

FINANCE COMMITTEE

March 8, 2022

9:00 a.m.

Members: Leonard, Bender, Groat, Robusto, Van Laeken

9:00 a.m. **Approval of previous meeting minutes**

9:00 a.m. **Resolutions Referred to Committee**

9:05 a.m. **Information Technology, Matt Ury**

REPORT: [IT_Report March 2022.docx](#)

TRANSMITTAL:

- Implement County standardization of data center servers and server storage [IT03-RES1COUNTY STANDARDIZATION OF DATA CENTER SERVERS AND SERVER STORAGE.doc](#)

9:15 a.m. **County Attorney, Dan Connors**

NO BUSINESS

9:15 a.m. **Auditor, Kristen Scott**

REPORT: [AUDIT 2021 Annual Report.pdf](#)

9:20 a.m. **Purchasing, Kaleigh Flynn**

TRANSMITTALS:

- Authorization to accept bids electronically [PURCH03RES01 Receive bids electronically.doc](#)
- Authorization to join Empire State Purchasing group [PURCH03RES02 join Empire State Purchasing group.doc](#)
- Authorization to join Savvik Buying Group [PURCH03RES03 join Savvik Buying Group.doc](#)

9:30 a.m. **Real Property Tax, Karen Ambroz**

REPORT: [RPT 03_22 Monthly Report.doc](#)

TRANSMITTAL:

- Tax refund – error on tax roll [RPT01RES2Refund.doc](#)

9:40 a.m. **Treasurer, Patrick Schmitt**

REPORT: [TRE February 2022 Monthly Report.docx](#)

Monthly interest earnings [TRE Submitted Interest Schedule.xlsx](#)

Annual Report [TRE Annual Report 2021.pptx](#)

TRANSMITTALS:

- Contract with Venesky & Company [TRE03RES01 Contract with Venesky & Company.doc](#)
- Amend 2022 budget for expenses on property acquired [TRE03RES02 Amend 2022 Budget.doc](#)

9:50 a.m. **Fiscal Assistant, Brian Sams**

TRANSMITTAL:

- Amend 2022 budget to allocate Contract increases [COTB03 RES1 Amend the 2022 Budget to Allocate Caseworkers Contract Increases.docx](#)

9:55 a.m. County Administrator, Rick House

DISCUSSION: Cross Training

10:00 a.m. E911, Jim Lee

TRANSMITTAL:

- Establish County EMS Capital Project and amend budget [EM03Finance RES1 Authorization to Establish EMS Project Acct.doc](#)

10:15 a.m. Land Bank, Mark Humbert

Update

Wayne County Information Technology Monthly Report

Prepared by Matt Ury

March 3, 2022

Activity:

- 478 new support tickets were submitted in February.
- 6 computer installs were completed.
- Phone system upgrade continued.
- Upgrades to the department of social services mobile phones was started.
- A SEIM (Security Event and Incident Management) software system was installed on the county network.

Current projects:

- Create countywide training curriculum for the Munis financial system.
- Expansion of security platform.
- Document imaging- shared services project.
- Phone system upgrade.
- Sheriff/E911 Shift Scheduling roll out PossWeb as primary software to Supervisors.
- County Clerk – convert Records Management database to Laserfische.
- Multifactor authentication for financial and medical departments.
- Board of Elections security enhancements.

RESOLUTION TRANSMITTAL

Committee No. 1

Date: 3/8/2022

Committee Chair: Supervisor Leonard
Department Head: Matt Ury

AUTHORIZATION TO IMPLEMENT COUNTY STANDARDIZATION OF DATA CENTER SERVERS AND SERVER STORAGE WITH HP ENTERPRISE.

WHEREAS, the Information Technology Department (IT) is recommending setting a manufacturer standard for servers and server storage; and

WHEREAS, the county has multiple data centers with HP servers and HP server storage which includes the Public Safety Building (PSB) IT data center, PSB 911 data center, backup 911 data center and the downtown Lyons IT data center; and

WHEREAS, The Director of Information Technology has requested that this become the standard throughout the county based on the following facts:

1. Technical staff can be trained on the specific hardware enabling coverage to be maintained between data centers, improving maintenance and uptime.
2. Parts can be stocked and cover multiple data centers, lowering cost and improving disaster recovery.
3. Hardware and software compatibility can be more easily determined in regard to future projects, improving planning and efficiency.
4. Wayne County has utilized HP server and server storage for over ten years and there is significant knowledge of the products within the county's technical staff.
5. Standardization will improve interoperability between data centers;

Now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors, for the above stated reasons of efficiency and economy, hereby authorize the standardization of the county's server and storage infrastructure with HP Enterprise, and be it further

RESOLVED, that all related purchases will be subject to compliance with the County Purchasing Policy.

Budgeted: yes, no ___ Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 1

Date: 3/8/2022

Committee Chair: Supervisor Leonard
Department Head: Kaleigh Flynn

AUTHORIZATION TO ACCEPT BIDS IN ELECTRONIC FORMAT

WHEREAS; General Municipal Law §103 (1) provides that, "...sealed bids" and "sealed offers", as that term applies to purchase contracts, (including contracts for service work, but excluding any purchase contracts necessary for the completion of a public works contract pursuant to article eight of the labor law) shall include bids and offers submitted in an electronic format including submission of the statement of non-collusion...., provided that the governing board of the political subdivision or district, by resolution, has authorized the receipt of bids and offers in such format."; and

WHEREAS, any method used to receive electronic bids will comply with the following, at a minimum; and

- a) Document the time and date of receipt of each bid and offer received electronically
- b) Authenticate the identity of the sender
- c) Ensure the security of the information transmitted
- d) Ensure the confidentiality of the bid or offer until the time and date established for the opening of bids

WHEREAS, the Purchasing Department recommends authorizing electronic receipt of bids as a means to increase efficiency of the bid process; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors hereby authorizes electronic receipt of bids in accordance with the provisions of General Municipal Law §103 (1); and be it further

RESOLVED, that the Wayne County Purchasing Policy be amended to include that bids may be received in electronic format.

Budgeted: yes, no___ Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$_____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 1

Date: 3/8/2022

Committee Chair: Supervisor Leonard
Department Head: Kaleigh Flynn

AUTHORIZATION TO JOIN EMPIRE STATE PURCHASING GROUP AND SIGN AGREEMENT WITH BIDNET DIRECT FOR ONLINE SOLICITATION AND RECEIPT OF BIDS, RFPs AND RFQS

WHEREAS, BidNet Direct has an online platform designed for the solicitation and receipt of "sealed" electronic bids, requests for proposals, and requests for quotes; and

WHEREAS, their platform allows for an online central location where the following can occur; and

- a) The county can post solicitations, bid documents, and results.
- b) Registered vendors can receive automatic notification of bid opportunities related to their industry.
- c) Registered vendors can download bid documents, including addenda, direct from the platform.
- d) Registered vendors can submit their bid, where it is kept in a digital "lockbox" type folder where bids are timestamped from the time of submission, kept confidential, and not available for opening until the time and date specified by the county; like that of a hard copy sealed bid.

WHEREAS, the use of BidNet will increase vendor outreach, which will promote greater competition and competitive pricing, ideally resulting in additional cost savings to the county; and

WHEREAS, there is no cost to the county to use this platform; now, therefore, be it

RESOLVED, that Wayne County is hereby authorized to join the Empire State Purchasing Group of BidNet Direct and receive bids, RFPs, and RFQs in electronic format; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is authorized to sign an agreement for a period of up to three years, commencing on the date the agreement is fully executed, with BidNet Direct, subject to review and approval of the County Attorney as to form and content.

Budgeted: yes, no ___ Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 1
Leonard

Date: 03/8/2022

Committee Chair: Supervisor

Department Head: Kaleigh Flynn

AUTHORIZATION FOR WAYNE COUNTY TO JOIN SAVVIK BUYING GROUP

WHEREAS, General Municipal Law §103 (16), provides authorization for political subdivisions to purchase apparatus, materials, equipment and supplies, as well as the ability to contract for services through the use of contracts let by the United States or any agency thereof, any state or any other political subdivision or district therein; and

WHEREAS, Savvik Buying Group and the Public Safety Association Inc. cooperatively manage contracts let by host public agencies which are competitively procured and then made available for use by political subdivisions; and

WHEREAS, the County Attorney and the County Purchasing Department have reviewed the cooperative and consent to its use provided that each individual contract from Savvik Buying Group be carefully reviewed and approved by the Purchasing Department to ensure goods, equipment or services were procured in a manner that conforms with both General Municipal Law and the Wayne County Purchasing Policy; approval must be received prior to proceeding with any purchase from this group; and

WHEREAS, cooperative purchasing organizations continue to be advantageous as it allows the County to leverage nationwide collective buying power to achieve competitive pricing; now therefore be it

RESOLVED, that Wayne County is hereby authorized to register as a public agency participant of Savvik Buying Group for the use of cooperative contracts.

Budgeted: yes ___ no ___ Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Real Property Tax Services
Activity Report
February 2022

Our mission is to fulfill the requirements of New York State Laws and Regulations and to provide services for assessors and local government officials to achieve and maintain equitable assessments throughout Wayne County

Our Agency is here to serve you, ready to answer your questions, and address your concerns. Technical and professional assistance is available to county departments, local governments, school districts, taxpayers and the public for all aspects of real property assessment and taxation.

Through the Director and staff, the Wayne County Real Property Tax Services Agency takes great pride in the services we provide to all of Wayne County. This agency maintains the data related to the generation and publication of town, county, village and school assessment rolls, tax rolls and tax bills. We also publish tax maps.

The Towns of Williamson, Wolcott, Butler, Macedon and Palmyra are conducting a 2022 assessment roll revaluations

2022 Level of Assessment (LOA) information was requested from the assessors and reported to NYS. Arcadia will be at 69.

Maps were generated for WCSCD to complete soil group worksheet requests

Prepared a report including information for the Bay Shore properties for an outside vendor

Received V4 backup information from all assessors, with the exception of Rose and Butler to produce the sales report including October 1 to December 31 sales. After building a new local file, it was electronically sent to NYS

The SDG program was updated with the new local file information

Special Franchise calculations were completed with the exception of Sodus. Special Franchise numbers for Sodus have not been received from the State to date

Agriculture assessment value updates for the assessors to update their file

Annual invoices were mailed to school districts and villages for tax bill preparation fee.

Assessment Disclosure notices for Wolcott were prepared and printed

Bids were due for the AutoCAD conversion project on February 22. The committee has reviewed the bids. Additional questions have been emailed to the vendor for clarification. The goal is to have a vendor chosen for approval by the entire Board at the March 2022 meeting.

Due to 3/1 being taxable status date, there were a larger than normal number of merges and splits to process. February is always a very active month in the tax mapping department.

Cross training continues throughout the department for future, unforeseen circumstances and succession planning.

Within the normal scope of our monthly duties, the office processed 175 transfers of property.

Respectfully submitted

Karen Ambroz, CCD

RESOLUTION TRANSMITTAL

Committee No. 1
Leonard

Date: March 8, 2022

Committee Chair: Supervisor

Department Head: Karen Ambroz

TAX REFUND – ERROR ON TAX ROLL

WHEREAS, applications for refund of real property tax claimed to be attributable to an error on the tax roll has duly been filed with the Director of Real Property Tax Services (“Director”) for the properties listed below, pursuant to the provisions of Article Five, Title 3 of the Real Property Tax Law; and

WHEREAS, the Director investigated the circumstances of the claimed errors and has submitted a report recommending the applications be approved; now, therefore, be it

RESOLVED, pursuant to Article 5, Title 3 of the Real Property Tax Law that the following applications are hereby approved and the County Treasurer is hereby authorized and directed to pay the refunds:

TOWN OF SAVANNAH

2022 Tax Roll		
Account No.	77114-00-605040	
Assessed to:	Rutt, Leonard & Melanie	
Total Tax Difference	\$ 269.09	Total County Tax Difference: \$ 105.16
Corrected Total Tax:	\$ 574.56	

TOWN OF ONTARIO

2022 Tax Roll		
Account No.	61117-00-930997	
Assessed to:	Kerr, Christina	
Total Tax Difference	\$ 351.99	Total County Tax Difference: \$ 241.57
Corrected Total Tax:	\$1,602.15	

And be it further,

RESOLVED, that the County Treasurer is hereby authorized and directed to charge back the Refunds in the manner prescribed by Section 556 of the Real Property Tax Law.

Budgeted Yes_ No_ Proposed Cost_____ Reimbursable Amount____ County Cost _____

Departmental transfer \$_____ from Account No. _____ to Account No. _____

County Administrator’s Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes___ no___ N/A___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec’d: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____



County of Wayne
Office of the County Treasurer
 Post Office Box 8
 Lyons, New York 14489-0008

Patrick J. Schmitt
 COUNTY TREASURER

 315-946-7441
 WWW.CO.WAYNE.NY.US

- During the month of February, 10 contracts were started for unpaid 2019, 2020 and 2021 taxes to help taxpayers avoid Tax Foreclosure.
- There was an error while processing the 2/24/22 payroll where all employees received two direct deposits. The majority of these have been corrected, however we are still working to retrieve some of those deposits.
- Last day to redeem is April 29, 2022 for tax foreclosure.
- The Chief Administrative Judge for New York State has left one stipulation in place around tax foreclosure proceedings that a settlement conference meeting between the Judge, County, and Taxpayer occur before the Judge can issue the judgement of foreclosure.
- 2020 Tax Foreclosure parcel count:

Date	Total Parcels
8/3/21	639
9/29/21	452
10/28/21	384
11/30/21	288
12/31/21	234
1/31/22	217

- COVID Hardship Letters Received (464 sent out):

10/31/21	25
11/30/21	15
12/31/21	7
1/31/22	0
Expired	0

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Total	Budget	Difference (Under) / Over
General Fund (A)	\$ 391.44	\$ 5,110.07	\$ 196,947.99	\$ 26,278.01	\$ 111,254.23	\$ 237,968.14	\$ 76,789.22	\$ 73,923.23	\$ 178,694.22	\$ 123,897.55	\$ 229,222.47	\$ 140,421.34	\$ 1,400,917.91	\$ 520,500.00	\$ 880,417.91
Highway Fund (D)	\$ 22.66	\$ -	\$ 1.11	\$ -	\$ 2.41	\$ 1.36	\$ 0.14	\$ -	\$ 1.26	\$ 11.95	\$ -	\$ 11.03	\$ 51.92	\$ 200.00	\$ (148.08)
Highway Machine Fund (DM)	\$ 14.61	\$ 5.58	\$ 10.95	\$ 12.09	\$ 13.83	\$ 63.41	\$ 30.29	\$ 24.67	\$ 2.97	\$ 96.79	\$ 131.86	\$ 34.18	\$ 441.23	\$ 200.00	\$ 241.23
Nursing Home Fund (E)	\$ 39,815.67	\$ 56,765.25	\$ 35,023.90	\$ 65,394.06	\$ 58,064.61	\$ 64,688.52	\$ 78,486.21	\$ 20,072.28	\$ 91,769.53	\$ 28,113.88	\$ 26,883.34	\$ 65,238.33	\$ 639,116.38	\$ 350,966.00	\$ 288,150.38
Capital Project Fund (H)	\$ 5,203.13	\$ 15,625.72	\$ 44.77	\$ 13,640.01	\$ 168.64	\$ 1,800.71	\$ 160.53	\$ 9,235.34	\$ 92.53	\$ 2,899.56	\$ 2,977.46	\$ 4,049.07	\$ 35,977.47	\$ 27,831.66	\$ 8,145.81
Work Comp Fund (S)	\$ 11,905.38	\$ 16,321.91	\$ 30.75	\$ 17,697.77	\$ 20,261.28	\$ 3,614.89	\$ 18,070.59	\$ 18,892.98	\$ 15,066.87	\$ 6.16	\$ 8,014.05	\$ 27,001.65	\$ 156,964.28	\$ 30,000.00	\$ 126,964.28
	\$ 57,432.88	\$ 93,828.53	\$ 232,059.47	\$ 123,022.74	\$ 190,565.00	\$ 308,237.03	\$ 173,536.98	\$ 130,148.50	\$ 285,627.38	\$ 155,025.89	\$ 267,229.18	\$ 236,755.60	\$ 2,253,489.19	\$ 929,697.66	\$ 1,323,791.53

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Total	Budget	Difference (Under) / Over
General Fund (A)	\$ (887.63)	\$ 157,882.18	\$ 20,119.83	\$ 35,151.98	\$ 28,173.77	\$ 208,267.17	\$ 97,411.93	\$ 12,328.15	\$ 189,493.91	\$ 30,269.94	\$ 2,021.42	\$ 224,281.27	\$ 1,004,533.92	\$ 775,500.00	\$ 229,033.92
Highway Fund (D)	\$ 11.31	\$ -	\$ -	\$ -	\$ -	\$ 0.07	\$ -	\$ 0.03	\$ -	\$ 6.99	\$ 0.94	\$ 34.53	\$ 53.87	\$ 200.00	\$ (146.13)
Highway Machine Fund (DM)	\$ 49.84	\$ 19.64	\$ 9.26	\$ 0.76	\$ 18.70	\$ 1.95	\$ 5.05	\$ 3.57	\$ 6.10	\$ 7.42	\$ 5.00	\$ 16.61	\$ 143.90	\$ 200.00	\$ (56.10)
Nursing Home Fund (E)	\$ 37,977.15	\$ 4,295.66	\$ 41,386.34	\$ 23,131.93	\$ 57,203.33	\$ 20,438.28	\$ 50,565.82	\$ 22,466.25	\$ 3,081.57	\$ 1,867.76	\$ 1,081.29	\$ 16,007.93	\$ 279,503.31	\$ 500,000.00	\$ (220,496.69)
Capital Project Fund (H)	\$ 19,476.89	\$ 37.06	\$ 1,276.49	\$ 127.52	\$ 235.51	\$ 148.14	\$ 161.85	\$ 114.67	\$ 114.79	\$ 135.06	\$ 147.25	\$ 130.45	\$ 22,105.88	\$ 88,066.33	\$ (65,960.45)
Work Comp Fund (S)	\$ 28.24	\$ 4,039.25	\$ 20,583.39	\$ 24.10	\$ 22.49	\$ 15.97	\$ 15.37	\$ 7,985.06	\$ 1,323.80	\$ 16.21	\$ 15.81	\$ 9,620.40	\$ 43,690.09	\$ 140,000.00	\$ (96,309.91)
	\$ 56,695.80	\$ 166,273.79	\$ 83,375.31	\$ 58,436.29	\$ 85,653.80	\$ 228,891.58	\$ 148,160.02	\$ 42,897.73	\$ 194,020.17	\$ 32,383.38	\$ 3,271.71	\$ 250,091.19	\$ 1,350,030.77	\$ 1,503,966.33	\$ (153,935.56)

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Total	Budget	Difference (Under) / Over
General Fund (A)	\$ 4,105.77	\$ 6,519.98	\$ 138,586.18	\$ 79,760.83	\$ 16,836.24	\$ 65,763.64	\$ 103,907.88	\$ 10,566.03	\$ 142,636.70	\$ 38,626.26	\$ (7,261.38)	\$ 199,146.64	\$ 798,194.57	\$ 700,300.00	\$ 97,894.57
Highway Fund (D)	\$ 89.29	\$ 34.49	\$ 13.14	\$ 5.42	\$ 0.89	\$ 5.67	\$ 9.28	\$ 1.52	\$ 5.24	\$ 8.27	\$ 20.27	\$ -	\$ 173.48	\$ 100.00	\$ 73.48
Highway Machine Fund (DM)	\$ 23.11	\$ 10.66	\$ 3.48	\$ 3.62	\$ 3.16	\$ 3.22	\$ 2.99	\$ 5.51	\$ 5.00	\$ 12.00	\$ 13.97	\$ -	\$ 86.72	\$ 200.00	\$ (113.28)
Nursing Home Fund (E)	\$ 214.65	\$ 5,115.25	\$ 3,513.94	\$ 4,121.04	\$ 127.60	\$ 1,920.41	\$ 639.67	\$ 2,019.94	\$ 245.07	\$ 1,691.50	\$ 260.05	\$ 1,627.73	\$ 21,496.85	\$ 500,000.00	\$ (478,503.15)
Capital Project Fund (H)	\$ 139.80	\$ 93.62	\$ 67.27	\$ 55.01	\$ 50.99	\$ 46.60	\$ 38.84	\$ 37.42	\$ 33.41	\$ 31.14	\$ 28.65	\$ 12.26	\$ 635.01	\$ 110,172.01	\$ (109,537.00)
Work Comp Fund (S)	\$ 23.23	\$ 401.23	\$ 1,115.85	\$ 34.02	\$ 33.27	\$ 28.35	\$ 25.13	\$ 180.66	\$ 490.33	\$ 20.74	\$ 3,186.00	\$ 824.46	\$ 6,363.27	\$ 150,000.00	\$ (143,636.73)
	\$ 4,575.85	\$ 12,175.23	\$ 141,299.86	\$ 83,979.94	\$ 17,052.15	\$ 67,767.89	\$ 104,623.59	\$ 12,811.08	\$ 143,415.75	\$ 41,389.91	\$ (3,752.44)	\$ 201,611.09	\$ 826,949.90	\$ 1,460,772.01	\$ (633,822.11)

56.61% of total Budget

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Total	Budget	Difference (Under) / Over
General Fund (A)	\$ 7,036.54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,036.54	\$ 955,853.42	\$ (948,816.88)
Highway Fund (D)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ (100.00)
Highway Machine Fund (DM)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ (100.00)
Nursing Home Fund (E)	\$ 132.87	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 132.87	\$ 200,000.00	\$ (199,867.13)
Capital Project Fund (H)	\$ 292.61	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 292.61	\$ -	\$ 292.61
Work Comp Fund (S)	\$ 15.84	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15.84	\$ -	\$ 15.84
	\$ 7,477.86	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,477.86	\$ 1,156,053.42	\$ (1,148,575.56)

0.65% of total Budget

RESOLUTION TRANSMITTAL

Committee No. 1

Date: 3/8/22

Committee Chair: Supervisor Leonard
Department Head: Treasurer Schmitt

AUTHORIZATION TO CONTRACT WITH VENESKY & COMPANY TO REVIEW THE COUNTY RETIREMENT ALLOCATION PROCESS

WHEREAS, the Retirement Allocation process for Wayne County has been completed by the County IT department; and

WHEREAS, this process is a combination of a manual process and use of internal programs; and

WHEREAS, the process has become cumbersome and time consuming to complete; and

WHEREAS, the County Treasurer and IT Director have consulted and determined that a review of the process is needed to determine if there are efficiencies that can be achieved; and

WHEREAS, Venesky & Company has the knowledge and ability at a fixed fee of \$4,000.00 and under this contract will assist with the following:

- Working with the County Treasurer, HR, and IT to develop a streamlined and simplified Retirement Allocation Model and Process.
- Provide information on Retirement Expense accounting.
- Understanding the impact of process changes on Financial Statements.
- Develop new and/or edit new tools used in the Retirement Allocation model.

WHEREAS, should additional services outside of the scope of the contract be needed, a second contract must be proposed; now therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign a contract, in an amount not to exceed \$4,000.00, with Venesky & Company for the restructuring of the Wayne County Retirement Allocation process, subject to approval of the County Attorney as to form and content;

RESOLVED, that the County Treasurer is authorized to make the following 2022 County Budget amendments

A9990 Other

(Revenues)

\$4,000 to 42401 Interest Earnings

A1325 Treasurer

(Appropriations)

\$4,000 to 54520 Consultant

Budgeted: yes ___ no ___ Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 1

Date: 3/8/22

Committee Chair: Supervisor Leonard
Department Head: Treasurer Schmitt

AUTHORIZATION TO AMEND 2022 BUDGET FOR EXPENSES ON PROPERTY ACQUIRED FOR TAXES BUDGET

WHEREAS, there are properties that were foreclosed in 2021 that are still titled to the County; and
WHEREAS, the County Treasurer is still working to get these titles transferred to the State and other Private Entities; and
WHEREAS, 2022 tax bills were issued to the County for these properties, since they cannot be moved into an exempt status until later in 2022; and
WHEREAS, the County Treasurer determined that the Expenses on Property Acquired for Taxes is the appropriate place to charge these expenses; and
WHEREAS, historically this budget has been used for auction expenses incurred by the Real Property Tax Office; and
WHEREAS, the 2022 tax bills needed to be paid to avoid late fees and have used up all available funding for budget year 2022; and
WHEREAS, the County Treasurer is desirous of replacing the funds used; now therefor be it
RESOLVED, that the Wayne County Treasurer is authorized to make the following adjustments to the 2022 Wayne County Budget

A9990 Other

(Revenues)
\$6,217 to 42401 Interest Earnings

A1364 Expenses for Property Acquired

(Appropriations)
\$6,217 to 54520 Consultant

Budgeted: yes ___ no ___ Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No: 1

Date: 3/8/2022

**Committee Chair: Kim Leonard
Prepared By: Brian Sams**

**AUTHORIZATION TO AMEND THE 2022 BUDGET TO ALLOCATE PROFESSIONAL SERVICE WORKERS
LOCAL 81382 IUE-CWA CONTRACT INCREASES**

WHEREAS, the Wayne County 2022 Adopted Budget includes a contingency budget for the anticipated financial impact of the Professional Service Workers, Local 81382 IUE-CWA ("Caseworkers") salary increases to take place during 2022; and

WHEREAS, the adoption of Resolution No. 45-22 ratified a 2022-2025 collective bargaining agreement with the Caseworkers, resulting in a 3% salary increase for 2022; now, therefore be it

RESOLVED, that the Wayne County Treasurer's Office is hereby authorized to amend the 2022 County Budget as follows:

A1990 Contingent Fund General
(Appropriations)
\$102,034 from 54000 Contractual Expenses

A6010 Administration
(Appropriations)
\$58,236 to 51360 Caseworker
\$14,805 to 51362 Senior Caseworker
\$8,034 to 51364 Case Supervisor
\$14,756 to 58100 NYS Retirement
\$6,203 to 58200 Payments to Social Security

Budgeted: Yes Proposed Cost: \$102,034 Reimbursed Amount \$ County Cost \$
Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 2

Date: March 8, 2022

Committee Chair: P. Eygnor
Department Head: G. Bastedo

Authorization to Establish County Emergency Medical Services Capital Project, and Amend the Budget

WHEREAS, a consultant study of the emergency medical services (EMS) system in Wayne County was authorized by the Board of Supervisors 2019, and completed in 2020 by the consultant firm of Fitch and Associates, and

WHEREAS, the Fitch and Associates consultant report found that countywide, EMS response times are long, and have not significantly improved over the past 20 years, and the financial sustainability of the system in its entirety is questionable, and

WHEREAS, one of the options recommended by Fitch and Associates for system improvements is for the County to establish its own transporting EMS agency to serve the entirety of Wayne County, in conjunction with existing local EMS agencies, thereby improving response times to emergencies, and ensuring financial stability within the system, and

WHEREAS, an advisory group was established to consider the recommendations and options presented by Fitch, with said advisory group recommending the establishment of a County transporting EMS service, and

WHEREAS, the established ARPA (American Rescue Plan Act) committee authorized by the Board of Supervisors, in 2021, considered proposals submitted by various County departments, and earmarked \$1,088,319 of ARPA funds for the purpose of establishing a County EMS system; now, therefore, be it

RESOLVED, that the Board of Supervisors hereby endorses the concept of establishing a County owned and operated transporting EMS service, to provide service countywide, and be it further

RESOLVED, that the County Treasurer is hereby authorized to transfer \$1,088,319 in ARPA funds from the General Fund to the Capital Project Fund, and be it further

RESOLVED, that the County Treasurer is authorized to make the following budget adjustments:

A1011 ARPA Fund
(Appropriations)
\$1,088,319 FROM .54000 Contractual Expenses

A9950 Transfer to Capital Fund Projects
(Appropriations)
\$1,088,319 TO .59710 CWEMS EMS Project

H4902 ARPA
(Revenues)
\$1,088,319 TO .45031 CWEMS Interfund Transfer
(Appropriations)
\$1,088,319 TO .52000 CWEMS Equipment and Capital Outlay

Budgeted: yes ___ no ___ Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____