 35,100 bills (standard paper) | Pricing per bill and total based on 8,000 bills (legal paper) | Pricing per bill and total based on 35,100 bills (standard paper) | Pricing per bill and total based on 8,000 bills (legal paper) | Pricing per bill and total based on 35,100 bills (standard paper) | Pricing per bill and total based on 8,000 bills (legal paper) |
| Paper: | \$ 0.030 | \$ 0.050 | \$ 0.035 | \$ 0.060 | \$ 0.040 | \$ 0.070 |
| Printing: | \$ 0.010 | \$ 0.010 | \$ 0.015 | \$ 0.015 | \$ 0.020 | \$ 0.020 |
| Folding: | \$ 0.018 | \$ 0.020 | \$ 0.020 | \$ 0.025 | \$ 0.025 | \$ 0.030 |
| Inserting: | \$ 0.018 | \$ 0.020 | \$ 0.018 | \$ 0.025 | \$ 0.025 | \$ 0.030 |
| Envelope: | \$ 0.110 | \$ 0.110 | \$ 0.120 | \$ 0.120 | \$ 0.140 | \$ 0.140 |
| Additional inserts over 1 piece | \$ 0.060 | \$ 0.080 | \$ 0.065 | \$ 0.100 | \$ 0.085 | \$ 0.120 |
| Total Cost per piece | \$ 0.186 | \$ 0.210 | \$ 0.210 | \$ 0.245 | \$ 0.250 | \$ 0.290 |
| Total based on # of estimated pieces | \$6,528.60 | \$1,680.00 | \$7,371.00 | \$1,960.00 | \$8,775.00 | \$2,320.00 |

WHEREAS, using the average annual estimate for tax bills of 43,100, plus additional fees bid by each company for tax bill design and development/programming per municipality per cycle, the following three-year totals were calculated as a means to compare pricing objectively; and

| | |
|---|---------------------------------|
| Applied Business Systems 3 Year Total Estimate | Avalon 3 Year Total Estimate |
| \$34,878.00 | \$36,704.60 |

WHEREAS, postage was not included in the calculation because it is not known at this time what the USPS postage rates will be throughout the contract period and it is stipulated in the bid document that the vendor shall match the published rates at the time orders are placed; and

WHEREAS, the county has included language in the bid document which will allow all NYS Political Subdivisions and Districts the ability to purchase goods and services as a result of the bid, at the discretion of the awarded vendor and the municipality directly, with the county bearing no responsibility; and

WHEREAS, ABS has submitted that there may be up to a \$150 administrative fee charged to NYS Political Subdivisions and Districts that wish to piggyback on the county contract, separate and apart from any involvement of the county, now, therefore be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is authorized to sign an agreement with Applied Business Systems, Inc. for a term of one (1) year with options to renew for two (2) additional one (1) year periods, commencing on September 1, 2022, in accordance with the rates and fees submitted by ABS on their bid form. In an amount not to exceed that, which is, allocated in the budget. Subject to review and approval of the County Attorney as to form and content; and be it further

RESOLVED, that the resulting contract contain a provision allowing all NYS Political Subdivisions and Districts authorized under General Municipal Law 100-104 to purchase goods and services, at the same terms and conditions, to include an additional fee of up to \$150, to be at the sole expense of NYS Political Subdivisions and Districts who wish to exercise this provision.

Budgeted: yes ___ no ___ Proposed Cost: ___0___ Reimbursed Amount _____ County cost ___0___

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____



County of Wayne
Office of the County Treasurer
Post Office Box 8
Lyons, New York 14489-0008

Patrick J. Schmitt
COUNTY TREASURER

315-946-7441
WWW.CO.WAYNE.NY.US

- Collection on the 2/24/22 payroll overpayment continues, County Attorney sent a final notice, to employees who have not communicated with our office about paying back the funds.
- Reviewed parcels going to foreclosure and the Landbank has requested 11.
- The Chief Administrative Judge for New York State has left one stipulation in place around tax foreclosure proceedings that a settlement conference meeting between the Judge, County, and Taxpayer occur before the Judge can issue the judgement of foreclosure. Our judgement was filed on Friday May 6th.

- 2020 Tax Foreclosure parcel count:

| Date | Total Parcels |
|-----------|---------------|
| 11/30/21 | 288 |
| 12/31/21 | 234 |
| 1/31/22 | 217 |
| 2/28/22 | 202 |
| 3/31/22 | 124 |
| 4/29/2022 | 41 |

- COVID Hardship Letters Received (464 sent out):

| | |
|----------|----|
| 10/31/21 | 25 |
| 11/30/21 | 15 |
| 12/31/21 | 7 |
| 1/31/22 | 0 |
| Expired | 0 |
| | |

| | Jan-19 | Feb-19 | Mar-19 | Apr-19 | May-19 | Jun-19 | Jul-19 | Aug-19 | Sep-19 | Oct-19 | Nov-19 | Dec-19 | Total | Budget | Difference (Under) / Over |
|---------------------------|--------------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|-----------------|---------------|---------------------------|
| General Fund (A) | \$ 391.44 | \$ 5,110.07 | \$ 196,947.99 | \$ 26,276.01 | \$ 111,254.23 | \$ 237,908.14 | \$ 76,789.22 | \$ 73,925.23 | \$ 178,694.22 | \$ 123,897.55 | \$ 229,222.47 | \$ 140,421.34 | \$ 1,400,917.91 | \$ 520,500.00 | \$ 880,417.91 |
| Highway Fund (D) | \$ 22.66 | \$ - | \$ 1.11 | \$ - | \$ 2.41 | \$ 1.36 | \$ 0.14 | \$ - | \$ 1.26 | \$ 11.95 | \$ - | \$ 11.03 | \$ 51.92 | \$ 200.00 | \$ (148.00) |
| Highway Machine Fund (DM) | \$ 14.61 | \$ 5.58 | \$ 10.95 | \$ 12.09 | \$ 13.83 | \$ 63.41 | \$ 30.29 | \$ 24.67 | \$ 2.97 | \$ 96.79 | \$ 131.86 | \$ 34.18 | \$ 441.23 | \$ 200.00 | \$ 241.23 |
| Nursing Home Fund (E) | \$ 39,815.67 | \$ 56,785.25 | \$ 35,023.90 | \$ 65,394.86 | \$ 58,864.61 | \$ 64,688.52 | \$ 78,486.21 | \$ 28,072.28 | \$ 91,789.53 | \$ 28,113.88 | \$ 26,883.34 | \$ 65,238.33 | \$ 639,116.38 | \$ 350,966.00 | \$ 288,150.38 |
| Capital Project Fund (H) | \$ 5,203.13 | \$ 15,625.72 | \$ 44.77 | \$ 13,640.01 | \$ 168.64 | \$ 1,880.71 | \$ 160.53 | \$ 9,235.34 | \$ 92.53 | \$ 2,899.56 | \$ 2,977.46 | \$ 4,049.07 | \$ 55,977.47 | \$ 27,831.66 | \$ 28,145.81 |
| Work Comp Fund (S) | \$ 11,905.38 | \$ 16,321.91 | \$ 30.75 | \$ 17,697.77 | \$ 20,261.28 | \$ 3,614.89 | \$ 18,070.59 | \$ 18,892.98 | \$ 15,066.87 | \$ 6.16 | \$ 8,014.05 | \$ 27,001.65 | \$ 156,964.28 | \$ 30,000.00 | \$ 126,964.28 |
| | \$ 57,432.89 | \$ 93,828.53 | \$ 232,059.47 | \$ 123,022.74 | \$ 190,565.00 | \$ 308,237.03 | \$ 173,536.98 | \$ 130,148.50 | \$ 285,627.38 | \$ 155,025.89 | \$ 267,229.18 | \$ 236,755.60 | \$ 2,253,469.19 | \$ 929,697.66 | \$ 1,324,747.68 |

| | Jan-20 | Feb-20 | Mar-20 | Apr-20 | May-20 | Jun-20 | Jul-20 | Aug-20 | Sep-20 | Oct-20 | Nov-20 | Dec-20 | Total | Budget | Difference (Under) / Over |
|---------------------------|--------------|---------------|--------------|--------------|--------------|---------------|---------------|--------------|---------------|--------------|-------------|---------------|-----------------|-----------------|---------------------------|
| General Fund (A) | \$ (887.63) | \$ 157,882.18 | \$ 20,119.83 | \$ 35,151.98 | \$ 28,173.77 | \$ 208,287.17 | \$ 97,411.93 | \$ 12,326.15 | \$ 189,493.91 | \$ 30,269.94 | \$ 2,021.42 | \$ 224,281.27 | \$ 1,004,533.92 | \$ 775,500.00 | \$ 229,033.92 |
| Highway Fund (D) | \$ 11.31 | \$ - | \$ - | \$ - | \$ - | \$ 0.07 | \$ - | \$ 0.03 | \$ - | \$ 6.99 | \$ 0.94 | \$ 34.53 | \$ 53.87 | \$ 200.00 | \$ (146.13) |
| Highway Machine Fund (DM) | \$ 49.84 | \$ 19.64 | \$ 9.26 | \$ 0.76 | \$ 18.70 | \$ 1.95 | \$ 5.05 | \$ 3.57 | \$ 6.10 | \$ 7.42 | \$ 5.00 | \$ 16.61 | \$ 143.90 | \$ 200.00 | \$ (56.10) |
| Nursing Home Fund (E) | \$ 37,977.15 | \$ 4,295.66 | \$ 41,386.34 | \$ 23,131.93 | \$ 57,203.33 | \$ 20,438.28 | \$ 50,565.82 | \$ 22,466.25 | \$ 3,081.57 | \$ 1,867.76 | \$ 1,081.29 | \$ 16,007.93 | \$ 279,503.31 | \$ 500,000.00 | \$ (220,496.69) |
| Capital Project Fund (H) | \$ 19,476.09 | \$ 37.06 | \$ 1,276.49 | \$ 127.52 | \$ 235.51 | \$ 148.14 | \$ 161.85 | \$ 114.67 | \$ 114.79 | \$ 135.06 | \$ 147.25 | \$ 130.45 | \$ 22,105.68 | \$ 88,066.33 | \$ (65,960.65) |
| Work Comp Fund (S) | \$ 28.24 | \$ 4,039.25 | \$ 20,583.39 | \$ 24.10 | \$ 22.49 | \$ 15.97 | \$ 15.37 | \$ 7,985.06 | \$ 1,323.80 | \$ 16.21 | \$ 15.81 | \$ 9,620.40 | \$ 43,690.09 | \$ 140,000.00 | \$ (96,309.91) |
| | \$ 56,655.80 | \$ 166,273.79 | \$ 83,375.31 | \$ 58,436.29 | \$ 85,653.80 | \$ 228,891.58 | \$ 148,160.02 | \$ 42,897.73 | \$ 194,020.17 | \$ 32,303.38 | \$ 3,271.71 | \$ 250,091.19 | \$ 1,350,030.77 | \$ 1,503,966.33 | \$ (153,935.56) |

| | Jan-21 | Feb-21 | Mar-21 | Apr-21 | May-21 | Jun-21 | Jul-21 | Aug-21 | Sep-21 | Oct-21 | Nov-21 | Dec-21 | Total | Budget | Difference (Under) / Over |
|---------------------------|-------------|--------------|---------------|--------------|--------------|--------------|---------------|--------------|---------------|--------------|---------------|---------------|---------------|-----------------|---------------------------|
| General Fund (A) | \$ 4,105.77 | \$ 6,519.98 | \$ 136,586.18 | \$ 79,760.83 | \$ 16,836.24 | \$ 65,763.64 | \$ 103,907.68 | \$ 10,566.03 | \$ 142,636.70 | \$ 39,626.26 | \$ (7,261.38) | \$ 199,146.64 | \$ 798,194.57 | \$ 700,300.00 | \$ 97,894.57 |
| Highway Fund (D) | \$ 69.29 | \$ 34.49 | \$ 13.14 | \$ 5.42 | \$ 0.89 | \$ 5.67 | \$ 9.28 | \$ 1.52 | \$ 5.24 | \$ 8.27 | \$ 20.27 | \$ - | \$ 173.48 | \$ 100.00 | \$ 73.48 |
| Highway Machine Fund (DM) | \$ 23.11 | \$ 10.66 | \$ 3.48 | \$ 3.62 | \$ 3.16 | \$ 3.22 | \$ 2.99 | \$ 5.51 | \$ 5.00 | \$ 12.00 | \$ 13.97 | \$ - | \$ 86.72 | \$ 200.00 | \$ (113.28) |
| Nursing Home Fund (E) | \$ 214.65 | \$ 5,115.25 | \$ 3,513.94 | \$ 4,121.04 | \$ 127.60 | \$ 1,920.41 | \$ 639.67 | \$ 2,019.94 | \$ 245.07 | \$ 1,691.50 | \$ 260.05 | \$ 1,627.73 | \$ 21,496.85 | \$ 500,000.00 | \$ (478,503.15) |
| Capital Project Fund (H) | \$ 139.00 | \$ 93.62 | \$ 67.27 | \$ 55.01 | \$ 50.99 | \$ 46.60 | \$ 38.64 | \$ 37.42 | \$ 33.41 | \$ 31.14 | \$ 28.65 | \$ 12.26 | \$ 635.01 | \$ 110,172.01 | \$ (109,537.00) |
| Work Comp Fund (S) | \$ 23.23 | \$ 401.23 | \$ 1,115.85 | \$ 34.02 | \$ 33.27 | \$ 28.35 | \$ 25.13 | \$ 180.66 | \$ 490.33 | \$ 20.74 | \$ 3,186.00 | \$ 624.46 | \$ 6,363.27 | \$ 150,000.00 | \$ (143,636.73) |
| | \$ 4,575.05 | \$ 12,175.23 | \$ 141,299.86 | \$ 83,979.94 | \$ 17,052.15 | \$ 67,767.89 | \$ 104,623.59 | \$ 12,811.08 | \$ 143,415.75 | \$ 41,389.91 | \$ (3,752.44) | \$ 201,611.09 | \$ 826,949.90 | \$ 1,460,772.01 | \$ (633,822.11) |

56.61% of total Budget

| | Jan-22 | Feb-22 | Mar-22 | Apr-22 | May-22 | Jun-22 | Jul-22 | Aug-22 | Sep-22 | Oct-22 | Nov-22 | Dec-22 | Total | Budget | Difference (Under) / Over |
|---------------------------|-------------|-------------|---------------|--------------|--------|--------|--------|--------|--------|--------|--------|--------|---------------|-----------------|---------------------------|
| General Fund (A) | \$ 7,277.46 | \$ 1,078.90 | \$ 167,995.61 | \$ 7,149.20 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 183,501.17 | \$ 955,853.42 | \$ (772,352.25) |
| Highway Fund (D) | \$ 14.73 | \$ 23.17 | \$ 23.44 | \$ 12.59 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 73.93 | \$ 100.00 | \$ (26.07) |
| Highway Machine Fund (DM) | \$ 9.30 | \$ 8.44 | \$ 16.69 | \$ 5.19 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 37.62 | \$ 100.00 | \$ (62.38) |
| Nursing Home Fund (E) | \$ 192.72 | \$ 176.39 | \$ 134.04 | \$ 1,152.06 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,655.21 | \$ 200,000.00 | \$ (198,344.79) |
| Capital Project Fund (H) | \$ 296.95 | \$ 1,035.38 | \$ 7.76 | \$ 2,170.80 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 3,510.89 | \$ - | \$ 3,510.89 |
| Work Comp Fund (S) | \$ 25.86 | \$ 22.58 | \$ 510.17 | \$ 40.64 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 599.25 | \$ - | \$ 599.25 |
| | \$ 7,817.02 | \$ 2,342.86 | \$ 168,687.71 | \$ 10,530.48 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 188,378.07 | \$ 1,156,053.42 | \$ (967,675.35) |

16.30% of total Budget

RESOLUTION TRANSMITTAL

Committee No. 1

Date: 5/10/2022

Committee Chair: Supervisor Leonard
Department Head: Treasurer Schmitt

AUTHORIZING TRANSFER OF PROPERTY TO THE WAYNE COUNTY REGIONAL LAND BANK CORPORATION

WHEREAS, the County has commenced a real property tax foreclosure proceeding pursuant to Real Property Tax Law Article 11; and

WHEREAS, The Wayne County Regional Land Bank Corporation is requesting the County to transfer ownership of (11) parcels to the Land Bank; and

WHEREAS, the Director of the Wayne County Regional Land Bank Corporation, the County Treasurer, and the County Attorney met on April 26, 2022 and have recommended the following properties be transferred to the Land Bank:

| SEQ | TAX ID | Town | ADDRESS |
|---------|-----------------|----------|-------------------------------|
| 2000286 | 77114-00-635346 | Butler | 3648 Slyburg Rd. |
| 2000291 | 77114-17-115099 | Butler | 13032 South Butler Rd. |
| 2000439 | 74112-18-307171 | Galen | 0 Mill St. |
| 2001095 | 74114-05-157817 | Rose | 4011 Main St. |
| 2001179 | 77112-00-229710 | Savannah | 2465 Bixby-Wood Rd. |
| 2001184 | 77112-00-997011 | Savannah | 13738 Savannah-Springlake Rd. |
| 2001268 | 69117-05-004962 | Sodus | 195 Main St. W |
| 2001642 | 75117-16-986368 | Wolcott | 6049 Lake St. |
| 2001704 | 76118-00-343528 | Wolcott | 6985 Wadsworth St. |
| 2001724 | 76119-00-732759 | Wolcott | 7964 Broadway |
| 2001737 | 76120-00-725114 | Wolcott | 8250 Broadway |

WHEREAS, the Wayne County Regional Land Bank Corporation is desirous of receiving the above cited properties for remediation necessary for the improvement of the community; and

WHEREAS, the County is authorized to transfer the title of the aforesaid real property under Section 1608 of the Not-For-Profit Corporation Law, which authorizes and allows the County to make a conveyance of real property owned by the County to a Land Bank established pursuant to Article 16 of the Not-for-Profit Corporation Law of the State of New York; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors authorizes the County Treasurer and County Attorney to transfer the deed for the above described property to the Wayne County Regional Land Bank Corporation.

Budgeted: yes ___ no ___ Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 1

Date: 5/10/2022

Committee Chair: Kim Leonard

Prepared by: Brian Sams

AUTHORIZATION TO PAY EASTERN SHORE ASSOCIATES FOR THE BALANCE OF INSURANCE POLICY RENEWALS

WHEREAS, Resolution 110-22 authorized payment to Eastern Shore Associates for Property, General Liability, Inland Marine, Automobile Liability, Public Officials Liability, Law Enforcement Liability, Catastrophic Excess Liability, Cyber Liability, Healthcare General Liability, Healthcare Professional Liability, Inland Marine, and Crime insurance policy renewals from March 1, 2022 to March 1, 2023 in the amount of \$395,980.22; and

WHEREAS, after the resolution was passed, the actual invoice came in higher due to a slight increase in the estimated Crime policy renewal cost; and

WHEREAS, the total cost for renewal is \$65.17 higher than the amount authorized in Resolution 110-22; now, therefore, be it

RESOLVED, that the Board of Supervisors hereby authorizes the additional payment to Eastern Shore Associates in the amount of \$65.17 for the balance of the insurance policy renewals cost.

Budgeted: yes no Proposed Cost: \$65.17 Reimbursed Amount County cost \$ 65.17

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No: 1

Date: 5/10/2022

**Committee Chair: Kim Leonard
Department Head: Rick House**

AUTHORIZATION TO SET PUBLIC HEARING DATE FOR 2023-2027 CAPITAL PLAN FOR WAYNE COUNTY

WHEREAS, the County Administrator submitted the proposed 2023-2027 Capital Plan to the Board of Supervisors on April 19, 2022; and

WHEREAS, department heads who have submitted Capital Plan requests have reviewed their requests with their committees at their regularly scheduled May committee meetings; and

WHEREAS, a summary of the 2023-2027 Capital Plan has been reviewed with the Finance Committee at the May Finance Committee meeting; and

WHEREAS, a copy of the Capital Plan is on file with the Clerk of the Board of Supervisors; and

WHEREAS, the Capital Plan is a planning instrument and not an appropriations or funding commitment; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors has scheduled a public hearing on said plan for Tuesday, June 21, 2022 to be held in the Wayne County Supervisors Chambers at 26 Church Street, Lyons, New York, to receive and consider public comments on the Capital Plan for Wayne County for the period 2023-2027

Budgeted: No Proposed Cost: Reimbursed Amount County Cost
Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 1 Date: May 10, 2022

Committee Chairperson: Kim V. Leonard
Department: Clerk of the Board

AUTHORIZATION TO ADOPT MORTGAGE TAX REPORT AND AUTHORIZE COUNTY TREASURER TO MAKE PAYMENT TO TOWNS AND VILLAGES

WHEREAS, the Finance Committee of the Wayne County Board of Supervisors has filed a report showing the mortgage tax monies received by the Wayne County Treasurer during October 1, 2021 to March 31, 2022, and recommend payment to the Villages and Towns as apportioned in such report as follows:

| TOWN | TOWN SHARE | VILLAGE | VILLAGE SHARE | TOTAL |
|--------------|-----------------------|-----------|--------------------|-----------------------|
| Arcadia | 115,570.05 | Newark | 47,481.83 | 163,051.88 |
| Butler | 18,173.32 | Wolcott | 796.72 | 18,970.04 |
| Galen | 25,537.49 | Clyde | 3,926.44 | 29,463.93 |
| Huron | 42,886.44 | | | 42,886.44 |
| Lyons | 41,599.41 | | | 41,599.41 |
| Macedon | 146,763.26 | | | 146,763.26 |
| Marion | 47,032.21 | | | 47,032.21 |
| Ontario | 159,503.79 | | | 159,503.79 |
| Palmyra | 64,465.68 | Palmyra | 12,041.71 | 76,507.39 |
| Rose | 8,266.31 | | | 8,266.31 |
| Savannah | 4,491.11 | | | 4,491.11 |
| Sodus | 90,153.46 | Sodus | 6,402.89 | |
| | | Sodus Pt. | 14,305.92 | 110,862.27 |
| Walworth | 129,551.63 | | | 129,551.63 |
| Williamson | 75,121.53 | | | 75,121.53 |
| Wolcott | 32,046.69 | Red Creek | 1,495.19 | |
| | | Wolcott | 3,487.37 | 37,029.24 |
| TOTAL | \$1,001,162.38 | | \$89,938.06 | \$1,091,100.44 |

now, therefore, be it

RESOLVED, that the Mortgage Tax Report submitted by the Finance Committee is hereby accepted, the recommendation for payments to the Villages and Towns contained in such report is hereby adopted, and the County Treasurer is hereby authorized and directed to make such payments pursuant to the report.

Budgeted: yes ___ no ___ Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 1:

Date: 5-10-22

Committee Chair: Leonard

Presented by: Michael D. Calarco, DA

AUTHORIZATION TO PERMIT THE DISTRICT ATTORNEY TO CONTRACT AND PAY ATTORNEY'S TO HANDLE APPEALS.

WHEREAS, there are currently multiple cases pending on Appeal; and

WHEREAS, the District Attorney's office has utilized independent attorneys to prepare and respond to cases on Appeal; and

WHEREAS, there is a critical shortage of attorneys in the DA office; and

WHEREAS, Appellate practice is a specialized area of criminal law; and

WHEREAS, it is in the best interest and public safety to the citizens of Wayne County to respond and complete Appeals; and

WHEREAS, the District Attorney has assembled a pool of qualified appellate attorneys to assist with responding and filing Appeals;

NOW THEREFORE.

BE IT RESOLVED, that Chairman of the Wayne County Board of Supervisors is hereby authorized to approve that the District Attorney's Office contract with qualified Attorney's to prepare and complete criminal Appeal cases at the rate of \$ 80.00 per hour; and

BE IT RESOLVED, that Chairman of the Wayne County Board of Supervisors is hereby authorized to approve that said Contract include the payment of expenses and fees for completing and filing Appeals. Said expenses to include copying charges, binding costs, filing fees (if required), parking fees, service fees if necessary.

Budgeted: yes _ no___ Proposed Cost: \$ TBD Annually; Reimbursed Amount _ County cost 00%

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

HR05 RES1
Committee No.5

May 10, 2021

Committee Chair: Kim Leonard
Department Head: Chris Kalinski

AUTHORIZATION TO AMEND THE 2022 HUMAN RESOURCE DEPARTMENT BUDGET FOR LEGAL EXPENSES FOR NEGOTIATIONS AND ARBITRATIONS

WHEREAS, the Human Resource Department oversees the budgeted line item for Legal Representation for contract negotiations, arbitrations, etc.; and

WHEREAS, the 2021 budget was established with an amount of \$60,500 to cover these services with extensive time period on contract negotiations and arbitrations, the funds are nearly exhausted; and

WHEREAS, the County will continue legal services from Hancock Estabrook, LLP for services to negotiate two contracts that expired in 2021 and continued arbitrations; and

WHEREAS, the Human Resource Director is desirous to amend the 2022 Budget to add \$80,000 Budget Appropriations to cover anticipated costs of continuation of negotiations and arbitrations; now, therefore, be it

RESOLVED, that the Wayne County Treasurer is hereby authorized to amend the 2022 Budget as follows:

A1990 Contingent Fund General (Appropriations)
\$80,000 from 54000 Contractual Expenses

A1430 Human Resource Departments (Appropriations)
\$80,000 to 54486 Union Contracts

Budgeted: yes no__ Proposed Cost: _Reimbursed Amount _____ County cost _____

Departmental transfer \$_____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____