

# AGENDA

## GOVERNMENT OPERATIONS COMMITTEE

### Thursday, February 4<sup>th</sup> 9:00 a.m.

*Supervisors:* Emmel, Chatfield, Spickerman, Verkey, Egnor

IN PERSON ATTENDEES: Committee Chair, County Administrator, Secretary

9:00 a.m.

**Approval of meeting minutes**

9:00 a.m.

**Transmittals referred to Committee**

9:05 a.m.

**Compliance Officer, Ed Hunt  
Board of Elections, Mark Alquist & John Zornow**

NO BUSINESS

9:05 a.m.

**County Clerk, Michael Jankowski**

TRANSMITTAL:

- Authorization to appoint co-chair to Bicentennial Committee [HIS02RES01 Appoint Co-Chair of Wayne County Bicentennial Committee.doc](#)

DISCUSSION:

- Bicentennial Committee
- 2020 Annual Report
- Staff Medical Leave

9:15 a.m.

**County Attorney, Dan Connors**

Monthly Report [County Attorney monthly report - January.pdf](#)  
Annual Report [CO ATTORNEY Annual Report.pdf](#)

9:25 a.m.

**County Administrator, Rick House**

Monthly Report

TRANSMITTAL:

- Requesting State Municipal Home Rule Legislation to Impose a Hotel or Motel or Seasonal Rental Occupancy Tax for the County of Wayne [COTB 02 RES1.HomeRule5%OccTax.doc](#)

9:35 a.m.

**Human Resource Department, Chris Kalinski**

TRANSMITTAL:

- Authorization to Amend Resolution No. 521-20 Authorization to Renew Specific Excess Employer's Liability Insurance Policy with Eastern Shore Associates for 2021 [HR2Res1 Authorization to Amend Res No. 521-20.docx](#)

HR Update

**RESOLUTION TRANSMITTAL**

Committee No. 5

Date: February 4, 2021

Committee Chairperson: Jake Emmel  
Department Head: Mike Jankowski

**RESOLUTION TO APPOINT CO-CHAIR OF WAYNE COUNTY BICENTENNIAL COMMITTEE**

WHEREAS, in 2023 two hundred years will have passed since the creation of Wayne County; and  
WHEREAS, in 2019 the Board of Supervisors appointed Gene Bavis, Walworth Town Historian and Larry Ann Evans, of the Wayne County Historical Society to form a county wide committee to ensure this important anniversary is commemorated in a manner appropriate to such a significant milestone in local history, and

WHEREAS, to the great sorrow of all, Co-Chair Larry Anne Evans has passed away creating a vacancy for Committee Co- Chair: and

WHEREAS, the Board of Supervisors would like to ensure that the work of this important committee continues: it is hereby:

RESOLVED, Wayne County appoints Rosa Fox of Huron as co-chair of the Wayne County Bicentennial Committee, to help coordinate this county wide celebration.

Budgeted: yes NA no \_\_\_ Proposed Cost: \_\_\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**COUNTY OF WAYNE**  
**OFFICE OF THE COUNTY ATTORNEY**  
WAYNE COUNTY COURTHOUSE  
26 CHURCH STREET, LYONS, NEW YORK 14489  
FAX: (315) 946-5942

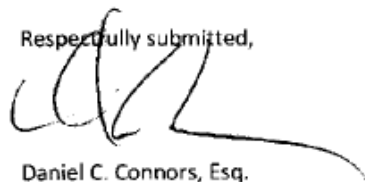
DANIEL C. CONNORS, ESQ.  
COUNTY ATTORNEY  
(315) 946-7442

ERIN M. HAMMOND, ESQ.  
ASSISTANT COUNTY ATTORNEY  
(315) 946-7444

The County Attorney's Office monthly report for January 2021 is as follows:

Contracts Drafted and/or Reviewed	48
Insurance Certificates	32
Notice of Claim	0
Accidents	2
Disciplines/Grievances	4
Human Rights Complaints	0
Subpoenas	1
Freedom of Information Requests (FOIL)	35
FOIL Money Collected	\$1.00
Juvenile Delinquent's (JD's)	6
Persons In Need of Supervision (PINS)	0
Habeas Corpus	0
Poor Person Applications	4
Pistol Permit Hearings	0
Unemployment Hearings	0
Total Amount of Bills Paid from A1420(CA)	\$513.00
Total Amount Paid from A1930 (Judgment & Claims)	\$0.00
Total Amount Paid from A1931 (Liability & Casualty)	\$11,000.28
Total Amount Paid for 207c Claims	\$0.00

Respectfully submitted,



Daniel C. Connors, Esq.  
County Attorney

**RESOLUTION TRANSMITTAL**

Committee No. 5      Date: Feb. 4 2021

Committee Chair: Mr. Emmel  
Dept. Head: Rick House

**REQUESTING STATE MUNICIPAL HOME RULE LEGISLATION TO IMPOSE A HOTEL OR MOTEL OR SEASONAL RENTAL OCCUPANCY TAX FOR THE COUNTY OF WAYNE**

WHEREAS, the County of Wayne presently does not have authority to enact a local law that would impose a hotel or motel or seasonal rental occupancy tax; and

WHEREAS, the proceeds of said tax would be used to promote the general welfare of the residents of Wayne County and fund county operations; and

WHEREAS, State Legislation will be necessary for the County to impose said tax; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors hereby requests State Legislators, Senator Pamela Helming and Assemblyman Brian Manktelow to prepare a Municipal Home Rule Statute giving the County of Wayne authority to enact a hotel or motel or seasonal rental occupancy tax in the amount of 5% (five percent).

Budgeted: yes \_\_\_\_\_ Proposed Cost: \_\_\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost 0 \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

HR2 Res1  
Committee No. 5

Date: February 4, 2021

Committee Chair: Jake Emmel  
Department Head: Chris Kalinski

**AUTHORIZATION TO AMEND RESOLUTION NO. 521-20 "AUTHORIZATION TO RENEW SPECIFIC EXCESS EMPLOYER'S LIABILITY INSURANCE POLICY WITH EASTERN SHORE ASSOCIATES FOR 2021"**

WHEREAS, Resolution No. 521-20 authorized payment of \$32,664 to Eastern Shore Associates for the Excess Employers' Liability Insurance Policy premium for the period of January 1, 2021 – December 31, 2021; and

WHEREAS, after this resolution was passed, Eastern Shore Associates was able to reduce the cost of the accompanying Excess Workers' Comp and Employer's Liability insurance policy for a savings of \$26,336; and

WHEREAS, in order to obtain the savings in Excess Workers' Comp and Employer's Liability, the Excess Employer's Liability policy premium increased by \$929 to \$33,593; now, therefore, be it

RESOLVED, that the Self-Insurance Specialist is hereby authorized to make payment to Eastern Shore Associates in the amount of \$33,593 for the revised Excess Employers' Liability Insurance Policy.

Budgeted: yes X no Proposed Cost: \$33,593 Reimbursed Amount \$13,437 County cost \$20,156

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_