

AGENDA
GOVERNMENT OPERATIONS COMMITTEE
Thursday, May 5th 9:00 a.m.

Supervisors: Lasher, Donalty, Kolczynski, Chatfield, Miller

9:00 a.m. **Approval of meeting minutes**

9:00 a.m. **Transmittals referred to Committee**

9:05 a.m. **Compliance Officer, Ed Hunt**
County Clerk, Michael Jankowski

9:05 a.m. **Board of Elections: Mark Alquist & John Zornow**

TRANSMITTALS:

- Authorization to hire temporary Deputy Election Commissioner [BOE RESOLUTION TO HIRE TEMPORARY DEPUTY COMMISSIONER REV1.doc](#)

9:10 a.m. **County Attorney, Dan Connors**

Monthly Report [County Attorney - April.pdf](#)

9:15 a.m. **County Grants Manager, Jay Roscup**

PROGRAM UPDATE

9:20 a.m. **County Administrator, Rick House**

Monthly Report

9:30 a.m. **Human Resource Director, Chris Kalinski**

PERSONNEL UPDATE

TRANSMITTAL:

- Authorization to adopt managerial/confidential staff Salary Ranges for 2023 [HR2022 05Res1 Adopting 2023 Management and Confidential Wage and Salary Range Rev1.doc](#)

RESOLUTION TRANSMITTAL

Committee No: 5

Date: 05/05/2022

Committee Chair Lasher
Department Head: Alquist & Zornow

AUTHORIZATION TO HIRE TEMPORARY FULL-TIME DEPUTY ELECTION COMMISSIONER WITHIN THE THE BOARD OF ELECTIONS OFFICE

WHEREAS, the Wayne County Board of Elections Office has within the 2022 budget two (2) full-time Deputy Election Commissioners who perform tasks, duties and functions in the Elections Office; and

WHEREAS, Joyce A. Krebbeks, Deputy Election Commissioner, has notified the Election Commissioners in writing that she intends to retire effective December 31, 2022; and

WHEREAS, Mindy Robinson, Deputy Election Commissioner was recently appointed 12/10/2021 and the duties of Deputy Election Commissioner requires specialty training in a myriad of election cycle activities and functions taking several months to be proficient in their tasks, duties and functions prior to them being able to work independently; and

WHEREAS, it is the desire of the Wayne County Board of Elections Commissioners are requesting authorization to create a full time temporary position of Deputy Election Commissioner, so that he or she may be able to receive the necessary and critical training and education concerning Election processing; now therefore be it

RESOLVED, that the Wayne County Board of Elections Commissioners have authorization to hire a full-time temporary Deputy Election Commissioner commencing July 1, 2022 and ending through December 31, 2022 at the rate of \$ 45,787 Grade 5 of the Managerial/Confidential pay structure; and be it further

RESOLVED, that the Wayne County Treasurer is authorized to make the following 2022 budget adjustments.

A1990 Contingent Fund General

(Appropriations)

\$33,353 from 54000 Contractual Expenses

A1450 Board of Elections

(Appropriations)

\$22,894 to 51068 Deputy Election Commissioner

\$2,450 to 58100 Payments to NYS Retirement System

\$1,752 to 58200 Payments to Social Security

\$6,257 to 58400 Hospitalization

Budgeted: No Proposed Cost: \$ _____ County Cost: \$ _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

COUNTY OF WAYNE
OFFICE OF THE COUNTY ATTORNEY

WAYNE COUNTY COURTHOUSE
26 CHURCH STREET, LYONS, NEW YORK 14489
FAX: (315) 946-5942

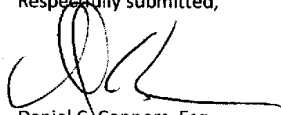
DANIEL C. CONNORS, ESQ.
COUNTY ATTORNEY
(315) 946-7442

ERIN M. HAMMOND, ESQ.
ASSISTANT COUNTY ATTORNEY
(315) 946-7444

The County Attorney's Office monthly report for April 2022 is as follows:

Contracts Drafted and/or Reviewed	84
Insurance Certificates	52
Notice of Claim	1
Accidents	3
Disciplines/Grievances	1
Human Rights Complaints	0
Subpoenas	2
Freedom of Information Requests (FOIL)	34
FOIL Money Collected	\$10.50
Juvenile Delinquent's (JD's)	3
Persons In Need of Supervision (PINS)	1
Habeas Corpus	0
Poor Person Applications	1
Pistol Permit Hearings	0
Unemployment Hearings	0
Total Amount of Bills Paid from A1420(CA)	\$615.00
Total Amount Paid from A1930 (Judgment & Claims)	\$0.00
Total Amount Paid from A1931 (Liability & Casualty)	\$3,005.02
Total Amount Paid for 207c Claims	\$0.00

Respectfully submitted,



Daniel C. Connors, Esq.
County Attorney

RESOLUTION TRANSMITTAL

HR05 RES2
Committee No.5

May 6, 2021

Committee Chair: Jake Emmel
Department Head: Chris Kalinski

ADOPTION OF MANAGEMENT AND CONFIDENTIAL POSITION WAGE AND SALARY RANGES FOR 2023

WHEREAS, the Wayne County Local Law no. 2-2014 gives the Board of Supervisors the authority to implement the Salary Plan for Managerial and Confidential Employees; and

WHEREAS, the Director of Human Resources recommends that the 2022 Salary Schedule be revised for 2023 by a cost of living adjustment (COLA) of 2.5% to align the 2023 salary schedule with the labor market; and

WHEREAS, the Pay Plan Committee has met and agreed to make changes within the Pay Plan Salary Administration; now, therefore be it

RESOLVED, that the Board of Supervisors hereby adopts the following wage and salary ranges for the Managerial and Confidential employee group effective January 1, 2023

COLA:	2.50%													
2023	1	2	3	4	5	6	7	8	8b P.T.	9	10	11	12	13
MINIMUM	\$15.82	\$17.87	\$20.19	\$22.82	\$46,931	\$53,032	\$59,396	\$66,523	\$42,025	\$74,507	\$83,447	\$93,461	\$104,676	\$117,237
1	\$16.18	\$18.29	\$20.66	\$23.35	\$48,025	\$54,268	\$60,781	\$68,074		\$76,243	\$85,392	\$95,639	\$107,116	\$119,970
2	\$16.56	\$18.71	\$21.15	\$23.90	\$49,145	\$55,533	\$62,197	\$69,660	\$44,819	\$78,020	\$87,382	\$97,868	\$109,612	\$122,766
3	\$16.95	\$19.15	\$21.64	\$24.45	\$50,290	\$56,827	\$63,647	\$71,284		\$79,839	\$89,419	\$100,149	\$112,167	\$125,627
4	\$17.34	\$19.60	\$22.14	\$25.02	\$51,462	\$58,152	\$65,131	\$72,945	\$47,612	\$81,700	\$91,503	\$102,484	\$114,781	\$128,556
5	\$17.75	\$20.05	\$22.66	\$25.61	\$52,662	\$59,507	\$66,649	\$74,646		\$83,604	\$93,635	\$104,872	\$117,457	\$131,552
6	\$18.16	\$20.52	\$23.19	\$26.20	\$53,889	\$60,894	\$68,202	\$76,385		\$85,552	\$95,818	\$107,316	\$120,194	\$134,618
MIDPOINT	\$18.58	\$21.00	\$23.73	\$26.81	\$55,144	\$62,313	\$69,790	\$78,165		\$87,545	\$98,050	\$109,816	\$122,995	\$137,754
8	\$18.78	\$21.22	\$23.98	\$27.10	\$55,736	\$62,982	\$70,540	\$79,004		\$88,484	\$99,102	\$110,995	\$124,315	\$139,233
9	\$18.98	\$21.45	\$24.24	\$27.39	\$56,335	\$63,658	\$71,297	\$79,852		\$89,434	\$100,166	\$112,186	\$125,650	\$140,728
10	\$19.19	\$21.68	\$24.50	\$27.69	\$56,940	\$64,341	\$72,062	\$80,709		\$90,394	\$101,242	\$113,391	\$126,998	\$142,238
11	\$19.39	\$21.91	\$24.76	\$27.98	\$57,551	\$65,032	\$72,836	\$81,576		\$91,365	\$102,329	\$114,608	\$128,362	\$143,765
12	\$19.60	\$22.15	\$25.03	\$28.28	\$58,169	\$65,730	\$73,618	\$82,451		\$92,346	\$103,427	\$115,838	\$129,740	\$145,309
13	\$19.81	\$22.39	\$25.30	\$28.59	\$58,793	\$66,436	\$74,408	\$83,337		\$93,337	\$104,537	\$117,082	\$131,133	\$146,869
14	\$20.03	\$22.63	\$25.57	\$28.89	\$59,424	\$67,149	\$75,207	\$84,231		\$94,339	\$105,660	\$118,339	\$132,540	\$148,445
15	\$20.24	\$22.87	\$25.84	\$29.20	\$60,062	\$67,870	\$76,014	\$85,135		\$95,352	\$106,794	\$119,609	\$133,963	\$150,039
16	\$20.46	\$23.12	\$26.12	\$29.52	\$60,707	\$68,598	\$76,830	\$86,049		\$96,375	\$107,940	\$120,893	\$135,401	\$151,650
17	\$20.68	\$23.36	\$26.40	\$29.83	\$61,359	\$69,335	\$77,655	\$86,973		\$97,410	\$109,099	\$122,191	\$136,855	\$153,278
18	\$20.90	\$23.62	\$26.69	\$30.15	\$62,017	\$70,079	\$78,489	\$87,907		\$98,456	\$110,270	\$123,503	\$138,324	\$154,923
19	\$21.12	\$23.87	\$26.97	\$30.48	\$62,683	\$70,832	\$79,331	\$88,851		\$99,513	\$111,454	\$124,829	\$139,809	\$156,586
MAXIMUM	\$21.35	\$24.13	\$27.26	\$30.81	\$63,358	\$71,594	\$80,184	\$89,807		\$100,584	\$112,654	\$126,173	\$141,313	\$158,271

Budgeted: yes no__Proposed Cost: _Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____