

AGENDA
PUBLIC WORKS COMMITTEE
Wednesday, May 4th 9:00 a.m.

Members: Chatfield, Kolczynski, Verno, Metler, Brady

9:00 a.m. **Approve minutes from previous meeting**

9:00 a.m. **Weights and Measures, Ted Dymont**

MONTHLY REPORT [WM April 2022 Monthly Report.pdf](#)

9:10 a.m. **Soil and Water Conservation District, Lindsey Gerstenslager**

PROGRAM UPDATES

9:20 a.m. **Public Works, Kevin Rooney**

TRANSMITTALS:

- Authorization to declare three vehicles and items surplus [PW05 RES01 Declare vehicles-items surplus.doc](#)
- Authorization to create projects in Highway Department [PW05 RES02 2022 Construction Projects.doc](#)
- Authorization to contract with JEMCO [PW05 RES03 - Award Water Treatment Services.doc](#)
- Authorization to amend Building & Grounds Equipment Budget [PW05 RES04 - Auth to amend B&G Equipment Budget.doc](#)
- Authorization to renew lease with WC Soil and Water Conservation District [PW05 RES05 - Auth to renew soil and water lease.doc](#)
- Authorization to award bid for Court House Restoration Project [PW05 RES06 - Award Courthouse Turrett Restoration Bid.doc](#)

9:30 a.m. **Other Business**

DISCUSSION

Chris Brown – RTS Wayne

TRANSMITTAL

- Authorization to set date for Public Hearing to amend Local Law 5-85—parking behind County Clerk’s building [PARKING local law Rev1.docx](#)

Location of June Meeting

Capital Plan Review [Capital Plan 2023-2027.pdf](#)



**WAYNE COUNTY
DEPARTMENT OF
WEIGHTS MEASURES - CONSUMER AFFAIRS
PUBLIC WORKS COMMITTEE MONTHLY REPORT**

April 2022

Theodore Dymont
Director

Monthly Device Inspection Test Results

Device Type	Total Devices	Results of Initial Tests						Total Rerechecks	Incorrect Visual Inspection	No. Devices Not Tested
		Total Initial	Test Correct		Test Incorrect					
			Correct	%	Plus	Minus	Other			
Computing Scale	119	109	98	90%	0	8	3	10	4	0
Pre-Pack Scale	29	28	25	89%	0	1	2	1	4	0
Customer Scale	5	4	3	75%	0	1	0	1	2	0
Vehicle Scale										
Monorail Scale										
Prescription Scale										
Hopper/Batch/Tank Scale	2	2	2	100%	0	0	0	0	0	0
Platform Scale	11	9	8	87%	0	2	1	2	1	0
Livestock Scale										
Miscellaneous Scale	14	13	12	92%	0	1	0	1	1	0
Petroleum Pump	8	6	4	67%	0	0	2	2	0	0
Petroleum Meter VTM										
Meter Other										
Rack Meter										
Liquid Measure										
Volumetric Measure										
Linear Measure										
Linear Measuring Device										
Timing Device										
Taximeter										
Miscellaneous Device										
LPG Meters										
Non-Commercial Devices	14	14	14	100%	0	0	0	0	0	0
Weights Pharmacy										
Weights Other	21	21	21	100%	0	0	0	0	0	0

Package Checking

I/O	Type	Total in Lots	Total Weighed	# Lots	# Lots Failed
I	Audit	2,273	450	73	6
O	Audit	229	72	6	0

Samples Collected

Fines

No.	2	Total:	400
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Misc. Packages checked not reported, rough guess: 20

RESOLUTION TRANSMITTAL

Committee No. 3

Date: May 4, 2022

Committee Chair: Lynn Chatfield
Department Head: Kevin

Rooney

AUTHORIZATION TO DECLARE VEHICLES AND ITEMS SURPLUS IN THE PUBLIC WORKS DEPARTMENT

WHEREAS, the Central Garage Department has the vehicles listed below that should be disposed of as noted:

2007 Chevrolet Malibu (SO)	VIN 1G1ZS57F77F276863	Auction
2008 Ford F150 Pickup (HW)	VIN 1FTRX14W08FA21544	Auction
2008 Ford F150 Pickup (CG)	VIN 1FTRX14W28FA21545	Auction

And, the Parks Department has the following items that are no longer being used and should be disposed of:

Old Playground Equipment (Swings seats, Spring toys, Seesaws)	Auction
300 Gallon Tank w/ Pump Skid Unit Asset # 002318	Auction

Now, therefore be it

RESOLVED, that the vehicles listed above be sold at an upcoming public auction, in accordance with the County's Equipment Disposition policy

Budgeted: yes ___ no ___ Proposed Cost: ___ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 3

Date: May 4, 2022

Committee Chair: Lynn Chatfield
Department Head: Kevin Rooney

AUTHORIZATION TO CREATE PROJECTS IN THE HIGHWAY DEPARTMENT

WHEREAS, in accordance with Section 115 of the Highway Law, the Superintendent of Public Works has prepared Project Statements for the proposed work for the following projects:

22-68	Wayne Center Road Paving Project	\$ 90,000
And a supplemental project statement of proposed work for the following project:		
22-60	Wayne Center Rose Rd Recycle Project	\$195,000
22-61	Wayne Center Rose Rd Paving Project	\$ 60,000

now, therefore, be it

RESOLVED, that the Project Statements prepared by the Superintendent of Public Works are hereby approved by the Board of Supervisors, and the Chairman of the Board and the Clerk of the Board are hereby authorized and directed to endorse such approval on the Project Statements; and be it further

RESOLVED, that the County Treasurer is hereby authorized and directed to create line items and transfer funds as listed below:

D5112 Road Construction

(Appropriations)

\$345,000 from .52600 Highway Construction to the following Chips Projects:

\$ 90,000 to .52670 22-68 Wayne Center Rd Paving Project
 \$195,000 to .52670 22-60 Wayne Center Rose Rd Recycle Project
 \$ 60,000 to .52670 22-61 Wayne Center Rose Rd Paving Project

Budgeted: yes no Proposed Cost: \$345,000 Reimbursed Amount \$345,000 County Cost 0

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 3

Date: May 4, 2022

Committee Chair: Lynn Chatfield
Department Head: Kevin Rooney

AUTHORIZATION TO CONTRACT WITH JEMCO FOR WATER TREATMENT SERVICES FOR WAYNE COUNTY OWNED HVAC EQUIPMENT

WHEREAS, Wayne County has multiple HVAC systems that require periodic testing and conditioning throughout the year to insure proper and efficient performance and to provide required Department of Health paperwork; and

WHEREAS, our current Water Treatment Service contract expired on April 30th; and

WHEREAS, the Wayne County Purchasing Agent has advertised the Request for Bids for said services; and

WHEREAS, the following bids were received on March 17th at 2:00 pm:

Jemco Water Treatment Services	\$ 35, 100.00
Purity Laboratories, Inc.	\$ 147,136.00
Barclay Water Management	\$ 62,023.16

WHEREAS, Jemco is the current vendor performing these services and the Deputy Superintendent of Public Works has been satisfied with their prior performance; now, therefore be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content with JEMCO Water Treatment Services for water treatment services for a term of three years for a base price \$35,100.00 plus any additional services as listed in the agreement.

Budgeted: yes no Proposed Cost: \$35,100 Reimbursed Amount _____ County cost \$35,100

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 3

Date: May 4, 2022

Committee Chair: Lynn Chatfield
Department Head: Kevin Rooney

AUTHORIZATION TO AMEND BUILDINGS & GROUNDS EQUIPMENT BUDGET

WHEREAS, the Buildings and Grounds 2022 equipment budget included the purchase of a pickup truck with a plow; and

WHEREAS, the Deputy Superintendent of Public Works budgeted \$38,000 for said purchase; and

WHEREAS, the Superintendent of Public Works has received mini-bids back from the NYS Vehicle Marketplace with the low bid amount of \$49,122.96, and

WHEREAS, we have been seeing a significant increase in the cost of some vehicles over prior years; and

WHEREAS, the Deputy Superintendent of Public Works would still like to proceed with this vehicle purchase and is requesting to increase the 2022 Buildings & Grounds equipment budget by \$11,123.00 now, therefore be it

RESOLVED, that the County Treasurer is authorized to make the following budget adjustment:

A1990 General Fund Contingencies

(Appropriations)

\$11,123.00 from .54000 Contractual Expenses

A1615 Building & Grounds

(Appropriations)

\$11,123 .00 to .52300 Motor Vehicles

Budgeted: yes no Proposed Cost: \$49,122.96 Reimbursed Amount County cost \$49,122.96

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 3

Date: May 4, 2022

Committee Chair: Lynn Chatfield
Department Head: Kevin Rooney

AUTHORIZATION TO RENEW LEASE AGREEMENT WITH THE WAYNE COUNTY SOIL AND WATER CONSERVATION DISTRICT FOR OFFICE AND SHOP SPACE

WHEREAS, in 2017 the Wayne County Soil and Water Conservation moved their operations into the old Buildings & Grounds office and shop building located at 7312 Route 31 in the Town of Lyons, and

WHEREAS, the Wayne County Soil and Water Conservation District has expressed interest in renewing its lease of this space at the same terms and conditions for an additional 5 years; and

WHEREAS, the Wayne County Soil & Water Conservation District lease is adjusted annually based on actual maintenance and repair costs from the prior year: now, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign a lease agreement for an additional five (5) year term, subject to the County Attorney's approval as to form and content, with the Wayne County Soil and Water Conservation District effective January 1, 2022.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount _____ County cost

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 3

Date: May 4, 2022

Committee Chair: Lynn Chatfield
Department Head: Kevin Rooney

AUTHORIZATION TO AWARD BID FOR COURT HOUSE TURRET RESTORATION PROJECT

WHEREAS, Resolution 537-21 established the Court Hose Roof Repair project and placed \$175,000.00 of funding in a capital project account; and

WHEREAS, the Purchasing Agent has duly advertised for bid(s) for the Wayne County Courthouse Turret Restoration project located at 26 Church Street in Lyons, NY and the bids were opened on May 3, 2022 at 2:00 p.m. and the following bids were received:

;and

WHEREAS, C&S Engineering was selected for project Architectural and Engineering services to provide design, bid documents and construction administration for a fee of \$17,625.00; and

WHEREAS, it is anticipated that C&S Engineering will require an additional \$10,000 for abatement monitoring, and

WHEREAS, the total bid has come in over budget and additional funding will be needed to complete the repairs; and

WHEREAS, the Deputy Superintendent of Public Works also recommends carrying a project contingency amount of \$25,000.00 and

WHEREAS, due to the scope of work the contractors may be required to utilize a subcontractor to fulfill his/her responsibility under the contract; and

WHEREAS, the Deputy Superintendent of Public Works has review the bid(s) and recommends awarding the contract to XXXXXXXXXXXX for a cost of \$XXX,XXX.00; now, therefore be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with XXXXXXXXXXXX for the Courthouse Turret Restoration Project for a total base contract cost of \$XX,XXX.00; and be it further

RESOLVED: that the Wayne County Board of Supervisors authorizes the use of subcontractors if needed on this project; and be it further;

RESOLVED, that the Wayne County Board of Supervisors hereby authorizes the Superintendent of Public Works to approve individual change orders that increase the project cost that is within the budgeted amount for said project, and be it further;

RESOLVED, that the County Treasurer is authorized to transfer \$xx,xxx.00 from the Unassigned General Fund Balance, and be it further

RESOLVED, that the County Treasurer is authorized to make the following budget adjustments:

A9950 Transfer to Capital Fund Projects

(Appropriations)

\$ xx,xxx to 52780 Building Repairs (B1ROF) – County Court House Roof)

H1924 Roofs – Various Buildings

(Revenues)

\$ xx,xxx to 45031 Interfund Transfer (B1ROF) – County Court House Roof)

(Appropriations)

\$ xx,xxx to 52000 Equipment & Other Cap Outlay (B1ROF) – County Court House Roof)

Budgeted: yes X no___ Proposed Cost: \$ XXX Reimbursed Amount ___ County cost XXX

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes ___ Nays ___ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: ___ Ayes ___ Nays ___ Date: _____ Signature: _____

Committee: ___ Ayes ___ Nays ___ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 3
Date: 4/6/22

Committee Chair: Chatfield
Department Head: Lisenio

TITLE: AUTHORIZATION TO SET DATE FOR PUBLIC HEARING TO AMEND LOCAL LAW NO. 5-85

Local Law No. __ 2022

A local law designating a reserved parking area on county-owned land adjacent to and on the southside of the County Office Building located at 9 Pearl Street, Lyons, New York, adopting regulations governing parking in such area and prescribing penalties for violations of such regulations, pursuant to subdivision 11 of Section 215 of the County Law.

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF THE COUNTY OW WAYNE, as follows:

Section 1. The following words, when used in this local law shall have the meanings respectively ascribed to them in this section, except in those instances where the context clearly indicated otherwise:

- (a) "Vehicle" means every device in, upon, or by which any person or property is or may be transported or drawn upon a highway.
- (b) "Person" means every natural person, corporation, association, or organization.
- (c) "Park" means the standing of a vehicle, whether occupied or not, other than temporarily for the purpose of and while actually engaged in loading or unloading merchandise or passengers.
- (d) "County Office Building" means the Wayne County Office Building located at 9 Pearl Street in Lyons, New York.
- (e) "Sheriff" means the Sheriff of the County of Wayne.
- (f) "Handicapped Person" means any person operating a vehicle displaying a special municipal parking permit or a vehicle registered in accordance with Section 404-a of the Vehicle and Traffic Law and being used for the transportation of a handicapped person.
- (g) "Reserved Parking Area" means the county-owned land immediately south of and adjacent to the County Office Building.
- (h) "Owner" means any person, corporation, partnership, firm, agency, association, lessor, or organization who at the time of the issuance of a notice of violation:
 - (1) is the beneficial or equitable owner of such vehicle; or
 - (2) has title to such vehicle; or
 - (3) is the registrant or co-registrant of such vehicle which is registered with the Department of Motor Vehicles of this State of any other state, territory, district, providence, nation of other judiciary; or
 - (4) uses such vehicle in its vehicle renting and/or leasing business; or
 - (5) is an owner of such vehicle as defined by Section 128 of the Vehicle and Traffic Law or subdivision (a) of Section 2102 of the Vehicle and Traffic Law.

Section 2. The county-owned land immediately adjacent to the County Office Building is hereby designed as a reserved parking area for the following designated persons:

<u>Designated Person</u>	<u>Number of Parking Spaces</u>
County Clerk	1
Deputy County Clerk(s)	2
Handicapped Parking	2
Tourism Director	1
Tourism Vehicle	1
EDP Director	1
EDP Deputy	1
EDP Vehicle	1
Employee Parking	17

Section 3.

- (a) No person shall park a vehicle in the reserved parking area except those persons for whom parking spaces are reserved as designated in Section 2 of the local law.
- (b) No person, for whom a parking space is reserved, as designated in Section 2 of this local law, shall park a vehicle in the reserved parking area in any space other than a parking space which is marked "reserved" for such person.
- (c) No undesignated vehicle shall be parked in the reserved parking area between the hours of 12:00 midnight and 6:00 a.m.

Section 4. It shall be the duty of the Sheriff to enforce the provisions of this local law.

Section 5. Whenever any vehicle shall be found parking in violation of the provisions of this local law, the Sheriff is hereby authorized to provide for the removal of such vehicle, by means of towing or otherwise, to a suitable place of storage, and such removal and storage shall be at the sole risk and expense of the owner of such vehicle, Any vehicle so removed and stored shall be in the custody of the Sheriff and before the owner or person in charge of such vehicle shall be permitted to remove it from such custody, he shall furnish evidence of his identity and ownership or right to possession, pay the cost for such removal and storage, and sign a receipt for such vehicle.

Section 6. The Sheriff is hereby given the power and authority to engage, hire and contract with any person to remove, transport, and store vehicles for the purpose of this local law.

Section 7.

(a) Whenever any vehicle is found parked in violation of this local law, the Sheriff shall serve a written notice of violation notifying the person charged that such vehicle has been parked in violation of the provisions of this local law and directing such person to appear in Justice Court of the Town of Lyons at a designated time to answer for such violation in accordance with this local law. The notice of violation shall be served personally upon the operator of a vehicle who is present at the time of service, and his name, together with the plate designation and the plate type as shown by the registration plates of said vehicle and the expiration date: the make or model, and the body type of the same vehicle, shall be inserted therein. The notice of violation shall be served upon the owner of the vehicle if the operator is not present, by affixing such notice to said vehicle in a conspicuous place. Whenever such notice is so affixed, in lieu of inserting the name of the person charged with the violation in the space provided for the identification of said person, the words 'owner of the vehicle bearing license' may be inserted to the following by the plate designation and plate type of said vehicle. Service of the notice of violation or a duplicate thereof, by affixation as herein provided shall have the same force and effect as through the same was personally served with the name of the person charged with the violation inserted therein.

(b) For the purposes of this local law an operator of a vehicle who is not the owner thereof, but who uses or operates such vehicle with the permission of the owner, express or implied, shall be deemed to the agent of such owner to receive notices of volition, whether personally served on such operator or served by affix in the manner aforesaid, and service made in either manner as herein provided shall also be deemed to be lawful service upon such owner.

Section 8. A violation of any of the provisions of this local law shall constitute an offense, and a person guilty of such offense may be punished by a fine not exceeding One Hundred Dollars, or by imprisonment not exceeding thirty days, or by both such fine and imprisonment.

Section 9. If any section, part of a section, sentence, clause, or phrase of this local law shall be held unconstitutional or invalid, the remaining provisions thereof shall nevertheless remain in full force and effect.

Section 10. This local law shall take effect August 1st 2022.

Budgeted: yes ___ no ___ Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____