

# Wayne County Board of Supervisors

## AGENDA

Tuesday, March 21<sup>st</sup>, 2023

9:00 a.m.

### PLEDGE & PRAYER

### ROLL CALL - 4-H SUPERVISORS FOR THE DAY:

Arcadia	Abigail Wells
Butler	Jodi Haffner
Galen	William Douglass
Huron	Keira Douglass
Lyons	Keane Brady
Macedon	Henry Maynard
Marion	Colin Douglass
Ontario	Ethan Smith
Palmyra	Marcus Haffner
Rose	Cadence Spence
Savannah	Evan Peeso
Sodus	Calvin Maynard
Walworth	Laura Smith
Williamson	Eliza Drum
Wolcott	Oliver Maynard

### APPROVAL OF MINUTES

### COMMUNICATIONS:

The County Auditor's Accounts Payable Report for monthly utilities, miscellaneous payments including the March 1, 2023 warrants for accounts payable, totaling \$ 5,105.973.27 was received and filed.

The Sheriff's Office Cash Receipts Report dated February 17, 2023 totaling \$14,427.85 was received and filed.

### Annual Reports

Nursing Home  
Veterans Agency  
Social Services  
Public Defender  
District Attorney  
Victim Witness Services  
Public Works  
Economic Development & Planning  
Human Resource  
Compliance  
Real Property Tax Services

### PUBLIC HEARING

9:05 a.m. Local law to opt out of the exemption from taxation for certain energy systems under Real Property Tax Law §487, as most recently amended by Chapter 59 of the Session Laws of 2021.

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## **PROCLAMATIONS**

North Rose – Wolcott Central School District

- Alston Anaya-Hernandez, 2022 Section V Class C Cross Country Champion
- Jack DeFeo, 2023 Section V Class A3, 600 Meter Run Champion
- Vivian Bishop, 2023 Section V Class B Slalom Champion
- Noah Wazinski, 2023 Section V Class B2 285 lbs. Weight Class Champion
- Alan Anthony, Jr., 2023 Section V Class B2 172 lbs. Weight Class Champion

Mary Ann VanHanehan, Wayne County Clerk's Office

Gil Sterk, Wayne County Sheriff's Office

National Public Health Week, April 3<sup>rd</sup>-7<sup>th</sup>, 2023

60<sup>th</sup> Anniversary, Gideon Day

## **PRESENTATIONS**

Peter Kehoe NYS Sheriff's Association - Civil and Court Security Accreditation

James Schuler – Unity Festival

Wayne County Bicentennial

## **PRIVILEGE OF THE FLOOR:**

## **SCHEDULED BUSINESS**

### **COM. #1 – FINANCE – LEONARD, BENDER, GROAT, ROBUSTO, VAN LAEKEN**

- 1-1 Setting Date for Public Hearing on a Local Law to Provide a Partial Exemption From County Real Property Taxes to Enrolled Volunteer Firefighters and Volunteer Ambulance Workers Eligible for a Real Property Tax Exemption Under Real Property Tax Law 446-A
- 1-2 Authorizing the County Director of Real Property Tax Services to Approve Certain Applications made for Correction of Tax Roll Errors and Refunds During the 2023 Calendar Year Without Prior Audit by the Board Of Supervisors
- 1-3 Tax Refund – Error on Tax Roll
- 1-4 Authorization to Opt Into Opioid Settlements with Teva, Allergan, CVS, Walgreens and Walmart
- 1-5 Authorization to Waive Penalties on a Property Located At Tax Id# 75117-16-867259
- 1-6 Authorization to Amend County Auditor's 2023 Budget to Include Funding for the Audit and Contract Specialist Position
- 1-7 Authorization for Payment of Claim after Trial Verdict

### **COM. #2 – PUBLIC SAFETY – VERNO, VAN LAEKEN, DONALTY, BENDER, MILLER**

- 2-1 Authorization to Re-Appropriate 2022 DCJS Discovery Grant Funding and Amend 2023 District Attorney Budget
- 2-2 Authorization to Establish and Operate County Emergency Medical Service
- 2-3 Authorization to Obtain a Replacement ALS Vehicle and Amend the 2023 County Budget
- 2-4 Authorization to Carry Over the 2022 Remaining Balance for the 2020 State Criminal Alien Assistance Program (SCP20) and Amend the 2023 Budget
- 2-5 Authorization to Carry Over the 2022 Remaining Balance for the 2019 State Law Enforcement Terrorism Prevention Program (SLETPP) and Amend the 2023 Budget
- 2-6 Authorization to Carry over the 2022 Remaining Balance for the 2021 Stonegarden Grant and Amend the 2023 Budget
- 2-7 Authorization to Amend the 2023 Budget to Carry Over the 2022 Remaining Balance for the 2020 State Law Enforcement Terrorism Prevention Program (SLETPP)
- 2-8 Authorization to Carry over the 2022 Remaining Balance for the 2020 Stonegarden Grant and Amend the 2023 Budget

- 2-9 Authorization to Carry Over the 2022 Remaining Balance for the 2019 Stonegarden Grant Program and Amend the 2023 Budget
- 2-10 Authorization to Accept the 2021 State Law Enforcement Terrorism Prevention Program (SLETPP) Grant and Amend the 2023 Budget
- 2-11 Authorization to Accept the 2021 State Criminal Alien Assistance Program Grant (SCP21), Amend the 2023 Budget and Expend Funds

**COM. #3 – PUBLIC WORKS – CHATFIELD, KOLCZYNSKI, VERO, METTLER, BRADY**

- 3-1 Authorization to Enter Into Agreements with the Towns of Marion, Ontario, Palmyra, Savannah and Williamson for Roadside Mowing
- 3-2 Authorization to Enter Into Agreement with Chase Enterprises for Roadside Spraying Services
- 3-3 Authorization to Roll Over 2022 Highway Department Projects and Amend the 2023 Budget
- 3-4 Authorizing the Implementation and Funding In the First Instance 100% of the Federal Aid and State “Marchiselli” Program-Aid Eligible Costs of the Bridge Preventative Maintenance Project in Huron
- 3-5 Authorization to Enter Into an Agreement with Ravi Engineering and Land Surveying for Consultant Services for the Bridge Preventative Maintenance Project
- 3-6 Authorization to Declare Equipment Surplus in the Public Works Department
- 3-7 Authorization to Enter Into an Agreement with Graybar for Battery Backup Maintenance
- 3-8 Authorization to Sign Contract with B.R. Johnson, LLC for the Replacement of Exterior Doors
- 3-9 Authorization to Award Bid for Refuse Disposal and Recycling for All County Office Buildings and Parks
- 3-10 Authorization to Award Contract for Fire Extinguisher and Kitchen Suppression Inspection, Testing and Replacement Services
- 3-11 Authorization to Establish Energy Benchmarking Requirements for Certain County Buildings
- 3-12 Authorization to Appoint Members to the Wayne County Soil & Water Conservation District Board of Directors

**COM. #4 – ECONOMIC DEV. AND PLANNING – JOHNSON, GROAT, CHATFIELD, ROBUSTO, LASHER**

- 4-1 Authorization to Award RFP for Development of GIS Needs Assessment and Implementation Plan for Wayne County
- 4-2 Authorization to Accept Award and Sign Agreement with Newark Health and Wellness Center
- 4-3 Adoption Of Proposed Local Law To Opt Out Of The Exemption From Taxation For Certain Energy Systems Under Real Property Tax Law §487 For The County Of Wayne
- 4-4 Authorization to Issue a Request for Proposals for Completion of a Market Study and Request for Expressions of Interest for the Former Butler Prison Site
- 4-5 Authorization to Set Public Hearing for Inclusion of Land in a Certified Agricultural District

**COM. #5 – GOVERNMENT OPERATIONS – LASHER, DONALTY, KOLCZYNSKI, CHATFIELD, MILLER**

- 5-1 Authorization to Purchase Scanner/Reader for Board of Elections
- 5-2 Authorization to Amend 2023 Budget for Board of Election Security Improvements
- 5-3 Authorization to Adopt Managerial/Confidential Position Pay Grade for EMS Educator
- 5-4 Authorization to Adopt Managerial/Confidential Position Pay Grade for EMS Operations Manager
- 5-5 Authorization to Amend Resolution 634-90 to Amend and Adopt a Drug and Alcohol Free Work-Place Policy
- 5-6 Authorization to Appoint Member to the Wayne County Board of Ethics

**COM. #6 – HEALTH AND MEDICAL SERVICES – ROBUSTO, GROAT, BENDER, BRADY, MILLER**

- 6-1 Authorization to Execute Agreement with Kronos Saashr, Inc, for the Use of UKG Ready Software and Equipment Lease and Amend the 2023 Budget for the Nursing Home

- 6-2 Authorization to Amend 2023 Nursing Home Equipment Addendum
- 6-3 Authorization to Release Request for Proposals Soliciting a Medical Billing Consultant to Provide Training at the Wayne County Nursing Home
- 6-4 Authorization to Accept and Sign Proposal for Daikin Applied Americas, Inc. and Their Designated Subcontracts to Replace the Chiller Variable Speed Drive
- 6-5 Authorization to Accept and Sign Proposal for Daikin Applied Americas, Inc. to Replace the Refrigerant Monitor
- 6-6 Authorization to Extend Contract with IClaim Systems Corp DBA ICentral for Wayne County Public Health and Piggy Back Off of Tompkins County Contract Through December 2023
- 6-7 Authorization to Execute a Service Agreement between Wayne County Public Health and Common Ground Health

**COM. #7 – HUMAN SERVICES – DONALTY, LEONARD, JOHNSON, VERNON, METTLER**

- 7-1 Authorization to Hire Lifeguards and Set Salary for the Sodus Point Park Lifeguard Staff for the 2023 Season
- 7-2 Authorization to Submit Department Plans for 2023 Aging and Youth Services
- 7-3 Authorization to Roll-Over Unspent Stimulus Funds from 2022 to 2023 and Amend the County Budget
- 7-4 Authorization to Abolish One Full-Time Clerk Typist Position and Create One Full-Time Services Worker Position at Department of Aging and Youth
- 7-5 Authorization Renew Agreement with Berkshire Farm Center for the Provision and Assessment of Youth to Determine Appropriate Placement in Qualified Residential Treatment Program
- 7-6 Authorization Renew Agreement with Cayuga Centers for the Provision and Assessment of Youth to Determine Appropriate Placement in Qualified Residential Treatment Program
- 7-7 Authorization Renew Agreement with Chemung Inc. for the Provision and Assessment of Youth to Determine Appropriate Placement in Qualified Residential Treatment Program
- 7-8 Authorization Renew Agreement with Hillside Children’s Center for the Provision and Assessment of Youth to Determine Appropriate Placement in Qualified Residential Treatment Program
- 7-9 Authorization to Contract with Children’s Home of Wyoming Conference for the Provision of Parent Education Services for the Department of Social Services and Amend the DSS Budget
- 7-10 Authorization to Execute Contract for DNA Testing for Paternity Proceedings for the Wayne County Department of Social Services Contract
- 7-11 Authorization to Amend Resolution #515-22 for the Clifton Springs Hospital and Clinic for Drug/Alcohol Assessments for the Wayne County Department of Social Services
- 7-12 Authorization to Create a New Senior Social Welfare Examiner Position in the Department of Social Services (DSS) and Amend DSS Budget
- 7-13 Authorization to Create Senior Caseworker Position at the Department of Social Services and Amend the Budget
- 7-14 Authorization to Create a New Grade B Supervisor Position in the Department of Social Services and Amend DSS Budget
- 7-15 Authorization to Appoint Assistant Department of Social Services Attorney
- 7-16 Authorization to Amend Contract between Wayne County Veterans Services and Wayne County Mental Health Department
- 7-17 Authorization to Award RFP and Execute Contract with Clear Path for Veterans

**ANNOUNCEMENT**

Supervisors are requested to stay after the meeting for a group picture.

## **ADJOURNMENT**

The next scheduled Board Meeting will be **Tuesday, April 18<sup>th</sup>, 2023 at 9:00 a.m.** in the Supervisors Chambers, Court House, 26 Church St. Lyons, NY.

**RESOLUTION 1-1: SETTING DATE FOR PUBLIC HEARING ON A LOCAL LAW TO PROVIDE A PARTIAL EXEMPTION FROM COUNTY REAL PROPERTY TAXES TO ENROLLED VOLUNTEER FIREFIGHTERS AND VOLUNTEER AMBULANCE WORKERS ELIGIBLE FOR A REAL PROPERTY TAX EXEMPTION UNDER REAL PROPERTY TAX LAW 446-a**

BE IT RESOLVED, pursuant to Section 20 of the Municipal Home Rule Law that the Board of Supervisors shall hold a public hearing on Tuesday April 18, 2023 at 9:10 a.m. in the Supervisor's Chambers in the Wayne County Courthouse, Lyons, New York, on the following proposed local law

**COUNTY OF WAYNE - STATE OF NEW YORK**

A local law to allow enrolled Volunteer Firefighters and Volunteer Ambulance Workers to be eligible for a Real

Property Tax Exemption under Real Property Tax Law (RPTL) §466-a

BE IT ENACTED, BY THE BOARD OF SUPERVISORS OF THE COUNTY OF WAYNE, AS FOLLOWS:

**SECTION 1. STATUTORY AUTHORITY.**

The New York State Legislature has, heretofore, amended the Real Property Tax Law (RPTL) to authorize municipalities to permit enrolled volunteer firefighters and volunteer ambulance workers to be eligible for a real property tax exemption as is more particularly set forth in RPTL § 466-a which State statute was made effective as of December 9, 2022.

**SECTION 2. LEGISLATIVE INTENT AND PURPOSE.**

The said RPTL § 466-a, among other things, allows for volunteers with two (2) years of qualifying service to apply for the tax exemption which will increase the number of eligible volunteers over existing law. The Board of Supervisors recognizes the role of the volunteer firefighters and ambulance workers in securing the safety and well-being of our communities. The Board of Supervisors hereby finds that it is in the best social and economic interest of the County of Wayne to encourage volunteerism for said purposes. To that end, by providing the following exemption, and by making it available to a larger pool of volunteers, it is the intent to encourage volunteerism for our various fire and ambulance companies.

**SECTION 3. EXEMPTION GRANTED.**

A. Real property owned by an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service or such enrolled member and spouse residing in Wayne County shall be exempt from taxation to the extent of ten percent (10%) of the assessed value of such property for County purposes, exclusive of special assessments. Application for such exemption shall be filed with the Assessor having jurisdiction of the real property on or before the taxable status date on a form prescribed by the Commissioner of the New York State Department of Taxation and Finance Office of Real Property Tax Services.

B. Such exemption shall not be granted to an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service residing in Wayne County unless he or she meets each of the five (5) criteria set forth below:

1. The applicant resides in the town or village which is served by such incorporated volunteer fire company or fire department or incorporated voluntary ambulance service;
2. The property is the primary residence of the applicant;
3. The property is used exclusively for residential purposes; provided however, that in the event any portion of such property is not used exclusively for the applicant's residence but is

used for other purposes, such portion shall be subject to taxation and the remaining portion only shall be entitled to the exemption provided by this section;

4. The applicant has served as an enrolled member with such volunteer fire company or fire department or incorporated voluntary ambulance service for a minimum of two (2) years; and

5. The incorporated volunteer fire company or fire department and incorporated voluntary ambulance service has submitted to the Wayne County Director of Emergency Management a complete list of enrolled members, with their respective dates of service for such incorporated voluntary fire company or fire department or incorporated voluntary ambulance service. The Wayne County Director of Emergency Management shall then review all potential candidates and certify those that meet the necessary criteria to be eligible for this exemption.

D. Any enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who accrues more than twenty (20) years of active service and is so certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service, shall be granted the ten percent exemption as authorized by RPTL § 466-a for the remainder of his or her life as long as his or her primary residence is located within Wayne County.

**E. Un-remarried spouses of volunteer firefighters or volunteer ambulance workers killed in the line of duty:** An exemption by an enrolled member of an incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service, to such deceased enrolled member's un-remarried spouse may be continued or re-instated if such member is killed in the line of duty; provided, however, that:

1. Such un-remarried spouse is certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service as an un-remarried spouse of an enrolled member of such incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who was killed in the line of duty; and

2. Such deceased volunteer had been an enrolled member for at least five (5) years; and

3. Such deceased volunteer had been receiving the exemption prior to his or her death.

**F. Un-remarried spouses of deceased volunteer firefighters or volunteer ambulance workers:** An exemption by an enrolled member of an incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service may be continued or re-instated to such deceased enrolled member's un-remarried spouse; provided, however, that:

1. Such un-remarried spouse is certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service as an un-remarried spouse of a deceased enrolled member of such incorporated volunteer fire company, fire department or incorporated voluntary ambulance service; and

2. Such deceased volunteer had been an enrolled member for at least twenty (20) years; and

3. Such deceased volunteer and un-remarried spouse had been receiving the exemption for such property prior to the death of such volunteer.

4.

#### **SECTION 4. EXISTING EXEMPTIONS PRESERVED.**

No applicant who is a volunteer firefighter or volunteer ambulance worker who by reason of such status is receiving any benefit under the provisions of New York Real Property Tax Law Article 4 as of December 9, 2022 shall suffer any diminution of such benefit because of the provisions of RPTL § 466-a.

#### **SECTION 5. EFFECTIVE DATE**

This Local Law shall take effect immediately upon filing with the Office of the Secretary of State of the State of New York, and shall apply to taxable status dates occurring on or after January 1, 2024.

#### **RESOLUTION 1-2: AUTHORIZING THE COUNTY DIRECTOR OF REAL PROPERTY TAX SERVICES TO APPROVE CERTAIN APPLICATIONS MADE FOR CORRECTION OF TAX ROLL ERRORS AND REFUNDS DURING THE 2023 CALENDAR YEAR WITHOUT PRIOR AUDIT BY**

**THE BOARD OF SUPERVISORS**

Mrs. Leonard presented the following:

WHEREAS, the Director of Real Property Tax Services has requested authorization to approve certain applications for correction of tax roll errors and/or tax roll refunds without prior audit and approval by the Board of Supervisors for the 2023 calendar year; and

WHEREAS, Real Property Tax Law §554 (9), 556 (8) and 1532 (4) provide that applications for correction of tax roll errors and/or refunds in instances where the recommended correction and/or refund is \$2,500 or less may be decided by the Director of Real Property Tax Services without prior Board of Supervisor approval; now, therefore, be it

RESOLVED, By the Wayne County Board of Supervisors that the Director of Real Property Tax Services is authorized to approve applications for correction of tax roll errors and/or refunds with recommended correction amounts not to exceed \$2,500 without Board of Supervisor approval for each application, pursuant to Real Property Tax law §554 (9), 556 (8), and 1532 (4) for the 2023 calendar year; and be it further

RESOLVED, That pursuant to Real Property Tax Law §554 (9), the Director of Real Property Tax Services shall prepare a written report of his or her investigation and recommendation for such applications, and shall follow the procedure which the Board of Supervisors would follow in making corrections, except where the Director denies a correction, in whole or in part, the Director shall provide to the Board of Supervisors the written report of the investigation and recommendation and both copies of the application, as well as the written reason why the Director recommended denial of the application; and be it further

RESOLVED, That pursuant to Real Property Tax Law §556 (8), the Director of Real Property Tax Services shall prepare a written report of his or her investigation and recommendation for such applications, and shall follow the procedure which the Board of Supervisors would follow in making refunds, except where the Director denies a refund, in whole or in part, the Director shall provide to the Board of Supervisors the written report of the investigation and recommendation and both copies of the application, as well as the written reason why the Director recommended denial of the application; and be it further

RESOLVED, That on or before the fifteenth day of each month in the calendar year 2023, the Director shall submit a report to the Board of Supervisors of the corrections and/or refunds processed by the Director pursuant to this enabling resolution during the preceding month, which report shall indicate the name of each recipient, the location of the property, justification for said request and the amount requested; and be it further

RESOLVED, that the Clerk of the Board of Supervisors is directed to forward certified copies of this resolution to the appropriate County Officials.

**RESOLUTION 1-3: TAX REFUND – ERROR ON TAX ROLL**

Mrs. Leonard presented the following:

WHEREAS, applications for refund of real property tax claimed to be attributable to an error on the tax roll has duly been filed with the Director of Real Property Tax Services (“Director”) for the properties listed below, pursuant to the provisions of Article Five, Title 3 of the Real Property Tax Law; and

WHEREAS, the Director investigated the circumstances of the claimed errors and has submitted a report recommending the applications be approved; now, therefore, be it

RESOLVED, pursuant to Article 5, Title 3 of the Real Property Tax Law that the following applications are hereby approved and the County Treasurer is hereby authorized and directed to pay the refunds:

**TOWN OF HURON**

2023 Tax Roll

Account No. 74117-00-974069

Assessed to: VanFleet, Eric

Total Tax Difference \$ 539.11 Total County Tax Difference: \$ -0-



Corrected Total Tax: \$ 2,194.57

**TOWN OF LYONS**

2023 Tax Roll

Account No. 70112-00-123960

Assessed to: Wick, Carl & Anne

Total Tax Difference \$ 20.00 Total County Tax Difference: \$-0-

Corrected Total Tax: \$ 21.86

And be it further,

RESOLVED, that the County Treasurer is hereby authorized and directed to charge back the Refunds in the manner prescribed by Section 556 of the Real Property Tax Law.

**RESOLUTION 1-4: AUTHORIZATION TO OPT INTO OPIOID SETTLEMENTS WITH TEVA, ALLERGAN, CVS, WALGREENS AND WALMART**

Mrs. Leonard presented the following:

WHEREAS, the County received communication from the National Opioid Settlements Implementation Administrator that nationwide settlements have been reached that would resolve opioid litigation brought by states, local political subdivisions and special districts against two pharmaceutical manufacturers, Teva and Allergan and three pharmacies, CVS, Walgreens and Walmart; and

WHEREAS, New York State has opted into one or more settlements with Teva, Allergan, CVS, Walgreens and Walmart and Wayne County may participate in said settlements in which New York State has elected to participate; now therefore be it

RESOLVED, that the Chairman of the Board of Supervisors, County Attorney and County Treasurer are all hereby and directed to execute any documentation in regards to said Opioid Settlements, subject to the County Attorney's approval as to form and content.

**RESOLUTION 1-5: AUTHORIZATION TO WAIVE PENALTIES ON A PROPERTY LOCATED AT TAX ID# 75117-16-867259**

Mrs. Leonard presented the following:

WHEREAS, a tax payer in the Town of Wolcott paid their school taxes to Lyons National Bank on September 20, 2022 for their 2022 School Tax Bill; and

WHEREAS, the Bank neglected to keep a copy of the bill, therefore, it was not able to be determined who made the payment; and

WHEREAS, late fees and interest were added to this parcel; and

WHEREAS, said tax payer has come forward with a paid receipt on said parcel for the 2022 school taxes from September 20, 2022; now therefore be it

RESOLVED, that the County of Wayne hereby authorizes waiving the penalties accrued on said parcel.

**RESOLUTION 1-6: AUTHORIZATION TO AMEND COUNTY AUDITOR'S 2023 BUDGET TO INCLUDE FUNDING FOR THE AUDIT AND CONTRACT SPECIALIST POSITION**

Mrs. Leonard presented the following:

WHEREAS, resolution 572-22 authorized the creation of the Audit and Contract Specialist Position within the County Auditor's Office; and

WHEREAS, resolution 619-22 authorized the adoption of a managerial confidential pay grade five; and

WHEREAS, the 2023 budget does not currently reflect the addition of this position; and

WHEREAS, the 2023 budget must be amended to include the Audit and Contract Specialist's salary and fringe benefits, as well as office and computer supplies necessary to conduct operations; now therefore be it

RESOLVED, that the Treasurer is hereby authorized to transfer \$76,901 from General Fund

Unassigned Fund Balance.

**A1320 County Auditor**

(Appropriations)

\$55,138 to .51948 Audit and Contract Specialist  
\$2,000 to .54116 Computer Supplies  
\$600 to .54150 Office Supplies  
\$400 to .54418 Dues  
\$4,522 to .58100 NYS Retirement  
\$4,219 to .58200 Social Security  
\$10,000 to .58400 Hospitalization  
\$22 to .58901 Employee Assistance Program

**RESOLUTION 1-7: AUTHORIZATION FOR PAYMENT OF CLAIM AFTER TRIAL VERDICT**

Mrs. Leonard presented the following:

WHEREAS, a claim was filed on or about September 12, 2016 against the Wayne County Sheriff's Office, Wayne County District Attorney, Wayne County Board of Supervisors, Wayne County Sheriff Barry Virts, Wayne County Administrator Rick House, Wayne County Sheriff's Deputy Klinkman, Wayne County Sheriff's Deputy Joseph Ayotte, Unknown Wayne County Sheriff's Deputies and the Town of Arcadia alleging a violation of Claimant's Constitutional 4<sup>th</sup> Amendment rights to be free from unreasonable search and seizure, alleging a violation of his 2<sup>nd</sup> Amendment rights to bear arms, and in addition alleging false arrest stemming from an incident where Claimant was arrested for aggravated animal cruelty after he shot and killed his neighbor's dog, and numerous legally registered and licensed guns belonging to Claimant were seized by the Wayne County Sheriff's Office in the course of the investigation of the incident; and

WHEREAS, New York Municipal Insurance Reciprocal (NYMIR) assigned outside legal counsel, Goldberg Segalla LLP, to handle the legal defense of this claim and, after trial on October 8, 2022, the jury reached a verdict in favor of Plaintiff and awarded Judgment to Plaintiff for \$80,000 in damages, which, pursuant to the trial verdict in favor of the Claimant, Wayne County is obligated to pay; and

WHEREAS, NYMIR pursuant to the terms of its policy with Wayne County paid the \$80,000 damages Judgment to the Plaintiff's counsel, and then invoiced Wayne County for reimbursement based upon the Wayne County deductible limit of \$750,000; now therefore, be it

RESOLVED, that the Wayne County Attorney is authorized to submit payment to NYMIR for the Deductible Invoice in an amount not to exceed Eighty Thousand and 00/100 (\$80,000.00) for the full amount and value of said deductible payment.

**COM. #2 – PUBLIC SAFETY – Verno, Van Laeken, Donalty, Bender, Miller**

**RESOLUTION 2-1: AUTHORIZATION TO RE-APPROPRIATE 2022 DCJS DISCOVERY GRANT FUNDING AND AMEND 2023 DISTRICT ATTORNEY BUDGET**

Mr. Verno presented the following:

WHEREAS, new Discovery and Bail Laws enacted January 1, 2020 will increase costs to the County and several supporting agencies; and

WHEREAS, Resolution 434-22 accepted an award from the New York State Division of Criminal Justice Services (DCJS) in December of 2022 for \$279,455 to assist the County and District Attorney's Office with expenses related to the new Discovery and Bail Laws ; and

WHEREAS, the \$279,455 of Discovery funding for various identified purposes was received but not spent in 2022 or included in the 2023 budget, and needs to be added to the 2023 budget in order to be expended; and

WHEREAS, the Wayne County District Attorney requests to provide funding to the Village of Newark Police Department for evidence inventory system software; now, therefore be, it

RESOLVED, that the District Attorney's office is hereby authorized to enter into an agreement with the Village of Newark Police Department to provide funding for the purchase of evidence inventory

software; and, be it further

RESOLVED, that the County Treasurer is authorized to transfer \$2164 from Unassigned General Fund Balance and amend the 2023 budget as follows:

**A1165 District Attorney**

(Appropriations)

\$ 2164 to 54400 Contracted Services

**RESOLUTION 2-2: AUTHORIZATION TO ESTABLISH AND OPERATE COUNTY EMERGENCY MEDICAL SERVICE**

Mr. Verno presented the following:

WHEREAS, for many years, the status of the emergency medical services (EMS) system in Wayne County has been discussed at the Public Safety Committee and Board of Supervisors, with the belief that, system wide, there were vulnerabilities and opportunities for improvement driven by funding limitations, and limitations on the number of personnel and volunteers available to provide the service, and

WHEREAS, since 2002, the County has operated an advanced life support first response service, known as Wayne County Advanced Life Support, to supplement the EMS system and agencies countywide, with the number of incidents to which the County service responds steadily increasing for many years, and

WHEREAS, in 2019, these trends and beliefs prompted the County to engage the services of Fitch and Associates, to generate a consultant's study of the EMS system, to determine the current status and capabilities, including system response times in comparison with accepted national standards, and to make recommendations concerning options for the future of the EMS system countywide, and

WHEREAS, the aforementioned Fitch consultant report identified an overall need for improvement in response times, and need for the development of financially stable long term solutions to serve the county for many years, and

WHEREAS, one option recommended by Fitch in response to the identified need was for the County to develop and implement its own County operated, EMS ambulance service, rather than exclusively providing first response services, and

WHEREAS, in response, the County has been actively working to implement its own municipal ambulance service, with actions taken to date including engaging Fitch for project implementation services, developing a plan to construct ambulance bases of operation, purchasing ambulances, purchasing equipment for ambulances, and developing and hiring staff to provide service, and

WHEREAS, part of the State Department of Health process for a municipality to become authorized to provide ambulance service includes the municipality enacting a resolution establishing the need for such service, the area to be covered by the service, and the type of service to be provided, with such process referred to as the municipal CON (Certificate of Need) process; now, therefore, be it

RESOLVED, that the County of Wayne, having studied the status of the provision of EMS within Wayne County, has identified the need for system-wide improvement, and hereby declares its intent to operate a municipal certified ambulance service, under the provisions of New York State Public Health Law, Article 30, Section 3008(7) a, to serve the residents of, and guests in, Wayne County, and be it further

RESOLVED, that the territory to be served by said County operated ambulance service shall be Wayne County, New York, and be it further

RESOLVED, that the start date for the service is intended to be July 1, 2023, with service to be provided continuously thereafter, and be it further

RESOLVED, that the execution and submission of forms or documents to the State Department of Health in relation to the County's intent to provide municipal ambulance service is hereby authorized.

**RESOLUTION 2-3: AUTHORIZATION TO OBTAIN A REPLACEMENT ALS VEHICLE AND**

**AMEND THE 2023 COUNTY BUDGET**

Mr. Verno presented the following:

WHEREAS, a 2020 Ford Explorer SUV assigned to Wayne County ALS Services was involved in a motor vehicle crash on November 28, 2022, with the vehicle being declared totaled by the insurance carrier, and

WHEREAS, the County has received payment in full for the vehicle in the amount of \$36,713 from the insurance carrier of the other party involved in the crash, and

WHEREAS, to purchase a needed replacement vehicle, additional funding in the amount of \$23,937 is required, to arrive at the total amount budgeted for each new SUV for ALS Services included in the 2023 County budget; now, therefore, be it

RESOLVED, that the ALS Director, working through the County Highway Superintendent, shall be authorized to purchase one SUV as a replacement for the totaled vehicle, with related emergency equipment, at a cost not to exceed \$60,650; and be it further

RESOLVED, that the Wayne County treasurer is hereby authorized to make the following amendment to the 2023 County budget:

**A1931 Liability & Casualty Reserve**

(Revenue)

\$36,713 to .42680 Insurance Recoveries

**A1990 Contingent Fund**

(Appropriations)

\$23,937 from .54000 Contractual Expenses

**A3644 ALS Services**

(Appropriations)

\$60,650 to .52300 Motor Vehicles

**RESOLUTION 2-4: AUTHORIZATION TO CARRY OVER THE 2022 REMAINING BALANCE FOR THE 2020 STATE CRIMINAL ALIEN ASSISTANCE PROGRAM (SCP20) AND AMEND THE 2023 BUDGET**

Mr. Verno presented the following:

WHEREAS, the Wayne County Sheriff’s Office has been awarded a no cash match grant from the 2020 State Law Enforcement Terrorism Prevention Program, in the amount of 20,600.00; and

WHEREAS, said grant is designated for the purchase of unmanned aircrafts, and security camera equipment to be used at the Wayne County Sheriffs’ Office; and

WHEREAS, the Sheriff is requesting that the 2023 County Budget be amended and authorization be granted to purchase said equipment authorized under said grant; now therefore, be it

RESOLVED, that the Sheriff is hereby authorized to purchase said equipment for the Wayne County Sheriff’s Office, authorized by said grant, at a cost not to exceed \$ 20,600.00 and at no cost to the taxpayers; and be it further

RESOLVED, that the Wayne County Treasurer is hereby authorized to amend 2023 County Budget as follows:

**A3114 Sheriff Road Patrol**

Amount	Object Code & Name	Project Code and Name
(Revenues)		
\$20,600.00	44306 Homeland Security	SCP20 Criminal Alien Assistance Program
(Appropriations)		
\$20,600.00	52500 Equipment	SCP20 Criminal Alien Assistance Program

**RESOLUTION 2-5: AUTHORIZATION TO CARRY OVER THE 2022 REMAINING BALANCE FOR THE 2019 STATE LAW ENFORCEMENT TERRORISM PREVENTION PROGRAM (SLETPP) AND AMEND THE 2023 BUDGET**

Mr. Verno presented the following:

WHEREAS, the Wayne County Sheriff's Office is participating in a grant program from the Department of Homeland Security and Emergency Services under the State Law Enforcement Terrorism Prevention Program, in the amount of \$42,488.00; and

WHEREAS, a balance of \$4,813.00 to complete the project was available as of December 31, 2022 and fell to the General Fund Balance; and

WHEREAS, the balance of the funds will be used to purchase a rescue vehicle; now, therefore, be it

RESOLVED, that the Wayne County Treasurer is hereby authorized to amend 2023 County Budget as follows:

**A3114 Sheriff Road Patrol**

Amount	Object Code & Name	Project Code and Name
(Revenues)		
\$4,813.00	44306 Homeland Security	LET19 SLETPP19
(Appropriations)		
\$4,813.00	52300 Motor Vehicle	LET19 SLETPP19

**RESOLUTION 2-6: AUTHORIZATION TO TO CARRY OVER THE 2022 REMAINING BALANCE FOR THE 2021 STONEGARDEN GRANT AND AMEND THE 2023 BUDGET**

Mr. Verno presented the following:

WHEREAS, the Wayne County Sheriff's Office is participating in a grant program from the Department of Homeland Security and Emergency Services under the Operation Stonegarden Grant Program, in the amount of \$15,000.00; and

WHEREAS, a balance of \$15,000 to complete the project was available as of December 31, 2022 and fell to the General Fund Balance; and

WHEREAS, the balance of the funds will be used for equipment expenses in conjunction with Operation Stonegarden, as previously authorized in resolution No. 351-22; now, therefore, be it

RESOLVED, that the Wayne County Treasurer is hereby authorized to amend 2023 County Budget as follows:

**A3114 – Sheriff Road Patrol**

Amount	Object Code & Name	Project Code and Name
(Revenues)		
\$15,000.00 to	44302 Homeland Security	STG21 Stonegarden 2021
(Appropriations)		
\$15,000.00 to	52000 Equipment & Other Cap Outlay	STG21 Stonegarden 2021

**RESOLUTION 2-7: AUTHORIZATION TO AMEND THE 2023 BUDGET TO CARRY OVER THE 2022 REMAINING BALANCE FOR THE 2020 STATE LAW ENFORCEMENT TERRORISM PREVENTION PROGRAM (SLETPP)**

Mr. Verno presented the following:

WHEREAS, the Wayne County Sheriff's Office is participating in a grant program from the Department of Homeland Security and Emergency Services under the 2020 State Law Enforcement Terrorism Prevention Program, in the amount of \$40,571.00: and

WHEREAS, a balance of \$24,454.09 to complete the project was available as of December 31, 2022 and fell to the General Fund Balance; and

WHEREAS, the balance of the funds will be used to purchase mobile data terminals and personal protective equipment, as previously authorized in resolution No.111-21; now, therefore, be it

RESOLVED, that the Wayne County Treasurer is hereby authorized to amend 2023 County Budget as follows:

**A3114 Sheriff Road Patrol**

Amount	Object Code & Name	Project Code and Name
(Revenues)		
\$24,454.09	44306 Homeland Security	LET20 SLETPP20
(Appropriations)		
\$24,454.09	52500 Other Equipment	LET20 SLETPP20

**RESOLUTION 2-8: AUTHORIZATION TO CARRY OVER THE 2022 REMAINING BALANCE FOR THE 2020 STONEGARDEN GRANT AND AMEND THE 2023 BUDGET**

Mr. Verno presented the following:

WHEREAS, the Wayne County Sheriff’s Office is participating in a grant program from the Department of Homeland Security and Emergency Services under the Operation 2020 Stonegarden Grant Program, in the amount of \$56,000.00; and

WHEREAS, a balance of \$21,946.00 to complete the project was available as of December 31, 2022 and fell to the General Fund Balance; and

WHEREAS, the balance of the funds will be used for, equipment expenses in conjunction with Operation Stonegarden; now, therefore, be it

RESOLVED, that the Wayne County Treasurer is hereby authorized to amend 2023 County Budget as follows:

**A3114 – Sheriff Road Patrol**

Amount	Object Code & Name	Project Code and Name
(Revenues)		
\$21,946.00	44302 Homeland Security	STG20 Stonegarden 2020
(Appropriations)		
\$21,946.00 to	52000 Equipment	STG20 Stonegarden 2020

**RESOLUTION 2-9: AUTHORIZATION TO TO CARRY OVER THE 2022 REMAINING BALANCE FOR THE 2019 STONEGARDEN GRANT PROGRAM AND AMEND THE 2023 BUDGET**

Mr. Verno presented the following:

WHEREAS, the Wayne County Sheriff’s Office is participating in a grant program from the Department of Homeland Security and Emergency Services under the Operation Stonegarden Grant Program, in the amount of \$88,000.00; and

WHEREAS, a balance of \$19,979.08 to complete the project was available as of December 31, 2022 and fell to the General Fund Balance; and

WHEREAS, the balance of the funds will be used for equipment expenses in conjunction with Operation Stonegarden, as previously authorized in resolution No. 301-20; now, therefore, be it

RESOLVED, that the Wayne County Treasurer is hereby authorized to amend 2023 County Budget as follows:

**A3114 – Sheriff Road Patrol**

Amount	Object Code & Name	Project Code and Name
(Revenues)		
\$19,979.08 to	44302 Homeland Security	STG19 Stonegarden 2019
(Appropriations)		
\$19,979.08 to	52000 Equipment & Other Cap Outlay	STG19 Stonegarden 2019

**RESOLUTION 2-10: AUTHORIZATION TO ACCEPT THE 2021 STATE LAW ENFORCEMENT TERRORISM PREVENTION PROGRAM (SLETPP) GRANT AND AMEND THE 2023 BUDGET**

Mr. Verno presented the following:

WHEREAS, the Wayne County Sheriff’s Office has been awarded a no cash match grant from the 2021 State Law Enforcement Terrorism Prevention Program, in the amount of \$36,277.00; and

WHEREAS, said grant is designated for the purchase of unmanned aircrafts, and security

camera equipment to be used at the Wayne County Sheriffs' Office; and

WHEREAS, the Sheriff is requesting that the 2023 County Budget be amended and authorization be granted to purchase said equipment authorized under said grant; now therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors and the Sheriff are hereby authorized to execute any further 2021 State Law Enforcement Terrorism Prevention Program grant documents between NYS Department of Justice, Wayne County and the Wayne County Sheriff's Office, subject to review by the County Attorney; and be it further

RESOLVED, that the Sheriff is hereby authorized to purchase said equipment for the Wayne County Sheriff's Office, authorized by said grant, at a cost not to exceed \$36,277.00 and at no cost to the taxpayers; and be it further RESOLVED, that the Wayne County Treasurer is hereby authorized to amend 2023 County Budget as follows:

**A3114 Sheriff Road Patrol**

Amount (Revenues)	Object Code & Name	Project Code and Name
\$36,277.00	44306 Homeland Security	LET21 SLETPP21
(Appropriations)		
\$36,277.00	52500 Equipment	LET21 SLETPP21

**RESOLUTION 2-11: AUTHORIZATION TO ACCEPT THE 2021 STATE CRIMINAL ALIEN ASSISTANCE PROGRAM GRANT (SCP21), AMEND THE 2023 BUDGET AND EXPEND FUNDS**

Mr. Verno presented the following:

WHEREAS, the Wayne County Sheriff's Office has been awarded a no cash match grant from the 2021 State Criminal Alien Assistance Program from the Department of Justice (DOJ), in the amount of \$14,109.00; and

WHEREAS, said grant is designated for the purchase of equipment to be used in the Wayne County Jail; and

WHEREAS, the Sheriff is requesting that the 2023 County Budget be amended and authorization be granted to purchase said equipment authorized under said grant; now therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors and the Sheriff are hereby authorized to execute any further 2021 State Criminal Alien Assistance Program grant documents between the NYS Department of Justice, Wayne County and the Wayne County Sheriff's Office, subject to review by the County Attorney; and be it further

RESOLVED, that the Sheriff is hereby authorized to purchase said equipment for the Wayne County Jail facility, authorized by said grant, at a cost not to exceed \$14,109.00 and at no cost to the taxpayers; and be it further

RESOLVED, that the Wayne County Treasurer is hereby authorized to amend 2023 County Budget as follows:

**A3150 – Sheriff Jail**

Amount (Revenues)	Object Code & Name	Project Code and Name
\$14,109.00 to	44331 Federal Grants	SCP21 Criminal Alien Assistance Program
(Appropriations)		
\$14,109.00 to	52500 Other Equipment	SCP21 Criminal Alien Assistance Program

**COM. #3 – PUBLIC WORKS – CHATFIELD, KOLCZYNSKI, Verno, METTLER, BRADY**

**RESOLUTION 3-1: AUTHORIZATION TO ENTER INTO AGREEMENTS WITH THE TOWNS OF MARION, ONTARIO, PALMYRA, SAVANNAH AND WILLIAMSON FOR ROADSIDE MOWING**

Mr. Chatfield presented the following:

WHEREAS, the Towns of Marion, Palmyra, Savannah and Williamson have expressed interest in providing roadside mowing services on county roadways in their respective towns as they have done

in the past several years; and

WHEREAS, the roadside mowing in Marion, Palmyra, Savannah and Williamson benefits the towns and county; and

WHEREAS, the Town of Marion will do three complete mowings on Wayne County roads within the Town of Marion with a total of 22.4 miles, and

WHEREAS, the Town of Palmyra will do three complete mowings on Wayne County roads within the Town of Palmyra with a total 23.8 miles and

WHEREAS, the Town of Ontario will do three complete mowings on Wayne County roads within the Town of Ontario with a total 25.5 miles and

WHEREAS, the Town of Savannah will do three complete mowings on Wayne County roads within the Town of Savannah with a total 19.9 miles and

WHEREAS, the Town of Williamson will do three complete mowings on Wayne County roads within the Town of Williamson with a total 29.0 miles, now, therefore be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney’s approval as to form and content, with the Towns of Marion, Ontario, Palmyra, Savannah and Williamson for mowing county roadsides located in the towns three times at a rate of \$325.00 (\$108.33 each time) per mile for the 2023 season, and no additional payments will be made for additional work.

**RESOLUTION 3-2: AUTHORIZATION TO ENTER INTO AGREEMENT WITH CHASE ENTERPRISES FOR ROADSIDE SPRAYING SERVICES**

Mr. Chatfield presented the following:

WHEREAS, the Highway Department has previously hired a contractor to perform roadside spraying on County Roadways, and

WHEREAS, the Superintendent of Public Works has solicited for price proposals to provide roadside spraying services on County roadways and on several County properties, and

WHEREAS, the following price proposals were obtained based on the proposed scope of work:

DeAngelo Contracting Services	\$34,995.00
Chase Enterprises	\$15,460.00

now, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign an agreement with Chase Enterprises, subject to the County Attorney’s approval as to form and content, for the not-to-exceed amount of \$15,460.00.

**RESOLUTION 3-3: AUTHORIZATION TO ROLL OVER 2022 HIGHWAY DEPARTMENT PROJECTS AND AMEND THE 2023 BUDGET**

Mr. Chatfield presented the following:

WHEREAS, each year the Superintendent of Public Works distributes CHIPS project reimbursement funds into specific project accounts; and

WHEREAS, some projects continue to the following calendar year; and

WHEREAS, the projects listed below will continue in 2023 and have the associated balances still available, and need to be re-appropriated in the 2023 budget; now, therefore, be it

RESOLVED, that the County Treasurer is authorized to transfer \$110,269.78 from the D Fund Balance; and, further be it

RESOLVED, that the County Treasurer is authorized to amend the 2023 budget as follows to carry the available 2022 project balance budgets and reimbursement revenues forward:

**D9999 Other Revenue**

(Revenues)

\$3,211,299.63	to	43501 Consolidated Highway Aid
\$25,601.48	to	43511 State Aid – Marchiselli Funds
<b>\$203,985.24</b>	to	44511 Federal Aid – Marchiselli Funds



D5112 Road Construction

(Appropriations) CHIPS

1,775,674.20	to	52600	Highway Construction
17,369.40	to	52663 20-74	South Centenary Rd Project
19,666.28	to	52670 21-49	Ridge Rd Union Hill Hamlet Project
31,407.07	to	52670 21-52	Misc. Culvert Project
4,372.40	to	52670 22-62	Lakes Corners Rose Valley Rd Drainage Project
50,000	to	52670 22-63	Lakes Corners Rose Valley Recycle Project
50,000	to	52670 22-64	Lakes Corners Rose Valley Paving Project
200,000	to	52670 22-65	Lake Bluff Rd Culvert Project
32,864.97	to	52670 22-66	Bridge Membrane Project
96,000	to	52673 23-75	Savannah Spring Lake Bridge Rail Replacement Project
31,218.90	to	52673 23-76	Marion East Williamson Rail Replacement Project
75,000	to	52673 23-77	Gananda Parkway Culvert Replacement Project
827,726.41	to	52900	Bridge Construction
84,874.95	to	52665	Fuel Facility Renovation Project

Federal/State/Local

84,305	to	52671	Gananda Parkway PM
105,000	to	52686	Ridge Rd Preventative Maint. Project
65,676.55	to	52924	Farmington Rd Bridge Project

**RESOLUTION 3-4: AUTHORIZING THE IMPLEMENTATION AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS OF THE BRIDGE PREVENTATIVE MAINTENANCE PROJECT IN HURON**

Mr. Chatfield presented the following:

WHEREAS, a Bridge Preventative maintenance project, P.I.N. 4WA007 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the County of Wayne desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of \$105,000.00 work for the project or portions thereof, with the federal share of such costs to be applied directly by the New York State Department of Transportation (NYSDOT) pursuant to Agreement; now, therefore, the Wayne County Board of Supervisors, duly convened does hereby

RESOLVE, that the Wayne County Board of Supervisors hereby approves the above-subject project; and be it further

RESOLVED, that the Wayne County Board of Supervisors hereby authorizes the Treasurer of Wayne County to pay in the first instance 100% of the federal and non-federal share of the cost of Engineering work for the Project or portions thereof; and be it further

RESOLVED, that the sum of \$105,000 is hereby appropriated and made available to cover the cost of participation in the above phase of the project; and be it further

RESOLVED, that the County Treasurer is hereby authorized to create a D51122.52929 Bridge preventative Maintenance project account, and, transfer \$5,250 from the D Fund Balance, and revise the budget as follows:

**D5112 – ROAD CONSTRUCTION:**

(Appropriations)

\$105,000 to .52929 Bridge Preventative Maintenance project

**D9999 – OTHER:**

(Revenue)

\$84,000 to .44511 Marchiselli Funds - Federal (80%)

\$15,750 to .43511 Marchiselli Funds State (15%)

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Wayne County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Superintendent of Public Works thereof, and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Wayne with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and be it further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and be it further

RESOLVED, this Resolution shall take effect immediately.

**RESOLUTION 3-5: AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH RAVI ENGINEERING AND LAND SURVEYING FOR CONSULTANT SERVICES FOR THE BRIDGE PREVENTATIVE MAINTENANCE PROJECT**

Mr. Chatfield presented the following:

WHEREAS, Wayne County has been awarded funds to replace membranes (preventative maintenance) on two bridges in the Town of Huron, (P.I.N. 4WA007), and

WHEREAS, this project is listed on the current Transportation Improvement Plan; and

WHEREAS, a solicitation for a Consulting firm has been done and Ravi Engineering and Land Surveying has been selected, and

WHEREAS, the scope of work for this project has been reviewed and approved by the New York State Department of Transportation (NYSDOT); and

WHEREAS, the fee of \$105,000 has been negotiated with Ravi Engineering and Land Surveying and approved by the NYSDOT; now, therefore be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Ravi Engineering and Land Surveying for the design services associated with the bridge preventative maintenance project in Huron.

**RESOLUTION 3-6: AUTHORIZATION TO DECLARE EQUIPMENT SURPLUS IN THE PUBLIC WORKS DEPARTMENT**

Mr. Chatfield presented the following:

WHEREAS, the Highway Department has the equipment listed below that should be disposed of as noted:

2008 Exmark Zero Turn Mower	Serial# 697932	Auction
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now, therefore be it

RESOLVED, that the vehicle listed above be sold at an upcoming public auction, in accordance with the County's Equipment Disposition policy.

**RESOLUTION 3-7: AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH GRAYBAR FOR BATTERY BACKUP MAINTENANCE**

Mr. Chatfield presented the following:

WHEREAS, The Public Safety Building has a large uninterruptible power supply (UPS) to supply power to key areas of the building during a power failure; and

WHEREAS, it is important that this system and batteries are inspected and maintained to ensure proper function during a power failure; and

WHEREAS, Graybar Electrical Company, Inc. is able to provide this service on this specific UPS

through the Omnia Partners Contract # EV-2370, and

WHEREAS, Graybar has provided a quote of \$20,187.33 (\$6,729.11/yr) for a 3 year services contract; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to enter into an agreement on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content with Graybar Electrical Company, Inc for UPS annual service through Omnia Partner Contract # EV-23740 for a three service contract at a cost of \$20,187.33.

**RESOLUTION 3-8: AUTHORIZATION TO SIGN CONTRACT WITH B.R. JOHNSON, LLC FOR THE REPLACEMENT OF EXTERIOR DOORS**

Mr. Chatfield presented the following:

WHEREAS, the Deputy Superintendent of Public Works has identified two (2) exterior doors that need to be replaced due to deterioration from the external elements; and

WHEREAS, these doors have been problematic and do not always function correctly, and

WHEREAS, one of these doors is located at the Jail and one at the Health Services Building; and

WHEREAS, The Deputy Superintendent issued a request for quotes to three vendors and received the following responses:

Kelley Brothers, LLC:	\$11,806.88
Rochester Colonial:	\$13,480.00
B.R. Johnson, LLC:	\$7,458.91

; now therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute the contract with B.R. Johnson, LLC on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content for the replacement of two exterior doors for a cost not to exceed \$7,458.91.

**RESOLUTION 3-9: AUTHORIZATION TO AWARD BID FOR REFUSE DISPOSAL AND RECYCLING FOR ALL COUNTY OFFICE BUILDINGS AND PARKS**

Mr. Chatfield presented the following:

WHEREAS, the current refuse and recycling contract is set to expire on April 30<sup>th</sup> 2023, and

WHEREAS, the Purchasing Agent has duly advertised for bids for Refuse Disposal and Recycling for all County Office Buildings and Park locations; and

WHEREAS, sealed bids were received and opened on Thursday, February 16, 2023 at 2:00 p.m. and results are listed below:

	<u>Total Base Bid</u>
Waste Management of New York, LLC 100 Ransier Drive West Seneca, NY 14224	\$113,489.72

WHEREAS, the total base bid amount is for 3 years of service, and

WHEREAS, Waste Management is currently providing this service and has done a satisfactory job in the past; now, therefore, be it

RESOLVED that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Waste Management of NY, LLC for a three year period at a total cost of \$113,489.72; and be it further;

RESOLVED, any additional refuse services shall be performed per the unit pricing provided in the proposal or by an approved quote.

**RESOLUTION 3-10: AUTHORIZATION TO AWARD CONTRACT FOR FIRE EXTINGUISHER AND KITCHEN SUPPRESSION INSPECTION, TESTING AND REPLACEMENT SERVICES**

Mr. Chatfield presented the following:

WHEREAS, the current fire extinguisher and kitchen suppression inspection contract will expire on April 30, 2023; and

WHEREAS, the Wayne County Public Works Department has solicited for proposals for a three year contract for inspection, testing services and replacement of fire extinguishers and kitchen suppression systems; and

WHEREAS, proposals were received by the Deputy Superintendent of Public Works on February 23, 2023; and

WHEREAS, the following proposal was received:

	<b>Proposal Item #1</b> Fire Extinguisher Bid	<b>Proposal Item #2</b> Kitchen Suppression
<b>Millennium Fire Extinguisher</b> 1619 Daboll Road Clyde, NY 14433	\$3,300.00	\$1,290.00

and;

WHEREAS, Millennium Fire Extinguisher is the current contractor and has performed satisfactory work; and,

WHEREAS, any additional services shall be performed per the unit pricing provided in the proposal; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney’s approval as to form and content, with Millennium Fire Extinguisher for Fire Extinguisher and Kitchen Suppression System Inspection and testing for a total base contract cost of \$4,590.00 for three years of service.

**RESOLUTION 3-11: AUTHORIZATION TO ESTABLISH ENERGY BENCHMARKING REQUIREMENTS FOR CERTAIN COUNTY BUILDINGS**

Mr. Chatfield presented the following:

WHEREAS, buildings are the single largest user of energy in the State of New York. The poorest performing buildings typically use several times the energy of the highest performing buildings—for the exact same building use; and

WHEREAS, collecting, reporting, and sharing building energy data on a regular basis allows municipal officials and the public to understand the energy performance of municipal buildings relative to similar buildings nationwide, and equipped with this information Wayne County is able to make smarter, more cost-effective operational and capital investment decisions, reward efficiency, and drive widespread, continuous improvement; and

WHEREAS, Wayne County desires to use Building Energy Benchmarking - a process of measuring a building’s energy use, tracking that use over time, and comparing performance to similar buildings - to promote the public health, safety, and welfare by making available good, actionable information on municipal building energy use to help identify opportunities to cut costs and reduce pollution in Wayne County; and

WHEREAS, Building Energy Benchmarking is a recognized Milestone of the New York State Clean Energy Communities (CEC) program, which awards grant dollars to eligible government bodies based on established participation metrics; and

WHEREAS, Wayne County Public Works currently maintains similar efficiency data, and would not create a significant negative impact on department functions; and

WHEREAS, Wayne County desires to establish procedures or guidelines for Wayne County staff to conduct such Building Energy Benchmarking; now therefore, be it

RESOLVED, that the following specific policies and procedures are hereby adopted;

## **BUILDING ENERGY BENCHMARKING POLICY/PROCEDURES**

### **§1. DEFINITIONS**

(A) “Benchmarking Information” shall mean information generated by Portfolio Manager, as herein defined including descriptive information about the physical building and its operational characteristics.

(B) “Building Energy Benchmarking” shall mean the process of measuring a building’s Energy use, tracking that use over time, and comparing performance to similar buildings.

(C) “Commissioner” shall mean the Wayne County Public Works Superintendent or his/her designee.

(4) “Covered Municipal Building” shall mean a building or facility that is owned or occupied by Wayne County that is 1,000 square feet or larger in size.

(5) “Department” shall mean the Wayne County Department of Public Works

(6) “Energy” shall mean electricity, natural gas, steam, hot or chilled water, fuel oil, or other product for use in a building, or renewable on-site electricity generation, for purposes of providing heating, cooling, lighting, water heating, or for powering or fueling other end-uses in the building and related facilities, as reflected in Utility bills or other documentation of actual Energy use.

(7) “Energy Performance Score” shall mean the numeric rating generated by Portfolio Manager that compares the Energy usage of the building to that of similar buildings.

(8) “Energy Use Intensity (EUI)” shall mean the kBtUs (1,000 British Thermal Units) used per square foot of gross floor area.

(9) “Gross Floor Area” shall mean the total number of enclosed square feet measured between the exterior surfaces of the fixed walls within any structure used or intended for supporting or sheltering any use or occupancy.

(11) “Portfolio Manager” shall mean ENERGY STAR Portfolio Manager, the internet-based tool developed and maintained by the United States Environmental Protection Agency to track and assess the relative Energy performance of buildings nationwide, or successor.

(12) “Utility” shall mean an entity that distributes and sells Energy to Covered Municipal Buildings.

(13) “Weather Normalized Site EUI” shall mean the amount of Energy that would have been used by a property under 30-year average temperatures, accounting for the difference between average temperatures and yearly fluctuations.

### **§2. APPLICABILITY**

(1) This policy is applicable to all Covered Municipal Buildings as defined in Section 2 of this policy.

(2) The Commissioner may exempt a particular Covered Municipal Building from the benchmarking requirement if the Commissioner determines that it has characteristics that make benchmarking impractical.

### **§3. BENCHMARKING REQUIRED FOR COVERED MUNICIPAL BUILDINGS**

(1) No later than May 1, 2023, and no later than May 1 every year thereafter, the Commissioner or his or her designee from the Department shall enter into Portfolio Manager the total Energy

consumed by each Covered Municipal Building, along with all other descriptive information required by Portfolio Manager for the previous calendar year.

(2) For new Covered Municipal Buildings that have not accumulated 12 months of Energy use data by the first applicable date following occupancy for inputting Energy use into Portfolio Manager, the Commissioner or his or her designee from the Department shall begin inputting data in the following year.

#### **§4. DISCLOSURE AND PUBLICATION OF BENCHMARKING INFORMATION**

(1) The Department shall make available to the public on the internet, Benchmarking Information for the previous calendar year:

(a) no later than September 1, 2023 and by September 1 of each year thereafter for Covered Municipal Buildings; and

(2) The Department shall make available to the public on the internet and update at least annually, the following Benchmarking Information:

(a) Summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information; and

(b) For each Covered Municipal Building individually:

(i) The status of compliance with the requirements of this Policy; and

(ii) The building address, primary use type, and gross floor area; and

(iii) Annual summary statistics, including site EUI, Weather Normalized Source EUI, annual GHG emissions, and an Energy Performance Score where available; and

(iv) A comparison of the annual summary statistics (as required by Section 5(2)(b)(iii) of this Policy) across calendar years for all years since annual reporting under this Policy has been required for said building.

#### **§5. MAINTENANCE OF RECORDS**

The Department shall maintain records as necessary for carrying out the purposes of this Policy, including but not limited to Energy bills and other documents received from tenants and/or Utilities. Such records shall be preserved by the Department for a period of three (3) years.

#### **§6. ENFORCEMENT AND ADMINISTRATION**

(1) The Commissioner or his or her designee from the Department shall be the Chief Enforcement Officer of this Policy.

(2) The Chief Enforcement Officer of this Policy may promulgate regulations necessary for the administration of the requirements of this Policy.

(3) Within thirty days after each anniversary date of the effective date of this Policy, the Chief Enforcement Officer shall submit a report to the Wayne County Board of Supervisors including but not limited to summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information, a list of all Covered Municipal Buildings identifying each Covered Municipal Building that the Commissioner determined to be exempt from the benchmarking requirement and the reason for the exemption, and the status of compliance with the requirements of this Policy.

#### **§7. EFFECTIVE DATE**

This policy shall be effective immediately upon passage.

#### **§8. SEVERABILITY**

The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision, or phrase of the aforementioned sections, as declared by the valid judgment of any court of competent jurisdiction to be unconstitutional, shall not affect the validity or enforceability of any other

section, subsection, paragraph, sentence, clause, provision, or phrase, which shall remain in full force and effect.

**RESOLUTION 3-12: AUTHORIZATION TO APPOINT MEMBERS TO THE WAYNE COUNTY SOIL & WATER CONSERVATION DISTRICT BOARD OF DIRECTORS**

Mr. Chatfield presented the following:

WHEREAS, the Wayne County Board of Supervisors, pursuant to the Soil and Water Conservation District Law, Section 6.1, Designation of the District Directors, is appointing the following members to the Wayne County Soil & Water Conservation District Board of Directors:

Richard Lasher, Legislature- Annual	Term Expires December 31 <sup>st</sup> 2023
Lynn Chatfield, Legislature- Annual	Term Expires December 31 <sup>st</sup> 2023
Patricia VanLare, Grange	Term Expires December 31 <sup>st</sup> 2025
Steven Olson, Member at Large	Term Expires December 31 <sup>st</sup> 2023
Mark Humbert, Farm Bureau	Term Expires December 31 <sup>st</sup> 2023

WHEREAS, The Wayne County Farm Bureau has voted and agreed at the October Meeting of 2020 to appoint Mark Humbert as their representative on the Soil & Water Conservation District Board of Director for a regular term of three years through the term of December 31<sup>st</sup> 2023; and

WHEREAS, The Wayne County Grange has sent notification for the appointment to Patricia VanLare as their representative on the Soil & Water Conservation District Board of Directors for a regular term of three years through the term of December 31<sup>st</sup> 2025; and

WHEREAS, the Wayne County Board of Supervisors sends notification for the appointment of Richard Lasher and Lynn Chatfield to serve as their representatives on the Soil and Water Conservation District Board of Directors for 2023; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors newly appoints the members listed above to the Wayne County Soil & Water Conservation District Board of Directors.

**COM. #4 – ECONOMIC DEV. AND PLANNING – JOHNSON, GROAT, CHATFIELD, ROBUSTO, LASHER**

**RESOLUTION 4-1: AUTHORIZATION TO AWARD RFP FOR DEVELOPMENT OF GIS NEEDS ASSESSMENT AND IMPLEMENTATION PLAN FOR WAYNE COUNTY**

Mr. Johnson presented the following:

WHEREAS, resolution 329-22 authorized the acceptance of a Local Government Efficiency grant and the issuance of a Request for Proposals (RFP) for the implementation of a Geographic Information System (GIS) shared services project in the amount of \$450,000 with a \$50,000 local match; and

WHEREAS, resolution 032-23 reappropriated the funding into the 2023 Wayne County Budget; and

WHEREAS, proposals were due on December 29, 2022, and nine proposals were received from the following firms:

<b>EA Engineering, P.C.</b>	<b>Applied Geographics inc (App Geo)</b>	<b>Colliers Engineering and Design CT, PC dba Maser Consulting Engineering &amp; Land Surveying</b>
269 West Jefferson Syracuse, NY 13202 Cost: \$49,600.00 Cumulative Score: 2929 / 4600	33 Broad Street, 4 <sup>th</sup> Floor Boston, MA 02109 Cost: \$155,000.00 Cumulative Score: 2287 / 4600	280 East Broad Street, Suite 200 Rochester, NY 14604 Cost: \$284,950.00 Cumulative Score: 1864 / 4600
<b>Cultivate Geospatial Solutions, LLC</b>	<b>GdB Geospatial LS, P.C.</b>	<b>Geographic Technologies Group</b>
3500 Depeauw Blvd, Suite 10807 Indianapolis, IN 46268 Cost: \$84,200.00 Cumulative Score: 2392 / 4600	250 Lucius Gordon, Suite 6 West Henrietta, NY 14586 Cost: \$75,101.00 Cumulative Score: 2403 / 4600	1299 Parkway Drive Ste. B Goldsboro, NC 27534 Cost: \$69,950.00 Cumulative Score: 3544 / 4600
<b>Larson Design Group</b>	<b>Timmons Group, Inc.</b>	<b>VHB Engineering, Surveying, Landscape Architecture and Geology, P.C.</b>
1 West Market Street, Suite 301 Corning, NY 14830 Cost: \$35,450.00 Cumulative Score: 2570 / 4600	1001 Boulders Parkway, Suite 300 Richmond, VA 23225 Cost: \$49,970.00 Cumulative Score: 2905 / 4600	100 Great Oaks Boulevard, Suite 118 Albany, NY 12203 Cost: \$49,970.00 Cumulative Score: 2325 / 4600

WHEREAS, the proposals were individually evaluated using the evaluation criteria outlined in the RFP document by all members of the Evaluation Team. Evaluation criteria consisted of the following: Cost, Approach, and methodology for project completion, background and experience with GIS needs assessments outreach analyses and documentation, timely implementation and creation of a task-based timeline, MWBE/ SDVOB status; and

WHEREAS, the Evaluation Team conducted interviews of the two highest proposers and resubmitted evaluations post-interview. Based on the evaluations, the cumulative results score the proposal from Geographic Technologies Group highest, making it the Evaluation Team's recommendation to award a contract to Geographic Technologies Group for the creation of a GIS needs assessment and implementation plan; now, therefore, be it

RESOLVED, that the Board of Supervisors hereby authorizes the selection of Geographic Technologies Group for the creation of a GIS needs assessment and implementation plan at a cost of \$69,950 and the Chairman of the Board of Supervisors is hereby authorized to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content.

#### **RESOLUTION 4-2: AUTHORIZATION TO ACCEPT AWARD AND SIGN AGREEMENT WITH NEWARK HEALTH AND WELLNESS CENTER**

Mr. Johnson presented the following:

WHEREAS, Resolution 428-22 authorized the submission of an application to the Restore New York Communities Initiative providing municipalities with financial assistance for the revitalization of commercial and residential properties, and

WHEREAS, the County has been awarded a \$2,000,000 Restore New York grant to assist in the development of the Newark Health and Wellness Center (the developer); and

WHEREAS, the project is being implemented by a private sector developer, who is providing the local 10% required match, and will be required to provide all information and documentation related to verification of project costs, solicitation and utilization of minority and women-owned business/Service-Disabled Veteran-Owned Business (MWBE/SDVOB) in the execution of the grant, and all other information and costs associated with implementation; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors hereby authorizes acceptance of the grant, and execution of all necessary paperwork to implement the project, including an agreement



with the Newark Health and Wellness Center as described above, subject to the County attorney's approval as to form and content.

**RESOLUTION 4-3: ADOPTION OF PROPOSED LOCAL LAW TO OPT OUT OF THE EXEMPTION FROM TAXATION FOR CERTAIN ENERGY SYSTEMS UNDER REAL PROPERTY TAX LAW §487 FOR THE COUNTY OF WAYNE**

Mr. Johnson presented the following:

WHEREAS, a proposed local law to opt out of the exemption from taxation for certain energy systems under real property tax law §487 for the County of Wayne was presented to the Board of Supervisors on February 23, 2023; and

WHEREAS, a public hearing on the proposed local law was held on March 21, 2023 at 9:05 a.m. in accordance with the notice of hearing duly posted and published in the manner prescribed by law; now, therefore be it

RESOLVED, that said local law is hereby adopted to read as follows:

COUNTY OF WAYNE – STATE OF NEW YORK  
LOCAL LAW NO. 3-2023

A local law to allow for expansion of the use of videoconferencing, under extraordinary circumstances, to conduct open meetings within the County of Wayne.

BE ENACTED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF WAYNE, as follows:

**COUNTY OF WAYNE – STATE OF NEW YORK**

Local law to opt out of the exemption from taxation for certain energy systems under real property tax law §487, as most recently amended by chapter 59 of the session laws of 2021.

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF WAYNE as follows:

**SECTION 1: TITLE**

This Local Law shall be entitled "A Local Law to opt out of the Exemption from Taxation for Certain Energy Systems"

**SECTION 2: AUTHORITY**

This Local Law is enacted pursuant to §487 of the New York State Real Property Tax Law, as most recently amended by Chapter 59 of the Session Laws of 2021.

**SECTION 3: INTENT AND PURPOSE**

Pursuant to subsection 8 of the said §487 of the New York State Real Property Tax Law, the County of Wayne by this Local Law provides that no exemption under §487 of the Real Property Tax Law shall be applicable to real property in the County, including and with respect to solar or wind energy systems constructed subsequent to the effective date of this Local Law, nor for any micro-hydroelectric energy system, fuel cell electric generating system, micro-combined heat and power generating equipment system, electric energy storage equipment or electric energy storage system, or fuel-flexible linear generator electric generating system constructed subsequent to the effective date of this Local Law.

**SECTION 4: EFFECTIVE DATE**

This Local Law shall take effect immediately upon filing with the Secretary of State and shall be applicable to all assessment rolls prepared pursuant to the first taxable status date occurring on or after the effective date of this Local Law.

**RESOLUTION 4-4: AUTHORIZATION TO ISSUE A REQUEST FOR PROPOSALS FOR COMPLETION OF A MARKET STUDY AND REQUEST FOR EXPRESSIONS OF INTEREST FOR THE FORMER BUTLER PRISON SITE**

Mr. Johnson presented the following:

WHEREAS, County representatives and staff have been discussing redevelopment strategies with the NYS Prison Redevelopment Commission; and

WHEREAS, the Commission has asked the County to complete a market evaluation and Request for Expression of Interest (RFEOI) to demonstrate feasibility of redevelopment; and

WHEREAS, Empire State Development (ESD) has expressed an interest in supporting the study by providing a 50% cost share; now, therefore, be it

RESOLVED, the Board of Supervisors authorizes release of an RFP, under the direction of the Department of Economic Development and Planning and the County Purchasing Department, to solicit proposals from qualified consultants to assist in market study; and be it further

RESOLVED, the Board of Supervisors authorizes the release of a Request for Expression of Interest; and be it further

RESOLVED, that staff are authorized to share the selected contractor's proposal with ESD to request approval of the 50% matching funds.

**RESOLUTION 4-5: AUTHORIZATION TO SET PUBLIC HEARING FOR INCLUSION OF LAND IN A CERTIFIED AGRICULTURAL DISTRICT**

Mr. Johnson presented the following:

WHEREAS, the Board of Supervisors, as required by NYS Agriculture and Markets Law 303-b, designated January 1 to January 31 as the annual 30-day review period when landowners may submit a request to the County for inclusion in certified agricultural districts prior to established agricultural district review periods; and

WHEREAS, landowner(s) have submitted a request to include their land in a certified agricultural district, and

WHEREAS, before this property can be formally included in the Agricultural District No. 1, the Board of Supervisors must hold a public hearing; now, therefore be it

RESOLVED, that the Board of Supervisors will hold a public hearing for the modification of Agricultural District No. 1 on Tuesday, April 18, 2023 at 9:05 A.M. in the Supervisors Chambers of the Wayne County Courthouse, 26 Church Street, Lyons, and be it further

RESOLVED, that the Clerk of the Board is hereby authorized and directed to publish notice in the legal newspapers for the County for the first available publication.

**COM. #5 – GOVERNMENT OPERATIONS – LASHER, DONALTY, KOLCZYNSKI, CHATFIELD, MILLER**

**RESOLUTION 5-1: AUTHORIZATION TO PURCHASE SCANNER/READER FOR BOARD OF ELECTIONS**

Mr. Lasher presented the following:

WHEREAS, the Board of Elections (BOE) has identified the need for a scanner/reader to count/read absentee ballots; and

WHEREAS, such a device adapts to perform different types of audits, providing more accuracy and rapid turnaround; and

WHEREAS, such a device is available through vendor Clear Ballot Group on OGS contract; and

WHEREAS, funds are available through BOE's "Shoebox" grant C003252 and Capital Grant C004063 to purchase such a device; now, therefore be it

RESOLVED, that the Board of Elections is authorized to proceed with the purchase of the absentee ballot scanner through Clear Ballot Group; and be it further

RESOLVED, that the Wayne County Treasurer is authorized to make the following amendment to the 2023 County budget:

**A1450 Board of Elections**

(Revenue)

\$83,320 to 43968 Shoebox

\$5,917 to 43305 NYS Grants

(Appropriations)  
\$89,237 to 52000 Equipment & Other Cap Outlay

**RESOLUTION 5-2: AUTHORIZATION TO AMEND 2023 BUDGET FOR BOARD OF ELECTION SECURITY IMPROVEMENTS**

Mr. Lasher presented the following:

WHEREAS, Board of Elections Commissioners have identified some security improvement to their occupied spaces within the Public Safety Building that was recommended in a recent audit; and

WHEREAS, this will require a reconfiguration of existing secure doorway, adding four additional swipe access control devices and rekeying some doors; and

WHEREAS, the BOE Commissioners and Deputy Commissioners have met with the Deputy Superintendent of Public Works to review these recommended changes and improvements; and

WHEREAS, Deputy Superintendent has provided a cost of \$9,000 to relocate an existing door, install four additional access swipe devices, and rekeying; and

WHEREAS, this project cost was not budgeted in the Board of Elections 2023 budget; now, therefore, be it

RESOLVED, the Board of Elections is authorized to proceed with this security improvements recommendation; and be it further

RESOLVED, that the Treasurer is authorized to amend the 2023 Budget as follows:

**A1990 General Fund Contingencies**

(Appropriations)  
\$9,000 from .54000 Contractual Expenses

**A1450 Board of Elections**

(Appropriations)  
\$9,000 to .54396 Work Orders

**A1615 Building & Grounds**

(Revenue)  
\$9,000 to 41278 Material Charges

(Appropriations)  
\$9,000 to 54439 Projects

**RESOLUTION 5-3: AUTHORIZATION TO ADOPT MANAGERIAL/CONFIDENTIAL POSITION PAY GRADE FOR EMS EDUCATOR**

Mr. Lasher presented the following:

WHEREAS, the Board of Supervisors adopted Resolution No. 382-14 establishing pay grades for the Managerial Confidential (M/C) positions in place at that time; and

WHEREAS, the Board of Supervisors adopted Resolution No. 669-22 to renew contact with Public Section HR Consultants LLC to provide services including the rating of new positions that may be created in the M/C employee group; and

WHEREAS, it is the desire of the County Emergency Management Department to create the position of Emergency Medical Services Educator to be utilized within County Emergency Management Departments; and

WHEREAS, Public Section HR Consultants LLC has studied and rated the position and recommends placement in M/C pay grade 7; now, therefor be it

RESOLVED, that the position of Emergency Medical Services Educator is hereby placed in M/C pay grade 7.

**RESOLUTION 5-4: AUTHORIZATION TO ADOPT MANAGERIAL/CONFIDENTIAL POSITION PAY GRADE FOR EMS OPERATIONS MANAGER**

Mr. Lasher presented the following:

WHEREAS, the Board of Supervisors adopted Resolution No. 382-14 establishing pay grades for

the Managerial Confidential (M/C) positions in place at that time; and

WHEREAS, the Board of Supervisors adopted Resolution No. 669-22 to renew contact with Public Section HR Consultants LLC to provide services including the rating of new positions that may be created in the M/C employee group; and

WHEREAS, it is the desire of the County Emergency Management Department to create the position of Emergency Medical Services Operations Manager to be utilized within County Emergency Management Departments; and

WHEREAS, Public Section HR Consultants LLC has studied and rated the position and recommends placement in M/C pay grade 7; now, therefor be it

RESOLVED, that the position of Emergency Medical Services Operations Manager is hereby placed in M/C pay grade 7.

**RESOLUTION 5-5: AUTHORIZATION TO AMEND RESOLUTION 634-90 TO AMEND AND ADOPT A DRUG AND ALCOHOL FREE WORK-PLACE POLICY**

Mr. Lasher presented the following:

WHEREAS, the Board of Supervisors adopted Resolution No. 634-90 adopting the Wayne County Drug Free Workplace Policy; and

WHEREAS, the policy will be further enhanced by updating language regarding prohibited behavior and possible consequences; now, therefore be it

RESOLVED, that the Wane County Board of Supervisors adopts an updated version and renames the policy as Wayne County Drug and Alcohol Free Workplace Policy:

**WAYNE COUNTY - ALCOHOL AND DRUG FREE WORKPLACE POLICY**

The purpose of this policy is to secure for Wayne County employees a safe, alcohol, drug free working environment, and to ensure compliance with the Federal Drug-Free Workplace Act of 1988, PL 100-690

Wayne County is committed to protecting the safety, health and wellbeing of all employees and other individuals in its workplace. This policy recognizes that employee involvement with alcohol and other drugs can be very disruptive, adversely affect the quality of work and performance of employees, pose serious health risks to users and others, and have a negative impact on productivity and morale.

All employees are directed not to report to work or be on duty while their ability to perform job duties is impaired due to on- or off-duty use of alcohol or other drugs.

**Covered Individuals**

Any individual who is employed by Wayne County, conducts business for Wayne County, is applying for a position or is conducting business on the County's property or on behalf of the County is covered by this Alcohol and Drug Free Workplace Policy. Therefore, this policy applies during all working hours, while on-call, standby, and/or while operating or riding in vehicles belonging to the County or while operating their own personal vehicle conducting County business. To the extent that the terms of this policy are subject to federal, state or local laws regarding drug or alcohol testing, those respective laws shall supersede any inconsistent terms of this policy.

**Prohibited Behavior**

The County of Wayne prohibits the unlawful use, possession, sale, manufacture, distribution, dispensing, or misuses of controlled substances, use and/or possession of cannabis, alcohol, and all illegal drugs on all County workplaces and property.

**Notification of Conviction**

Federal law requires that any employee who works in a granted program and who is convicted of any criminal drug statute conviction (including a plea of guilty or a plea of nolo contendere) must notify the County in writing within five (5) calendar days of the conviction or plea. The County will take

appropriate disciplinary action and/or require satisfactory participation by the employee within thirty (30) days of notification. If applicable, the County will notify the granting agency within ten (10) days after receiving notice of such employee conviction (Grant is defined in Title 24 Section 21.605 Code of Federal Regulations).

### Consequences

One of the goals of this Alcohol and Drug Free Workplace Policy is to encourage employees to voluntarily seek help with alcohol and/or drug problems. If, however, an individual violates the policy, the consequences will be serious.

In the case of an applicant for employment who violates the Alcohol and Drug Free Workplace Policy, any conditional offer of employment can be withdrawn, where permitted by law.

Employees violating these policies shall be subject to criminal, civil, and disciplinary penalties as provided by existing statutes and relevant contract provisions.

Wayne County recognizes that alcohol and drug abuse and addiction are treatable illnesses. The County also realizes that early intervention and support improve the success of rehabilitation.

To support its employees, the County's Alcohol and Drug Free Workplace Program:

- Encourages employees to seek help if they are concerned that they or their family members may have a drug and/or alcohol problem.
- Encourages employees to utilize the services of qualified professionals in the community to assess the seriousness of suspected drug or alcohol problems and identify appropriate sources of help.
- Ensures the availability of a current list of qualified community professionals.
- May allow the use of accrued paid leave while seeking treatment for alcohol and other drug problems pursuant to the County's leave policy, the Family and Medical Leave Act ("FMLA") or the provisions of any applicable law or collective bargaining agreement.
- Treatment for alcoholism and/or other drug use disorders may be covered by the employee benefit plan. However, the ultimate financial responsibility for recommended treatment belongs to the employee.

Employee Assistance Program (ESI) The Wayne County Employee Assistance Program is a joint labor-management committee program open to all County employees and their families. The program is a confidential information, assessment and referral program that provides employee requested services. Contact EAP by calling 1-800-252-4555 or [www.theEAP.com](http://www.theEAP.com)

### Additional Information.

- New York State Addictions Hot Line: 1(877)-8HOPENY 1(877)846-7369
- National Council on Alcoholism and Drug Dependent Hot Line: 1-800-NCA-CALL (622-2255)
- National Cocaine Hot Line: 1-800-COCAINE
- CSATS - National Drug and Alcohol Treatment Routing Service: 1-800-622-HELP (4537)

### Confidentiality

All information received by the County through the Alcohol and Drug Free Workplace Program will be treated as confidential to the extent practical. Access to this information is limited to those who have a legitimate need to know in compliance with relevant laws and management policies.

### Shared Responsibility

A safe and productive alcohol and drug free workplace is achieved through cooperation and shared responsibility. Both employees and management have important roles to play.

Employees are encouraged to:

- Be concerned about working in a safe environment

- Support fellow workers in seeking help
- Report dangerous behavior to their supervisor

It is the supervisor's responsibility to:

- Inform employees of the Alcohol and Drug Free Workplace Policy
- Observe employee performance
- Investigate reports of dangerous practices
- Document negative changes and problems in performance
- Counsel employees as to expected performance improvement
- Clearly state consequences of policy violations

#### Communication

Communicating this Alcohol and Drug Free Workplace Policy to both supervisors and employees is critical to the County's success. To ensure all employees are aware of their role in supporting the County's Alcohol and Drug Free Workplace Program, all employees will receive a written copy of this policy at time of hire and during the annual training period.

Adopted: (Res. 634 of 1990 – originally called the Drug-Free Workplace Policy)

Amended: March 21, 2023 (Res. \_\_\_\_ of 2023)

### **RESOLUTION 5-6: AUTHORIZATION TO APPOINT MEMBER TO THE WAYNE COUNTY BOARD OF ETHICS**

Mr. Lasher presented the following:

WHEREAS, the Wayne County Compliance Ethics Policy requires the establishment of a Board of Ethics; and

WHEREAS, the purpose of the Board of Ethics is to serve in the capacity of an advisory committee to render opinions regarding matters of the County of Wayne with respect to article 18 of the General Municipal Law and the Wayne County Code of Ethics; and

WHEREAS, the Board of Ethics shall consist of five members, a majority of whom shall not be officers or employees of the municipality, and

WHEREAS, The members of such Board of Ethics shall be appointed by the Wayne County Board of Supervisors, serve five (5) year terms, and receive no salary or compensation for their services as members of the Board of Ethics: and

WHEREAS, a vacancy on the Board of Ethics exists as a result of the term expiration; and

WHEREAS, the Wayne County Compliance Committee is desirous to have on its Board of Ethics a medical professional who can bring the medical perspective to the Board of Ethics; and

WHEREAS, Ms. Darcy Davidson, RN, who has practiced as a registered nurse since 2008, with the past 13 years as a school nurse for the Sodus Central School District, and who has a demonstrated history of consistently high standards of ethics and who has been a long-standing resident of Wayne County; now, therefore be it

RESOLVED, that Ms. Darcy Davidson, RN, is hereby appointed to serve on the Wayne County Board of Ethics through March 31, 2028.

### **COM. #6 – HEALTH AND MEDICAL SERVICES – ROBUSTO, GROAT, BENDER, BRADY, MILLER**

### **RESOLUTION 6-1: AUTHORIZATION TO EXECUTE AGREEMENT WITH KRONOS SAASHR, INC, FOR THE USE OF UKG READY SOFTWARE AND EQUIPMENT LEASE AND AMEND THE 2023 BUDGET FOR THE NURSING HOME**

Mr. Robusto presented the following:

WHEREAS, the Wayne County Nursing Home (WCNH) seeks the use of UKG Ready software and applications to manage employee scheduling, time keeping, shift differentials, and other payroll and time keeping needs specific to WCNH; and

WHEREAS, Wayne County utilizes Omnia Partners (formally known as US Communities), a

cooperative purchasing organization that offers a workforce management system and related products, services, and solutions, through the vendor Kronos SaaShr, Inc. (UKG) to all participating members; and,

WHEREAS, UKG has provided a proposal for their scheduling, timekeeping, and Accruals Manager software, Workforce Ready, and rental of timekeeping equipment, which WCNH desires to obtain to improve efficiencies within the WCNH; and

WHEREAS, in conjunction with the Information Technology and Purchasing department, the Workforce Ready program was reviewed and was determined to integrate with our Enterprise Resource Planning (ERP) Software, Munis, and the proposal was determined to comply with the terms outlined in the cooperative purchase contract; and

WHEREAS, UKG, is able to provide the implementation of the UKG Workforce Ready platform for up to 150 employees for a monthly subscription amount of \$898.50, or \$10,782 annually; and

WHEREAS, UKG, can provide required time clock equipment rental for four (4) biometric and HID fob compatible time clocks at a total monthly rental fee of \$627.80 or \$7,533.60 annually; and

WHEREAS, UKG, can implement the necessary equipment, software, and applications for a one-time amount of \$5,000; and

WHEREAS, WCNH does not have funds budgeted specifically for this implementation in the 2023 budget; and

WHEREAS, WCNH maintains a contingent fund for expenses not included within the adopted 2023 budget; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to sign the agreement and proposal with Kronos SaaShr, Inc., on behalf of the Wayne County Nursing Home, for the implementation of and subscription to the UKG Workforce Ready Platform, and lease of required equipment, for a 36 month period, not to exceed \$18,315.60 annually, with an initial set up fee of \$5,000, to commence when the agreement is fully executed, subject to review and approval by the County Attorney as to form and content; and be it further

RESOLVED, that the County Treasurer us authorized to amend the 2023 Wayne County Nursing Home budget as follows:

**E6000 Nursing Home Combined**

(Appropriations)

\$17,211 to 54939.E8350 – Office Equipment Rental

**E1990 Contingent Fund**

(Appropriations)

\$17,211 from 54000 – Contractual Expenses

**RESOLUTION 6-2: AUTHORIZATION TO AMEND 2023 NURSING HOME EQUIPMENT ADDENDUM**

Mr. Robusto presented the following:

WHEREAS, the 2023 Wayne County Nursing Home (WCNH) equipment budget was established and approved for expected needs in 2023; and,

WHEREAS, the budgeted amount from the 2022 equipment budget for replacement of privacy curtains, in the amount of \$15,000, was not expended in the course of 2022; and

WHEREAS, WCNH wishes to move forward with the purchase of privacy curtains during 2023, at an amount of \$15,572; and,

WHEREAS, the 2023 WCNH equipment budget does not contain the purchase of privacy curtains in the amount of \$15,572; and

WHEREAS, there is savings in the amount of \$14,318 from the amount budgeted for flooring replacement in the 2023 WCNH equipment budget; and

WHEREAS, there is expected additional savings within the 2023 WCNH equipment budget on other items to cover the remainder of the purchase; and,

WHEREAS, WCNH proposes to utilize the known and expected cost savings from the established equipment budget to fund this purchase; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors hereby authorizes an amendment to the 2023 WCNH equipment addendum to add privacy curtains to the list of authorized equipment purchases.

**RESOLUTION 6-3: AUTHORIZATION TO RELEASE REQUEST FOR PROPOSALS SOLICITING A MEDICAL BILLING CONSULTANT TO PROVIDE TRAINING AT THE WAYNE COUNTY NURSING HOME**

Mr. Robusto presented the following:

WHEREAS, the Wayne County Nursing Home (WCNH) seeks to increase the knowledge, strength, and efficiency of their medical billing team; and

WHEREAS, WCNH seeks to increase reimbursement levels across all payers, including Medicaid, Medicare, private insurance, and private pay accounts; and

WHEREAS, WCNH desires to increase revenue cycle capabilities through electronic claims submission and remittance; and

WHEREAS, the software utilized by WCNH, PointClickCare (PCC), has many capabilities that are not fully utilized for billing efficiency at this time; and

WHEREAS, to successfully implement additional PCC capabilities, electronic claims submission, and clean claim resubmission, with the focus to improve reimbursement received, WCNH requires a medical billing consultant for training and consulting purposes familiar with skilled nursing facility (SNF) reimbursement and the PCC system; now, therefore, be it

RESOLVED, that the Board of Supervisors authorizes the release of a Request for Proposals to secure the services of a qualified consulting firm to (a) provide medical billing training, education and consultation for a skilled nursing facility, (b) assist with the implementation of electronic claims submission to all payers, and (c) aid in the full utilization of the PointClickCare software suite for accuracy and efficacy of billing, accounts receivable and financial reporting.

**RESOLUTION 6-4: AUTHORIZATION TO ACCEPT AND SIGN PROPOSAL FOR DAIKIN APPLIED AMERICAS, INC. AND THEIR DESIGNATED SUBCONTRACTS TO REPLACE THE CHILLER VARIABLE SPEED DRIVE**

Mr. Robusto presented the following:

WHEREAS, Daikin Applied Americas, Inc. (Daikin) has been recognized as a sole source service provider on the existing Daikin/McQuay HVAC equipment located at the Wayne County Nursing Home (WCNH) by Resolution 378-21; and

WHEREAS, WCNH has been notified by inspection that the variable speed drive (VFD) of the chiller was not reading correctly and deemed obsolete due to age; and

WHEREAS, it is strongly recommended to replace the VFD prior to complete failure, yielding the chiller inoperable; and

WHEREAS, Daikin has provided a proposal to complete the work in the amount of Sixty-Two Thousand, Five Hundred dollars and Zero cents (\$62,500); and

WHEREAS, the proposal includes possible use of subcontractors supervised by Daikin; and

WHEREAS, WCNH has budgeted for the replacement of the VFD in the 2023 budget; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors authorizes Daikin Applied Americas, Inc. to use subcontractors for portions of the work required to complete the project; and, be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to sign the proposal and to enter into the agreement with Daikin Applied America's, Inc. in the amount of \$62,500, on behalf of the Wayne County Nursing Home, to perform the required repairs, subject to the County Attorney's approval as to form and content; and, be it further

RESOLVED, that the Superintendent of Public Works or his Deputy is authorized to approve change orders if required, for additional labor and/or items identified upon replacement of the VFD related to the project that must be repaired or replaced.

**RESOLUTION 6-5: AUTHORIZATION TO ACCEPT AND SIGN PROPOSAL FOR DAIKIN APPLIED AMERICAS, INC. TO REPLACE THE REFRIGERANT MONITOR**



Mr. Robusto presented the following:

WHEREAS, Daikin Applied Americas, Inc. (Daikin) has been recognized as a sole source service provider on the existing Daikin/McQuay HVAC equipment located at the Wayne County Nursing Home by Resolution 378-21; and

WHEREAS, WCNH has been notified by inspection that the refrigerant monitor was inoperable; and

WHEREAS, it is necessary to replace the monitor; and

WHEREAS, Daikin has provided a proposal to complete the work of installation, configuration, and verification of operation of a new Haloguard refrigerant monitor in the amount of Six Thousand, Two Hundred-Twenty dollars and Zero cents (\$6,220) and

WHEREAS, WCNH did not budget for this replacement but has sufficient funds budgeted for required projects in the 2023 budget; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to sign the proposal and to enter into the agreement with Daikin Applied America's, Inc. in the amount of \$6,220, on behalf of the Wayne County Nursing Home, to perform the required work, subject to the County Attorney's approval as to form and content.

**RESOLUTION 6-6: AUTHORIZATION TO EXTEND CONTRACT WITH ICLAIM SYSTEMS CORP DBA ICENTRAL FOR WAYNE COUNTY PUBLIC HEALTH AND PIGGY BACK OFF OF TOMPKINS COUNTY CONTRACT THROUGH DECEMBER 2023**

Mr. Robusto presented the following:

WHEREAS, Wayne County Public Health (WCPH) has held a contract with iClaim Systems Corp. for the iCentral program since 2018 for its Early Intervention Program as an electronic medical record (EMR) and billing platform; and

WHEREAS, iCentral allows WCPH Early Intervention Service Coordinators to document Service Coordination notes in a timely manner, while in the home, provides tracking tools for scheduling/planning future home visits and needs of families, and allows for the scanning and storage of specific chart documents within the system which leads to smaller paper charts and allows the discontinuation of a paper chart in the future; and

WHEREAS, Resolution No. 261-21 authorized WCPH to "piggyback" off of Tompkins County's contract which is valid through December 2023 at the same terms and conditions;

WHEREAS, iCentral continues to be the EMR used for documentation and billing for WCPH's Early Intervention Service Coordinators; and

WHEREAS, Wayne County Public Health's contract will expire with ICLAIM SYSTEMS CORP DBA ICENTRAL on 4/30/2023.

WHEREAS, Wayne County Public Health would like to extend our contract with ICLAIM SYSTEMS CORP DBA ICENTRAL for the period of 5/1/2023 through December 31, 2023 and continue to "piggy back" off of Tompkins County's contract at the same cost provided by iCentral for the use of both standard and custom app packages at \$1250/month for an amount not to exceed \$10,000.00; now, therefore, be it

RESOLVED, that Wayne County Public Health is authorized to extend its contract with ICLAIM SYSTEMS CORP DBA ICENTRAL and continue to "piggyback" off of Tompkins County's contract at the same terms and conditions through December 31, 2023; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to extend the Master Services Agreement, HIPAA Business Associate Contract, and End User Agreement, and any future amendments, with iClaim Systems Corp DBA iCentral, through December 31, 2023, at a cost not to exceed \$1250/month or \$10,000 for the remaining term of the contract, subject to the County Attorney's approval as to the form and content.

**RESOLUTION 6-7: AUTHORIZATION TO EXECUTE A SERVICE AGREEMENT BETWEEN WAYNE COUNTY PUBLIC HEALTH AND COMMON GROUND HEALTH**

Mr. Robusto presented the following:

WHEREAS, Wayne County Public Health (WCPH) currently provides annual funding to support Common Ground Health's (CGH) initiatives and for the development of regional collaborations and

for ad hoc requests made by the health department, such as the compilation of data; and

WHEREAS, CGH has requested to formalize our current agreement and annual funding by executing a Service Agreement with WCPH; and

WHEREAS, this Agreement outlines the following services that CGH will provide to WCPH and/or its partners including other county departments:

- Regular attendance at the Wayne Health Improvement Partnership meeting where staff will participate in community health planning; share new data available; and support Community Health Improvement Plan development and implementation
- Convene a Regional Leadership forum to include public health, behavioral health, and healthcare providers
- Share updates and facilitate connections with NYSDOH, elected officials, and other government agencies in support of Wayne County initiatives whenever possible and appropriate
- Respond to and complete, when possible, ad hoc requests made by WCPH and/or its partners (including other county departments). Requests will be completed in a reasonable timeframe and in accordance with request’s scope of work; and

WHEREAS, this Agreement will commence upon January 1, 2023 to December 31, 2023 for a total cost of \$7,725; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign the Service Agreement with Common Ground Health for the services listed above, for the period of January 1, 2023 to December 31, 2023 for a total cost not to exceed \$7,725, subject to the approval of the County Attorney as to form and content.

**COM. #7 – HUMAN SERVICES – DONALTY, LEONARD, JOHNSON, Verno, METTLER**

**RESOLUTION 7-1: AUTHORIZATION TO HIRE LIFEGUARDS AND SET SALARY FOR THE SODUS POINT PARK LIFEGUARD STAFF FOR THE 2023 SEASON**

Mr. Donalty presented the following:

WHEREAS, the Wayne County Department of Aging and Youth is requesting authorization to hire staff for the operation of Sodus Point Park-Lakeside for the 2023 season including skills test, staff orientation, beach set up, operations and supervised swimming; and

WHEREAS, the department would like to start supervised swimming Saturday through Monday of Memorial Day weekend, continue to provide supervised swimming Saturdays and Sundays in June and then open 7 days/week on June 27, 8 hours/day (11:00 a.m.-7:00 p.m.); and

WHEREAS, supervised swimming will continue as long as there are available lifeguards to safely staff the beach, but no later than Labor Day Weekend; and

WHEREAS, part of the required staffing is having the duties and functions of the Director and Assistant Director covered each shift, which is sometimes accomplished by assigning these duties to the Head Guards; and

WHEREAS, the 2022 pay schedule authorized salaries for the lifeguards as follows:

Director	\$18.35/hour
Assistant Director	\$17.20/hour
2 <sup>nd</sup> Year+ Lifeguard	\$16.05/hour
1 <sup>st</sup> Year Lifeguard	\$15.70/hour
Head Guard Stipend	\$0.65/hour (for Head Guards Acting in the place of the Director or Assistant Director);

now, therefore, be it

RESOLVED, that the Chairman of the Board does hereby authorize the hiring of up to 15 staff for the operation of Sodus Point Park for the 2023 season as described above at the same wage rate as 2022.

**RESOLUTION 7-2: AUTHORIZATION TO SUBMIT DEPARTMENT PLANS FOR 2023 AGING**

## **AND YOUTH SERVICES**

Mr. Donalty presented the following:

WHEREAS, the Chairman of the Board is required to sign the Annual Implementation Plan (budgets) for the year 2023-24 in order to receive the funding for Aging Services from the NYS Office for Aging. The funding components that must be submitted include the following:

Federal-Older Americans Act for the period January 1, 2023 through December 31, 2023-

Titles III-B, III-C-1, III-C-2, III-D, III-E,

Federal- Balancing Incentive Program (BIP) April 1, 2023 through March 31, 2024

Federal – Medicare Improvements for Patients and Providers Program (MIPPA) October 2022-September 2023

State Grants for the period April 1, 2023 through March 31, 2024

WIN (Wellness in Nutrition)

CSI (Community Services Initiative)

EISEP (Expanded In-Home Services for the Elderly,

CSE (Community Service for the Elderly)

HIICAP (Health Insurance Information Counseling and Assistance Program)

Transportation

Unmet Needs

WHEREAS, NY State Office of Children and Family Services requires the Chairman of the Board of Supervisors to sign the OCFS Resource Allocation Plan in order to receive funding for youth development and runaway/homeless programs which supports the Youth Bureau and various youth service programs in Wayne County for January 1, 2023-September 30, 2023; and

WHEREAS, the Aging funding for BIP/NY Connects and MIPPA require supplemental applications partway through the year that also require the signature of the Chairman of the Board; and

WHEREAS, The Youth Department RAP plan requires signatures also for any amendments, authority for which can be delegated to the Department Head; and

WHEREAS, there are no major fiscal or programmatic changes planned to either the youth or aging plans in 2023 compared with 2022; and

WHEREAS any modifications to the originally submitted plans that require a county budget modification would still be subject to Board of Supervisor review and approval; now, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to sign the Aging Department state plan for 2023-24, including supplemental applications, and the Youth Department RAP plan for the year 2023, subject to County Attorney's approval as to form and content; and be it further

RESOLVED, that the Wayne County Board of Supervisors authorizes the Director of the Department of Aging and Youth, to sign the OCFS budget amendments for the 2023 program year.

## **RESOLUTION 7-3: AUTHORIZATION TO ROLL-OVER UNSPENT STIMULUS FUNDS FROM 2022 TO 2023 AND AMEND THE COUNTY BUDGET**

Mr. Donalty presented the following:

WHEREAS, The Department of Aging and Youth has been allocated federal COVID stimulus money in 2020 and 2021 which was included in the 2022 budget; and

WHEREAS, Aging and Youth has until September 2024 to spend this money on items or activities related to COVID relief for seniors depending on the Act that granted the money, and

WHEREAS, Aging and Youth included an anticipated stimulus amount in the 2023 budget of \$220,000, and

WHEREAS, the actual amount of unspent Stimulus money as of January 1, 2023 is \$388,066; now, therefore be it

RESOLVED, that Aging and Youth is authorized to roll over the remainder of the stimulus money from 2022 into the 2023 budget and the Wayne County Treasurer's office is authorized to make the following amendment to the 2023 County budget:

A6772 Department of Aging

(revenues)

\$168,066 to 44772 Programs for the Aging

(Appropriations)

\$168,066 to 54891 Other Direct Expenses

**RESOLUTION 7-4: AUTHORIZATION TO ABOLISH ONE FULL-TIME CLERK TYPIST POSITION AND CREATE ONE FULL-TIME SERVICES WORKER POSITION AT DEPARTMENT OF AGING AND YOUTH**

Mr. Donalty presented the following:

WHEREAS, the Department of Aging & Youth has a Clerk Typist who has taken and passed the civil service exam for Service Worker; and

WHEREAS, the 2020/2021 pandemic forced us to re-evaluate the efficient use of staff in the Department; and

WHEREAS, the Service Worker position is a blend of clerical tasks and service work and will allow for more flexibility in work that can be done by this staff person; and

WHEREAS, Clerk Typist has shown proficiency in her position and an interest in expanding her job duties; now, therefore be it

RESOLVED, that one full-time Clerk Typist position be abolished in the Wayne County Department of Aging and Youth, and one full-time Services Worker position be created in the Department of Aging and Youth effective March 31, 2023, and the Director is authorized to hire and fill this position and amend the FY 2023 budget accordingly; and, be it further

RESOLVED, that the Wayne County Treasurer is authorized to make the following budget adjustment:

**6772 Department of Aging & Youth**

(Appropriations)

\$30,857 from 51104 Clerk-Typist

\$980 from 54891 Other Direct Expenses

\$31,837 to \_\_\_\_\_ Services Worker

**RESOLUTION 7-5: AUTHORIZATION RENEW AGREEMENT WITH BERKSHIRE FARM CENTER FOR THE PROVISION AND ASSESSMENT OF YOUTH TO DETERMINE APPROPRIATE PLACEMENT IN QUALIFIED RESIDENTIAL TREATMENT PROGRAM**

Mr. Donalty presented the following:

WHEREAS, The New York State Office of Children and Family Services (NYS OCFS) in accordance with the federal Family First Prevention Services Act (FFPSA) has enacted state standards that require the use of Qualified Individuals (QI) to conduct a review and assessment of situations which require the possible placement of children in Qualified Residential Treatment Programs (QRTPs) for the purpose of determining the appropriateness of placement; and

WHEREAS, effective September 29, 2021, the QI's assessment must be utilized in every instance that would necessitate a child's placement in a QRTP in instances of placements including: voluntary under State Social Services Law, Family Court Ordered; for the placement of individuals determined to be JD or PINS; in matters of child protective placements, for Article 10-b re-entry cases, or in the cases of destitute children; and

WHEREAS, NYS OCFS has, through a letter of interest process, take the steps of recruiting, identifying and vetting individuals who meet the required standards of conducting assessments, established the list of vetted individuals determined to meet the standards for QI, and has set the terms by which local Social Services Districts can contract with said QI's for the purpose of conducting assessments; and

WHEREAS, it is in the best interest to maintain contracts with those individuals or agencies who employ said individuals, who have been verified and identified as available to this region; and; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to execute an agreement with Berkshire Farm Center and Services for the time frame of 1/1/2023-12/31/2025 for the provision of assessments to be conducted by an approved QI to determine appropriateness of placement for foster children into a QRTP, subject to the County Attorney's approval as to form and content for an amount not to exceed \$25,000.

**RESOLUTION 7-6: AUTHORIZATION RENEW AGREEMENT WITH CAYUGA CENTERS FOR THE PROVISION AND ASSESSMENT OF YOUTH TO DETERMINE APPROPRIATE PLACEMENT IN QUALIFIED RESIDENTIAL TREATMENT PROGRAM**

Mr. Donalty presented the following:

WHEREAS, The New York State Office of Children and Family Services (NYS OCFS) in accordance with the federal Family First Prevention Services Act (FFPSA) has enacted state standards that require the use of Qualified Individuals (QI) to conduct a review and assessment of situations which require the possible placement of children in Qualified Residential Treatment Programs (QRTPs) for the purpose of determining the appropriateness of placement; and

WHEREAS, effective September 29, 2021, the QI's assessment must be utilized in every instance that would necessitate a child's placement in a QRTP in instances of placements including: voluntary under State Social Services Law, Family Court Ordered; for the placement of individuals determined to be JD or PINS; in matters of child protective placements, for Article 10-b re-entry cases, or in the cases of destitute children; and

WHEREAS, NYS OCFS has, through a letter of interest process, take the steps of recruiting, identifying and vetting individuals who meet the required standards of conducting assessments, established the list of vetted individuals determined to meet the standards for QI, and has set the terms by which local Social Services Districts can contract with said QI's for the purpose of conducting assessments; and

WHEREAS, it is in the best interest to maintain contracts with those individuals or agencies who employ said individuals, who have been verified and identified as available to this region; and; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to execute an agreement with Cayuga Centers for the time frame of 1/1/2023-12/31/2025 for the provision of assessments to be conducted by an approved QI to determine appropriateness of placement for foster children into a QRTP, subject to the County Attorney's approval as to form and content for an amount not to exceed \$25,000.

**RESOLUTION 7-7: AUTHORIZATION RENEW AGREEMENT WITH CHEMUNG INC. FOR THE PROVISION AND ASSESSMENT OF YOUTH TO DETERMINE APPROPRIATE PLACEMENT IN QUALIFIED RESIDENTIAL TREATMENT PROGRAM**

Mr. Donalty presented the following:

WHEREAS, The New York State Office of Children and Family Services (NYS OCFS) in accordance with the federal Family First Prevention Services Act (FFPSA) has enacted state standards that require the use of Qualified Individuals (QI) to conduct a review and assessment of situations which require the possible placement of children in Qualified Residential Treatment Programs (QRTPs) for the purpose of determining the appropriateness of placement; and

WHEREAS, effective September 29, 2021, the QI's assessment must be utilized in every instance that would necessitate a child's placement in a QRTP in instances of placements including: voluntary under State Social Services Law, Family Court Ordered; for the placement of individuals determined to be JD or PINS; in matters of child protective placements, for Article 10-b re-entry cases, or in the cases of destitute children; and

WHEREAS, NYS OCFS has, through a letter of interest process, take the steps of recruiting, identifying and vetting individuals who meet the required standards of conducting assessments, established the list of vetted individuals determined to meet the standards for QI, and has set the terms by which local Social Services Districts can contract with said QI's for the purpose of conducting assessments; and

WHEREAS, it is in the best interest to maintain contracts with those individuals or agencies who

employ said individuals, who have been verified and identified as available to this region; and; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to execute an agreement with Chemung Inc. for the time frame of 1/1/2023-12/31/2025 for the provision of assessments to be conducted by an approved QI to determine appropriateness of placement for foster children into a QRTP, subject to the County Attorney's approval as to form and content for an amount not to exceed \$25,000.

**RESOLUTION 7-8: AUTHORIZATION RENEW AGREEMENT WITH HILLSIDE CHILDREN'S CENTER FOR THE PROVISION AND ASSESSMENT OF YOUTH TO DETERMINE APPROPRIATE PLACEMENT IN QUALIFIED RESIDENTIAL TREATMENT PROGRAM**

Mr. Donalty presented the following:

WHEREAS, The New York State Office of Children and Family Services (NYS OCFS) in accordance with the federal Family First Prevention Services Act (FFPSA) has enacted state standards that require the use of Qualified Individuals (QI) to conduct a review and assessment of situations which require the possible placement of children in Qualified Residential Treatment Programs (QRTPs) for the purpose of determining the appropriateness of placement; and

WHEREAS, effective September 29, 2021, the QI's assessment must be utilized in every instance that would necessitate a child's placement in a QRTP in instances of placements including: voluntary under State Social Services Law, Family Court Ordered; for the placement of individuals determined to be JD or PINS; in matters of child protective placements, for Article 10-b re-entry cases, or in the cases of destitute children; and

WHEREAS, NYS OCFS has, through a letter of interest process, take the steps of recruiting, identifying and vetting individuals who meet the required standards of conducting assessments, established the list of vetted individuals determined to meet the standards for QI, and has set the terms by which local Social Services Districts can contract with said QI's for the purpose of conducting assessments; and

WHEREAS, it is in the best interest to maintain contracts with those individuals or agencies who employ said individuals, who have been verified and identified as available to this region; and; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to execute an agreement with Hillside Children's Center for the time frame of 1/1/2023-12/31/2025 for the provision of assessments to be conducted by an approved QI to determine appropriateness of placement for foster children into a QRTP, subject to the County Attorney's approval as to form and content for an amount not to exceed \$25,000.

**RESOLUTION 7-9: AUTHORIZATION TO CONTRACT WITH CHILDREN'S HOME OF WYOMING CONFERENCE FOR THE PROVISION OF PARENT EDUCATION SERVICES FOR THE DEPARTMENT OF SOCIAL SERVICES AND AMEND DSS BUDGET**

Mr. Donalty presented the following:

WHEREAS, the Wayne County Department of Social Services (DSS) seeks to reduce the incidence of child abuse and neglect in Wayne County families; and

WHEREAS, services for families experiencing violence issues are an important component in reducing child abuse and neglect; and

WHEREAS, In accordance with the Wayne County Purchasing Policy, an RFP was issued for the provision of Parent Education Services to families involved with the child welfare system, and

WHEREAS, proposals were due on December 5<sup>th</sup>, 2022, and two proposals were received from the following firms:

Proposer	Year 1 (2023)	Optional Renewal (2024) 1	Optional Renewal (2025) 2	Cumulative Score
Children's Home of Wyoming Conference 1182 Chenango Street Binghamton, NY 13901	\$199,779.00	\$208,806.00	\$216,642.00	2189 / 3000
Wayne CAP 51 Broad Street Lyons, NY 14489	\$59,730.00	\$62,222.00	\$64,838.00	1660 / 3000

WHEREAS, the proposals were individually evaluated using the evaluation criteria outlined in the RFP document by all members of the Evaluation Team. Evaluation criteria consisted of the following: Cost, Experiences and success providing educational programs to reduce and prevent instances of child abuse and/or neglect, Narrative and work plan to accomplish goals of Parental education program for Wayne County, Proposed staffing and relevant experiences and qualifications, and References from clients with similar scope of services; and

WHEREAS, the Evaluation Team conducted interviews of both proposers and resubmitted evaluations post-interview. Based on the evaluations, the cumulative results score the proposal from Children's Home of Wyoming Conference highest, making it the Evaluation Team's recommendation to award a contract to Children's Home of Wyoming Conference for the provision of parent education services to reduce and prevent the incidence of child abuse and neglect; and

WHEREAS, Children's Home of Wyoming Conference's proposed cost for year 1 (2023) is higher than our budgeted 2023 funds by \$159,779; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into a contract with Children's Home of Wyoming Conference, subject to the approval of the County Attorney as to form and content, for the provision of parent education services to reduce and prevent the incidence of child abuse and neglect for an amount not to exceed \$199,779 for the period of 4/1/2023 – 12/31/2023, with a possible two (2) year renewal at an amount not to exceed \$208,806 for contract year 1/1/2024 – 12/31/2024 and \$216,642 for contract year 1/1/2025 – 12/31/2025 respectively; and

RESOLVED, that the Wayne County Treasurer is authorized to make the following 2023 budget adjustment:

A1990 Contingent Fund General  
(Appropriations)  
\$15,979 from 54000 Contractual Expenses

A6070 Purchase of Services  
(Revenue)  
\$143,800 to 44615 Flex Fund for Family Services

(Expenses)  
\$159,779 to 54780 Family Violence Parent Education

**RESOLUTION 7-10: AUTHORIZATION TO EXECUTE CONTRACT FOR DNA TESTING FOR PATERNITY PROCEEDINGS FOR THE WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES CONTRACT**

Mr. Donalty presented the following:

WHEREAS, The Office of Temporary and Disability Assistance (OTDA) Child Support Division requires that each county contract with an approved lab to conduct DNA testing for Court ordered paternity testing; and

WHEREAS, OTDA must approve said contract before ratification of the same; and

WHEREAS, an RFQ was distributed to three well known providers of DNA testing: Lab Corp, DNA Diagnostic Center, and Determigene LLC with only one of those businesses returning a quote: Lab Corp; and

WHEREAS, Lab Corp is widely accredited in New York and has been used by Wayne County for over 20 years; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into a contract with Lab Corp., subject to the approval of the County Attorney as to form and content, for the provision of DNA testing for paternity proceedings for an amount not to exceed \$8,000 each year for the period of 4/1/2023 – 12/31/2025.

**RESOLUTION 7-11: AUTHORIZATION TO AMEND RESOLUTION #515-22 FOR THE CLIFTON SPRINGS HOSPITAL AND CLINIC FOR DRUG/ALCOHOL ASSESSMENTS FOR THE WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES**

Mr. Donalty presented the following:

WHEREAS, Resolution #515-22 misidentified the dates of the above mentioned contract and authorized the Chairman to execute a contract with the Clifton Springs Hospital for the dates of 1/1/23-12/31/23; and

WHEREAS, the Wayne County Department of Social Services is required to contract for drug/alcohol assessment services for those applying for cash assistance; and

WHEREAS, Wayne County Department of Social Services is required to provide a choice of assessment options; and

WHEREAS, Wayne County Department of Social Services is reimbursed at a rate of \$40.00 per assessment by the New York State Office of Temporary and Disability Assistance; now, therefore be it;

RESOLVED that the Chairman approves the amendment for resolution #515-22 for the correct dates of 1/1/23-12/31/25.

**RESOLUTION 7-12: AUTHORIZATION TO CREATE A NEW SENIOR SOCIAL WELFARE EXAMINER POSITION IN THE DEPARTMENT OF SOCIAL SERVICES (DSS) AND AMEND DSS BUDGET**

Mr. Donalty presented the following:

WHEREAS, both the DSS Intake and Undercare units are experiencing a significant increase in applications and emergencies; and

WHEREAS, there has been no increase in Supervisory level staffing in either the Intake or Undercare unit in at least 20 years; and

WHEREAS, new applications, especially for Food Stamps, are resulting in longer than acceptable waiting periods; and

WHEREAS, new applications have resulted in caseload growth beyond the ability of present staff to manage; and

WHEREAS, the Department regularly accesses and adjusts staffing patterns as necessary to meet demands and caseloads; and

WHEREAS, the current staffing level is no longer adequate to meet demands and deadlines; now, therefore be it

RESOLVED, that one Senior Social Welfare Examiner position be created in the Wayne County Department of Social Services effective immediately to meet the increased caseload and application demands, and the Commissioner is hereby authorized to hire and fill this position and amend the FY 2023 budget accordingly; and be it further

RESOLVED, that the Wayne County Treasurer is authorized to make the following budget adjustment that the 2023 DSS budget is hereby amended to reflect increases in expenses and revenues as shown below:

**A1990 Contingent Fund General**

(Appropriations)

\$19,658 from 54000 Contractual Expenses

**A6010 Department of Social Services**

(Revenue)

\$13,100 to 43610 Social Services Administration State



\$32,700 to 44610 Social Services Administration State

A6010 Department of Social Services

(Appropriations)

\$45,800 to 51242 Senior Social Welfare Examiner

\$6,000 to 58100 Payments to NYS Retirement System

\$3,504 to 58200 Payments to Social Security

\$10,154 to 58400 Hospitalization

**RESOLUTION 7-13: AUTHORIZATION TO CREATE SENIOR CASEWORKER POSITION AT THE DEPARTMENT OF SOCIAL SERVICES AND AMEND THE BUDGET**

Mr. Donalty presented the following:

WHEREAS, there has not been an increase in Supervisory staffing levels at the Wayne County Department of Social Services in at least 20 years; and

WHEREAS, the NYS Office of Children and Family Services issues Administrative Directives (ADMs) on a regular basis that contain program implications and required actions; and

WHEREAS, there were 117 new ADMs from 2018-2022; and

WHEREAS, Supervisory staff must know, understand, and fully implement new and existing program mandates and requirements; and

WHEREAS, the amount of supervision needed to ensure compliance with State and Federal regulations is ever growing; and

WHEREAS, the current staffing level is no longer adequate to meet demands and deadlines; now, therefore be it

RESOLVED, that one Senior Caseworker position be created in the Wayne County Department of Social Services effective immediately to meet the increased supervision demands, and the Commissioner is hereby authorized to hire and fill this position and amend the FY 2023 budget accordingly; and be it further

RESOLVED, that the Wayne County Treasurer is authorized to make the following amendment to the 2023 County Budget:

A1990 Contingent Fund General

(Appropriations)

\$21,302 from 54000 Contractual Expenses

A6010 Department of Social Services

(Revenue)

\$14,100 to 43610 Social Services Administration State

\$35,500 to 44610 Social Services Administration State

(Appropriations)

\$50,300 to 51362 Senior Caseworker

\$6,600 to 58100 Payments to NYS Retirement System

\$3,848 to 58200 Payments to Social Security

\$10,154 to 58400 Hospitalization

**RESOLUTION 7-14: AUTHORIZATION TO CREATE A NEW GRADE B SUPERVISOR POSITION IN THE DEPARTMENT OF SOCIAL SERVICES AND AMEND DSS BUDGET**

Mr. Donalty presented the following:

WHEREAS, there has not been an increase in Supervisory staffing levels at the Wayne County Department of Social Services in at least 20 years; and

WHEREAS, the NYS Office of Children and Family Services issues Administrative Directives (ADMs) on a regular basis that contain program implications and required actions; and

WHEREAS, there were 117 new ADMs issued during the period 2018-2022; and

WHEREAS, Supervisory staff must know, understand, and fully implement new and existing

program mandates and requirements; and

WHEREAS, the amount of supervision needed to ensure compliance with State and Federal regulations is ever growing; and

WHEREAS, the current staffing level is no longer adequate to meet demands and deadlines; now, therefore be it

RESOLVED, that one Grade B Supervisor position be created in the Wayne County Department of Social Services effective immediately to meet the increased supervision demands, and the Commissioner is hereby authorized to hire and fill this position; and be it further

RESOLVED, that the Wayne County Treasurer is authorized to make the following amendment to the 2023 County Budget:

**A1990 Contingent Fund General**

(Appropriations)

\$22,178 from 54000 Contractual Expenses

**A6010 Department of Social Services**

(Revenue)

\$14,700 to 43610 Social Services Administration State

\$36,800 to 44610 Social Services Administration State

**A6010 Department of Social Services**

(Appropriations)

\$52,600 to 51364 Case Supervisor

\$6,900 to 58100 Payments to NYS Retirement System

\$4,024 to 58200 Payments to Social Security

\$10,154 to 58400 Hospitalization

**RESOLUTION 7-15: AUTHORIZATION TO APPOINT ASSISTANT DEPARTMENT OF SOCIAL SERVICES ATTORNEY**

Mr. Donalty presented the following:

WHEREAS, the Wayne County Department of Social Services Legal Unit has been operating without sufficient staffing for the past year; and

WHEREAS, after a diligent search, a highly qualified and experienced candidate has been identified who is willing to accept the position of Assistant Department of Social Services Attorney; and

WHEREAS, the salary amount that can be authorized by the Wayne County Administrator is below the amount which the candidate is willing to accept; and

WHEREAS, the Pay Plan has approved an initial salary for the candidate of \$96,222 – Grade 8 and Step 20; and

WHEREAS, the Department’s 2023 original budget designated a salary of \$84,841 for this position; and

WHEREAS, having insufficient attorney staffing jeopardizes significant amounts of Federal Funding; now, therefore, be it

RESOLVED, that the Commissioner of Social Services is hereby authorized to hire the identified candidate as Assistant Social Services Attorney at an initial salary of \$96,222 at a Grade 8, step 20 with a start date of May 1, 2023; and be it further

RESOLVED, that the Wayne County Treasurer is authorized to make the following budget adjustment and that the 2023 DSS budget is hereby amended to reflect increases in expenses and revenues as shown below:

**A1990 Contingent Fund General**

(Appropriations)

\$3,955 from 54000 Contractual Expenses

**A6010 Department of Social Services**

(Revenue)

\$2,637 to 43610 Social Services Administration State

\$6,593 to 44610 Social Services Administration State

**A6010 Department of Social Services**

(Appropriations)

\$13,185 to 51492 Assistant DSS Attorney

\$933 to 58100 Payments to NYS Retirement System

\$871 to 58200 Payments to Social Security

**RESOLUTION 7-16: AUTHORIZATION TO AMEND CONTRACT BETWEEN WAYNE COUNTY VETERANS SERVICES AND WAYNE COUNTY MENTAL HEALTH DEPARTMENT**

Mr. Donalty presented the following:

WHEREAS, the Veterans Services Agency is in receipt of funding from Wayne County Mental Health Department totaling \$100,000, which is to be utilized for veterans suffering from post-traumatic stress syndrome, related combat stress disorders, or having counseling needs, using individual and small group peer counseling methods; and

WHEREAS, per resolution 420-22, the Veterans Service Agency established a contract with the Wayne County Mental Health Department for the purpose of providing the services outlined in the scope of work activities defined by the pass-through grant issued to the Wayne County Mental Health Department, and for the disbursement of the funding, in the amount of \$100,000 to the Veterans Services Agency, with the contract date effective August 15, 2022 to March 31, 2023; and

WHEREAS, the Veterans Services Agency and Mental Health Department have been advised that the deadline for use of the funding received in 2022 is extended through March 31, 2024 and therefore the departments wish to amend the expiration of the contract; now, therefore be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to sign the contract amendment to extend the expiration date between the Veterans Service Agency and the Wayne County Mental Health Department to March 31, 2024, in an amount not to exceed the 2022 funding, totaling \$100,000, subject to review and approval by the County Attorney as to form and content.

**RESOLUTION 7-17: AUTHORIZATION TO AWARD RFP AND EXECUTE CONTRACT WITH CLEAR PATH FOR VETERANS**

Mr. Donalty presented the following:

WHEREAS, Resolution 503-22 authorized the Wayne County Veterans Service Agency to issue a request for proposals for the implementation of a Joseph P. Dwyer Veteran Peer Support Program; and

WHEREAS, proposals were due by December 5, 2022 and one proposal was received from Clear Path for Veterans; and

WHEREAS, the cost that Clear Path for Veterans proposed to implement, establish, and operate a Dwyer Peer to Peer Support Program is \$100,000, with staffing and administrative cost details provided in their proposal; and

WHEREAS, the proposal was reviewed by the Mental Health Director, two Veterans Service Officers, and the Veterans Services Director, and the team recommends the contract be awarded to Clear Path for Veterans in accordance with the program objectives, desired outcomes, terms and conditions of the RFP; and

WHEREAS, the Veterans Services Agency is in receipt of funding from the Wayne County Mental Health Department totaling \$100,000, which is to be utilized for veterans suffering from post-traumatic stress syndrome, related combat stress disorders, or having counseling needs, using individual and small group peer counseling methods; now, therefore be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to enter into an agreement with Clear Path for Veterans, for a term of one year with the option to renew for an additional year commencing upon the date of execution of the contract, for an amount

not to exceed \$100,000, subject to review and approval of the County Attorney as to form and content.

**ANNOUNCEMENT**

Supervisors are requested to stay after the meeting for a group picture.

**ADJOURNMENT**

The next scheduled Board Meeting will be **Tuesday, April 18<sup>th</sup>, 2023 at 9:00 a.m.** in the Supervisors Chambers, Court House, 26 Church St. Lyons, NY.