

*AGENDA*  
*HUMAN SERVICES COMMITTEE*  
*Monday, May 2<sup>nd</sup> 9:00 a.m.*

Members: Donalty, Leonard, Johnson, Verno, Mettler

9:00 a.m. **Approve minutes from previous meeting**

9:00 a.m. **Department of Social Services, Dr. Ellen Wayne**

MONTHLY REPORTS

[DSS REPORT TO HUMAN SERVICES COMMITTEE - MAY.docx](#)

[DSS 22-MAR FIN RPT.docx](#)

TRANSMITTALS:

- Authorization to contract with Catholic Charities [DSS05RES01 CATHOLIC CHARITIES.doc](#)
- Authorization to Amend Agreement with Child Caring Institution—Hillside [DSS05RES02 HILLSIDE.doc](#)
- Authorization to Amend Agreement with William George Agency [DSS05RES03 WILLIAM GEORGE.doc](#)
- Authorization to extend contract with Youth Advocacy Program [DSS05RES04 YAP- REV. 1.doc](#)
- Authorization to extend contract with Wayne CAP [DSS05RES05 WCAP - REV. 1.doc](#)
- Authorization to create Social Welfare Examiner position [DSS05RES06 SOCIAL WELFARE EXAMINER REV1.doc](#)
- Authorization to renew contract for WC Child Advocacy Center [DSS05RES07 CHILD AD.doc](#)
- Authorization to make an advance payment for capital repairs [DSS05RES08 LUCAS64 RENTAL REV1.doc](#)
- Authorization to make appointment to FL Workforce Investment Board [DSS05RES09 WIB.doc](#)

PROGRAM SPOTLIGHT:

Foster Care

OTHER ITEMS:

- Transition in Commissioner's Office
- Retirement of Dawn Smith/Appointment of Samantha Allison
- Cross Systems Kids/Adults Cooperation Efforts

9:30 a.m. **Veterans Services, Renee Maybee**

MONTHLY REPORT [VET March 2022 Numbers.pdf](#)

9:45 a.m. **Aging and Youth Department, Amy Haskins**

MONTHLY REPORT [AY 05 Monthly Report.docx](#)

**CAPITAL PLAN:**

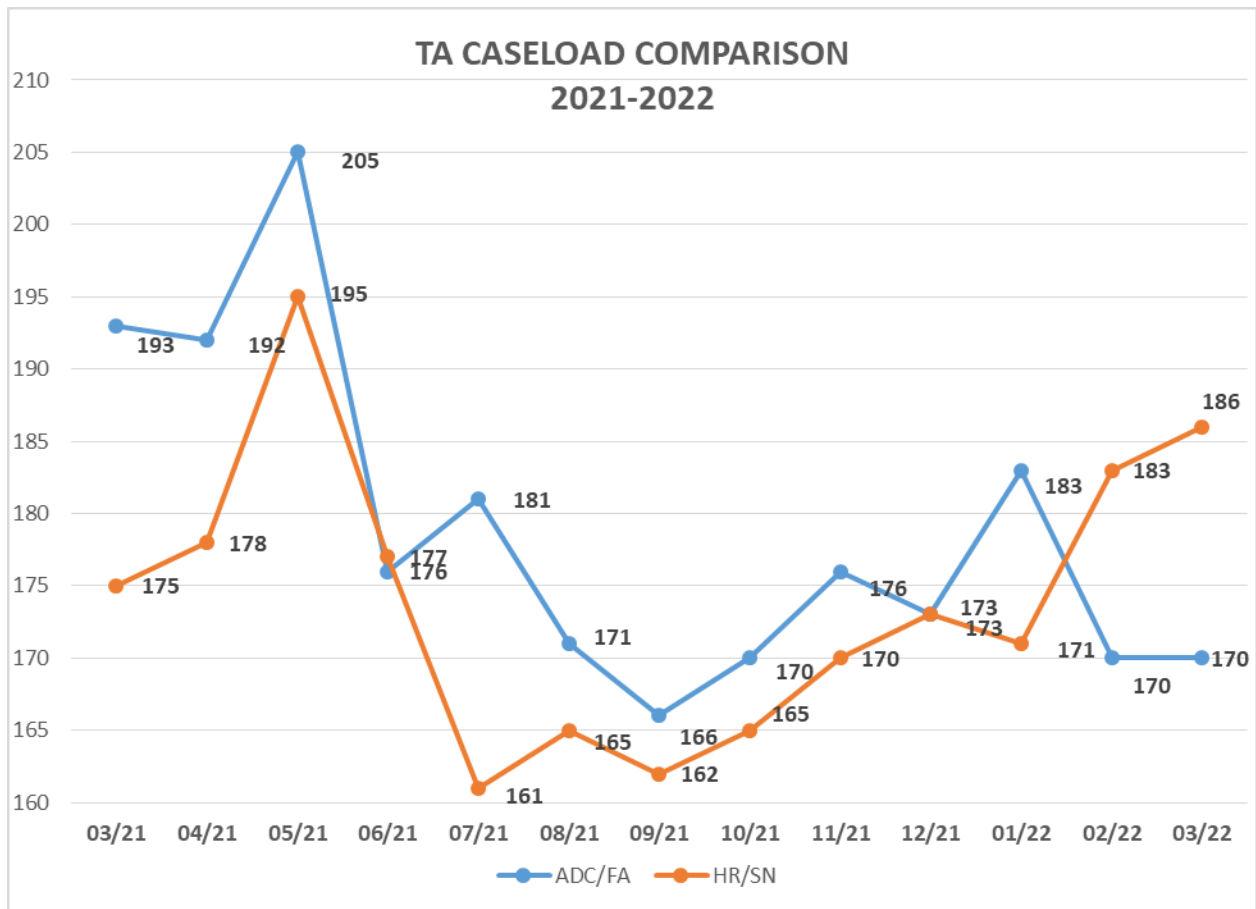
Roof Replacement/Boiler HVAC Wayne CAP [Capital Plan 2023-2027.pdf](#)



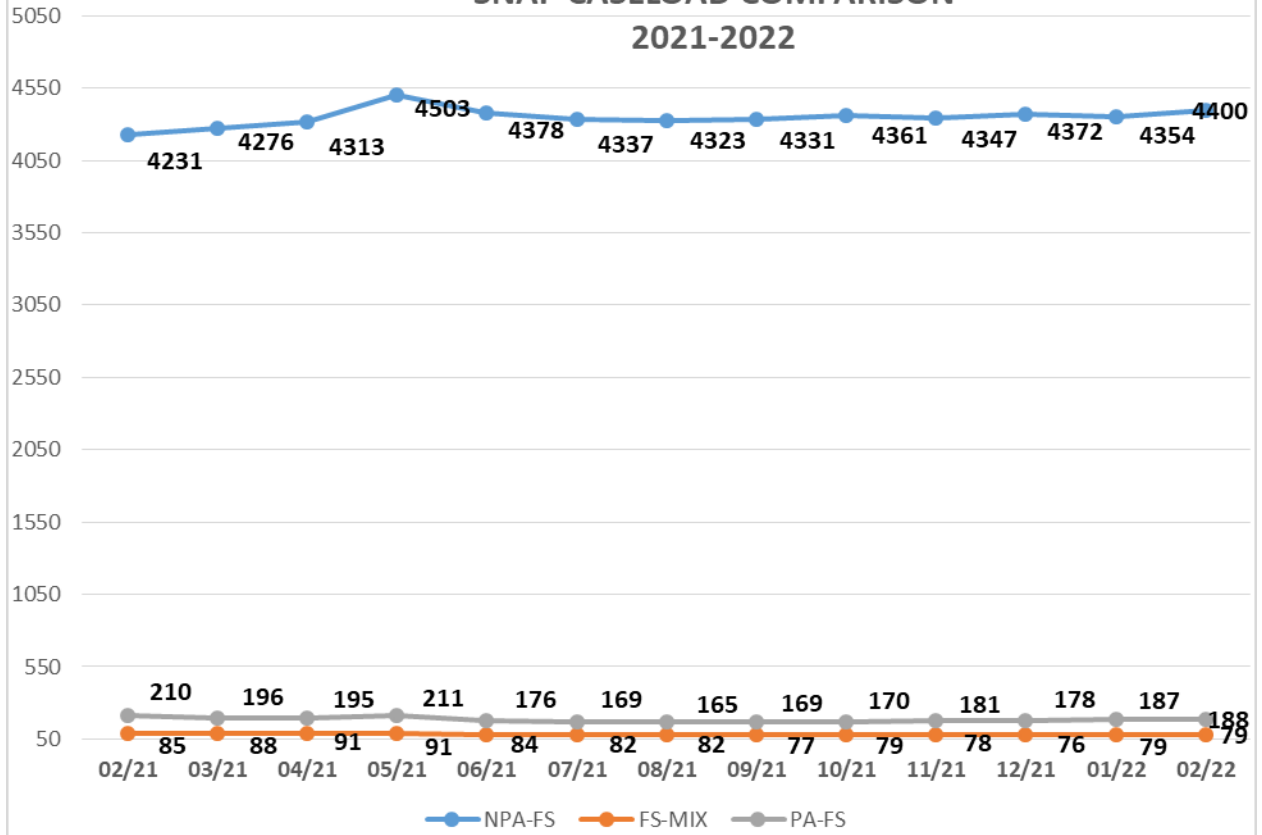
WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES

Report to Human Services Committee

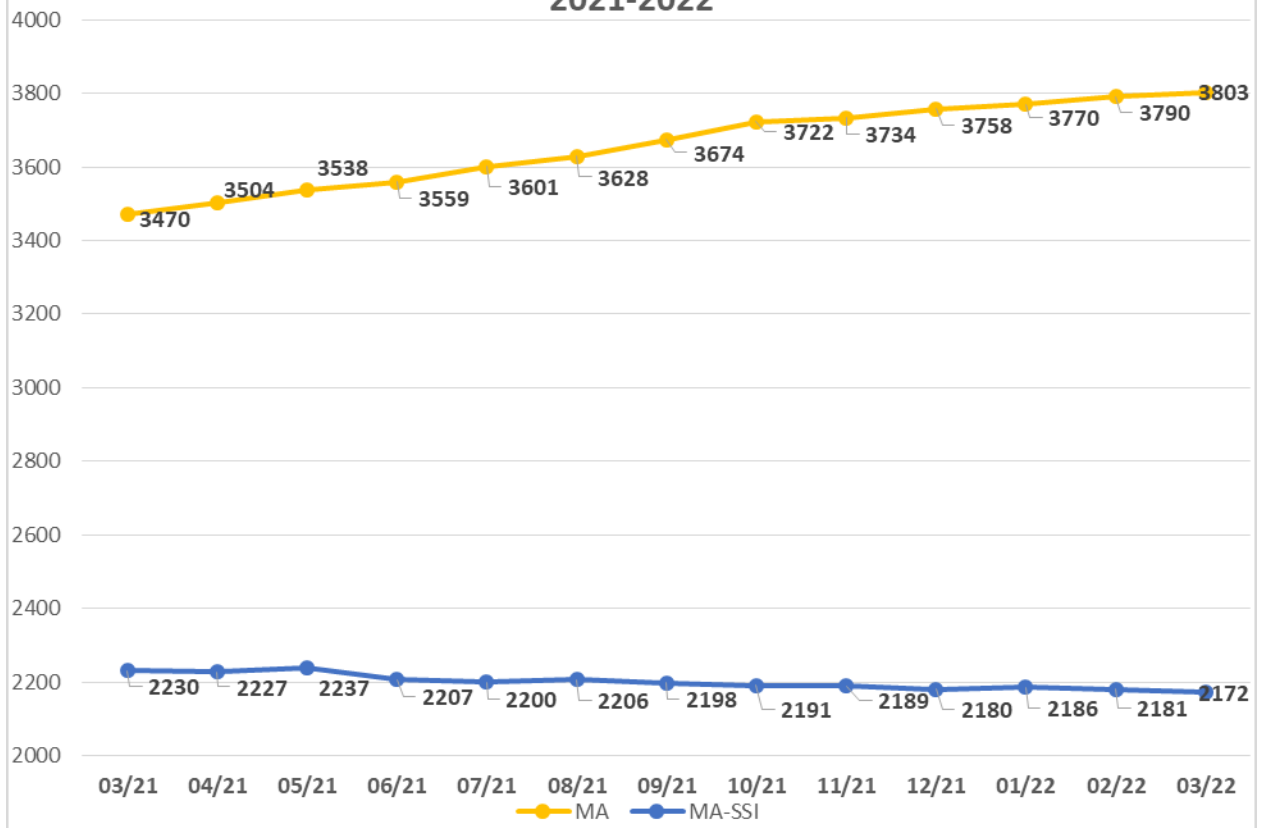
Date: May 2, 2022



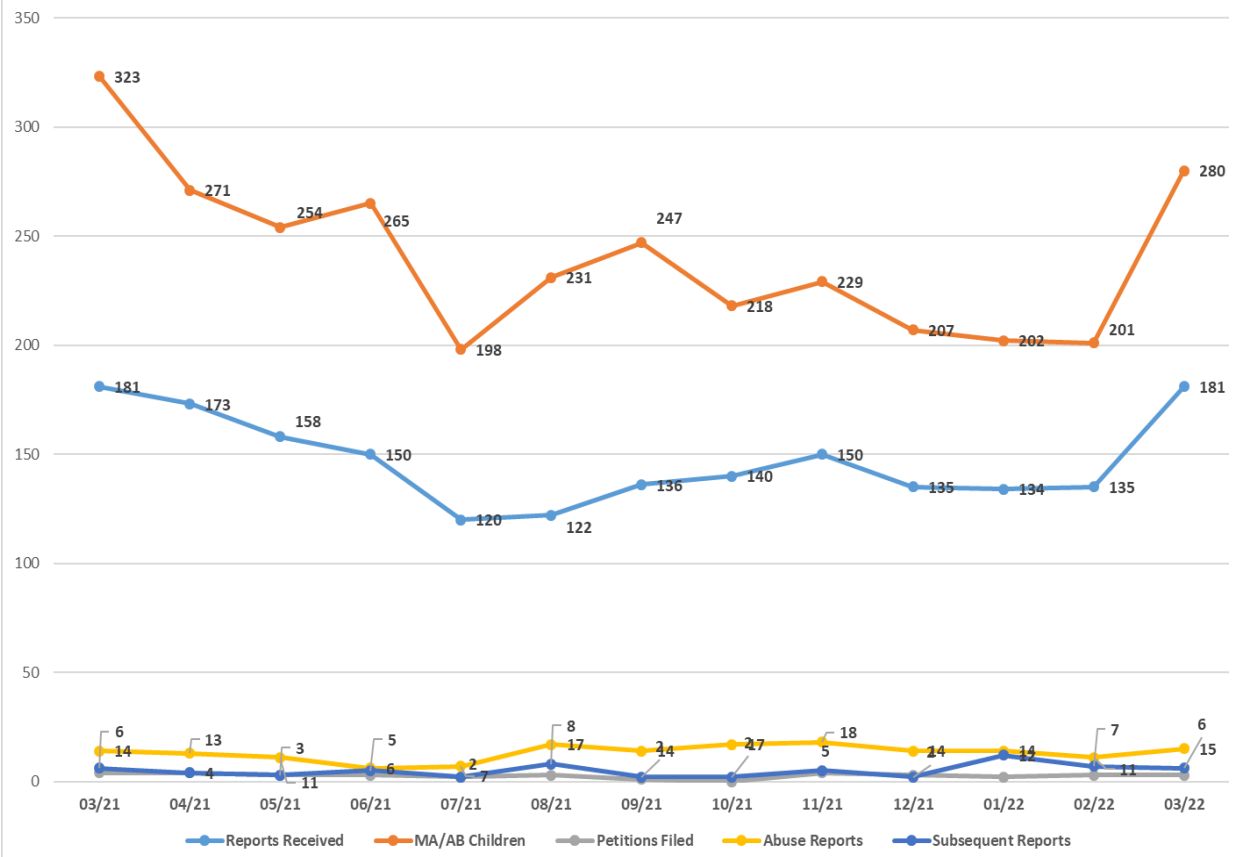
### SNAP CASELOAD COMPARISON 2021-2022



### MA CASELOAD COMPARISON 2021-2022



### CHILD WELFARE SERVICES 2021-2022



***Noteworthy:***

**PROGRAM SPOTLIGHT**

May is National Foster Care Month, a time to recognize the part that we and, especially, our foster parents play in enhancing the lives of children and youth in foster care. Children come into foster care for a variety of reasons (trauma, neglect, abuse, and/or a child's own behaviors might be contributing factors). When children are in the custody of the Commissioner, Wayne County DSS is responsible for the everyday care of children and any, and all, of their needs. This includes medical, dental, education, mental health, developmental assessments, links to counseling and other services, eye health, and so on. They are our responsibility and we assume the role of "parent". We entrust these children to our foster parents and ask that they assist us in meeting the needs of children. In addition to those everyday needs, we utilize our foster parents to assist us with visitations; we ask them to participate in court proceedings; we ask them to attend various meetings and appointments; etc. Our foster parents live foster care. We expect them to care for, nurture, love, and provide stability for children who might never have experienced any of that. Foster care is not a "get rich" scheme and foster parents give so much more of themselves than even could be compensated.

Historically, Wayne County DSS has planned a Foster Parent Appreciation dinner in May as a small token of appreciation for all that our foster parents (and their families) do for the foster children of Wayne County. During the COVID pandemic, we have continued to recognize our foster parents utilizing annual "drive through" dinner events catered by local Wayne County restaurants. Now, with the easing of COVID restrictions, we are once again looking forward to an in person foster parent appreciation event. This year the event has been scheduled to take place at the Lodge located in Williamson Town Park.

The description of the job of a foster care caseworker; the description of the job of a foster parent; the description of what is expected of biological parents; and the description of what is expected of foster children could be novels of their own.

It always amazes us here at DSS that there are people in our county that willingly take on a job that is 24/7 and willingly subject themselves and their families to the scrutiny that comes with that job. We try to thank them often and be understanding of difficult situations. They are a special group of people.

- *Transition in Commissioner's Office*
- *Retirement of Dawn Smith, Appointment of Samantha Allison*
- *Cross Systems Kids/Adults Cooperation Efforts*

***On the Horizon:***

- *Trade Act Agreement with Workforce Investment Board*

FINANCIAL REPORT – March 2022

Account	2022				2021				YTY Change	
	Revenue	%	Expended	%	Revenue	%	Expended	%	Rev +/- Change	Exp +/- Change
6010 Admin Rev/Salaries	709,590	6.9%	1,413,728	19.8%	674,624	7.2%	1,411,720	20.3%	34,966	2,008
Admin Equipment			0	0.0%			0	0.0%		0
Admin-Contractual Expenses			280,226	6.5%			208,083	7.9%		72,144
Admin-Fringe			679,782	17.4%			734,511	20.1%		(54,729)
6055 Day Care	101,035	7.5%	119,726	8.3%	107,396	8.0%	146,034	10.1%	(6,361)	(26,308)
6070 Purchase of Services	17,037	1.6%	309,557	22.4%	7,415	0.6%	110,295	8.3%	9,622	199,262
6100 Medicaid Weekly Shares	0	0.0%	2,406,408	17.2%	0	0.0%	2,353,354	15.2%	0	53,054
6101 Medical Assistance	80,358	80.4%	0	0.0%	18,264	20.3%	12	0.0%	62,094	(12)
6106 Family Type Homes	0	0.0%	290	29.0%	0	0.0%	290	29.0%	0	0
6109 Family Assistance	218,726	7.9%	349,418	12.6%	320,074	11.6%	383,531	13.8%	(101,349)	(34,113)
6119 Foster Care	119,982	6.0%	403,342	14.2%	190,053	9.5%	318,208	11.5%	(70,070)	85,134
6123 Juvenile Delinquent Care	0	0.0%	71,708	5.3%	9,516	5.5%	57,405	4.9%	(9,516)	14,303
6129 State Training Schools	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0
6140 Safety Net	94,072	9.7%	334,624	15.9%	105,056	11.9%	339,806	16.2%	(10,984)	(5,182)
6141 HEAP	25,994	52.0%	-1,036	-2.1%	17,538	35.1%	807	1.6%	8,456	(1,843)

4/28/2022 11:37 AM

FINANCIAL REPORT – March 2022

6142 Emergency Assistance to Adults	508	5.6%	1,593	8.9%	649	7.2%	2,941	16.3%	(141)	(1,348)
6275 Welfare to Work	49,651	14.7%	96,938	21.6%	56,477	22.7%	99,430	25.9%	(6,826)	(2,492)
6293 WIA Adult	8,752	13.9%	12,897	19.0%	9,964	15.4%	13,774	20.4%	(1,211)	(877)
6294 WIA Dislocated Worker	8,752	12.7%	12,768	18.4%	9,946	15.4%	13,756	20.5%	(1,194)	(988)
6295 WIA Youth	23,199	21.9%	23,033	21.2%	18,637	14.1%	30,720	23.1%	4,561	(7,687)
6296 TANF Summer Youth	0	0.0%	767	0.4%	0	0.0%	798	0.5%	0	(31)
6299 WFD Admin	506	13.1%	13,222	23.9%	515	13.8%	15,941	28.8%	(10)	(2,719)
TOTAL Expenses			6,528,991	16.0%			6,241,418	15.3%		287,573
Revenue	1,458,163	8.0%			1,546,124	8.5%			(87,961)	
County Cost			5,070,828	22.4%			4,695,294	20.8%		375,534

2022 - Total Original Appropriations = \$40,825,111

2022 - Original Budgeted County Cost = \$21,505,966

2022 - Original Budget Revenue \$19,319,145

Report does not include County 50% funding of Nursing Home (GL)





**RESOLUTION TRANSMITTAL**

Committee No. 7

Date: 5/2/22

Committee Chair: Michael Donalty  
Department Head: Ellen T. Wayne

**AUTHORIZATION TO SIGN AMENDED AGREEMENT WITH CHILD CARING INSTITUTION - HILLSIDE CHILDREN’S CENTER**

**WHEREAS**, Resolution No. 359-21 authorized an Agreement with the Child Caring Institution —Hillside Children’s Center, for the period of 7/1/21-6/30/24; and

**WHEREAS**, the wording of such Agreements between local Departments of Social Services and Child Caring Institutions is dictated by the New York State Office of Children and Family Services (NYS OCFS); and

**WHEREAS**, the NYS OCFS notified the Wayne County Department of Social Services on August 30, 2021 with the issuance of 21-OCFS-ADM-20, that the Agreements needed to be amended to reflect modifications required by the Federal Family First Prevention Services Act and Part L of Chapter 56 of the Laws of 2021; and

**WHEREAS**, the modifications required include language changes and changes in the procedural activities pertaining to the necessary utilization of Qualified Residential Treatment Programs (QRTP) and Qualified Individuals (QI) when placing a child into a congregate level of care facility; and

**WHEREAS**, this amended agreement language must be retroactive to the contract start date of 7/1/21, necessitating the use of this amended agreement language for the above agreement; now, therefore, be it

**RESOLVED**, that the Chairman of the Board of Supervisors is hereby authorized to execute an amended agreement with Hillside Children’s Center subject to the County Attorney’s review and approval as to form and content for the timeframe 7/1/21-6/30/24.

Budgeted: yes X no\_\_\_ Proposed Cost: \$\_\_\_\_\_ Reimbursed Amount: \$\_\_\_\_\_ County Cost:\$\_\_\_\_\_

Departmental transfer \$\_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator’s Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes\_\_\_ no\_\_\_ N/A\_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec’d: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 7

Date: 5/2/22

Committee Chair: Michael Donalty  
Department Head: Ellen T. Wayne

**AUTHORIZATION TO SIGN AMENDED AGREEMENT WITH CHILD CARING INSTITUTION - WILLIAM GEORGE AGENCY FOR CHILDREN'S SERVICES INC.**

**WHEREAS**, Resolution No. 358-21 authorized an Agreement with the William George Agency for Children's Services Inc., for the period of 7/1/21-6/30/24; and

**WHEREAS**, the wording of such Agreements between local Departments of Social Services and Child Caring Institutions is dictated by the New York State Office of Children and Family Services (NYS OCFS); and

**WHEREAS**, the NYS OCFS notified the Wayne County Department of Social Services on August 30, 2021 with the issuance of 21-OCFS-ADM-20, that the Agreements needed to be amended to reflect modifications required by the Federal Family First Prevention Services Act and Part L of Chapter 56 of the Laws of 2021; and

**WHEREAS**, the modifications required include language changes and changes in the procedural activities pertaining to the necessary utilization of Qualified Residential Treatment Programs (QRTP) and Qualified Individuals (QI) when placing a child into a congregate level of care facility; and

**WHEREAS**, this amended agreement language must be retroactive to the contract start date of 7/1/21, necessitating the use of this amended agreement language for the above agreement; now, therefore, be it

**RESOLVED**, that the Chairman of the Board of Supervisors is hereby authorized to execute an amended agreement with the William George Agency for Children's Services Inc. subject to the County Attorney's review and approval as to form and content for the timeframe 7/1/21-6/30/24.

Budgeted: yes  no  Proposed Cost: \$ \_\_\_\_\_ Reimbursed Amount: \$ \_\_\_\_\_ County Cost: \$ \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 7 Date: 5/2/22 Committee Chair: Michael Donalty  
Department Head: Ellen T. Wayne

**AUTHORIZE SEVEN (7) MONTH EXTENSIONS OF YOUTH ADVOCATE PROGRAM, INC. SERVICES WITH THE DEPARTMENT OF SOCIAL SERVICES**

**WHEREAS**, the Wayne County Department of Social Services has contracted with the Youth Advocate Programs, Inc. for preventive services designed to support and rehabilitate children and families for the purpose of averting a disruption of the family; and

**WHEREAS**, the contract for this program ends on 5/31/2022; and

**WHEREAS**, the Wayne County Department of Social Services (DSS) is desirous of continuing to have professional services with increased opportunity to utilize Evidence Based Programming (EBP) continue past the expiration date of 5/31/2022; and

**WHEREAS**, the agency is desirous of a re-evaluation of our host of Preventive Services programming to determine the best means of delivery including the potential to partner with other county departments; and

**WHEREAS**, it is our intent to continue existing services while this evaluation process is undertaken; and

**WHEREAS**, it is anticipated that the solicitation, evaluation and award process will be completed for the contract by 12/31/2022; and

**WHERE AS**, a seven (7) month contract extension is needed to ensure that there is no break in the provision of service; now therefore, be it

**RESOLVED**, that the present contract with Youth Advocate Programs, Inc. is hereby extended from 5/31/22 to 12/31/2022, subject to the County Attorney’s review and approval.

Budgeted: yes X no \_\_\_ Proposed Cost: \$ 1,308,000 Reimbursed Amount: \$ 810,960 County Cost: 0

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator’s Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec’d: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 7 Date: 5/2/22

Committee Chair: Michael Donalty

Department Head: Ellen T. Wayne

**AUTHORIZE EIGHT (8) MONTH EXTENSION OF WAYNE COUNTY ACTION PROGRAM PACT SERVICES AT THE DEPARTMENT OF SOCIAL SERVICES**

**WHEREAS** the Wayne County Department of Social Services has contracted with the Wayne County Action Program PACT services designed to educationally service parents to prevent neglect; and

**WHEREAS**, the contract for this program ends on 6/30/2022; and

**WHEREAS** there has been an increase in the amount of clients served under this contract as well as an increase in the amount clients referred to a waiting list; and

**WHEREAS**, the Wayne County Department of Social Services (DSS) is desirous of continuing to have professional services with increased opportunity to utilize Evidence Based Programming (EBP) continue past the expiration date of 6/30/2022

**WHEREAS**, the agency is desirous of a re-evaluation of our host of Preventive Services Programming to determine the best means of delivery including the potential to partner with other county departments; and

**WHEREAS**, it is our intent to continue existing services while this evaluation process is undertaken; and

**WHEREAS**, it is anticipated that the solicitation, evaluation and award process will be completed for the contract by 12/31/2022; and

**WHEREAS**, an eight (8) month contract extension is needed to ensure that there is no break in the provision of service;

**RESOLVED**, that the present contract with Wayne County Action Program is hereby extended from 6/30/22 to 12/31/2022, subject to the County Attorney's review and approval.

Budgeted: yes  no  Proposed Cost: \$29,750 Reimbursed Amount: \$26,775 County Cost: 0

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 7 Date: 5/2/22

Committee Chair: Michael Donalty  
Department Head: Ellen T. Wayne

**AUTHORIZATION TO CREATE A NEW SOCIAL WELFARE EXAMINER POSITION IN THE DEPARTMENT OF SOCIAL SERVICES (DSS) AND AMEND DSS BUDGET**

**WHEREAS**, both the DSS Intake and Undercare units are experiencing a significant increase in applications and emergencies; and

**WHEREAS**, there has been no increase in staffing in either the Intake or Undercare unit in the past 10 years, and the Department is currently operating with 7 less Social Welfare Examiners than in fiscal year 2020; and

**WHEREAS**, new applications, especially for Food Stamps, are resulting in longer than acceptable waiting periods; and

**WHEREAS**, new applications have resulted in caseload growth beyond the ability of present staff to manage; and

**WHEREAS**, the Department regularly accesses and adjusts staffing patterns as necessary to meet demands and caseloads; and

**WHEREAS**, the current staffing level is no longer adequate to meet demands and deadlines; therefore be it

**RESOLVED**, that one Social Welfare Examiner position be created in the Wayne County Department of Social Services effective immediately to meet the increased caseload and application demands, and the Commissioner is hereby authorized to hire and fill this position and amend the FY 2022 budget accordingly; and be it further

**RESOLVED**, that the Wayne County Treasurer is authorized to make the following budget adjustment:

**A1990 Contingent Fund General**

(Appropriations)

\$10,712 from 54000 Contractual Expenses

**A6010 Department of Social Services**

(Revenue)

\$7,140 to 43610 Social Services Administration State

\$17,852 to 44610 Social Services Administration State

**A6010 Department of Social Services**

(Appropriations)

\$24,000 to 51200 Social Welfare Examiner

\$2,568 to 58100 Payments to NYS Retirement System

\$1,836 to 58200 Payments to Social Security

\$7,300 to 58400 Hospitalization

Budgeted: yes \_\_\_ no X Proposed Cost: \$ 35704 Reimbursed Amount: \$ 24992 County Cost: \$ 10712

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 7

Date: 5/2/22

Committee Chair: Michael Donalty  
Department Head: Ellen T. Wayne

**AUTHORIZATION TO RENEW A CONTRACT FOR A CHILD ADVOCACY CENTER IN WAYNE COUNTY**

**WHEREAS**, New York State, through the Office of Children and Family Services (OCFS), was highly desirous of every NY State county having an Multi-Disciplinary Team (MDT)/Child Advocacy Center (CAC); and

**WHEREAS**, Resolution #090-19 authorized acceptance of a three year award to Wayne County Department of Social Services from NY State OCFS to be used to establish an MDT/CAC in Wayne County; and

**WHEREAS**, per Resolution No. 165-21, having authorized acceptance to the three year bid in response to the RFP, the County of Wayne entered into a contract with Family Counseling Service of the Finger Lakes, Inc. for the provision of day to day oversight and logistical management services of the Child Advocacy Center with expertise in services to victims of child sexual and physical abuse along with their families; and

**WHEREAS**, the services provided by Family Counseling Service of the Finger Lakes, Inc. have been satisfactory; and

**WHEREAS**, Wayne County Department of Social Services is now desirous of renewing the contract with Family Counseling Service of the Finger Lakes, Inc. for day-to-day oversight and logistical management services for the contract term of 4/1/22 – 3/31/23 for an amount of \$64,575; therefore be it

**RESOLVED**, that the Chairman of the Board is hereby authorized to renew the contract on behalf of the County of Wayne, subject to the County Attorney’s review and approval as to form and content with the Family Counseling Service of the Finger Lakes, Inc. for the (1) year contract period of 4/1/22 – 3/31/23 at an amount not to exceed \$64,575.

Budgeted: yes X no\_\_\_ Proposed Cost: \$ 64,575 Reimbursed Amount: \$ 64,575 County Cost: 0

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator’s Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec’d: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No.   7   Date:   5/2/22  

Committee Chair:   Michael Donalty  

Department Head:   Ellen T. Wayne  

**AUTHORIZATION FOR AN ADVANCED PAYMENT FOR A CAPITAL REPAIR FUND FOR REPAIRS TO THE LONG TERM HOUSING FACILITY LEASED BY LUCAS DOBBINS DBA LUCAS64 RENTALS**

**WHEREAS**, the Wayne County APRA (American Rescue Plan Act) Committee has approved funding for the Wayne County Department of Social Services to address emergency housing and homelessness needs; and

**WHEREAS**, that the Chairman of the Wayne County Board of Supervisors was authorized by resolution 38-22 and 182-22 to enter into a lease agreement on behalf of the Department of Social Services, with Lucas Dobbins, DBA Lucas64 Rentals at a cost not to exceed \$100,000.00 annually for a period of three years, subject to the County Attorney's approval as to form and content;

**WHEREAS**, the provision of said space will require security, daily maintenance and upkeep for the duration of the contract; and

**WHEREAS**, the Department of Social Services as the Tenant, is desirous of reserving by purchase order a sum of \$81,120 for the purposes of funding for the duration of the lease any necessary repairs and improvements to the premise as a direct result of damage either intentionally or unintentionally caused by residents, or to repair and replace essential equipment or fixtures that have deteriorated as a result of excess wear and tear on the facility; and

**WHEREAS**, the Department of Social Services will submit an advanced payment of \$10,000.00 in lieu of security deposit, to be held and maintained by the landlord in a capital repair fund escrow account, and to be used by the Landlord to make the necessary repairs; and

**WHEREAS**, the landlord will submit invoices to the Department of Social Services for the cost of repairs, for which payment will be issued to serve as replenishment of used funds from the initial advance; and

**WHEREAS**, upon termination of the lease, any unspent funds from this advance will be returned to Wayne County Department of Social Services; and

**WHEREAS**, the Director of Administrative Services for the Department of Social Services or her designee will conduct a thorough audit, no less than every three months, of all transactions utilizing funds from this escrow account to ensure that the use is conducted in a fair and equitable manner and solely for the purpose specified; and

**WHEREAS**, it is imperative that any necessary repairs are completely in a timely fashion so that the Department of Social Services has year-round access to all rooms available; now therefore be it

**RESOLVED**, that the Department of Social Services is authorized to reserve a sum of \$81,120, as well as advance a payment in the amount of \$10,000 to serve as a deposit for the capital repair fund for the long term housing at 2 Broad St., Lyons, NY.

Budgeted: yes  no  Proposed Cost:   \$ 81,120   Reimbursed Amount:   \$ 81,120   County Cost:   \$ 0  

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No.   7  

Date:   5/2/22  

Committee Chair: Michael Donalty  
Department Head: Ellen T. Wayne

**AUTHORIZE APPOINTMENT TO THE FINGER LAKES WORKFORCE INVESTMENT BOARD**

**WHEREAS**, the Wayne County Board of Supervisors has authorized the creation of the Finger Lakes Workforce Development Board for the Counties of Wayne, Yates, Seneca, and Ontario in compliance with the Workforce Development Innovation and Opportunity Act of 2014 (replacing the 1998 WIA Act); and

**WHEREAS**, the Workforce Investment Board members must be appointed by the respective Legislative Boards; and

**WHEREAS**, the executive Director of Finger Lakes Workforce Development has solicited nominations in accordance with the law; and the following individual has been nominated for representation and appointment to the WIB Board as of 7/1/21:

Rick Plympton, Optimax Systems, Inc.; now, therefore be it

**RESOLVED**, that the above named individual is hereby appointed to a one-year term; and be it further

**RESOLVED**, that certified copies of this resolution be sent to Seneca, Yates, and Ontario Counties, and to the Workforce Investment Board.

Budgeted: yes \_\_\_ no \_\_\_ Proposed Cost: \_\_\_\_\_ Reimbursed Amount: \_\_\_\_\_ County Cost: \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_





# Wayne County Veterans Service Agency

Office: 7376 Rte 31, Suite 1300, Lyons, NY 14489

## MONTHLY REPORT

March 1, 2022 – March 31, 2022

VETERAN ERA		TYPE		MODE	
WWI		Veteran	451	Personal	104
WWII	5	Dependent/Widow	81	Telephone	435
Korea	21	Other	80	Mail/Email	73
Vietnam	184				
Persian Gulf	210				
Peacetime/Other	192				
<b>TOTAL</b>	<u>612</u>	<b>TOTAL</b>	<u>612</u>	<b>TOTAL</b>	<u>612</u>
<b>COUNSELING SERVICES</b>		(Pension, Compensation, Education/VRE, Burial, Insurance, Legal, Loans, Tax Exemption, Medical, Employment, etc.)			
	<u>612</u>				

### VETERANS TRANSPORTED TO:

WATS CANANDAIGUA VAMC 0

CANANDAIGUA VAMC 13  
MILES TRAVELLED TO CANANDAIGUA 982 miles

ROCHESTER VAMC 3  
MILES TRAVELLED TO ROCHESTER 240 miles

SYRACUSE VAMC 12  
MILES TRAVELLED TO SYRACUSE 1,110 miles

BURIAL CONTACTS 40

INDIGENT BURIALS 2

COUNTY COST \$5,500.00

STATE REIMBURSEMENT

Submitted By Renee T. Maybee Date: May 2, 2022  
 Renee T. Maybee  
 Director



## Committee 7 Monthly Report: May 2022

### Aging Services Provided YTD March:

	2022 Clients/Units	2021 Clients/Units	2020 Clients/Units
NY Connects	343/1473 contacts	361/870 contacts	309/819 contacts
Insurance Counseling	141/561 contacts	195/776 contacts	238/880 contacts
Home Delivered Meals	196/10,633 meals	232/12,219 meals	170/8938 meals
Lunch Club 60	133/3910 meals	134/3966 meals	146/3032 meals
PERS	270/779units	257/741 units	200/610 units
Aide Service	70/1755 hours	79/1,928 hours	98/2366 hours
Case Management	85/436 hours	122/540 hours	120/542 hours

#### Waitlists:

PERS – 6

Legal Services - 0

Case Management – 32

Aide Service – 4 (plus the 32 on CM waitlist)

Home Delivered Meals - 1

#### Newsorthy:

- Our Senior Caseworker has turned in his resignation. Position will be posted open competitive.
- PT Home Health aide to start May 6<sup>th</sup>

#### Items for Discussion:

- Home Delivered Meal Update
- Unmet Needs Funding