

**AGENDA**  
**HEALTH AND MEDICAL SERVICES COMMITTEE**  
**Monday, March 6<sup>th</sup> 10:00 a.m.**

*Members: Robusto, Groat, Bender, Brady, Miller*

10:00 a.m. **Approve minutes from previous meeting**

10:00 a.m. **Mental Health, Jim Haitz**

PERFORMANCE REPORT [MH Dept Payments & AR 2023 YTD January.xls](#)

10:10 a.m. **Nursing Home, Jeffrey Stalker**

MONTHLY REPORT [NH3RPT2Personnel.xls](#)  
[NH STAT Report 2023.pdf](#)

ANNUAL REPORT [NH Annual Report 2022 \(1\).docx](#)

TRANSMITTALS:

- Authorization to Sign Agreement with Kronos Saashr, Inc. [NH03 Res01 UKG Ready Time Keeping REV1.doc](#)
- Authorization to Amend Equipment Budget [NH03 Res02 Amend 2023 Equipment Budget REV1.doc](#)
- Authorization to Release Request for Proposals for Medical Billing Consultant [NH03 Res03 RFP for Medical Billing Consultant.doc](#)
- Authorization to accept/sign proposal for Daikin Applied Americas, Inc.- Chiller Variable Speed Drive [NH03 Res04 VFD Replacement with Daikin.doc](#)
- Authorization to accept/sign proposal for Daikin Applied Americas, Inc. – Refrigerant monitor [NH03 Res05 Monitor Replacement with Daikin-Rev 01.doc](#)

10:20 a.m. **Public Health, Diane Devlin**

TRANSMITTAL:

- Authorization to Extend Contract with ICentral [PH03RES01 Extension of ICentral Contract through 12.31.23.doc](#)
- Authorization to Sign Service Agreement with Common Ground Health [PH03RES02 Common Ground Health Service Agreement.doc](#)

DISCUSSION:

Monthly Activities Report  
Five-Year Infrastructure Award  
Requests for New Positions

2023	Payments	AR	TOTAL REV	Monthly Billed Rev
1/1-1/31	\$ 828,484.55	\$ 92,338.06	\$ 920,822.61	\$ 920,822.61
1/1-2/29			\$ -	
1/1-3/31			\$ -	
1/1-4/30			\$ -	
1/1-5/31			\$ -	
1/1-6/30			\$ -	
1/1-7/31			\$ -	
1/1-8/31			\$ -	
1/1-9/30			\$ -	
1/1-10/31			\$ -	
1/1-11/30			\$ -	
1/1-12/31			\$ -	
<b>89.0%</b>		<b>11.0%</b>		<b>Total \$ 920,822.61</b>
				<b>Billed Revenues</b>

Financial Summary for Month 1				
	Budget Annual	Budgeted YTD	Actual YTD	Budget/Actual YTD
Billed Rev	\$ 6,272,737.00	\$ 522,728.08	\$ 920,822.61	\$ 398,094.53
Other Rev	\$ 4,785,017.00	\$ 398,751.42	\$ 636,438.50	\$ 237,687.08
<b>Total Rev</b>	<b>\$ 11,057,754.00</b>	<b>\$ 921,479.50</b>	<b>\$ 1,557,261.11</b>	<b>\$ 635,781.61</b>
Expense	\$ 11,177,419.00	\$ 931,451.58	\$ 1,012,230.72	\$ (80,779.14)
Annualization Adjustment for B&G Maint.			\$ (261,239)	
Annualization Adjustment for IT			\$ -	
Annualization Adjustment for Retirement			\$ 53,140	
<b>Total Exp</b>	<b>\$ 11,177,419.00</b>	<b>\$ 931,451.58</b>	<b>\$ 804,132.05</b>	<b>\$ 127,319.53</b>
<b>TOTAL</b>	<b>\$ (119,665.00)</b>	<b>\$ (9,972.08)</b>	<b>\$ 753,129.06</b>	<b>\$ 763,101.14</b>

<b>B&amp;G Maint &amp; Utilities</b>
<b>\$284,988</b>
<b>PAID FULL</b>
<b>\$23,749/month</b>

<b>IT &amp; Phones</b>
<b>\$0</b>
<b>PAID FULL</b>
<b>\$21,090/month</b>

<b>Retirement</b>
<b>\$637,684</b>
<b>\$53,140/month</b>

AR	AR	AR	AR	AR
0-30 Days	31-60	61-90	91-120	121 +
\$ 92,338	\$ -	\$ -	\$ -	\$ -

Past 8 Years Revenue in Excess of Expense	
2015	\$ 129,504
2016	\$ 306,708
2017	\$ 622,134
2018	\$ 1,249,892
2019	\$ 857,462
2020	\$ 1,741,398
2021	\$ 1,387,707
2022	\$ 2,587,521
<b>TOTAL</b>	<b>\$ 8,882,326</b>

Open Positions 2023												
Department	1/31/23	2/28/23	3/31/23	4/30/23	5/31/23	6/30/23	7/31/23	8/31/23	9/30/23	10/31/23	11/30/23	12/31/23
<b><u>Administration</u></b>												
Receptionist, PT	1	0										
Clerk Typist, PT	1	1										
Clerk Typist Sub	1	1										
<b><u>Fiscal</u></b>												
<b><u>Residential Services</u></b>												
Resident Attendant, PT	1	1										
Activity Aide, PT	1	1										
<b><u>Nursing</u></b>												
RN Supervisor, FT	3	2										
RN Supervisor, Sub	2	3										
RN, FT	4	4										
RN, Sub	4	4										
LPN, FT	13	12										
LPN, PT	1	1										
LPN, Sub	5	5										
CNA, FT	36	35										
CNA,PT	12	12										
CNA,Sub	0	1										
<b>Total:</b>	<b>85</b>	<b>83</b>										
Total positions 2023 (FT,PT,Sub) = 237												
Total employed as of 1/31/2023 = 153												
Employee Turnover 3 mo. (11/1/2022 - 1/31/2023) = 14/153      9%												
Employee 6 mo Retention (8/1/2022 - 1/31/2023) = 20/24      83%												
( 4 left, 20 still employed)= total 24												
Employee 2 yr Retention (2/1/2021 - 1/31/2023) = 44/125      35%												
( 81 left, 44 still employed) = total 125												
February's Hires:												
RN Superv, CNA sub												

**Wayne County Nursing Home STATISTICAL DASHBOARD**

		<b>PRELIMINARY</b>	
		<b>YTD</b>	<b>PRIOR YEAR</b>
		<b>1/31/2023</b>	<b>2022</b>
Revenue		\$ 1,307,372	\$ 15,734,049
Expenses	2023 Covid-19 Expenses = \$ 116	\$ 2,013,821	\$ 18,497,051
Net Operating Margin		\$ (706,449)	\$ (2,763,002)
Other Income (IGT) =		\$ -	\$ 1,534,354
Other Income (Cares Act - Stimulus Funds & NYS, HWB)		\$ 180,314	\$ 160,937
Profit (Loss)		<u>\$ (526,135)</u>	<u>\$ (1,067,711)</u>
Budget Income (loss) Does include Retirement		\$ 165,644	\$ 705,699
Variance from Budget (Over) Under		\$ (691,779)	\$ (1,773,410)
Net Operating Margin		-54.0%	-17.6%
Operating Margin with IGT		-40.2%	-6.8%
 Cash Balance:			
Cash Balance as of 01/31/2023		\$ 8,663,400	\$ 3,909,340
Days Cash on Hand		\$ 145	\$ 59
Investments = Short Term T-Bills & Other Investments		\$ 22,386,877	\$ 28,350,028
A/R <30 days		\$ 610,115	\$ 611,763
A/R 31 - 120 days		\$ 396,755	\$ 743,176
A/R >120 days		\$ 3,967,632	\$ 3,707,738
 Average Daily Rate			
Average Daily Rate		\$ 232.78	\$ 232.00
Average PPS/PDPM Rate		\$ 575.68	\$ 574.81

Outpatient Services visits  
 Outpatient Services Gross Profit Margin

Meals/Catering income vs. projected income

	<b>Current</b>	<b>Budget</b>	<b>Prior Year</b>
Jail	\$ 9,666.75	\$ 12,833.33	\$ 119,264.00
Café	\$ 1,952.89	\$ 2,083.33	\$ 3,841.00
	<u>\$ 11,619.64</u>	<u>\$ 14,916.67</u>	<u>\$ 123,105.00</u>

	Current	YTD Actual	Prior Year
Facility Occupancy Rate - % (Budget 97%)	71.32%	71.32%	80.72%
Number of Admissions	4	4	61
% Discharges Home - All	14.29%	14.29%	12.64%

% Hospitalized Since Admission (Short Stay)	n/a	n/a
Re-Hospitalization w/in 30 days of Admission	n/a	n/a
Long Term Occupancy	n/a	n/a

	2021	2020	2019
Total Number of Residents	186	190	183
Average CMI for Full House	1.067	1.05	1.02
Total Number of Medicaid Residents	139	143	144
Average CMI for Medicaid Residents	0.979	0.95	0.98

	2021	2020	2019
<b>Medicare 5-Star Overall Rating</b>	4	3	3
5-Star Health Inspections	3	3	3
5-Star Staffing Rating	2	2	2
5-Star Quality Measure Rating	5	4	4

Open Positions	83
Nursing Openings	31
Aide Openings	48
Other Positions	4

Employee Turnover 3 mo. (11/1/22-1/31/23) = 14/153	9%	20.3%	20.5%
Employee 6 mo Retention (8/1/22 - 1/31/23) = 20/24	83%		
Employee 2 yr Retention (2/1/22-1/31/23) = 44/125	35%		

**RESOLUTION TRANSMITTAL**

Committee No. 6

Date: 3/6/23

Committee Chair: Frank Robusto  
Department Head: Jeff Stalker

**AUTHORIZATION TO EXECUTE AGREEMENT WITH KRONOS SAASHR, INC, FOR THE USE OF UKG READY SOFTWARE AND EQUIPMENT LEASE AND TO AMEND THE 2023 WAYNE COUNTY NURSING HOME BUDGET**

WHEREAS, the Wayne County Nursing Home (WCNH) seeks the use of UKG Ready software and applications to manage employee scheduling, time keeping, shift differentials, and other payroll and time keeping needs specific to WCNH; and

WHEREAS, Wayne County utilizes Omnia Partners (formally known as US Communities), a cooperative purchasing organization that offers a workforce management system and related products, services, and solutions, through the vendor Kronos SaaShr, Inc. (UKG) to all participating members; and,

WHEREAS, UKG has provided a proposal for their scheduling, timekeeping, and Accruals Manager software, Workforce Ready, and rental of timekeeping equipment, which WCNH desires to obtain to improve efficiencies within the WCNH; and

WHEREAS, in conjunction with the Information Technology and Purchasing department, the Workforce Ready program was reviewed and was determined to integrate with our Enterprise Resource Planning (ERP) Software, Munis, and the proposal was determined to comply with the terms outlined in the cooperative purchase contract; and

WHEREAS, UKG, is able to provide the implementation of the UKG Workforce Ready platform for up to 150 employees for a monthly subscription amount of \$898.50, or \$10,782 annually; and

WHEREAS, UKG, can provide required time clock equipment rental for four (4) biometric and HID fob compatible time clocks at a total monthly rental fee of \$627.80 or \$7,533.60 annually; and

WHEREAS, UKG, can implement the necessary equipment, software, and applications for a one-time amount of \$5,000; and

WHEREAS, WCNH does not have funds budgeted specifically for this implementation in the 2023 budget; and

WHEREAS, WCNH maintains a contingent fund for expenses not included within the adopted 2023 budget; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to sign the agreement and proposal with Kronos SaaShr, Inc., on behalf of the Wayne County Nursing Home, for the implementation of and subscription to the UKG Workforce Ready Platform, and lease of required equipment, for a 36 month period, not to exceed \$18,315.60 annually, with an initial set up fee of \$5,000, to commence when the agreement is fully executed, subject to review and approval by the County Attorney as to form and content; and be it further

RESOLVED, that the County Treasurer us authorized to amend the 2023 Wayne County Nursing Home budget as follows:

**E6000 Nursing Home Combined**

(Appropriations)

\$17,211 to 54939.E8350 – Office Equipment Rental

**E1990 Contingent Fund**

(Appropriations)

\$17,211 from 54000 – Contractual Expenses

Budgeted: yes \_\_\_ no x Proposed Cost: \$17,211\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost\_\_\_\$\_\_\_17,211

Departmental transfer \$\_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator’s Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes\_\_\_ no\_\_\_ N/A\_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec’d: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 6

Date: 3/6/23

Committee Chair: Frank Robusto  
Department Head: Jeff Stalker

**AUTHORIZATION TO AMEND 2023 NURSING HOME EQUIPMENT ADDENDUM**

WHEREAS, the 2023 Wayne County Nursing Home (WCNH) equipment budget was established and approved for expected needs in 2023; and,

WHEREAS, the budgeted amount from the 2022 equipment budget for replacement of privacy curtains, in the amount of \$15,000, was not expended in the course of 2022; and

WHEREAS, WCNH wishes to move forward with the purchase of privacy curtains during 2023, at an amount of \$15,572; and,

WHEREAS, the 2023 WCNH equipment budget does not contain the purchase of privacy curtains in the amount of \$15,572; and

WHEREAS, there is savings in the amount of \$14,318 from the amount budgeted for flooring replacement in the 2023 WCNH equipment budget; and

WHEREAS, there is expected additional savings within the 2023 WCNH equipment budget on other items to cover the remainder of the purchase; and,

WHEREAS, WCNH proposes to utilize the known and expected cost savings from the established equipment budget to fund this purchase; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors hereby authorizes an amendment to the 2023 WCNH equipment addendum to add privacy curtains to the list of authorized equipment purchases.

Budgeted: yes  no  Proposed Cost: \$15,572 \_\_\_\_\_ Reimbursed Amount  0 \_\_\_\_\_ County cost \$15,572 \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 6

Date: 3/6/23

Committee Chair: Frank Robusto  
Department Head: Jeff Stalker

**AUTHORIZATION TO RELEASE A REQUEST FOR PROPOSALS SOLICITING A MEDICAL BILLING CONSULTANT TO PROVIDE TRAINING AT THE WAYNE COUNTY NURSING HOME**

WHEREAS, the Wayne County Nursing Home (WCNH) seeks to increase the knowledge, strength, and efficiency of their medical billing team; and

WHEREAS, WCNH seeks to increase reimbursement levels across all payers, including Medicaid, Medicare, private insurance, and private pay accounts; and

WHEREAS, WCNH desires to increase revenue cycle capabilities through electronic claims submission and remittance; and

WHEREAS, the software utilized by WCNH, PointClickCare (PCC), has many capabilities that are not fully utilized for billing efficiency at this time; and

WHEREAS, to successfully implement additional PCC capabilities, electronic claims submission, and clean claim resubmission, with the focus to improve reimbursement received, WCNH requires a medical billing consultant for training and consulting purposes familiar with skilled nursing facility (SNF) reimbursement and the PCC system; now, therefore, be it

RESOLVED, that the Board of Supervisors authorizes the release of a Request for Proposals to secure the services of a qualified consulting firm to (a) provide medical billing training, education and consultation for a skilled nursing facility, (b) assist with the implementation of electronic claims submission to all payers, and (c) aid in the full utilization of the PointClickCare software suite for accuracy and efficacy of billing, accounts receivable and financial reporting.

Budgeted: yes \_\_\_ no x Proposed Cost: \_\_\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost 0 \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_



RESOLUTION TRANSMITTAL

Committee No. 6

Date: 3/6/23

Committee Chair: Frank Robusto
Department Head: Jeff Stalker

AUTHORIZATION TO ACCEPT AND SIGN PROPOSAL FOR DAIKIN APPLIED AMERICAS, INC. AND THEIR DESIGNATED SUBCONTRACTS TO REPLACE THE CHILLER VARIABLE SPEED DRIVE

WHEREAS, Daikin Applied Americas, Inc. (Daikin) has been recognized as a sole source service provider on the existing Daikin/McQuay HVAC equipment located at the Wayne County Nursing Home (WCNH) by Resolution 378-21; and

WHEREAS, WCNH has been notified by inspection that the variable speed drive (VFD) of the chiller was not reading correctly and deemed obsolete due to age; and

WHEREAS, it is strongly recommended to replace the VFD prior to complete failure, yielding the chiller inoperable; and

WHEREAS, Daikin has provided a proposal to complete the work in the amount of Sixty-Two Thousand, Five Hundred dollars and Zero cents (\$62,500); and

WHEREAS, the proposal includes possible use of subcontractors supervised by Daikin; and

WHEREAS, WCNH has budgeted for the replacement of the VFD in the 2023 budget; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors authorizes Daikin Applied Americas, Inc. to use subcontractors for portions of the work required to complete the project; and, be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to sign the proposal and to enter into the agreement with Daikin Applied America's, Inc. in the amount of \$62,500, on behalf of the Wayne County Nursing Home, to perform the required repairs, subject to the County Attorney's approval as to form and content; and, be it further

RESOLVED, that the Superintendent of Public Works or his Deputy is authorized to approve change orders if required, for additional labor and/or items identified upon replacement of the VFD related to the project that must be repaired or replaced.

Budgeted: yes [x] no [ ] Proposed Cost: \$62,500 Reimbursed Amount [ ] County cost \$62,500 [ ]

Departmental transfer \$ [ ] from Account No. [ ] to Account No. [ ]

County Administrator's Review: [ ] Date: [ ]

Human Resources Office Review: yes [ ] no [ ] N/A [ ] Signature: [ ]

County Attorney Review: yes [ ] no [ ] N/A [ ] Signature: [ ]

Standing Committee: Ayes [ ] Nays [ ] Date: [ ] Signature: [ ]

Signature/Date Rec'd: [ ] Clerk, Board of Supervisors

Referred to:
Committee: [ ] Ayes [ ] Nays [ ] Date: [ ] Signature: [ ]

Committee: [ ] Ayes [ ] Nays [ ] Date: [ ] Signature: [ ]

**RESOLUTION TRANSMITTAL**

Committee No. 6

Date: 3/6/23

Committee Chair: Frank Robusto  
Department Head: Jeff Stalker

**AUTHORIZATION TO ACCEPT AND SIGN PROPOSAL FOR DAIKIN APPLIED AMERICAS, INC. TO REPLACE THE REFRIGERANT MONITOR**

WHEREAS, Daikin Applied Americas, Inc. (Daikin) has been recognized as a sole source service provider on the existing Daikin/McQuay HVAC equipment located at the Wayne County Nursing Home by Resolution 378-21; and

WHEREAS, WCNH has been notified by inspection that the refrigerant monitor was inoperable; and

WHEREAS, it is necessary to replace the monitor; and

WHEREAS, Daikin has provided a proposal to complete the work of installation, configuration, and verification of operation of a new Haloguard refrigerant monitor in the amount of Six Thousand, Two Hundred-Twenty dollars and Zero cents (\$6,220) and

WHEREAS, WCNH did not budget for this replacement but has sufficient funds budgeted for required projects in the 2023 budget; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to sign the proposal and to enter into the agreement with Daikin Applied America's, Inc. in the amount of \$6,220, on behalf of the Wayne County Nursing Home, to perform the required work, subject to the County Attorney's approval as to form and content.

Budgeted: yes \_\_\_ no \_\_\_ x \_\_\_ Proposed Cost: \$6,220 Reimbursed Amount \_\_\_\_\_ County cost \$6,220 \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 6

Date: 3/6/23

Committee Chair: Frank Robusto  
Department Head: Diane M. Devlin

**AUTHORIZATION TO EXTEND CONTRACT WITH ICLAIM SYSTEMS CORP DBA ICENTRAL FOR WAYNE COUNTY PUBLIC HEALTH AND PIGGY BACK OFF OF TOMPKINS COUNTY CONTRACT THROUGH DECEMBER 2023**

WHEREAS, Wayne County Public Health (WCPH) has held a contract with iClaim Systems Corp. for the iCentral program since 2018 for its Early Intervention Program as an electronic medical record (EMR) and billing platform; and

WHEREAS, iCentral allows WCPH Early Intervention Service Coordinators to document Service Coordination notes in a timely manner, while in the home, provides tracking tools for scheduling/planning future home visits and needs of families, and allows for the scanning and storage of specific chart documents within the system which leads to smaller paper charts and allows the discontinuation of a paper chart in the future; and

WHEREAS, Resolution No. 261-21 authorized WCPH to "piggyback" off of Tompkins County's contract which is valid through December 2023 at the same terms and conditions;

WHEREAS, iCentral continues to be the EMR used for documentation and billing for WCPH's Early Intervention Service Coordinators; and

WHEREAS, Wayne County Public Health's contract will expire with ICLAIM SYSTEMS CORP DBA ICENTRAL on 4/30/2023.

WHEREAS, Wayne County Public Health would like to extend our contract with ICLAIM SYSTEMS CORP DBA ICENTRAL for the period of 5/1/2023 through December 31, 2023 and continue to "piggy back" off of Tompkins County's contract at the same cost provided by iCentral for the use of both standard and custom app packages at \$1250/month for an amount not to exceed \$10,000.00; now, therefore, be it

RESOLVED, that Wayne County Public Health is authorized to extend its contract with ICLAIM SYSTEMS CORP DBA ICENTRAL and continue to "piggyback" off of Tompkins County's contract at the same terms and conditions through December 31, 2023; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to extend the Master Services Agreement, HIPAA Business Associate Contract, and End User Agreement, and any future amendments, with iClaim Systems Corp DBA iCentral, through December 31, 2023, at a cost not to exceed \$1250/month or \$10,000 for the remaining term of the contract, subject to the County Attorney's approval as to the form and content.

Budgeted: yes  no  Proposed Cost: \_\_\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 6

Date: 3/6/2023

Committee Chair: Frank Robusto  
Department Head: Diane M. Devlin

**AUTHORIZATION TO EXECUTE A SERVICE AGREEMENT BETWEEN WAYNE COUNTY PUBLIC HEALTH AND COMMON GROUND HEALTH**

WHEREAS, Wayne County Public Health (WCPH) currently provides annual funding to support Common Ground Health's (CGH) initiatives and for the development of regional collaborations and for ad hoc requests made by the health department, such as the compilation of data; and

WHEREAS, CGH has requested to formalize our current agreement and annual funding by executing a Service Agreement with WCPH; and

WHEREAS, this Agreement outlines the following services that CGH will provide to WCPH and/or its partners including other county departments:

- Regular attendance at the Wayne Health Improvement Partnership meeting where staff will participate in community health planning; share new data available; and support Community Health Improvement Plan development and implementation
- Convene a Regional Leadership forum to include public health, behavioral health, and healthcare providers
- Share updates and facilitate connections with NYSDOH, elected officials, and other government agencies in support of Wayne County initiatives whenever possible and appropriate
- Respond to and complete, when possible, ad hoc requests made by WCPH and/or its partners (including other county departments). Requests will be completed in a reasonable timeframe and in accordance with request's scope of work; and

WHEREAS, this Agreement will commence upon January 1, 2023 to December 31, 2023 for a total cost of \$7,725; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign the Service Agreement with Common Ground Health for the services listed above, for the period of January 1, 2023 to December 31, 2023 for a total cost not to exceed \$7,725, subject to the approval of the County Attorney as to form and content.

Budgeted: yes  no  Proposed Cost: \$7,725 Reimbursed Amount \$5793 County cost \$1932

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_