

AGENDA

HEALTH AND MEDICAL SERVICES COMMITTEE

Monday, May 1st 10:00 a.m.

Members: Robusto, Groat, Bender, Brady, Miller

10:00 a.m. **Approve minutes from previous meeting**

10:00 a.m. **Mental Health, Jim Haitz**

PERFORMANCE REPORT [MH Dept Payments & AR 2023 YTD March.xls](#)
PROGRAM UPDATE

10:15 a.m. **Public Health, Diane Devlin**

MONTHLY ACTIVITIES REPORT

TRANSMITTAL:

- Authorization to Contract with Health Research, Inc. [PH05Res01 Health Research Inc. - PH Infrastructure Funding 12.1.22 - 11.30.27.docx](#)

10:25 a.m. **Nursing Home, Jeffrey Stalker**

MONTHLY REPORT [NH5RPT2Personnel.pdf](#)
STAFFING REPORT [NH Staffing Mandate Presentation 042423.pdf](#)

CAPITAL PLAN DISCUSSION

TRANSMITTAL:

- Authorization to Pay for Emergency Repairs [NH05RES02Daiken Repair Rev 2.docx](#)
- Authorization to Abolish/Create Positions [NH05RES03AbolishPosition.docx](#)
- Authorization to write off uncollectable accounts [NH5RES3Medicaid writeoff REV3.docx](#)
 - [NH Medicaid write off 052023.xlsx](#)

2023	Payments	AR	TOTAL REV	Monthly Billed Rev
1/1-1/31	\$ 828,484.55	\$ 92,338.06	\$ 920,822.61	\$ 920,822.61
1/1-2/29	\$ 1,274,112.91	\$ 136,427.69	\$ 1,410,540.60	\$ 489,717.99
1/1-3/31	\$ 1,798,855.80	\$ 168,099.77	\$ 1,966,955.57	\$ 556,414.97
1/1-4/30			\$ -	
1/1-5/31			\$ -	
1/1-6/30			\$ -	
1/1-7/31			\$ -	
1/1-8/31			\$ -	
1/1-9/30			\$ -	
1/1-10/31			\$ -	
1/1-11/30			\$ -	
1/1-12/31			\$ -	
91.0%		9.0%	Total \$ 1,966,955.57 Billed Revenues	

Financial Summary for Month 3				
	Budget Annual	Budgeted YTD	Actual YTD	Budget/Actual YTD
Billed Rev	\$ 6,302,737.00	\$ 1,575,684.25	\$ 1,966,955.57	\$ 391,271.32
Other Rev	\$ 4,785,017.00	\$ 1,196,254.25	\$ 1,367,385.32	\$ 171,131.07
Total Rev	\$ 11,087,754.00	\$ 2,771,938.50	\$ 3,334,340.89	\$ 562,402.39
Expense	\$ 11,207,419.00	\$ 2,801,854.75	\$ 2,516,433.01	\$ 285,421.74
Annualization Adjustment for B&G Maint.			\$ (215,241)	
Annualization Adjustment for IT			\$ (162,233)	
Annualization Adjustment for Retirement			\$ 159,421	
Total Exp	\$ 11,207,419.00	\$ 2,801,854.75	\$ 2,298,380.51	\$ 503,474.24
TOTAL	\$ (119,665.00)	\$ (29,916.25)	\$ 1,035,960.38	\$ 1,065,876.63

B&G Maint & Utilities
\$286,988
PAID FULL
\$23,916/month

IT & Phones
\$216,310
PAID FULL
\$18,026/month

Retirement
\$637,684
\$53,140/month

AR 0-30 Days	AR 31-60	AR 61-90	AR 91-120	AR 121 +
\$ 92,067	\$ 43,661	\$ 32,372	\$ -	\$ -

Past 8 Years Revenue in Excess of Expense	
2015	\$ 129,504
2016	\$ 306,708
2017	\$ 622,134
2018	\$ 1,249,892
2019	\$ 857,462
2020	\$ 1,741,398
2021	\$ 1,387,707
2022	\$ 2,587,521
TOTAL	\$ 8,882,326

RESOLUTION

Committee No. 6

Date: 5/1/2023

Committee Chair: Frank Robusto
Department Head: Diane M. Devlin

AUTHORIZATION TO SIGN A CONTRACT WITH HEALTH RESEARCH, INC., ON BEHALF OF WAYNE COUNTY PUBLIC HEALTH TO RECEIVE FUNDING TO STRENGTHEN PUBLIC HEALTH WORKFORCE AND FOUNDATIONAL CAPABILITIES

WHEREAS, the New York State Department of Health (NYSDOH) has been awarded \$43.1M to strengthen public health workforce and foundational capabilities from a Center for Disease Control (CDC) sponsored grant titled Strengthening U.S. Public Health Infrastructure, Workforce and Data Systems. CFDA # 93.967; and

WHEREAS, the NYSDOH is required to share 40% of the CDC grant award with local health departments within New York State; and

WHEREAS, Wayne County Public Health (WCPH) will receive \$129,427 annually, under a five (5) year contract period beginning on December 1, 2022 to November 30, 2027, with a total amount not to exceed \$647,135; now, therefore, be it

RESOLVED, that the Director of Public Health is hereby authorized to submit a Year 1 budget to Health Research, Inc for approval; and, be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign a contract, and any future amendments, with Health Research, Inc for Wayne County Public Health to receive Strengthening Public Health Infrastructure, Workforce, and Data Capabilities funding, for a five (5) year contract period of December 1, 2022 to November 30, 2027, for an annual amount of \$129,427, with a total amount not to exceed \$647,135, subject to the approval of the County Attorney as to form and content.

Budgeted: yes no Proposed Cost: \$129,427.00 Reimbursed Amount: \$129,427.00 County Cost: \$0.00

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

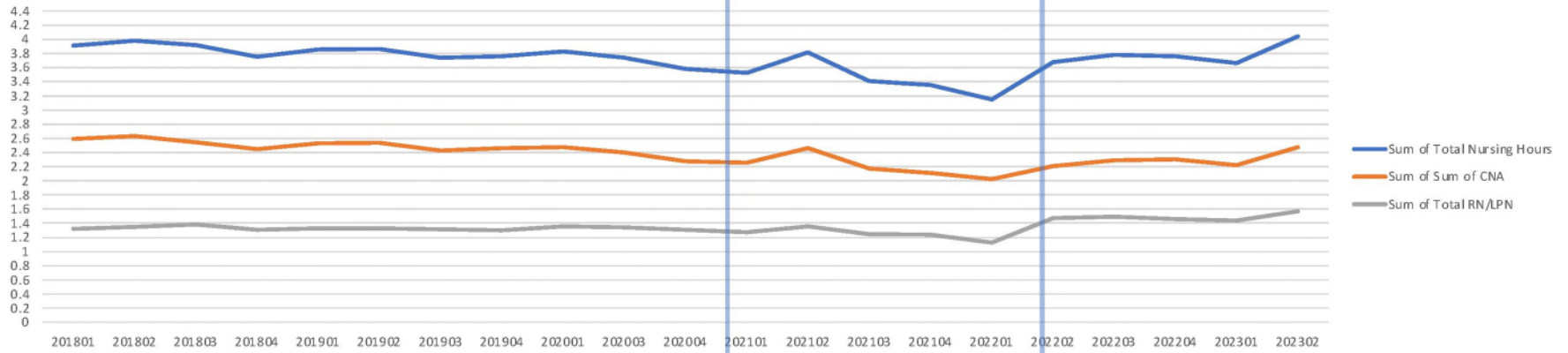
Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

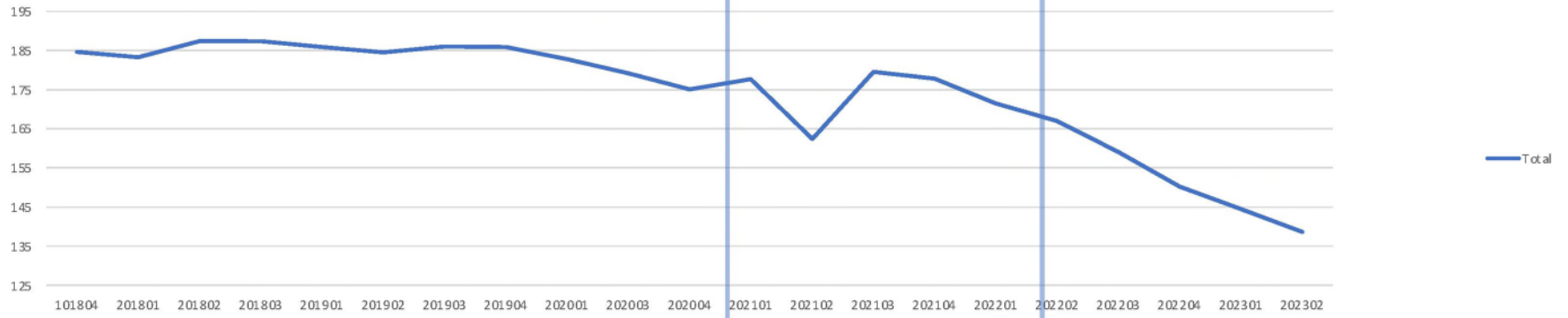
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Open Positions 2023												
Department	1/31/23	2/28/23	3/28/23	4/28/23	5/31/23	6/30/23	7/31/23	8/31/23	9/30/23	10/31/23	11/30/23	12/31/23
<u>Administration</u>												
Receptionist, PT	1	0	0	1								
Clerk Typist, PT	1	1	1	1								
Clerk Typist Sub	1	1	1	1								
<u>Fiscal</u>												
Purchasing Clerk				1								
<u>Residential Services</u>												
Activity Aide, FT			1	1								
Activity Aide, PT	1	1	1	1								
Resident Attendant, PT	1	1	1	1								
<u>Nursing</u>												
RN Supervisor, FT	3	2	1	1								
RN Supervisor, PT new as of 2/23/23			2	2								
RN Supervisor, Sub	2	3	3	2								
RN, FT	4	4	4	4								
RN, Sub	4	4	4	4								
LPN, FT	13	12	11	12								
LPN, PT	1	1	1	1								
LPN, Sub	5	5	6	6								
CNA, FT	36	35	37	40								
CNA,PT	12	12	11	11								
CNA,Sub	0	1	2	1								
Total:	85	83	87	91								
Total positions 2023 (FT,PT,Sub) = 238												
Total employed as of 3/31/2023 = 146												
Employee Turnover 3 mo. (1/1/2023 - 3/31/2023) = 15 /146 10%												
Employee 6 mo Retention (10/1/2022 - 3/31/2023) = 15/22 68%												
(7 left, 15 still employed)= total 22												
Employee 2 yr Retention (4/1/2021 - 3/31/2023) = 40/126 32%												
(86 left, 40 still employed) = total 126												
April's Hires:												
Clerk Typist, RN Super sub, CNA sub												

Staffing Levels



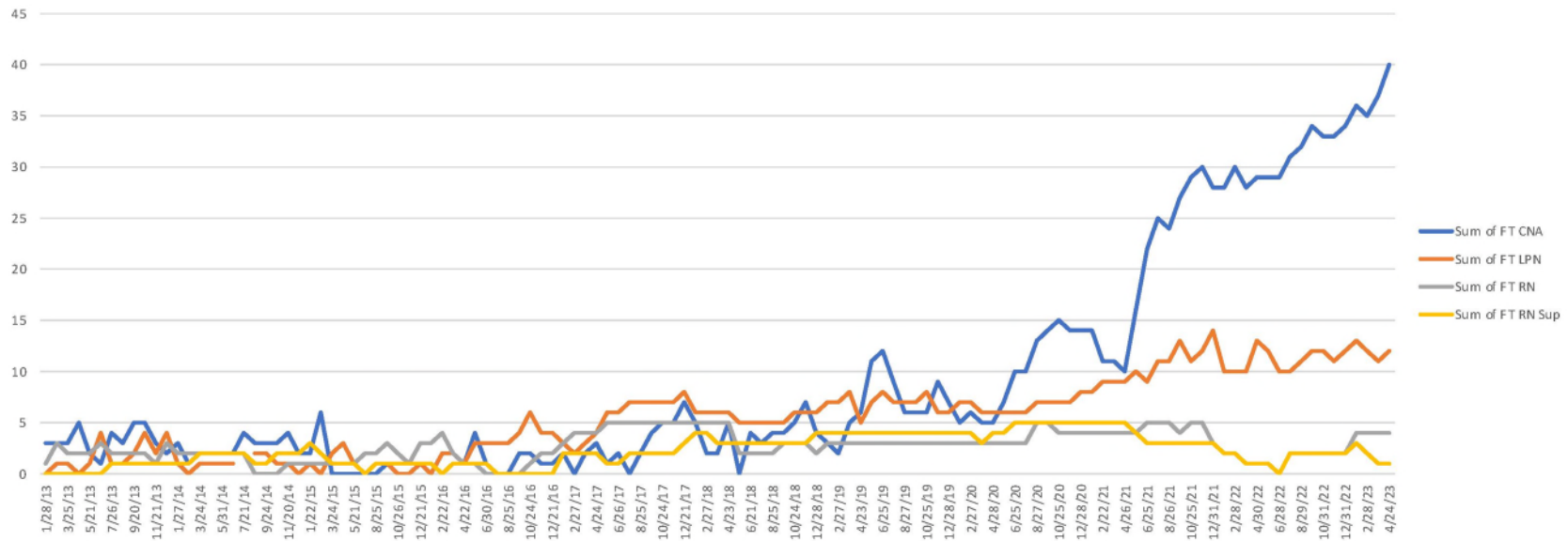
Census



COVID LOCKDOWN

Staffing Mandate

Full Time Open Positions



RESOLUTION

Committee No. 6

Date: 5/1/2023

Committee Chair: Frank Robusto
Department Head: Jeff Stalker

AUTHORIZATION FOR EMERGENT REPAIRS FOR ACTIVE REFRIGERANT LEAK IN THE NURSING HOME COOLING SYSTEM.

WHEREAS, Resolution No. 180-23 authorized the replacement of the Variable Speed Drive (VFD) in the chiller system to be performed by Daikin Applied Americas, Inc. (Daikin) and its designated subcontractors; and

WHEREAS, during this replacement, Daikin notified the Wayne County Nursing Home (WCNH) of an active refrigerant leak that required immediate action to correct; and

WHEREAS, Daikin is able to provide repair services to address this issue and provided a quote for services in the amount of Seven Thousand, Four Hundred Ninety Eight dollars and Zero cents (\$7,498.00); and

WHEREAS, WCNH is required to provide its residents with consistent temperature controls which are impacted by this leak; and

WHEREAS, WCNH received emergency authorization from the County Administrator to authorize the agreement with Daikin for this emergency repair; and

WHEREAS, this repair is not budgeted in the 2023 budget; now, therefore be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to approve the emergency repair to the Wayne County Nursing Home's cooling system at a fee of \$7,498.00 based on the terms and conditions set forth in the Daikin Service & Repair quote provided, subject to the County Attorney's approval as to form and content; and be it further

RESOLVED, that the Wayne County Treasurer is hereby authorized to make the following amendments to the 2023 budget for the Wayne County Nursing Home:

E6000 - Nursing Home Combined
(Appropriations)
\$7,498 to .52000.E8410 - Equipment & Other Cap Outlay

E1990- Contingent Fund
(Appropriations)
\$7,498 from .54000 - Contractual Expenses

Budgeted: yes no Proposed Cost: \$7,498.00 Reimbursed Amount: _____ County Cost: \$7,498.00

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 6

Date: 5/1/2023

Committee Chair: Frank Robusto
Department Head: Jeffrey Stalker

Authorization to abolish the Telephone Operator Position and Create a Receptionist Position for the Wayne County Nursing Home

WHEREAS, the Wayne County Nursing Home's full-time Telephone Operator will be retiring June 24, 2023; and

WHEREAS, the duties performed fall more in line with the duties of a Receptionist; and

WHEREAS, both positions fall within Grade 8 of the CSEA General Unit contract, the Wayne County Nursing Home wishes to abolish said full time Telephone Operator position and create a full time Receptionist position; now, therefore be it

RESOLVED, that the full time Telephone Operator position is abolished effective June 24, 2023; and further be it

RESOLVED, that a full time Receptionist position be created effective June 24, 2023 at an hourly rate in accordance with the CSEA Bargaining agreement.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost:

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 6

Date: 5/1/2023

Committee Chair: Frank Robusto
Department Head: Jeff Stalker

AUTHORIZATION TO WRITE OFF UNCOLLECTABLE ACCOUNTS FOR THE WAYNE COUNTY NURSING HOME FOR YEAR ENDING 12/31/2022

WHEREAS, The Wayne County Nursing Home (WCNH) has an Allowance for Uncollectable Accounts; and
WHEREAS, after thorough review of the fiscal year ending December 31, 2022, as well as collection efforts and review with Bonadio, there is an outstanding Medicaid balance for the years-end of 2019, 2020, 2021; through February 2022; and

WHEREAS, the uncollectable Medicaid balances in total were \$1,558,223.00 for the years-end of 2019 through February 2022:

- \$8,712.00 for year-end 2019
- \$33,955.00 for year-end 2020
- \$1,042,234.00 for year-end 2021
- \$473,322.00 for January-February 2022

WHEREAS, the WCNH has determined that the remaining balances from Medicaid are deemed uncollectable; now, therefore, be it

RESOLVED, that the Board of Supervisors authorizes the Wayne County Nursing Home to write off Medicaid unpaid balances totaling \$1,558,223.00 effective December 31st, 2022.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____