

# AGENDA

## ECONOMIC DEVELOPMENT/PLANNING COMMITTEE

### Wednesday, February 3<sup>rd</sup> 10:00 a.m.

*Members: Spickerman, Groat, Robusto, Johnson, Lasher*

IN PERSON ATTENDEES: Committee Chair, County Administrator, Secretary

10:00 a.m. **Approve minutes from previous meeting**

10:00 a.m. **Tourism, Christine Worth**

Monthly Report [TOUR02RPT1 - Progress Report January 2021.docx](#)

Annual Report [TOURISM Annual Report.pdf](#)

10:15 a.m. **Ec. Development/Planning Department, Brian Pincelli**

ANNUAL REPORT

TRANSMITTALS:

- Authorization to reappoint members to County Planning Board [PLAN02RES10 Appointment Planning Board.docx](#)
- Authorization to submit Community Development Block Grant application [PLAN02RES1 CDBG Housing Application 2020.docx](#)
- Authorization to approve the undertaking of a Public Employees Fidelity Bond [PLAN02RES2 Approving Bond For GFRPC.docx](#)
- Authorization to amend budget [PLAN02RES3 Appropriating Funds to the Industrial Site Fund.docx](#)
- Authorization to appoint Fair Housing Officer [PLAN02RES4 Appointment of Fair Housing Officer.docx](#)
- Authorization to sign Community Development Block Grant Agreement with Regional Land Bank [PLAN02RES5 Extension Subrecipient Agreement.docx](#)
- Authorization to set date for a public hearing [PLAN02RES6 Set Public Hearing for Ag District Modifications.docx](#)
- Authorization to endorse appointments to the Ag Development Board [PLAN02RES7 Appointment Ag Development Board.docx](#)
- Authorization to sign EPA Brownfield Access Agreements [PLAN02RES8 Access Agreements.docx](#)
- Authorization to sign CDBG Microenterprise Grant application [PLAN02RES9 CDBG Microenterprise Funding.docx](#)

## **PROGRESS REPORTS – January 2021**

### Christine Worth – Director

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- FLRTC Executive Board Conference Call
- Lake Ontario Wine Trail Meeting
- FLRTC Board Meeting
- NYS Canals Excursions RFI/Q – Information Session
- Lake Ontario National Marine Sanctuary Advisory Council Meeting
- Wayne County Grand Coordination Meeting
- Wayne County Department Head Meeting

### Notes

- Advertising
- Apple Tasting Tour
  - Reviewing possibility to have a downloadable app.
- Annual Report
  - Completed for February committee meeting
- Economic Dev
  - Met with Katie regarding Update to Wayne County Parks and Recreationway Plan
- IT
  - Assisting Matt B with pictures options for updated county website
- Matching Funds
  - 1<sup>st</sup> quarter payment claim submitted \$19,433.
    - Received 20% less, \$15,546 on 11/24/20
  - 2<sup>nd</sup> quarter payment claim submitted \$13614.77
    - Estimating 20% less \$10,891.82
    - Set up revenue accrual with Jody in Treasurer's office
  - Finalized 3<sup>rd</sup> and 4<sup>th</sup> quarter reports
  - Finalized 2020 Final Report
  - No update on 3<sup>rd</sup> or 4<sup>th</sup> quarter. Reimbursement is not expected.
  - No update for 2021 grant.
  - I love NY logo royalty free agreement approved
- Visitor's Guide
  - Distribution
  - Updating current listings
- Website
  - Updating listing as we confirm the VG listing
  - Added a Brantling slider to the home page

### **Chris Kenyon – Outdoor Recreation Coordinator**

- Fishing reports, web, phone, e-mail.
- LOSPC Conference ZOOM and action items.
- Determine how to structure LOSPC because of Bill Hilts retirement.
- Sent list of county fishing tournaments to New York Outdoor News

**RESOLUTION TRANSMITTAL**

Committee No. 4

Date: February 3, 2021

Committee Chair: Dave Spickerman  
Department Head: Brian Pincelli

**RESOLUTION AUTHORIZING REAPPOINTMENTS TO WAYNE COUNTY PLANNING BOARD**

WHEREAS, the Town of Ontario has recommended the appointment of Kenneth Conklin residing at 7724 Whispers Lane Ontario, NY 14519 to fill the empty seat from the Town on the County Planning Board; therefore, be it

RESOLVED, that Kenneth Conklin is hereby appointed to the County Planning Board for a term of office effective immediately and expiring April 30, 2022.

Budgeted: yes \_\_\_ no\_\_\_ Proposed Cost: Reimbursed Amount \$0 County cost

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 4

Date: February 3, 2021

Committee Chair: Dave Spickerman  
Department Head: Brian Pincelli

**SUBMISSION OF CDBG APPLICATION THROUGH THE ECONOMIC DEVELOPMENT AND PLANNING OFFICE**

WHEREAS Wayne County last completed a comprehensive housing affordability strategy in Fiscal Year 1995; and

WHEREAS, Population changes in the various towns and villages of Wayne County have shifted over the interceding 26 years, along with residential tastes and needs; and

WHEREAS, in 2020, Wayne County received a New York State Preservation Opportunity Program Enterprise Grant application to conduct an affordable rental housing-related strategic planning initiative, and

WHEREAS, The County needs to plan for the full needs of residents of varied income levels, ages and physical needs, and, be it

RESOLVED, that the Board of Supervisors hereby authorizes the submission of a 2020 Community Development Block Grant (CDBG) application requesting \$50,000 of grant funding to conduct an updated Comprehensive Housing Needs and Market Study; and be it further

RESOLVED, that said application shall be prepared and filed under the direction and supervision of the County Economic Development and Planning Office; and be it further

RESOLVED, that the County commits \$2,500 of funding as a cash match to this grant proposal; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute any agreement documents necessary to implement the resolution, including acceptance of a CDBG award resulting from approved application, on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content.

Budgeted: yes  no  Proposed Cost: 50000 Reimbursed Amount 47500 County cost 2500

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 4

Date: 2/16/2021

Committee Chair: Dave Spickerman  
Department Head: Brian Pincelli

**RESOLUTION APPROVING THE OFFICIAL UNDERTAKING OF PUBLIC EMPLOYEES FIDELITY (BLANKET) BOND FOR THE GENESEE/FINGER LAKES REGIONAL PLANNING COUNCIL**

WHEREAS, the County of Wayne has appropriated the sum of \$9,970 as its share of the year 2020 operating funds of the Genesee/Finger Lakes Regional Planning Council; and

WHEREAS, pursuant to Section 119-00 of the General Municipal Law of the State of New York, the County is authorized to provide for the payment of such appropriations to an officer of the agency designated by the agency to receive such monies provided that such officer shall have executed an official undertaking approved by the governing body of the County; and

WHEREAS, the Genesee/Finger Lakes Regional Planning Council has designated Jay Gsell, Interim Executive Director of the Council, as the officer to receive payments of such monies; and

WHEREAS, the Genesee/Finger Lakes Regional Planning Council has secured a Public Employees Fidelity (Blanket) Bond, issued by National Grange Mutual Insurance Company, providing faithful performance blanket bond coverage for officers and employees of the Council in the amount of \$500,000.00; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors hereby approves such bond as the official undertaking required pursuant to Section 119-00 of the General Municipal Law.

Budgeted: yes  no  Proposed Cost: \$0 Reimbursed Amount \_\_\_\_\_ County cost \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 4

Date: February 3, 2021

Committee Chair: Dave Spickerman  
Department Head: Brian Pincelli

**AUTHORIZATION TO RE-APPROPRIATE THE INDUSTRIAL SITE FUND TO THE 2021 BUDGET**

WHEREAS, the County of Wayne annually funds an Industrial Site Development Fund; and

WHEREAS, these funds are utilized to advance Economic Development projects involving development of public infrastructure, and

WHEREAS, previous fiscal year unspent funds in the A6326- 54000 budget item replenish the Fund up to the capped amount, and

WHEREAS, the County caps total annual contributions to the Industrial Site Development Fund at \$1,000,000, and

WHEREAS, the County has not include Industrial Site Development Fund budget appropriations in the annual operating budget, and

WHEREAS, no funds were spent from the Fund in 2020, and

WHEREAS, use of funds is approved by the Board of Supervisors on a case-by-case basis, and

WHEREAS, the County closed these accounts out to fund balance at the end of 2020; now, therefore, be it

RESOLVED, that the Board of Supervisors approves the Industrial Site Fund as described and the County Treasurer is hereby authorized to transfer \$1,000,000 in funds from the Unappropriated General Fund Balance as follows:

A6326 Economic Development Administration  
(Appropriations)  
\$1,000,000 to 54553 Industrial Site Development Program

Budgeted: No Proposed Cost: \$1,000,000 Reimbursed Amount \$0 County Cost \$1,000,000

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 4

Date: February 3, 2021

Committee Chair: Dave Spickerman  
Department Head: Brian Pincelli

**RESOLUTION APPOINTING FAIR HOUSING OFFICER**

WHEREAS, Wayne County often applies for funding from the New York State Office of Community Renewal ("OCR") Community Development Block Grant ("CDBG") program; and

WHEREAS, OCR requires grant recipients to comply with Title VI of the Civil Rights Act of 1964, Title VIII of the Civil Rights Act of 1968, Fair Housing Amendments Act of 1988 and the Human Rights Law (Executive Law, Article 15) of the State of New York as well as Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and

WHEREAS, OCR also requires grant recipients to appoint a Fair Housing Officer and a Section 3 Officer to affirmatively advance these Federal goals for qualifying projects within the County; and

WHEREAS, Legal Assistance of Western New York, Inc. Fair Housing Enforcement Project has been funded by US Department of Housing and Urban Development since 1998 to investigate housing discrimination complaints in our region including Wayne County and will accept referrals for investigation; now therefore be it

RESOLVED, that the Board of Supervisors hereby designates Thomas Lyon as Wayne County Fair Housing Officer and Section 3 Officer.

Budgeted: yes \_\_\_ no x Proposed Cost: 0 Reimbursed Amount \_\_\_\_\_ County cost 0

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 4

Date: February 3, 2021

Committee Chair: Dave Spickerman  
Department Head: Brian Pincelli

**AUTHORIZING EXTENSION OF CDBG SUBRECIPIENT AGREEMENT WITH THE WAYNE COUNTY REGIONAL LAND BANK**

WHEREAS, County, by Resolution #220-19 dated February 19, 2019, has authorized a subrecipient agreement with the LAND BANK, and

WHEREAS, due to the impact of CoVid-19 and permitting delays, the Land Bank requires an extension of the subrecipient agreement, now, therefore be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is authorized to extend the subrecipient agreement for two years, such agreement to be subject to the County Attorney's approval as to form and content.

Budgeted: yes  no  Proposed Cost:  Reimbursed Amount  County cost

Departmental transfer \$  from Account No.  to Account No.

County Administrator's Review:  Date:

Human Resources Office Review: yes  no  N/A  Signature:

County Attorney Review: yes  no  N/A  Signature:

Standing Committee: Ayes  Nays  Date:  Signature:

Signature/Date Rec'd:  Clerk, Board of Supervisors

Referred to:

Committee:  Ayes  Nays  Date:  Signature:

Committee:  Ayes  Nays  Date:  Signature:





**RESOLUTION TRANSMITTAL**

Committee No. 4

Date: February 03, 2021

Committee Chair: Dave Spickerman  
Department Head: Brian Pincelli

ENDORSEMENT OF APPOINTMENTS TO THE AGRICULTURAL DEVELOPMENT BOARD

WHEREAS; the terms of office for the following member of the Agricultural Development Board expired on December 31, 2020:

Robert Deemer, 2930 Ryder Rd. Newark, NY,

WHEREAS, the following persons are recommended for appointment to the Agricultural Development Board:

Robert Deemer, 2930 Ryder Rd. Newark, NY; therefore, be it

RESOLVED, that Robert Deemer and William Britt are hereby appointed to the Agricultural Development Board for a term of office effective January 1, 2021 and expiring on December 31, 2024

Budgeted: yes \_\_\_ no X Proposed Cost: \_\_\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost 0 \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_



