

AGENDA

HUMAN SERVICES COMMITTEE

Monday, February 6th 9:00 a.m.

Members: Donalty, Leonard, Johnson, Verno and Mettler

9:00 a.m. Approve minutes from previous meeting

9:00 a.m. Veterans Service Agency, David Philips

MONTHLY REPORT [VET Dec 2022 Cmmt Meeting.pdf](#)

UPDATE: PFC JOSEPH DWYER GRANT

TRANSMITTAL:

- Authorization to Sign Sub-recipient Agreement with RST/WATS [VET RES RTS.docx](#)
 - [Vet RTS contract.pdf](#)

9:15 a.m. Department of Social Services, Lisa Graf

MONTHLY REPORTS [DSS Financial Report.pdf](#)

[DSS Final report.docx](#)

PROGRAM SPOTLIGHT: DAY CARE/ANGEL TREE

TRANSMITTALS:

- Authorization to Sign Contract with Lexis Nexis [DSS02RES01 AUTHORIZATION TO CONTRACT WITH LEXIS NEXIS FOR 3 YEAR CONTRACT Rev1.doc](#)
- Authorization to Sign Agreement with FLCC [DSS02RES02 AUTHORIZATION TO CONTRACT WITH FLCC FOR DSS EMPLOYEE TRAININGS.doc](#)
- Authorization to Sign Agreement with Crossroads Consulting Services [DSS02RES03 AUTHORIZATION TO AGREEMENT WITH CROSSROADS CONSULTING FOR QI TREATMENT REV1.doc](#)
- Authorization to Renew Contract with Family Counseling Services [DSS02RES04 AUTHORIZATION TO RENEW A CONTRACT FOR A CHILD ADVOCACY CENTER IN WAYNE COUNTY.doc](#)

9:30 a.m. Aging and Youth, Amy Haskins

MONTHLY REPORT

TRANSMITTALS:

- Authorization to Sign Contract with Mom's Meals [AY 02 RES 01 Contract Renewal 2023 Mom's Meals.docx](#)
- Authorization to Sign Contract with Pre-Trial Diversion Services [AY 02 RES 02 Contract Renewal 2023 Pre-Trial Services REV1.docx](#)

- Authorization to Sign Contract with Family Counseling Services [AY 02 RES 03 Family Counseling 2023 Contract Renewal.docx](#)
- Authorization to Sign Rental Agreement with Eidda [AY 02 RES 04 Sodus Congregate Lease Renewal 2023.docx](#)
- Authorization to Sign Renewal Contract with Newark Emmanuel United Methodist Church [AY 02 RES 05 2023 Newark Congreate Meal Contract.docx](#)
- Authorization to Renew Contract with Clyde United Methodist Church [AY 02 RES 06 2023 Clyde rental agreement.docx](#)
- Authorization to Renew Contract with Town of Ontario [AY 02 RES 07 2023 Ontario rental agreement.docx](#)
- Authorization to Renew Contract with NYSID for Bulk Food Preparation [AY 02 RES 08 Contract Renewal 2023 Bulk Food.docx](#)
- Authorization to Sign Contract with NYSID for Home Delivered Meals [AY 02 RES 09 Contract Renewal 2023 Home Delivered Meals.docx](#)
- Authorization to Create Home Health Aide Position [AY 02 RES 10 2023 FT HHA position REV1.docx](#)

RESOLUTION TRANSMITTAL

Committee No. 7
Date: 2/6/23

Committee Chair: Donalty
Department Head: Phillips

AUTHORIZATION FOR CHAIRMAN TO SIGN PUBLIC TRANSIT ROUTE SUBSIDY AGREEMENT BETWEEN RTS WAYNE AND THE WAYNE COUNTY VETERANS SERVICE AGENCY

WHEREAS, RTS Wayne provides transportation services to VA Medical Centers for the Wayne County Veterans Service Agency in an effort to eliminate barriers to medical appointments for resident Veterans; and

WHEREAS, in order to continue to provide necessary transportation services for Veterans of Wayne County a subsidy agreement is necessary to state details for the service type, description of public routes and schedules, appointment times and trip scheduling, cancellations of services, subsidies and billing; and

WHEREAS, any costs associated with this agreement have been included in the 2023 transportation budget for the Veterans Service Agency; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to enter into a Public Transit Route Subsidy Agreement with RTS Wayne, subject to review and approval by the County Attorney as to form and content, from January 1, 2023 through and including December 31, 2023.

Budgeted: yes ___ no ___ Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

FINANCIAL REPORT - December 2022

Account	2022				2021				YTY Change	
	Revenue	%	Expended	%	Revenue	%	Expended	%	Rev +/- Change	Exp +/- Change
6010 Admin Rev/Salaries	7,134,156	68.6%	6,783,069	94.7%	5,975,003	60.4%	6,576,986	94.4%	1,159,153	206,082
Admin Equipment			69,935	45.6%			17,533	72.3%		52,401
Admin-Contractual Expenses			2,069,933	52.6%			1,569,118	45.6%		500,815
Admin-Fringe			2,299,628	58.3%			2,780,500	76.2%		(480,872)
6055 Day Care	765,709	56.8%	744,263	51.4%	656,291	49.1%	585,199	40.4%	109,419	159,064
6070 Purchase of Services	884,217	80.9%	1,030,814	69.5%	596,779	62.8%	802,947	55.7%	287,438	227,867
6100 Medicaid Weekly Shares	-	0.0%	11,368,464	81.2%	-	0.0%	11,164,801	72.3%	0	203,663
6101 Medical Assistance	80,161	80.2%	11,323	11.3%	80,310	89.2%	674	0.7%	(148)	10,649
6106 Family Type Homes	-	0.0%	-	0.0%	580	58.0%	580	58.0%	(580)	(580)
6109 Family Assistance	1,543,067	55.7%	1,529,416	55.2%	1,705,337	61.6%	1,625,136	58.7%	(162,270)	(95,720)
6119 Foster Care	996,978	49.7%	1,915,365	67.2%	1,464,288	73.0%	1,767,212	62.3%	(467,310)	148,154
6123 Juvenile Delinquent Care	81,789	36.4%	253,450	18.9%	107,816	78.6%	76,838	6.1%	(26,027)	176,612
6129 State Training Schools	-	0.0%	-	0.0%	-	0.0%	-	0.0%	0	0
6140 Safety Net	603,855	62.6%	1,260,308	60.0%	600,263	67.9%	1,247,833	59.4%	3,591	12,475
6141 HEAP	37,107	74.2%	190	0.4%	15,240	30.5%	62,202	124.4%	21,867	(62,012)

FINANCIAL REPORT - December 2022

Account	2022				2021				YTY Change	
	Revenue	%	Expended	%	Revenue	%	Expended	%	Rev +/- Change	Exp +/- Change
6142 Emergency Assistance to Adults	3,987	44.3%	9,064	50.4%	2,214	30.8%	3,649	20.3%	1,773	5,416
6275 Welfare to Work	352,790	104.3%	391,469	87.1%	319,623	128.3%	384,706	100.4%	33,166	6,763
6293 WIA Adult	55,392	87.9%	58,546	85.9%	56,166	87.0%	58,626	86.8%	(774)	(80)
6294 WIA Dislocated Worker	64,294	93.6%	61,994	89.3%	56,024	86.9%	58,543	87.1%	8,270	3,451
6295 WIA Youth	102,175	96.6%	100,592	92.5%	97,160	73.5%	115,164	86.7%	5,015	(14,572)
6296 TANF Summer Youth	191,138	95.2%	193,306	94.9%	174,684	99.3%	177,135	99.9%	16,454	16,171
6299 WFD Admin	3,383	87.6%	55,543	97.1%	2,971	79.6%	53,856	97.4%	411	1,687
TOTAL Expenses			30,206,672	73.9%			29,129,238	71.3%		1,077,434
Revenue	12,900,198	70.7%			11,910,751	65.3%			989,447	
County Cost			17,306,474	76.5%			17,218,487	76.1%		87,987

2022 - Total Original Appropriations = 540,825,111

2022 - Original Budgeted County Cost = 521,505,966

2022 - Original Budget Revenue \$19,319,145

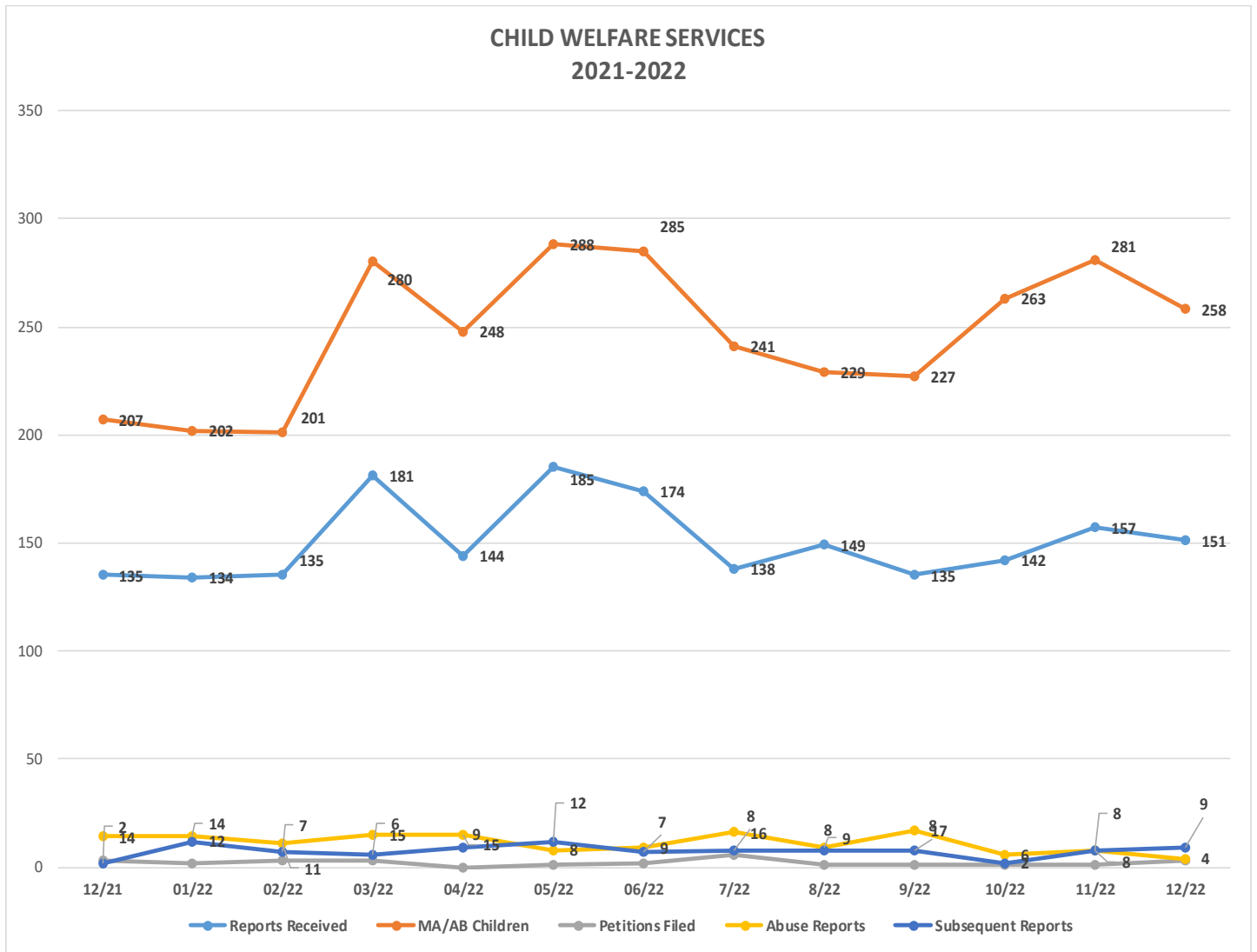
Report does not include County 50% funding of Nursing Home IGT.



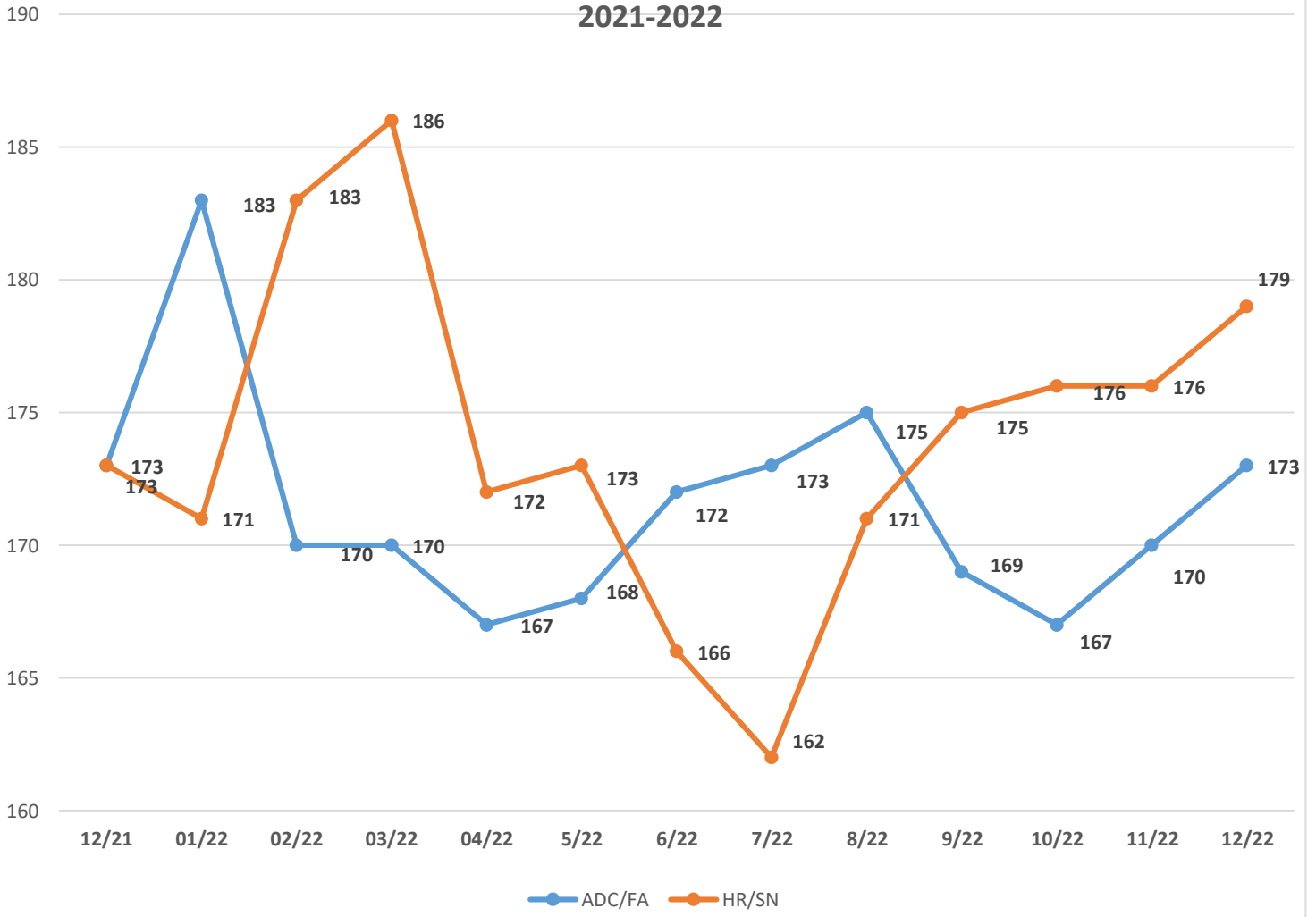
WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES

Report to Human Services Committee

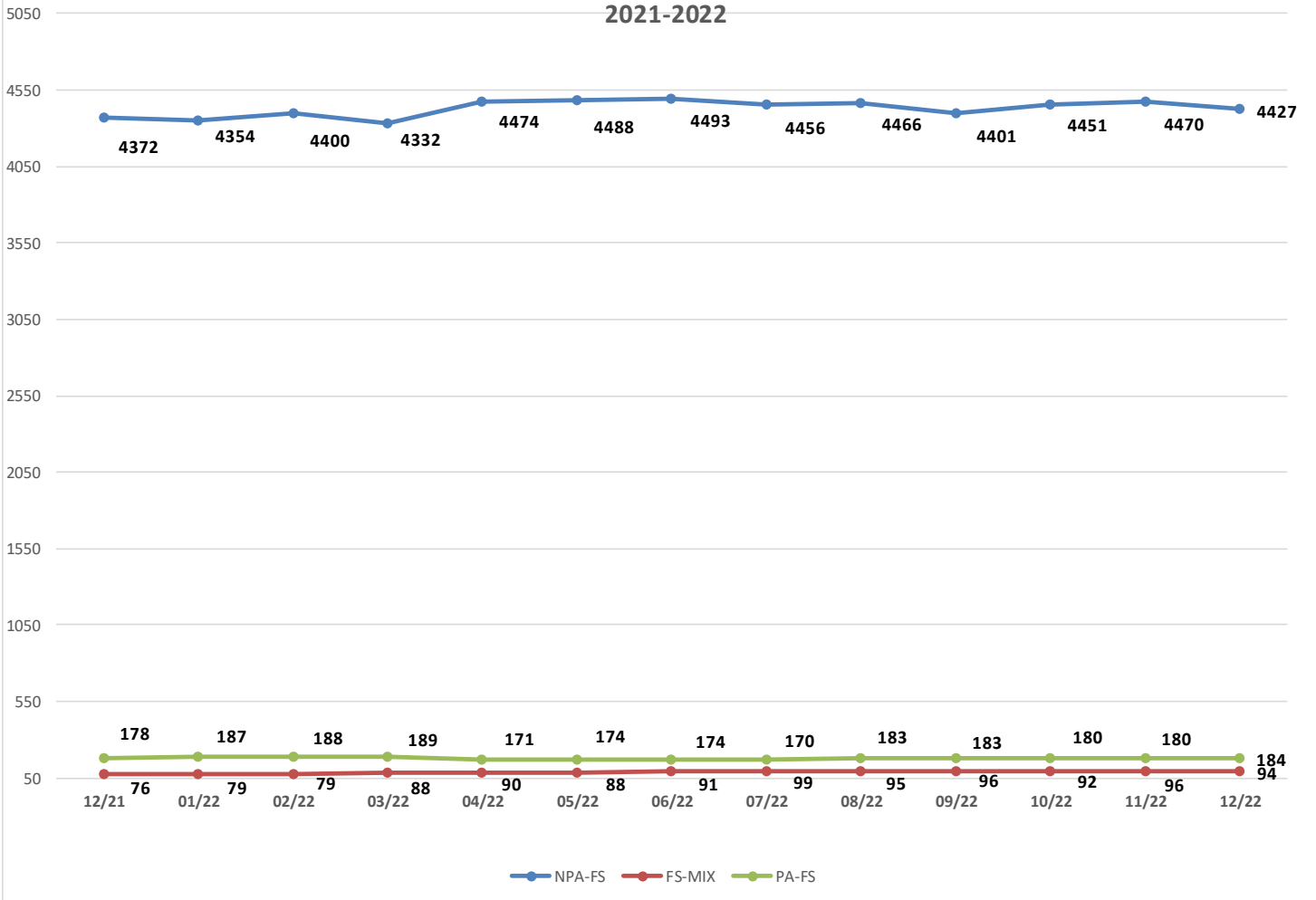
Date: February 6, 2023



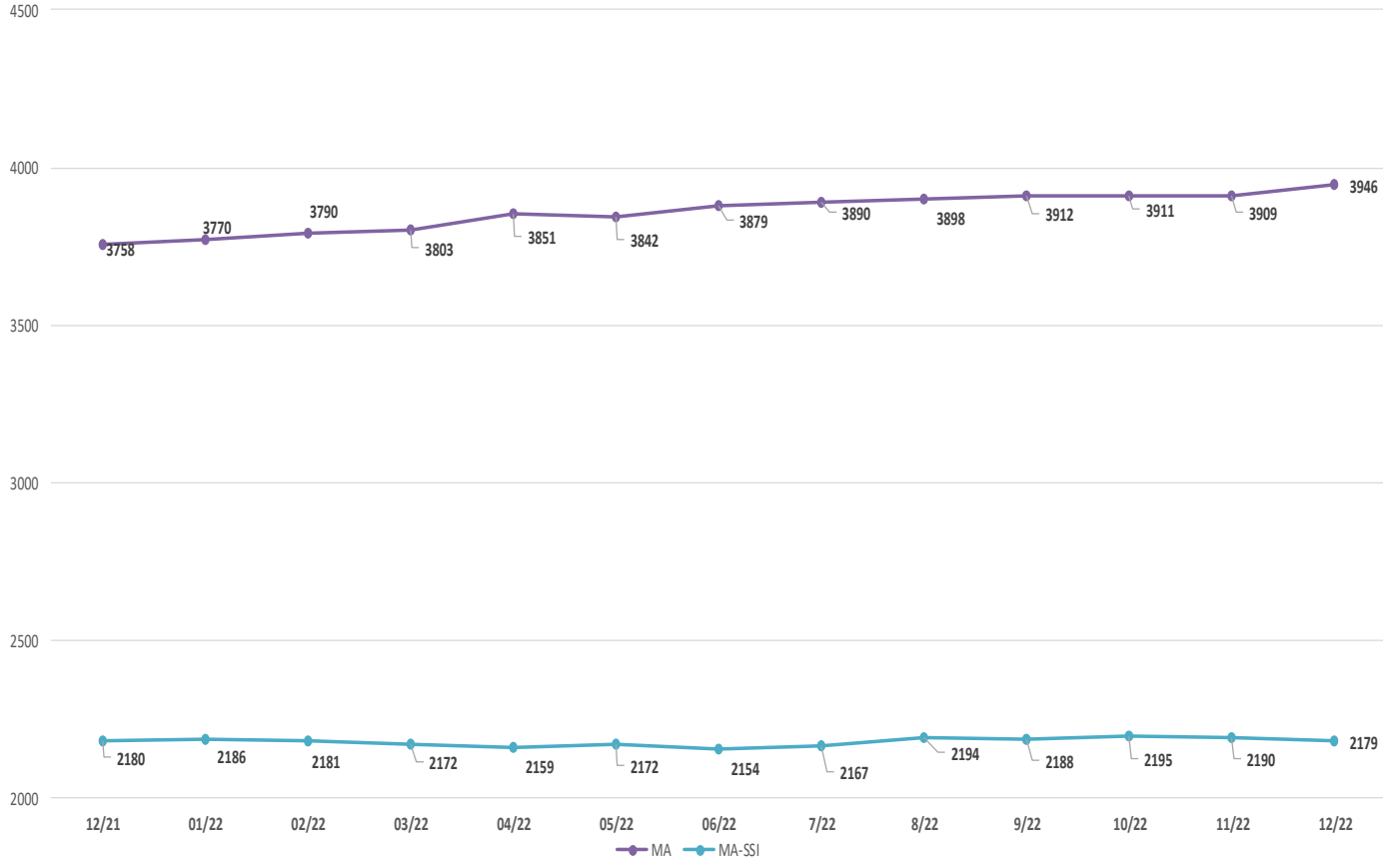
TA CASELOAD COMPARISON 2021-2022



SNAP CASELOAD COMPARISON 2021-2022



MA CASELOAD COMPARISON 2021-2022



PROGRAM SPOTLIGHT

Day Care

The main purpose of the Low Income Child Care program is assisting low-income families with paying the cost of child care so that they can work or go to school. This is to allow them to keep their job or stay in school, which in turn will allow them the opportunity to further themselves and eventually lead to self-sufficiency. Working families may have an income up to 300% of the State Income Standard. They must work a minimum of 10 hours a week and make minimum wage. Some of the educational and other instances that we are able to assist with child care benefits are for people to obtain a High School diploma, GED, or attend an ESL program. Benefits may also be available if obtaining a 2 or 4 year college degree. Other possible options for allowable funding are for certificate courses and occupational trainings, people who need substance abuse treatment, or people who are mentally or physically incapacitated. It is possible for some of these options to not include a work requirement. Each case is evaluated to determine eligibility and potential work requirements.

This program is dependent on State allocated funding and directives that may change at any time.

Every family has to pay a portion of the child care costs with the exception of relatives who have children placed with them. The family portion paid (weekly family share) is based on a sliding fee (annual gross income - 100% of the poverty level for family size x 5%/52 weeks). For relatives with children in their care, the income is based on the child's income, not the relatives. A minimum of \$1.00 weekly family fee is charged per household. In 2022, the program served an average of approximately 77 families monthly and approximately 170 children.

Applicants do not need to come into DSS to apply but can call and have the paperwork sent to them. Individuals are often referred to us by family, friends, and the child care providers. In 2022, the program averaged approximately 9 new cases per month. Unless disabled, children using a registered provider must be at least 6 weeks old but under the age of 13 years old to be eligible. Children must be under the age of 18 to be counted as a member of the HH. Once a family has applied and is approved, the weekly family share is calculated based on the submitted employment form. At recertification, the family share is calculated based on 8 weeks' worth of income. Each family recertifies every twelve months.

WCDSS assists families by providing child care information, referrals to appropriate agencies, and payment of subsidies to eligible families. Most often child care providers are a registered provider, family member, or a friend. Family members and friends need to be approved as a legal provider by the Child Care Council. Payments up to the Regional Market Rate are made monthly and are paid directly to the provider. The Regional Market Rates did increase effective 06/01/22. Child Care funds are not available to pay security deposits, holding fees, field trip fees, processing fees, provider fees over the county maximums, to refund monies paid by families, or to pay penalty fees (i.e.: not giving proper notice) and/or costs due to double billing. Funds are also not available if a parent/legal guardian is available to care for the child (i.e.: not working or doing homework).

PROGRAM SPOTLIGHT

ANGEL TREE

Wayne County has a very giving community and their generosity is noted again this year. The 2022 holiday season saw relief from COVID impact in some areas however continued impact in others. We greatly enjoyed being able to serve the community with more face-to-face opportunities this year. Whether it was with holiday deliveries to families or collaborating with area businesses it was nice to be able to see people in person again. Rising inflation and lingering COVID concerns continued to impact not only the numbers of families that needed assistance, but there was a decrease in the number of businesses that could assist as they were dealing with their own continued challenges.

Even with these obstacles, the Angel Tree enjoyed yet another successful year. Through the efforts of 23 local businesses and staff at DSS, we were able to provide gifts for 171 local children. DSS was again fortunate to be the recipient of a large cash donation from the Seventh District Dental Society that allowed us to cover kids on our waiting list. One family was referred to Santa's Sleigh in Lyons who provides for children only in the Lyons area. Additionally, DSS was again privileged to be the recipient of toys, books and crafts from Toys for Tots to help with the many children that came in after the deadline of our Angel Tree. We feel extremely grateful to be able to provide this service to our local community and to know our families were appreciative.

RESOLUTION TRANSMITTAL

Committee No. 7

Date: 2/6/2023

Committee Chair: Michael Donalty
Department Head: Lisa Graf

AUTHORIZATION TO SIGN AGREEMENT WITH FINGER LAKES COMMUNITY COLLEGE FOR DEPARTMENT OF SOCIAL SERVICES EMPLOYEE TRAINING

WHEREAS, training is an integral and necessary component of DSS work responsibilities, and
WHEREAS, NY State underwrites costs for training provided through contract with local Community Colleges, and
WHEREAS, Finger Lakes Community College has suitably and effectively provide training in the past; now, therefore be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to execute an agreement on behalf of the Wayne County Department of Social Services, subject to OCFS approval and the County Attorney’s approval as to form and content, with the Finger Lakes Community College to provide training for employees of the Department of Social Services for the period January 1, 2023 to December 31, 2023 at a total project cost not to exceed \$69,953.00.

Budgeted: yes no Proposed Cost: \$69,953 Reimbursed Amount: \$69,953 County Cost: \$0

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator’s Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec’d: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

DSS02RES02 AUTHORIZATION TO CONTRACT WITH FINGER LAKES COMMUNITY COLLEGE FOR DEPARTMENT OF SOCIAL SERVICES EMPLOYEE TRAINING

RESOLUTION TRANSMITTAL

Committee No. 7

Date: 2/6/2023

Committee Chair: Michael Donalty

Department Head: Lisa Graf

AUTHORIZATION TO SIGN AGREEMENT WITH CROSSROADS CONSULTING SERVICES FOR THE PROVISION OF ASSESSMENTS OF YOUTH TO BE CONDUCTED BY AN APPROVED QUALIFIED INDIVIDUAL (QI) TO DETERMINE APPROPRIATENESS OF PLACEMENT IN A QUALIFIED RESIDENTIAL TREATMENT PROGRAM (QRTP).

WHEREAS, The New York State Office of Children and Family Services (NYS OCFS) in accordance with the federal Family First Prevention Services Act (FFPSA) has enacted state standards that require the use of Qualified Individuals (QI) to conduct a review and assessment of situations which require the possible placement of children in Qualified Residential Treatment Programs (QRTPs) for the purpose of determining the appropriateness of placement; and

WHEREAS, effective September 29, 2021, the QI's assessment must be utilized in every instance that would necessitate a child's placement in a QRTP in instances of placements including: voluntary under State Social Services Law, Family Court Ordered; for the placement of individuals determined to be JD or PINS; in matters of child protective placements, for Article 10-b re-entry cases, or in the cases of destitute children; and

WHEREAS, NYS OCFS has, through a letter of interest process, taken the steps of recruiting, identifying and vetting individuals who meet the required standards of conducting assessments, established the list of vetted individuals determined to meet the standards for QI, and has set the terms by which local Social Services Districts can contract with said QI's for the purpose of conducting assessments; and

WHEREAS, it is in the best interest to maintain contracts with those individuals or agencies who employ said individuals, who have been verified and identified as available to this region; and; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to execute an agreement with Crossroads Consulting Services for the time frame of 1/1/2023-12/31/2025 for the provision of assessments to be conducted by an approved QI to determine appropriateness of placement for foster children into a QRTP, subject to the County Attorney's approval as to form and content for a total contract amount not to exceed \$25,000.

Budgeted: yes ___ no ___ Proposed Cost: 0 Reimbursed Amount _____ County cost 0

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

DSS02RES03 AUTHORIZATION TO SIGN AGREEMENT WITH CROSSROADS CONSULTING SERVICES FOR THE PROVISION OF ASSESSMENTS OF YOUTH TO BE CONDUCTED BY AN APPROVED QI TO DETERMINE APPROPRIATENESS OF PLACEMENT IN A QUALIFIED RESIDENTIAL TREATMENT PROGRAM (QRTP.)

RESOLUTION TRANSMITTAL

Committee No. 7

Date: February 6, 2023

Committee Chair: Mike Donalty

Department Head: Amy Haskins

2023 Contract Renewal with Mom’s Meals for Mail Order Meals for Seniors

WHEREAS, Wayne County Department of Aging and Youth receives state and federal funding to provide home delivered meals to county seniors, and

WHEREAS, the department contracts with ARC Wayne for daily hot lunch delivery of meals through the home delivered meal program, and also contracted in 2021 and 2022 with Mom’s Meals to handle any overflow or clients that could not be served through the traditional home delivered meal program operated by ARC Wayne, and

WHEREAS, a need still exists to have a back-up contract to serve people that cannot be served by the traditional program due to scheduling, route availability, etc., and

WHEREAS, the department did a review of other mail-order meal options and determined that Mom’s Meals provided the service that was in the best interest of the department and the clients; now, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney’s approval as to form and content, with Pur Foods, LLC DBA Mom’s Meals., for mail-order home delivered meals for approved seniors for the contract period January 1, 2023 through December 31, 2023, in an amount not to exceed \$25,000.

Budgeted: yes X no ___ Proposed Cost: \$25,000 Reimbursed Amount \$25,000. County cost \$0.

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator’s Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec’d: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 7

Date: February 6, 2023

Committee Chair: Mike Donalty
Department Head: Amy Haskins

2023 Contract Renewal with Wayne Pre-Trial Diversion Services, Inc. for Youth Diversion Services for the Department of Aging and Youth

WHEREAS, Wayne County Department of Aging and Youth contracts with Wayne Pre-Trial Services, Inc. to provide services for court ordered diversion services to Wayne County youth ages 16-21, and

WHEREAS, recent legislation changes have decreased the number of youth referred to diversion through the courts, and

WHEREAS, a need still exists for the type of counseling and case management that Wayne Pre-Trial provides to youth so the 2023 contract will continue to include other referral sources including FACT, and

WHEREAS Wayne Pre-Trial Services has also agreed to provide educational presentations in schools to students regarding positive decision-making and the criminal justice system processes; now, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Wayne Pre-Trial Services, Inc., for the operation of a Pre-Trial Diversion Program for Wayne County Youth for the contract period January 1, 2023 through December 31, 2023, in an amount not to exceed \$60,000; and, be it further

RESOLVED, that the County shall pay the contractor the sum of \$10,000 in January 2022 and the sum of \$5,000 in each of the months February-November 2022.

Budgeted: yes no Proposed Cost: \$60,000 Reimbursed Amount \$13,173. County cost \$46,827.

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 7

Date: February 6, 2023

Committee Chair: Mike Donalty
Department Head: Amy Haskins

Authorization to Renew the 2022 Family Counseling Services of the Finger Lakes Contract for 2023

WHEREAS, the Wayne County Department of Aging and Youth contracts with Family Counseling Service of the Finger Lakes, Inc. for the provision of family and youth counseling services; and

WHEREAS, emphasis is placed on youth who are experiencing risk factors such as school failure, truancy, poor social/family relations, and/or acting out behavior; and

WHEREAS, the counseling services are funded through the Office of Children and Family Services and county funding, with a program budget not to exceed \$23,250; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to execute a contract for the period of January 1, 2023 through December 31, 2023, on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Family Counseling Services of the Finger Lakes, Inc. in the amount of \$23,250.

Budgeted: yes xx no___ Proposed Cost: \$23,250 Reimbursed Amount _\$7,750_ County cost _\$15,500_

Departmental transfer \$_____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 7

Date: February 6, 2023

Committee Chair: Mike Donalty
Department Head: Amy Haskins

Authorization to Renew a Rental Agreement with Eidda, LLC for the Sodus Congregate Meal Site for Department of Aging and Youth for 2023

WHEREAS, The Department of Aging and Youth provides congregate meals in five senior centers in Wayne County; and

WHEREAS, the Department is requesting to enter into a rental agreement with the Eidda, LLC for a congregate meals site at 47 Maple Avenue in Sodus at the rate of \$700.00 per month – a \$100 monthly increase from 2022; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to execute a rental agreement with Eidda, LLC, in the amount of \$700.00 per month, on behalf of Wayne County for the period of January 1, 2023 through December 31, 2023, subject to the County Attorney’s approval as to form and content.

Budgeted: yes no Proposed Cost: \$8,400 Reimbursed Amount \$7,560 County cost \$840

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator’s Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec’d: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 7

Date: February 6, 2023

Committee Chair: Mike Donalty
Department Head: Amy Haskins

Authorization to Renew the Contract with Newark Emmanuel United Methodist Church to Administer a Senior Congregate Meal Program for the Department of Aging and Youth for 2023

WHEREAS, The Department of Aging and Youth provides congregare meals in five senior centers throughout Wayne County; and

WHEREAS, the department requests to renew the contract with the Emmanuel Methodist Church for provision of congregare services at the same \$5,000 cost as 2022; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to execute a contract with the Emmanuel United Methodist Church, on behalf of Wayne County in the annual amount of \$5,000 for the period of January 1, 2023 through December 31, 2023, subject to the County Attorney's approval as to form and content.

Budgeted: yes no Proposed Cost: \$5000 Reimbursed Amount \$4,500 County cost \$500

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 7

Date: February 6, 2023

Committee Chair: Mike Donalty
Department Head: Amy Haskins

Authorization to Renew the Rental Agreement with Clyde United Methodist Church for a Senior Congregate Meal Site for the Department of Aging and Youth for 2023

WHEREAS, The Department of Aging and Youth provides congregate meals in five senior centers in Wayne County; and

WHEREAS, the Department is requesting to enter into a rental agreement with the Clyde United Methodist Church in the amount of \$350 per month for congregate meal site for 2023 – a \$25/month increase over 2022; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to execute a rental agreement with Clyde United Methodist Church, in the amount of \$350.00 per month, on behalf of Wayne County for the period of January 1, 2023 through December 31, 2023, subject to the County Attorney’s approval as to form and content.

Budgeted: yes no Proposed Cost: \$4,200 Reimbursed Amount \$3,780. County cost \$420.

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator’s Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec’d: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 7

Date: February 6, 2023

Committee Chair: Mike Donalty
Department Head: Amy Haskins

Authorization to Renew Congregate Nutrition Site Contract with the Town of Ontario for 2023

WHEREAS, The Department of Aging and Youth provides congregate meals in five senior centers in Wayne County, and

WHEREAS, the department requests to renew the contract with the Town of Ontario for provision of congregate services at the same \$6,200 cost as 2022; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to execute a congregate meal site contract with the Town of Ontario in the amount not to exceed \$6,200 on behalf of Wayne County for the period of January 1, 2023 through December 31, 2023, subject to the County Attorney's approval as to form and content.

Budgeted: yes no Proposed Cost: \$6,200 Reimbursed Amount \$5580 County cost \$620

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 7

Date: February 6, 2023

Committee Chair: Mike Donalty
Department Head: Amy Haskins

Authorization to Renew Contract with New York State Industries for the Disabled (NYSID) for Bulk Food Preparation for Senior Lunch Sites in 2023

WHEREAS, The Department of Aging and Youth contracts with NYSID for ARC Wayne to provide bulk meal preparation for our five congregate Senior Centers, and

WHEREAS, the meal cost for 2023 was increased from \$7.50 in 2022 to \$8.08 per meal, and

WHEREAS, the remaining terms and conditions of this contract remain the same as in 2022; now therefore be it

RESOLVED, the Chairman of the Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with NYSID, for the period of January 1, 2023 through December 31, 2023 for bulk meal catering.

Budgeted: **yes x** no__ Proposed Cost: **\$142,500** Reimbursed Amount **\$132,500** County cost **\$10,000**

Departmental transfer \$_____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 7

Date: February 6, 2023

Committee Chair: Mike Donalty
Department Head: Amy Haskins

Authorization to Execute Contract with New York State Industries for the Disabled (NYSID) for Home Delivered Meals Program in 2023

WHEREAS, the Federal Older Americans Act and NY State Office for the Aging allocates Title III C-2 and Wellness in Nutrition (WIN) funding to provide home delivered meals to homebound elderly individuals who are nutritionally at risk, and

WHEREAS, The Department of Aging and Youth, requests authorization to renew the contract with NYSID for home delivered meals, utilizing allocated state and federal funding for a total amount not to exceed \$443,700, and

WHEREAS the meal cost for 2023 has increased from \$8.70 in 2022 to \$9.37 per meal, but all other terms and conditions remain the same; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with NYSID in the amount of \$443,700 for the period of January 1, 2023 through December 31, 2023.

Budgeted: yes X no ___ Proposed Cost: \$243,700 Reimbursed Amount \$433,700. County cost \$10,000

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 7

Date: February 6, 2023

Committee Chair: Mike Donalty
Department Head: Amy Haskins

AUTHORIZATION TO CREATE AND FILL A FULL TIME HOME HEALTH AIDE POSITION FOR THE DEPARTMENT OF AGING AND YOUTH.

WHEREAS, the Department of Aging and Youth receives state and federal funding to provide in-home services to eligible older adults, and

WHEREAS, the Department, according to the county purchasing policy and the recommendation of the county attorney released a competitive procurement for in-home homemaker/chore services, and

WHEREAS, the Department was contacted by the longtime incumbent advising that they will no longer be pursuing a contract with Wayne County and will cease services as of February 28th, and

WHEREAS, there have been no other viable candidates to provide this service, and

WHEREAS, there will be 8 clients losing services at the end of this month with 30 more additional clients on a waitlist for in-home services, and

WHEREAS, the Department would like to create an additional FT Home Health Aide position, using the money that had been budgeted for the in-home services contract; now, therefore be it

RESOLVED that a FT Home Health Aide position be created within the Department of Aging and Youth for the purpose of providing services to older adults and their caregivers and the Director of Aging and Youth is authorized to fill said position; and be it further

RESOLVED that in the event that the funding supporting this position becomes unavailable, the continuation of the position will be reviewed by the board to determine if there is additional funding available to support this position; and be it further

RESOLVED that the Wayne County Treasurer is hereby authorized to make the following 2023 budget amendment:

A6772 Area Agency on Aging

(Appropriations)

\$49,154 from 54658 Personal Aide Care Service

\$29,480 to 51152 Home Health Aide

\$2,418 to 58100 Payments to NYS Retirement

\$2,256 to 58200 Payments to Social Security

\$15,000 to 58400 Hospitalization

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____