

AGENDA
HEALTH AND MEDICAL SERVICES COMMITTEE
Monday, January 31st 10:00 a.m.

Members: Robusto, Groat, Bender, Eygnor, Brady

10:00 a.m. **Approve minutes from previous meeting**

10:00 a.m. **Mental Health, Jim Haitz**

Financial/Performance Report

TRANSMITTALS:

- Authorization to sign contract with Community Providers [MH2RES1 Community Provider Contracts.doc](#)
- Authorization to sign contract with ElderOne [MH2RES2 Authorization to Contract with Elder One.doc](#)
- Authorization to sign agreement/contract with U of R [MH2RES3 UofR Forensic Program Contract 2022.doc](#)
- Authorization to appoint member to Wayne County Community Services Board [MH2RES4 CSB Appointment.doc](#)
- Authorization to purchase additional services [MH2RES5 Auth to Purchase Services from TenEleven, LLC Rev1.doc](#)
- Authorization to pay license fee [MH2RES6 Auth to Pay TenEleven, LLC Licensing Fee for CPT Codes Rev1.doc](#)

10:15 a.m. **Nursing Home, Jeffrey Stalker**

Monthly Reports [NH2RPT2PersonnelJan.xls](#)
[NH2RPT1StatDecember2021.pdf](#)

TRANSMITTALS:

- Authorization to accept and sign proposal for Daikin Applied [NH2RES1Daikin REV3.docx](#)

10:25 a.m. **Public Health, Diane Devlin**

TRANSMITTALS:

- Authorization to Certify and Submit 2022 PH State Aide Application [PH02RES01 2022 State Aid application.doc](#)
- Authorization to Submit Pre-K Annual Administrative Cost Incurred Report [PH02RES02 PRE-K Annual Administrative Cost Incurred Report.doc](#)

COVID Update

RESOLUTION TRANSMITTAL

Committee No. 6 - Health and Medical Services - Mental Health Dept.
2022

Date: January 31,

Committee Chair: Mr. Frank Robusto

Department Head: James Haitz

Authorization to the Mental Health Department to Renew Annual Contracts with Community Provider Organizations for the 2022 County Budget Year

WHEREAS, the Mental Health Department wishes to renew its annual contracts for the 2022 County Budget year with the following organizations for the purposes of the continued provision of mental hygiene related services in Wayne County, and for disbursement of New York State pass through funding and/or required Wayne County funding in the following amounts:

- Association for the Blind and Visually Impaired-Lifeline: \$24,839 (state funds)
- Council on Alcoholism and Addictions of the Finger Lakes: \$111,777 (state funds)
- Catholic Family Center-Hannick Hall: \$738,593 (state funds)
- DePaul: \$156,917 (state funds)

NOW THEREFORE, BE IT RESOLVED, that the Chairman of the Board is authorized to sign a renewal contract with the above noted community provider agencies for the provision of mental hygiene services in Wayne County for the period January 1, 2022 to December 31, 2022, not to exceed the listed funding amounts noted above which are in accordance with the 2022 State funding award amounts, including any county funding as noted, and also any plus/minus adjusted amounts based on any prior year state funding closeout reconciliations or adjustments made to the current year funding amount, and the contracts being approved and subject to the County Attorney's review as to form and content.

Budgeted: yes no Proposed Cost: \$1,032,126 Reimbursed Amount: \$1,032,126 County cost: 0

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 6 Health & Medical

Date: January 31, 2022

Committee Chair: Mr. Frank Robusto
Department Head: James Haitz

Authorization to Wayne Behavioral Health Network to Renew their Contract with Independent Living for Seniors, Inc., d/b/a/ ElderOne for the Provision of Behavioral Health Services

WHEREAS, ElderONE is a Program of All-Inclusive Care for the Elderly (a "PACE Program") under New York State law, providing a wide range of health care and other services to its member population, with a focus on giving the frail elderly an alternative to nursing home placement with in-home care; and

WHEREAS, the Wayne County Department of Mental Health Department-Wayne Behavioral Health Network (WBHN) and the Independent Living for Seniors, Inc., d/b/a/ Elder One, an affiliate of Rochester Regional Health, are mutually desirous to continue and renew a business contract with each other in order for WBHN to provide certain behavioral health professional services to the clientele participating in the ElderOne program; and

WHEREAS, the contract will continue to allow for billing procedures and provide a reimbursement schedule, among other items, which will provide for WBHN's ability to receive payment for the services provided; now therefore be it

RESOLVED, that the Chairman of the Board is authorized to sign a contract, pending the County Attorney's review as to form and content, with the Independent Living for Seniors, Inc., d/b/a/ Elder One, an affiliate of Rochester Regional Health, and with WBHN to provide behavioral health services to the ElderOne program participants, for the covered contract period between December 1, 2021 through November 30, 2024.

Budgeted: n/a Proposed Cost: none Reimbursed Amount: total. County cost: 0

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Health & Medical Committee No. 6
Committee Chair: Mr. Frank Robusto
Haitz

Date: January 31, 2022
Department Head: James

Authorization to Renew Program Agreement & Contract between the Wayne County Department of Mental Health and the University of Rochester

WHEREAS, the Wayne County Mental Health Department and the University of Rochester mutually desire to renew the contractual agreement which sets forth terms and conditions for the University’s psychiatric fellows to participate in a collaborative educational forensic training program at the Mental Health Department’s Clinics; and

WHEREAS, the psychiatric fellows, who are licensed physician-psychiatrists, will provide psychiatric services and treatment to the Wayne County Mental Health Clinic in addressing forensic related clinical needs to children, adolescents and adults who also are in need of psychiatric evaluation and treatment and who are also involved with any of the following: Family Court, Probation, PINS, CPS/DSS, criminal court proceedings such as court ordered competency evaluations, psychiatric evaluations, law enforcement evaluations, sexual offender treatment, forensic psychiatric treatment for those incarcerated in the Wayne County Jail, and many other forensic and psychiatric related activities that the mental health department provides and is statutorily required to perform; and

WHEREAS, within the terms of this agreement, the University will also provide substantial clinical supervision to the fellows and also provide specialized clinical consultation and training to the mental health department; and

WHEREAS, the agreement includes that the Mental Health Department will compensate the University for a portion of the costs associated with the Universities forensic supervision for fellows and for receiving the psychiatric services provided the fellows and the University, and the physician psychiatrists will engage in a variety of medically necessary treatment activities, which are reimbursable services, and thus will allow the department to generate revenue and cost savings to offset the costs associated with this service; now therefore be it

RESOLVED, that the Mental Health Department and the Chairman of the Board of Supervisors, pending approval of the County Attorney as to form and content, are authorized to renew the contractual agreement with the University of Rochester for the program collaborative for forensic fellow training at a cost to the mental health department not to exceed \$70,000 for the contract period January 1, 2022 through December 31, 2022.

Budgeted: yes no Proposed Cost: \$70,000 Reimbursed Amount: \$70,000 County cost: 0

Account: A43004.54566.M7220 - Physician

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator’s Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec’d: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 6 - Health and Medical Services - Mental Health Dept.
2022
Committee Chair: Mr. Frank Robusto
Haitz

Date: January 31,
Department Head: James

Appointment of Member to the Wayne County Community Services Board

WHEREAS the Wayne County Community Services Board (CSB) is in need of filling a vacancy on the CSB; and
WHEREAS, historically the Chairperson of the Wayne County Board of Supervisors Health and Medical
Committee has served as a CSB member, and given that the former Chairperson is no longer a member of the County
Board of Supervisors, the CSB is in need of a new appointment; and

WHEREAS, the Director of Community Services, under NYS Mental Hygiene Law is the CEO for the Wayne
County Community Services Board (CSB) and Local Governmental Unit, and on behalf of the CSB presents this individual
to the Wayne County Board of Supervisors for their official appointment of this individual to serve on the Wayne County
Community Services Board for the term period noted below; now, therefore be it

RESOLVED that the Wayne County Board of Supervisors, upon recommendation of the Director of Community
Services and on behalf of the Wayne County Community Services Board, hereby appoints Supervisor Frank Robusto,
Chairperson of the Health & Medical Committee of the Wayne County Board of Supervisors, to serve on the Wayne
County Community Services Board for the duration of the term as noted below, and pursuant to Article 41 of the New York
State Mental Hygiene Law:

Appointment to Community Services Board– Term through December 31, 2025

Frank Robusto – Supervisor Town of Ontario and Chairperson of the Health & Medical Committee

Budgeted: yes ___no ___ Proposed Cost: ___none___ Reimbursed Amount _____ County cost _____

Departmental transfer \$_____ from Account No. _____ to Account No. _____

County Administrator’s Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec’d: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 6 Health & Medical
Robusto

Date: January 31, 2022

Committee Chair: Mr. Frank

Department Head: James Haitz

Authorization to Purchase Additional Services with the Ten-Eleven Group, LLC.

WHEREAS, Resolution 633-18 authorized contracting with the Ten-Eleven Group, LLC, on behalf of the Department of Mental Health & Wayne Behavioral Health Network (WBHN), to purchase a new clinical health care electronic medical records system (EMR) along with associated licensing; and

WHEREAS, the current contract and payment schedule in the accepted Ten-Eleven proposal (page 10 of the Proposal dated 9/21/18) includes an "Electronic Prescribing of Controlled Substances" additional module and premium functionality feature within the electronic medical record system and annual support for this feature, however whenever a new employee who is also a prescribing medical professional is hired, WBHN must arrange for a new & distinct one-time set-up for access and security credentials for the new employee; and

WHEREAS, WBHN initially purchased a specific quantity of prescriber credential set-ups and therefore is now in need to purchase additional subsequent one time credential set-ups for new medical prescriber staff who will on-board with WBHN; and

WHEREAS, due to the immediate urgency associated with any new prescribers needing the ability to immediately be able to prescribe controlled medications, and in order to make this process efficient and timely moving forward, it would be very beneficial to allow the Director of WBHN to have the discretionary authority to approve and make the arrangements as necessary with Ten-Eleven for the purchase of this controlled substance prescribing credential security set-up and to sign authorizations for the Subsequent Purchase Schedule; and

WHEREAS, the Department has sufficient funds budgeted in the 2022 county budget to cover the expenses associated with this; now, therefore be it

RESOLVED that the Director of WBHN and the Mental Health Department is authorized, pending County Attorney review and approval as to form and content, to purchase and sign subsequent purchase schedules with Ten-Eleven, LLC, for "Electronic Prescribing of Controlled Substances One-time Security Credential Set-ups" that are associated with the current contract between Wayne Behavioral Health Network and with Ten-Eleven Group, LLC, (for a fee of \$1,250 per set-up), and this authorization will continue for the duration of the contract term as approved by Resolution 633-18.

Budgeted: yes no Proposed Cost: \$1,250 each as needed Reimbursed Amount \$1,250 thru fees. County cost 0

Departmental transfer \$ _____ from Account No. A43004.54424.M8200 to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 6 Health & Medical
Robusto

Date: January 31, 2022

Committee Chair: Mr. Frank

Department Head: James Haitz

Authorization to Pay Ten-Eleven Group, LLC. License Fee for CPT Billing Codes

WHEREAS, Resolution 633-18 authorized contracting with the Ten-Eleven Group, LLC, on behalf of the Department of Mental Health & Wayne Behavioral Health Network (WBHN), to purchase a new clinical health care electronic medical records system (EMR) along with associated licensing; and

WHEREAS, recently new American Medical Association Current Procedural Terminology (CPT) Billing Codes were issued and it was essential that WBHN have Ten-Eleven add these CPT codes to the WBHN electronic medical record billing system; and

WHEREAS, there is a one-time licensing fee associated with the use of new CPT billing codes that WBHN is responsible to pay; now, therefore be it

RESOLVED, that WBHN and the Mental Health Department is authorized to pay the additional costs for the licensing fees for the new CPT billing codes that were added to WBHN's electronic medical record billing system, for a total cost of \$36.00.

Budgeted: yes no Proposed Cost: \$36 Reimbursed Amount \$36 thru fees. County cost _0_

Departmental transfer \$_____ from Account No. A43004.54424.M8200 to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Open Positions 2022

Department	1/31/22	2/28/22	3/31/22	4/30/22	5/30/22	6/30/22	7/31/22	8/31/22	9/30/22	#####	11/30/22	12/31/22
<u>Administration</u>												
Director of Nursing												
ADON												
Compliance Officer												
Receptionist, PT	1											
Clerk Typist Sub	1											
<u>Fiscal</u>												
Purchasing Clerk	1											
<u>Residential Services</u>												
Resident Attendant	1											
Activity Aide, FT	1											
Activity Aide, PT	1											
<u>Nursing</u>												
RN Supervisor, FT	2											
RN Supervisor, Sub	3											
RN, FT	1											
RN, Sub	3											
LPN, FT	10											
LPN, PT	2											
LPN, Sub	2											
CNA, FT	28											
CNA,PT	11											
CNA,Sub	3											
Total:	71											

Total positions 2022 (FT,PT,Sub) = 237

Total employed as of 12/31/2021= 169

Employee Turnover 3 mo. (10/1/2021 - 12/31/2021) = 22/1 13%

Employee 6 mo Retention (7/1/2021-12/31/2021) = 34/46 74%

(12 left, 34 still employed)= total 46

Employee 2 yr Retention (1/1/2020 - 12/31/2021) = 50/78 64%

(28 left, 50 still employed) = total 78

January's Hires:

1 RN Superv FT, 2 RN FT, 2 LPN FT, 1 LPN Sub, 1 CNA,FT,

1 CNA, Sub

Wayne County Nursing Home STATISTICAL DASHBOARD

		PRELIMINARY		
		YTD	Prior Year	
		12/31/2021	2020	
Revenue		\$ 17,564,104	\$ 19,028,257	
Expenses	2021 Covid-19 Expenses = \$ 471,842	\$ 18,339,603	\$ 20,052,693	
Net Operating Margin		\$ (775,499)	\$ (1,024,436)	
Other Income (IGT) = March and November 2021		\$ 3,140,258	\$ 4,197,469	
Other Income (Cares Act - Stimulus Funds & NYS)		\$ 23,081	\$ 1,235,683	
Profit (Loss)		<u>\$ 2,387,840</u>	<u>\$ 4,408,716</u>	
Budget Income (loss) Does include Retirement		\$ 753,348	\$ 753,348	
Variance from Budget (Over) Under		\$ 1,634,492	\$ 3,655,368	
Net Operating Margin		-4.4%	-5.4%	
Operating Margin with IGT		13.6%	23.2%	
Cash Balance:				
Cash Balance as of 12/31/2021	(Money Mkt from T-Bills)	\$ 25,775,542	\$ 12,621,807	
Days Cash on Hand		411	207	
Investments = Short Term T-Bills		\$ 15,574,037	\$ 27,283,305	
A/R <30 days		\$ 1,333,747	\$ 902,471	
A/R 31 - 120 days		\$ 1,579,860	\$ 1,179,371	
A/R >120 days		\$ 852,672	\$ 751,776	
Average Daily Rate		\$ 271.80	\$ 261.62	
Average PPS/PDPM Rate		\$ 567.39	\$ 510.86	
Outpatient Services visits		0	-	
Outpatient Services Gross Profit Margin	\$ -	\$ -	\$ -	
Meals/Catering income vs. projected income				
		Current	Budget	Prior Year
Jail		\$ 129,530.00	\$ 96,751.00	\$ 85,172.00
Café		\$ 3,633.00	\$ 61,416.67	\$ 23,427.00
		<u>\$ 133,163.00</u>	<u>\$ 158,167.67</u>	<u>\$ 108,599.00</u>

	Current	YTD Actual	Prior Year
Facility Occupancy Rate - % (Budget 97%)	89.87%	90.13%	93.18%
Number of Admissions	15	153	170
% Discharges Home - All	31.25%	26.64%	31.40%

% Hospitalized Since Admission (Short Stay)	n/a	n/a
Re-Hospitalization w/in 30 days of Admission	n/a	n/a
Long Term Occupancy	n/a	n/a

	2021	2020	2019
Total Number of Residents	186	190	183
Average CMI for Full House	1.067	1.05	1.02
Total Number of Medicaid Residents	139	143	144
Average CMI for Medicaid Residents	0.979	0.95	0.98

	2021	2020	2019
Medicare 5-Star Overall Rating	4	3	3
5-Star Health Inspections	3	3	3
5-Star Staffing Rating	2	2	2
5-Star Quality Measure Rating	5	4	4

Open Positions	71		
Nursing Openings	23		
Aide Openings	42		
Other Positions	6		
Employee Turnover 3 mo. (10/1/21 - 12/31/21) = 22/169	13%	20.3%	20.5%
Employee 6 mo Retention (7/1/21 - 12/31/21) = 34/46	74%		
Employee 2 yr Retention (1/1/20 - 12/31/21) = 50/78	64%		

RESOLUTION TRANSMITTAL

Committee No. 6

Date: January 31, 2022

Committee Chair: Frank Robusto

Department Head: Jeffrey Stalker

AUTHORIZATION TO ACCEPT AND SIGN PROPOSAL FOR DAIKIN APPLIED AND THEIR DESIGNATED SUBCONTRACTORS TO REBUILD AND UPGRADE THE CHILLER AT THE WAYNE COUNTY NURSING HOME

WHEREAS, Daikin Applied was recognized as a sole source service provider on the existing Daikin/McQuay HVAC equipment located at the Wayne County Nursing Home by Resolution 378-21; and

WHEREAS, the Nursing Home's current Daikin/McQuay chiller requires a software upgrade and major service, where portions of the unit need to be rebuilt due to age and degradation of components; and

WHEREAS, Daikin Applied has provided a proposal to complete the work in the amount of Fifty-Seven Thousand, Eight Hundred and Forty Five dollars and zero cents (\$57,845.00); and

WHEREAS, the price breakdown details that portions of the work required to complete this project will need to be subcontracted; and

WHEREAS, additional deficiencies and worn parts may be identified during the commencement of the work, and therefore may require change orders; and

WHEREAS, this chiller rebuild and upgrade project is already budgeted for in the 2022 nursing home's budget; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors authorizes Daikin Applied to use subcontractors for portions of the work required to complete the project, and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to sign the proposal and enter into an agreement with Daikin Applied in the amount of \$57,845, on behalf of the Wayne County Nursing Home, to perform the required service and upgrade, subject to the County Attorney's approval as to form and content; and be it further

RESOLVED, that the Superintendent of Public Works or his Deputy is authorized to approve change orders, which when combined with the proposal amount is not to exceed the total project budget of \$75,000, for additional labor and/or items identified when the chiller is disassembled that need to be repaired or replaced.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount _____ County cost \$ _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 6

Date: 1/31/22

Committee Chair: Frank Robusto
Department Head: Diane M. Devlin

AUTHORIZATION TO CERTIFY AND SUBMIT THE 2022 PUBLIC HEALTH STATE AID APPLICATION FOR WAYNE COUNTY PUBLIC HEALTH

WHEREAS, the NYS Dept. of Health (NYSDOH) requires an annual State Aid Application be submitted based on the approved 2022 Wayne County Public Health budget; and

WHEREAS, the application must be certified by the Chairman of the Board of Supervisors prior to submitting; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to certify the 2022 application; and be it further

RESOLVED, that the Public Health Director is hereby authorized and directed to submit the 2022 application for NYSDOH approval.

Budgeted: yes ___ no ___ Proposed Cost: ___0___ Reimbursed Amount _____ County cost ___0___

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 6

Date: 1/31/22

Committee Chair: Frank Robusto
Department Head: Diane M. Devlin

AUTHORIZATION TO SUBMIT THE PRE-K ANNUAL ADMINISTRATIVE COSTS INCURRED REPORT FOR WAYNE COUNTY PUBLIC HEALTH

WHEREAS, Section 4410 of the Education Law entitles counties to receive administrative cost reimbursement of seventy-five dollars per eligible preschool student with a disability or the total County Administrative cost (whichever is lower); and

WHEREAS, a Statement of County Administrative costs incurred Under Section 4410 of the Education Law, July 1, 2020 – June 30, 2021 must be submitted to the State Education Dept. Program Services Unit in order to receive such reimbursement; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign the Pre-K Program’s completed Statement of Administrative Costs Incurred Report for submission to the State Education Dept. for reimbursement, for the period of July 1, 2020 to June 30, 2021.

Budgeted: yes ___ no ___ Proposed Cost: ___0___ Reimbursed Amount _____ County cost ___0___

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator’s Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec’d: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____