

FINANCE COMMITTEE

February 8, 2022

9:00 a.m.

Members: Leonard, Bender, Groat, Robusto, Van Laeken

9:00 a.m. **Approval of previous meeting minutes**

9:00 a.m. **Resolutions Referred to Committee**

9:05 a.m. **Henry Wojiaszek, CEO of OTB**

DISCUSSION:
Membership of Board of Directors of OTB

9:15 a.m. **Information Technology, Matt Ury**

REPORT:
Annual Report [2021 Wayne County IT Annual Report.pdf](#)

9:25 a.m. **Auditor, Kristen Scott**

REPORT: [AUDIT JANUARY 2021 REPORT.docx](#)

DISCUSSION:
Overpayment to a vendor

9:40 a.m. **Purchasing, Kaleigh Flynn**

NO BUSINESS

9:40 a.m. **Real Property Tax, Karen Ambroz**

REPORT: [RPT 01_22_Monthly Report.doc](#)
Annual Report [RPTS 2021 Annual Report Full.pdf](#)

TRANSMITTALS:

- Approve applications for corrected tax rolls [RPT01RES1Corr.doc](#)
- Tax Refund – Error on tax rolls [RPT01RES2Refund.doc](#)

9:50 a.m. **Treasurer, Patrick Schmitt**

REPORT: [TRE January 2022 Monthly Report.docx](#)
Monthly interest earnings [TRE Submitted Interest Schedule.xlsx](#)

TRANSMITTAL:

- Advertise for sealed bid for sale of county property – Town of Rose [TRE02RES1.doc](#)

10:00 a.m. **Fiscal Assistants, Ken Blake/ Brian Sams**

Eastern Shore Associates, Eryl Christiansen

TRANSMITTALS:

- Appropriate funds to Wayne County Land Bank [COTB02 RES2 appropriate funds to A8755 Wayne County Land Bank.docx](#)
- Renew annual insurance policies with ESA [COTB02 Res1 Renew Insurance Policies with Eastern Shore Associates.docx](#)
- Contract with Victor B. Chambers, Esq., Assigned Counsel Administrator [COTB02 RES3 Assigned Counsel Rev1.doc](#)

- Contract with Victor B. Chambers, Esq., Assigned Counsel Administrator, Appellate Counsel
[COTB01RES01 ASSIGNED COUNSEL APPELLATE REV2.doc](#)

10:10 a.m. [Land Bank, Mark Humbert](#)

Update

10:20 a.m. [County Attorney, Dan Connors](#)

Executive Session: Litigation

Audit Department Report

Finance Committee

February 8th, 2022



Invoices Audited; 1,646

Invoices Approved and Paid; 1,632

Invoices Denied; 14 invoices were denied payment during the month of January for the following reasons; the department did not meet the contract requirements, a resolution is necessary to pay this invoice, vendor did not yet meet the contract requirements, the invoice has already been paid, and a resolution to authorize a contract amendment is required prior to payment.

Invoices Altered prior to Approval; a total of 20 invoice amounts were altered prior to approval and payment for the following reasons;

- Invoiced prices were not aligned with contracted rates
- Mileage claimed more than once
- Vendor did not meet contractual obligations to increase price
- The total hours of service on an invoice was calculated inaccurately
- Sales Tax included on an invoice

Invoices Altered and Reentered in the Month; 6 invoices

Significant increase in the amount of invoices altered prior to payment or disallowed from payment

Audits/Projects worked on in January:

Completed year end work; quarterly payroll reconciliation, bank reconciliation review, general ledger review, etc.

Notified several departments of requirements of the Contract Policy, Purchasing Policy, and Travel Policy.

Notified departments of contracts that expired at the end of the year, and contracts that will be expiring in 2022. If a bid or RFP is required for a purchase, the Purchasing Department requires six months' notice.

Next on the Agenda;

Gather any documents (resolutions, lease related contracts, etc.) requested by Bonadio to provide their organization the information they need to assist with the GASB 87 statement implementation.

Complete the field work for the audit of the Jail once our office is notified that the required documentation has been located by the office staff of the Jail facility, absences by their staff as well as personnel changes have delayed this audit further in January.

The deficiencies and weaknesses presented in the management letter will continue to be addressed by the Audit Office and the Treasurer's Office.

Real Property Tax Services
Activity Report
January 2022

Our mission is to fulfill the requirements of New York State Laws and Regulations and to provide services for assessors and local government officials to achieve and maintain equitable assessments throughout Wayne County

Our Agency is here to serve you, ready to answer your questions, and address your concerns. Technical and professional assistance is available to county departments, local governments, school districts, taxpayers and the public for all aspects of real property assessment and taxation.

Through the Director and staff, the Wayne County Real Property Tax Services Agency takes great pride in the services we provide to all of Wayne County. This agency maintains the data related to the generation and publication of town, county, village and school assessment rolls, tax rolls and tax bills. We also publish tax maps.

- Attended WCAA Zoom meeting
- Attended BOS meeting
- Attended RPTAC meeting via Zoom
- Received numerous corrections of error and refund requests
- Assisted Receiver of Taxes with tax bill questions
- Received revised Agricultural Assessment values per acres
- NYS RPTS requested LOA for individual towns
- PDC (pre-decisional collaboration) and CAMA (computer assisted mass appraisal) ratio study information was distributed to the assessors
- Several custom reports were developed and printed per specific requests
- Assessment Full Disclosure notices were printed for the Town of Butler
- Approximately 190 transfers of property were mapped and transfer information was entered
- All transfer information including deeds and 5217's were available for the assessors to receive on the date of the monthly meeting. The meetings have been moved to Zoom to accommodate Covid restrictions and provide a platform for more assessors to join the meeting. The towns of Macedon, Palmyra, Williamson, Sodus, Huron, Butler and Wolcott are all completing town wide revaluation programs for the 2022 assessment roll
- The Town of Arcadia has hired Paul Smith to be their assessor
- Maps were prepared for WCSCD for soil group worksheet calculations
- Deeds to move the Crescent Beach REDI project forward were recorded on a flash drive for Highway as the OGS needed copies of all deeds of properties on Crescent Beach/Charles Point...98 of them!!!.
- Exemption Impact notices were prepared and sent to the villages for their budget process
- Chargeback CD's were prepared and distributed to the assessors using the county format with the name rates for the 2022 year
- Information was sent to the assessors requesting a backup of their file be provided
- Completed MA-144 (tax data verification) form that is requested from the State annually
- Completed RP-6094 (statement of county equalization) was completed and e-mailed to the state
- Assisted Town of Lyons in the absence of their assessor. This is a very busy time of year in the assessment office with residents bringing exemption paperwork/renewals and the valuation of new properties/building permits
- Worked with Purchasing to create an RFP for the conversion of AutoCad to the GIS environment. If the plan goes as scheduled, we will have proposals back by the end of February to bring a resolution for approval in March

Respectfully submitted
Karen Ambroz, CCD

RESOLUTION TRANSMITTAL

Committee No. 1

Date: February 8, 2022

Committee Chair: Supervisor Leonard

Department Head: Karen

Ambroz

APPROVING APPLICATIONS FOR CORRECTED TAX ROLLS

WHEREAS, applications for correction of tax rolls in relation to parcels of property identified below have been filed with the Director of Real Property Tax Services ("Director"); and

WHEREAS, the Director investigated the circumstances of the claimed errors on the tax rolls and recommends that the applications be approved; now, therefore, be it

RESOLVED, pursuant to Article 5, Title 3 of the Real Property Tax Law, the applications are approved and the officers having jurisdiction of the tax rolls are hereby authorized to make the following corrections:

TOWN OF ARCADIA

2022 Tax Roll

Account No.	68113-00-507438	
Assessed to:	WCRLB	
Total Tax Difference	\$2,226.40	Total County Tax Difference: \$ 424.07
Corrected Total Tax:	\$ 44.00	

TOWN OF HURON

2022 Tax Roll

Account No.	75117-00-048542	
Assessed to:	WCRLB	
Total Tax Difference	\$1,837.48	Total County Tax Difference: \$ 476.85
Corrected Total Tax:	\$ 40.00	

TOWN OF LYONS

2022 Tax Roll

Account No.	71111-13-172491	
Assessed to:	WCRLB	
Total Tax Difference	\$ 325.86	Total County Tax Difference: \$ -0-
Corrected Total Tax:	\$ -0-	

TOWN OF LYONS

2022 Tax Roll

Account No.	71111-09-157668	
Assessed to:	WCRLB	
Total Tax Difference	\$2,399.74	Total County Tax Difference: \$ -0-
Corrected Total Tax:	\$ -0-	

TOWN OF LYONS

2022 Tax Roll

Account No.	71111-05-076883	
Assessed to:	WCRLB	
Total Tax Difference	\$ 927.31	Total County Tax Difference: \$ -0-
Corrected Total Tax:	\$ -0-	

TOWN OF LYONS

2022 Tax Roll

Account No. 71111-09-138667
Assessed to: WCRLB
Total Tax Difference \$ 707.31
Corrected Total Tax: \$ -0-

Total County Tax Difference: \$ -0-

TOWN OF LYONS

2022 Tax Roll

Account No. 71111-09-141667
Assessed to: WCRLB
Total Tax Difference \$ 27.79
Corrected Total Tax: \$ -0-

Total County Tax Difference: \$ -0-

TOWN OF ROSE

2022 Tax Roll

Account No. 73116-20-852066
Assessed to: WCRLB
Total Tax Difference \$ 29.84
Corrected Total Tax: \$ 2.39

Total County Tax Difference: \$ -0-

TOWN OF ROSE

2022 Tax Roll

Account No. 73116-20-793081
Assessed to: WCRLB
Total Tax Difference \$1,554.82
Corrected Total Tax: \$ 122.83

Total County Tax Difference: \$ 361.06

TOWN OF ROSE

2022 Tax Roll

Account No. 73114-00-981948
Assessed to: WCRLB
Total Tax Difference \$ 186.73
Corrected Total Tax: \$ 14.31

Total County Tax Difference: \$ 42.06

TOWN OF SODUS

2022 Tax Roll

Account No. 69117-06-256936
Assessed to: WCRLB
Total Tax Difference \$2,336.83
Corrected Total Tax: \$ -0-

Total County Tax Difference: \$ 395.03

TOWN OF LYONS

2022 Tax Roll

Account No. 71111-09-197713
Assessed to: WCRLB
Total Tax Difference \$ 344.66
Corrected Total Tax: \$ 344.08

Total County Tax Difference: \$ -0-

TOWN OF LYONS

2022 Tax Roll

Account No. 71111-13-179465
Assessed to: WCRLB
Total Tax Difference \$1,597.75
Corrected Total Tax: \$ -0-

Total County Tax Difference: \$ -0-

TOWN OF LYONS

2022 Tax Roll

Account No. 65117-12-935514
Assessed to: WCRLB
Total Tax Difference \$715.11
Corrected Total Tax: \$ -0-

Total County Tax Difference: \$ -0-

Budgeted Yes_ No_ Proposed Cost_____ Reimbursable Amount____ County Cost _____

Departmental transfer \$_____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 1

Date: February 8, 2022

Committee Chair: Supervisor Leonard
Department Head: Karen Ambroz

TAX REFUND – ERROR ON TAX ROLL

WHEREAS, applications for refund of real property tax claimed to be attributable to an error on the tax roll has duly been filed with the Director of Real Property Tax Services (“Director”) for the properties listed below, pursuant to the provisions of Article Five, Title 3 of the Real Property Tax Law; and

WHEREAS, the Director investigated the circumstances of the claimed errors and has submitted a report recommending the applications be approved; now, therefore, be it

RESOLVED, pursuant to Article 5, Title 3 of the Real Property Tax Law that the following applications are hereby approved and the County Treasurer is hereby authorized and directed to pay the refunds:

TOWN OF SODUS

2022 Tax Roll

Account No. 68116-00-537218

Assessed to: Burditt, Timothy

Total Tax Difference \$ 491.93 Total County Tax Difference: \$ -0-

Corrected Total Tax: \$ -0-

And be it further,

RESOLVED, that the County Treasurer is hereby authorized and directed to charge back the Refunds in the manner prescribed by Section 556 of the Real Property Tax Law.

Budgeted Yes_ No_ Proposed Cost_____ Reimbursable Amount____ County Cost _____

Departmental transfer \$_____ from Account No. _____ to Account No. _____

County Administrator’s Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes___ no___ N/A____ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec’d: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____



County of Wayne
Office of the County Treasurer
 Post Office Box 8
 Lyons, New York 14489-0008

Patrick J. Schmitt
 COUNTY TREASURER

 315-946-7441
 WWW.CO.WAYNE.NY.US

- During the month of January, 7 contracts were started for unpaid 2019, 2020 and 2021 taxes to help taxpayers avoid Tax Foreclosure.
- TCS is up and running for full year tax payments/searches, MUNIS will still be used temporarily for contracts.
- The Tax Foreclosure Moratorium expired on 1/15/22 for all properties. Letters were sent to notify owners foreclosure process is moving forward. Last day to redeem is April 29, 2022.
- The Chief Administrative Judge for New York State has left one stipulation in place around tax foreclosure proceedings that a settlement conference meeting between the Judge, County, and Taxpayer occur before the Judge can issue the judgement of foreclosure.
- Homeowners Assistance Fund applications started being accepted 1/3/22. One item that can be paid out of this fund is back property taxes. We have only received 1 request to verify the amount of taxes owed.
- 2020 Tax Foreclosure parcel count:

Date	Total Parcels
8/3/21	639
9/29/21	452
10/28/21	384
11/30/21	288
12/31/21	234
1/31/22	217

- COVID Hardship Letters Received (464 sent out):

10/31/21	25
11/30/21	15
12/31/21	7
1/31/22	0

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Total	Budget	Difference (Under) / Over
General Fund (A)	\$ 391.44	\$ 5,110.07	\$ 196,947.99	\$ 26,278.01	\$ 111,254.23	\$ 237,988.14	\$ 76,709.22	\$ 73,923.23	\$ 178,694.22	\$ 123,897.55	\$ 229,222.47	\$ 140,421.34	\$ 1,400,917.91	\$ 520,500.00	\$ 880,417.91
Highway Fund (D)	\$ 22.66	\$ -	\$ 1.11	\$ -	\$ 2.41	\$ 1.36	\$ 0.14	\$ -	\$ 1.26	\$ 11.95	\$ -	\$ 11.03	\$ 51.92	\$ 200.00	\$ (148.08)
Highway Machine Fund (DM)	\$ 14.61	\$ 5.50	\$ 10.95	\$ 12.09	\$ 13.83	\$ 63.41	\$ 30.29	\$ 24.67	\$ 2.97	\$ 96.79	\$ 131.06	\$ 34.18	\$ 441.23	\$ 200.00	\$ 241.23
Nursing Home Fund (E)	\$ 39,815.67	\$ 56,765.25	\$ 35,023.90	\$ 65,394.86	\$ 58,864.61	\$ 64,688.52	\$ 78,486.21	\$ 20,072.28	\$ 91,769.53	\$ 28,113.88	\$ 26,883.34	\$ 65,238.33	\$ 639,116.38	\$ 350,966.00	\$ 288,150.38
Capital Project Fund (H)	\$ 5,203.13	\$ 15,625.72	\$ 44.77	\$ 13,640.01	\$ 160.64	\$ 1,880.71	\$ 160.53	\$ 9,235.34	\$ 92.53	\$ 2,899.56	\$ 2,977.46	\$ 4,049.07	\$ 55,977.47	\$ 27,831.66	\$ 28,145.81
Work Comp Fund (S)	\$ 11,905.38	\$ 16,321.91	\$ 30.75	\$ 17,697.77	\$ 20,261.28	\$ 3,614.89	\$ 18,070.59	\$ 18,892.98	\$ 15,066.87	\$ 6.16	\$ 8,014.05	\$ 27,001.65	\$ 156,964.28	\$ 30,000.00	\$ 126,964.28
	\$ 57,432.89	\$ 93,828.53	\$ 232,059.47	\$ 123,022.74	\$ 190,565.00	\$ 308,237.03	\$ 173,536.98	\$ 130,148.50	\$ 285,627.38	\$ 155,025.89	\$ 267,229.18	\$ 236,755.60	\$ 2,253,469.19	\$ 929,697.66	\$ 1,324,747.68

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Total	Budget	Difference (Under) / Over
General Fund (A)	\$ (887.63)	\$ 157,882.18	\$ 20,119.83	\$ 35,151.98	\$ 28,173.77	\$ 208,287.17	\$ 97,411.93	\$ 12,328.15	\$ 189,493.91	\$ 30,269.94	\$ 2,021.42	\$ 224,281.27	\$ 1,004,533.92	\$ 775,500.00	\$ 229,033.92
Highway Fund (D)	\$ 11.31	\$ -	\$ -	\$ -	\$ -	\$ 0.07	\$ -	\$ 0.03	\$ -	\$ 6.99	\$ 0.94	\$ 34.53	\$ 53.87	\$ 200.00	\$ (146.13)
Highway Machine Fund (DM)	\$ 49.84	\$ 19.64	\$ 9.26	\$ 0.76	\$ 18.70	\$ 1.95	\$ 5.05	\$ 3.57	\$ 6.10	\$ 7.42	\$ 5.00	\$ 16.61	\$ 143.90	\$ 200.00	\$ (56.10)
Nursing Home Fund (E)	\$ 37,977.15	\$ 4,295.86	\$ 41,386.34	\$ 23,131.93	\$ 57,203.33	\$ 20,438.28	\$ 50,565.82	\$ 22,466.25	\$ 3,081.57	\$ 1,867.78	\$ 1,081.29	\$ 16,007.93	\$ 279,503.31	\$ 500,000.00	\$ (220,496.69)
Capital Project Fund (H)	\$ 19,476.89	\$ 37.06	\$ 1,276.49	\$ 127.52	\$ 235.51	\$ 148.14	\$ 161.85	\$ 114.67	\$ 114.79	\$ 135.06	\$ 147.25	\$ 130.45	\$ 22,105.68	\$ 88,066.33	\$ (65,960.65)
Work Comp Fund (S)	\$ 28.24	\$ 4,039.25	\$ 20,583.39	\$ 24.10	\$ 22.49	\$ 15.97	\$ 15.37	\$ 7,985.06	\$ 1,323.80	\$ 16.21	\$ 15.81	\$ 9,620.40	\$ 43,690.09	\$ 140,000.00	\$ (96,309.91)
	\$ 56,655.80	\$ 166,273.79	\$ 83,375.31	\$ 58,436.29	\$ 85,653.80	\$ 228,891.58	\$ 148,160.02	\$ 42,897.73	\$ 194,020.17	\$ 32,303.38	\$ 3,271.71	\$ 250,091.19	\$ 1,350,090.77	\$ 1,503,966.33	\$ (153,875.56)

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Total	Budget	Difference (Under) / Over
General Fund (A)	\$ 4,105.77	\$ 6,519.98	\$ 136,586.18	\$ 79,760.83	\$ 16,836.24	\$ 65,763.64	\$ 103,907.68	\$ 10,566.03	\$ 142,636.70	\$ 39,626.26	\$ (7,261.38)	\$ 199,146.64	\$ 798,194.57	\$ 700,300.00	\$ 97,894.57
Highway Fund (D)	\$ 69.29	\$ 34.49	\$ 13.14	\$ 5.42	\$ 0.89	\$ 5.67	\$ 9.28	\$ 1.52	\$ 5.24	\$ 8.27	\$ 20.27	\$ -	\$ 173.48	\$ 100.00	\$ 73.48
Highway Machine Fund (DM)	\$ 23.11	\$ 10.66	\$ 3.48	\$ 3.62	\$ 3.16	\$ 3.22	\$ 2.99	\$ 5.51	\$ 5.00	\$ 12.00	\$ 13.97	\$ -	\$ 86.72	\$ 200.00	\$ (113.28)
Nursing Home Fund (E)	\$ 214.65	\$ 5,115.25	\$ 3,513.94	\$ 4,121.04	\$ 127.60	\$ 1,920.41	\$ 639.87	\$ 2,019.94	\$ 245.07	\$ 1,691.50	\$ 280.05	\$ 1,627.73	\$ 21,496.85	\$ 500,000.00	\$ (478,503.15)
Capital Project Fund (H)	\$ 139.80	\$ 93.62	\$ 67.27	\$ 55.01	\$ 50.99	\$ 46.60	\$ 38.84	\$ 37.42	\$ 33.41	\$ 31.14	\$ 28.65	\$ 12.26	\$ 635.01	\$ 110,172.01	\$ (109,537.00)
Work Comp Fund (S)	\$ 23.23	\$ 401.23	\$ 1,115.85	\$ 34.02	\$ 33.27	\$ 28.35	\$ 25.13	\$ 180.66	\$ 490.33	\$ 20.74	\$ 3,186.00	\$ 824.46	\$ 6,363.27	\$ 150,000.00	\$ (143,636.73)
	\$ 4,575.85	\$ 12,175.23	\$ 141,299.86	\$ 83,979.94	\$ 17,052.15	\$ 67,767.89	\$ 104,623.59	\$ 12,811.08	\$ 143,415.75	\$ 41,369.91	\$ (3,752.44)	\$ 201,611.09	\$ 826,949.90	\$ 1,460,772.01	\$ (633,822.11)

56.61% of total Budget

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Total	Budget	Difference (Under) / Over
General Fund (A)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 955,853.42	\$ (955,853.42)
Highway Fund (D)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ (100.00)
Highway Machine Fund (DM)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ (100.00)
Nursing Home Fund (E)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000.00	\$ (200,000.00)
Capital Project Fund (H)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Work Comp Fund (S)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,156,053.42	\$ (1,156,053.42)

0 of total Budget

RESOLUTION TRANSMITTAL

Committee No. 1

Date: 2/8/2022

Committee Chair: Supervisor Leonard
Department Head: Treasurer Schmitt

AUTHORIZATION TO ADVERTISE FOR SEALED BID FOR SALE OF COUNTY PROPERTY – TOWN OF ROSE

WHEREAS, the property located at 10712 Wolcott Road in the town of Rose was acquired by the County of Wayne by tax deed on June 16, 2021; and

WHEREAS, this property was not sold at auction due to legal challenges; and

WHEREAS, the case was dismissed by the Judge on January 18, 2022 and the County's foreclosure is allowed to continue; now, therefore, be it

RESOLVED, that the Wayne County Treasurer is hereby authorized to sell the following property via sealed bid or auction:

TOWN	TAX ID#	LOCATION
Rose	74114-05-223963	10712 Wolcott Road

and be it further

RESOLVED, that all terms and conditions adopted by Resolution No. 245-20 for the conduct of the 2022 tax auction will apply to these sealed bids; and be it further

RESOLVED, that the advertising shall run two times in the Times of Wayne County and the Lakeshore News; and be it further

RESOLVED, that there is no minimum bid and the county reserves the right to reject all bids.

Budgeted: yes ___ no___ Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No: 1

Date: 2/8/2022

**Committee Chair: Kim Leonard
Prepared By: Brian Sams**

AUTHORIZATION TO AMEND THE 2021 BUDGET AND APPROPRIATE FUNDS TO A8755 WAYNE COUNTY LAND BANK

WHEREAS, Resolution No. 300-20 was passed by the Board in July, 2020 to enter into an agreement with Wayne County Regional Land Bank, Inc. for an amount not to exceed \$500,000 for the period July 1, 2020 – December 31, 2021; and

WHEREAS, the contracted amount was not expensed by the County in 2020, and funds were not re-appropriated in the 2021 Wayne County adopted budget; and

WHEREAS, the Land Bank submitted an itemized invoice for 2021 expenses as of 12/15/2021 to the County totaling \$803,907 with a payment request of \$500,000 as allowable by the signed agreement; and

WHEREAS, these expenses were recognized by the County in December, 2021, with no appropriations budgeted in the A8755 Land Bank cost center; now, therefore, be it

RESOLVED, that the County Treasurer is authorized to transfer \$500,000 from Unassigned General Fund Balance; and be it further

RESOLVED, that the County Treasurer is authorized to make the following budget adjustment:

A8755 Land Bank

(Appropriations)

\$500,000 to 54000 Contractual Expenses

Budgeted: NO

Proposed Cost: \$500,000

Reimbursed Amount \$0

County Cost \$500,000

County Administrator's Review & Approval: yes ___ no ___ by: _____

Personnel Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 1

Date: February 8, 2022

Committee Chair: Kim Leonard
Prepared by: Brian Sams

AUTHORIZATION TO RENEW INSURANCE POLICIES WITH EASTERN SHORE ASSOCIATES

WHEREAS, the County has received a proposal from its current insurance broker, Eastern Shore Associates to renew its existing insurance program effective March 1, 2022 to March 1, 2023 for a premium of \$xxx; and

WHEREAS, the proposal includes the following insurance policies renewing with New York Municipal Insurance Reciprocal (NYMIR): Property, General Liability, Inland Marine, Automobile Liability, Public Officials Liability, Law Enforcement Liability, Catastrophic Excess Liability, Cyber Liability, Healthcare General Liability, Healthcare Professional Liability; and

WHEREAS, the proposal also includes crime coverage renewing with Travelers and inland marine coverage (insuring physical damage of certain trucks and heavy equipment) renewing with Liberty Mutual; and

WHEREAS, the expiring program included comparable coverage and deductibles except for the changes noted above, and carried an annual premium of \$388,355.38; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to renew the County's insurance policies through Eastern Shore Associates effective March 1, 2022 to March 1, 2023.

Budgeted: yes ___X___ no ___ Proposed Cost: \$xxx Reimbursed Amount _____ County cost \$ xxx

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review \$ Approval: yes ___ no ___ by: _____

Personnel Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 1

Date: February 8, 2022

Committee Chair: Leonard
Department Head: House

AUTHORIZATION TO CONTRACT WITH VICTOR B. CHAMBERS, ESQ. TO ACT AS ASSIGNED COUNSEL ADMINISTRATOR

Brief Explanation:

WHEREAS, the New York State Office of Indigent Legal Services (ILS) has approved distribution of funding, that being distribution number 8, which authorizes the following payments to be made to the County of Wayne during the fiscal year 2022 for the use of the Wayne County Assigned Counsel Program; and

WHEREAS, the Assigned Counsel Administrator is to be hired on a contract basis without benefits not to exceed \$45,000.00 in annual compensation; and

WHEREAS, the County of Wayne desires to maintain the Wayne County Assigned Counsel Program and to enter into a contractual agreement with V. Bruce Chambers to continue as Assigned Counsel Administrator through the end of 2022; and

WHEREAS, the County of Wayne has been assured by ILS that the distribution as set forth above will be paid; and

WHEREAS, Wayne County will be seeking an RFP for said ILS services in 2023; now therefore be it

RESOLVED, that the existing contract with V. Bruce Chambers to serve as Administrator of the assigned counsel program shall be continued at an hourly rate of one hundred-fifty dollars (\$150.00) for a total annual compensation not to exceed \$45,000.00 for the fiscal year 2022, subject to the County Attorney's review as to form and content.

Budgeted: yes no Proposed Cost: \$45,000 Reimbursed Amount \$45,000 County cost:

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 1

Date: February 8, 2022

Committee Chair: Leonard
Department Head: House

AUTHORIZATION TO CONTRACT WITH VICTOR B. CHAMBERS, ESQ. TO ACT AS ASSIGNED COUNSEL ADMINISTRATOR (APPELLATE COUNSEL)

Brief Explanation:

WHEREAS, Resolution # 117-21 authorized Wayne County to enter into an agreement with Victor B. Chambers, Esq. to act as Assigned Counsel Administrator regarding Appellate Counsel to review, audit and recommend approval or disapproval of claims filed by attorneys appointed pursuant to Article 18B of the County Law at a rate of seventy-five dollars (\$75.00) per hour for a term that commenced on January 1, 2021 and terminated December 31, 2021; and

WHEREAS, Mr. Chambers is willing to continue to provide said services to the County at an increased rate of one hundred-fifty dollars (\$150.00) per hour for a term commencing January 1, 2022 through December 31, 2022; now therefore be it

RESOLVED, that Chairman of Wayne County Board of Supervisors is authorized to enter into an agreement subject to the County Attorney's review and approval as to form and content with Victor B. Chambers, Esq. to provide the County with services consisting of Appellate Counsel Administrator to assign appellate counsel and to review, audit, recommend approval or disapproval of claims pursuant to Article 18B of the County law. Compensation shall be at a rate of one hundred-fifty dollars (\$150.00) an hour, for a total annual compensation not to exceed two thousand dollars (\$2,000.00). The term of said agreement shall commence January 1, 2022 and terminate December 31, 2022.

Budgeted: yes no Proposed Cost: \$2,000 Reimbursed Amount _____ County cost: \$2,000

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____