

AGENDA

ECONOMIC DEVELOPMENT/PLANNING COMMITTEE

Wednesday, April 5th 10:00 a.m.

Members: Johnson, Groat, Chatfield, Robusto, Lasher

10:00 a.m. Approve minutes from previous meeting

10:00 a.m. Tourism, Christine Worth

MONTHLY REPORT [TOUR04RPT1 - Progress Report March 2023.docx](#)

10:10 a.m. Cooperative Extension, Maggie McHugh

NO BUSINESS

10:10 a.m. Ec. Development/Planning Department, Katie Bronson

TRANSMITTALS:

- Authorization to Set Date for Second Public Hearing for CDBG Farmworker Housing Safety Program [PLAN 23 RES 29- SECOND PUBLIC HEARING FOR CDBG FARMWORKER HOUSING.docx](#)
- SEQRA Determination [PLAN 23 RES 30- MAKING A DETERMINATION UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW ACT.docx](#)
- Approving Modifications of Ag District #1 [PLAN 23 RES 31- APPROVING MODIFICATION OF AGRICULTURAL DISTRICT 1.docx](#)
- Setting Date for Public Hearing on CDBG Applications [PLAN 23 RES 32- SETTING PUBLIC HEARING FOR 2023 CDBG APPLICATIONS.docx](#)
- Appointing Fair and Equitable Housing Officer [PLAN 23 RES 33- APPOINTING FAIR AND EQUITABLE HOUSING OFFICER.docx](#)
- Authorize Use of Matching Funds [PLAN 23 RES 34- MATCHING FUNDS TO EXPAND BUSINESS PARK FEASIBILITY BUDGET TO INCLUDE BUTLER PRISON SITE.docx](#)
- Authorization to Set Date for Second Public Hearing on Comprehensive Housing [PLAN 23 RES 35- SETTING SECOND PUBLIC HEARING FOR WAYNE COUNTY COMPREHENSIVE HOUSING PLAN.docx](#)

10:30 a.m. Other Business

TRANSMITTAL:

- Authorization to Endorse Capital Project at Williamson-Sodus Airport [COTB04RES01 FLYING CLUB.doc](#)

PROGRESS REPORTS – March 2023

Christine Worth – Director

- Attended Bicentennial committee meetings
- Attended FLRTC Board Meeting
- Attended LOSCP Meeting
- Met with Elissa Mitchell for Bicentennial social media campaign
- Attended Bicentennial walk through at Lyons Community Center
- Attended Rochester Solar Eclipse taskforce meeting
- Attended West Virginia Sport Show
- Attended Western NY Sport Show
- Attended Lake Ontario Marion Sanctuary public comment meeting
- Met with Kids Out and About regarding bicentennial promotion
- Met with Advance Media NY regarding bicentennial promotion
- Attended ROC / FLX Beverage trail meeting

Notes

- Advertising
 - Finalized Upstate summer guide and NYup.com travel guide
- Tourism Updates
 - Bicentennial Committee Meetings (Committee, Executive Committee, Gala, Family fun Week, Marketing, Geocaching and April 11 Events).
 - Bicentennial – Organizing and distributing printed materials as needed
 - Bicentennial – Assisting with newsletter using constant contact and contact list
 - Bicentennial – Assisting in research and purchasing requisitions for 2023 budget allowance, including research promotional items
 - Bicentennial – Social media ad campaign.
 - Bicentennial – Geocaching promotion
 - Scheduled a solar eclipse zoom meeting for Wayne County businesses
- Visitor's Guide
 - Distribution

RESOLUTION TRANSMITTAL

Committee No. 4

Date: 4/5/2023

Committee Chair: Scott Johnson

Department Head: Brian Pincelli

SETTING SECOND PUBLIC HEARING FOR CDBG FARMWORKER HOUSING SAFETY PROGRAM

WHEREAS, recipients of CDBG funding are required under 24 CFR570.486 and NYS's Citizen Participation Plan to conduct two public hearings, one prior to the completion of such applications, and a second one during the implementation to gain citizen input and solicit comments on the effectiveness of the program's administration; now, therefore, be it

RESOLVED, that the Board of Supervisors hereby authorizes and will conduct a second public hearing for the CDBG 1219HRCV088-22 Farmworker Housing Safety project; and be it further

RESOLVED, that the hearing be set for May 16, 2023 at ___ A.M. in the Supervisors Chambers at 26 Church Street, Lyons, New York; and be it further

RESOLVED, that the Clerk of the Board is hereby authorized and directed to publish notice in the legal newspapers for the County for the first available publication.

Budgeted: yes ___ no ___ Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4

Date: 4/5/2023

Committee Chair: Scott Johnson

Department Head: Brian Pincelli

RESOLUTION MAKING A DETERMINATION UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW ACT

WHEREAS, in January of each year Wayne County undertakes review of Agricultural District #1 pursuant to AML §303-b to consider requests for inclusion of land which is predominantly viable agricultural land within certified agricultural district; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law, Chapter 43-B of the Consolidated Laws of New York, as amended (the "SEQRA Act") and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State, being 6 NYCRR Part 617, as amended (the "Regulations"), Wayne County is required to determine whether the following action may have a "significant effect on the environment" and therefore requires the preparation of an environmental impact statement; and

WHEREAS, to aid the Board in determining whether the Project may have a significant effect on the environment, the County Ag Development Specialist has caused to be prepared a SEQRA Short Environmental Assessment Form (EAF) a copy of which is on file with the Clerk of the Board of Supervisors; and

WHEREAS, the County has examined the EAF in relation to potential modification of Agricultural District Number 1 to include parcels 66119-09-128550 in order to make a determination as to the potential environmental significance of the Project; now, therefore be it

RESOLVED, that the Wayne County Board of Supervisors (the "Board"), as lead agency, considers the modification of agricultural district to be an Unlisted action under the State Environmental Quality Review Act (SEQRA); and be it further

RESOLVED, that based upon examination of the Short EAF the County finds there are no known potentially significant impacts on the environment and the EAF justifies a negative declaration for the purposes of the SEQR Act.

Budgeted: yes ___ no ___ Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4

Date: 4/5/2023

Committee Chair: Scott Johnson

Department Head: Brian Pincelli

RESOLUTION APPROVING MODIFICATION OF AGRICULTURAL DISTRICT 1

WHEREAS, New York State enacted legislation enabling landowners to apply to the Board of Supervisors for inclusion of predominantly viable agricultural land into certified agricultural districts prior to the required eight-year review period; and

WHEREAS, this legislation requires the County to establish an annual 30-day review period during which landowners may request inclusion in a certified agricultural district; and

WHEREAS, the Board of Supervisors designated January 1 to January 31 as the annual 30-day review period when landowners may submit a request to the County for inclusion in certified agricultural districts prior to established agricultural district review periods; and

WHEREAS, the following landowners have requested to have the following tax parcels included in the certified agricultural district:

| Tax ID Num | Municipality | Name | Acres | Parcel Location | |
|----------------------|--------------------|---------------------------|-------|-----------------|------------|
| 66119-09-12855 | Town of Williamson | Perry and Dorothy Howland | 12.09 | 7826 | Jay Street |
| TOTAL ACREAGE | | | | 12.09 | |

and

WHEREAS, the Agricultural Development Board has reviewed and recommended approval of this modification and has determined that the land requested for inclusion in the agricultural district is predominantly viable agricultural land; and

WHEREAS, the Board of Supervisors has conducted the required public hearing; now, therefore, be it

RESOLVED, that Wayne County Agricultural District No. 1 is hereby modified to include the agricultural land identified by their tax parcel numbers in the above referenced chart.

Budgeted: yes ___ Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4

Date: 4/5/2023

Committee Chair: Scott Johnson

Department Head: Brian Pincelli

RESOLUTION SETTING PUBLIC HEARING FOR 2023 CDBG APPLICATIONS

WHEREAS, the Office of Community Renewal is expected to solicit proposals from municipalities under the 2021 Community Development Block Grant (CDBG) program; and

WHEREAS, potential applicants for CDBG funding are required under 24 CFR570.486 and New York State's Citizen Participation Plan to schedule and conduct an advertised public hearing prior to the submission of such applications to give the public the opportunity to suggest projects for municipalities to consider; and

WHEREAS, the purpose of the hearing is to gain citizen input as to their needs and potential CDBG-funded projects for consideration by the County, including Housing, Economic Development and Infrastructure; now, therefore, be it

RESOLVED, that the Board of Supervisors hereby will conduct a hearing to permit the filing of a Community Development Block Grant application; and be it further

RESOLVED, that the hearing be set for May 16, 2023 at ___ A.M. in the Supervisors Chambers at 26 Church Street, Lyons, New York; and be it further

RESOLVED, that the Clerk of the Board is hereby authorized and directed to publish notice in the legal newspapers for the County for the first available publication.

Budgeted: yes ___ Proposed Cost: _____ Reimbursed Amount _____ County cost _____

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County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

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Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

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RESOLUTION TRANSMITTAL

Committee No. 4

Date: 4/5/2023

Committee Chair: Scott Johnson

Department Head: Brian Pincelli

RESOLUTION APPOINTING FAIR AND EQUITABLE HOUSING OFFICER FOR WAYNE COUNTY

WHEREAS, Wayne County often applies for funding from the New York State Office of Community Renewal ("OCR") Community Development Block Grant ("CDBG") program; and

WHEREAS, OCR requires grant recipients to comply with Title VI of the Civil Rights Act of 1964, Title VIII of the Civil Rights Act of 1968, Fair Housing Amendments Act of 1988 and the Human Rights Law (Executive Law, Article 15) of the State of New York as well as Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and

WHEREAS, OCR also requires grant recipients to appoint a Fair Housing Officer and a Section 3 Officer to affirmatively advance these Federal goals for qualifying projects within the County; and

WHEREAS, Legal Assistance of Western New York, Inc. Fair Housing Enforcement Project has been funded by US Department of Housing and Urban Development since 1998 to investigate housing discrimination complaints in our region including Wayne County and will accept referrals for investigation; now therefore be it

RESOLVED, that the Board of Supervisors hereby designates Ora Rothfuss as Wayne County Fair Housing Officer and Section 3 Officer.

Budgeted: yes ___ Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4

Date: 4/5/2023

Committee Chair: Scott Johnson

Department Head: Brian Pincelli

RESOLUTION AUTHORIZING MATCHING FUNDS TO EXPAND THE BUSINESS PARK FEASIBILITY BUDGET TO INCLUDE THE FORMER BUTLER PRISON SITE

WHEREAS, County representatives and staff have been discussing redevelopment strategies with the New York State Prison Redevelopment Commission and New York State Empire State Development; and

WHEREAS, The Wayne County Business Park Facility Study was originally budgeted for \$60,000; and

WHEREAS, the County has been awarded an additional \$30,000 in state funding, contingent upon a \$30,000 local match, under the Empire State Development Strategic Planning and Feasibility Study Program to be reimbursed at completion of the project to expand the Business Park Feasibility Study for the Former Butler Prison Site market evaluation with; and

WHEREAS, the Director of Economic Development and Planning shall review and present a record of the Proposals and subsequent recommendations to the Board of Supervisors for approval; and

WHEREAS, that the County Deputy Budget Director has determined that an additional \$30,000 to match the program should be funded from the General Fund Contingency budget; now, therefore, be it

RESOLVED, that the Board of Supervisors authorizes acceptance of the award, and be it further

RESOLVED that the County Treasurer be directed and authorized to make the following budget amendment:

A1990 General Fund Contingencies

(Appropriations)

\$30,000 from 54000 Contractual Expenses

A8020 Economic Development and Planning

(Revenue)

\$30,000 to 43305 NYS Grants – EDP02 Business Park Feasibility Study

(Appropriations)

\$60,000 to 54400 Contracted Services – EDP02 Business Park Feasibility Study

Budgeted: yes ___ no X Proposed Cost: \$60000 Reimbursed Amount \$30,000 County cost \$30,000

Budgeted: yes ___ no ___ Proposed Cost: _____ Reimbursed Amount _____ County cost _____

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Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

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Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

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RESOLUTION TRANSMITTAL

Committee No. 4

Date: 4/5/2023

Committee Chair: Scott Johnson

Department Head: Brian Pincelli

RESOLUTION SETTING SECOND PUBLIC HEARING FOR WAYNE COUNTY COMPREHENSIVE HOUSING PLAN

WHEREAS, Wayne County received funding from the Office of Community Renewal is under the 2021 Community Development Block Grant (CDBG) program known as the Wayne County Comprehensive Housing Plan; and

WHEREAS, Wayne County is required under 24 CFR570.486 and NYS's Citizen Participation Plan to schedule and conduct an advertised public hearing prior to the completion of the project to give the public the opportunity to provide comments on the Wayne County Comprehensive Housing Study project (Grant # 1219P2-21) and input as to the County's effectiveness of administration for this project; now, therefore, be it

RESOLVED, that the hearing be set for May 16, 2023 at 9:10A.M. in the Supervisors Chambers at 26 Church Street, Lyons, New York; and be it further

RESOLVED, that the Clerk of the Board is hereby directed to publish notice in the legal newspapers for the County for the first available publication.

Budgeted: yes ___ no___ Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Budgeted: yes ___no ___ Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

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RESOLUTION TRANSMITTAL

Committee No. 4

Date: 4/5/23

Committee Chair: Johnson

AUTHORIZATION TO ENDORSE CAPITAL PROJECT AT WILLIAMSON-SODUS AIRPORT

Mr. Johnson presented the following:

WHEREAS, the Williamson Flying Club, Inc. has requested state funds through the 2023 Aviation Capital Grant Program projects at the Williamson-Sodus Airport; and

WHEREAS, the project and purpose is to enhance the sustainability of the airport to continue to provide a high-quality, safe environment for aircraft operations; and

WHEREAS, the project goal is to reduce operating expenses, enhance airport safety and generate additional revenue; and

WHEREAS, the grant will fund the following upgrades and enhancements to the Williamson-Sodus Airport:

- Upgrade, and rehabilitate the 24-hour fuel station
- Protect the arrival and departure airspace
- Generate sustainability revenue through hangar enhancements

and;

WHEREAS, the New York State Department of Transportation, under the State Transportation Law, requires that privately-owned airports submit an endorsing resolution from the governing body of the county in which the airport is located; and

WHEREAS, the Wayne County Board of Supervisors has received a request from Williamson Flying Club, Inc. to endorse the project; now therefore be it

RESOLVED, that the County of Wayne endorses the project identified above at Williamson-Sodus Airport for the purpose of making the project eligible for State funding; and be it further

RESOLVED, that the Clerk of the Board is hereby directed to forward certified copies of this resolution to the appropriate County officials and to the Capital Projects Chairman of the Williamson Flying Club, Inc. to be filed with the NYS Commissioner of Transportation; and be it further

RESOLVED, that this resolution shall take effect immediately.

Budgeted: yes ___ no ___ Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____