

AGENDA
ECONOMIC DEVELOPMENT/PLANNING COMMITTEE
Wednesday, January 4, 2023 10:00 a.m.

Members:

10:00 a.m. Approve minutes from previous meeting

10:00 a.m. Tourism, Christine Worth

MONTHLY REPORT [TOUR01RPT1 - Progress Report December 2022.docx](#)

10:10 a.m. Cooperative Extension, Maggie McHugh

10:20 a.m. Ec. Development/Planning Department, Brian Pincelli

TRANSMITTALS:

- Authorization to Re-appropriate Comprehensive Housing Study Funds [PLAN 23 RES 1- COMPREHENSIVE HOUSING STUDY REV1.docx](#)
- Authorization to Re-appropriate Business Park Strategic Plan and Feasibility Study Funds [PLAN 23 RES 2- BUSINESS PARK STRATEGIC PLAN AND FEASIBILITY STUDY REV1.docx](#)
- Authorization to Re-appropriate Farmland Protection Plan Update Funds [PLAN 23 RES 3- FARMLAND PROTECTION PLAN UPDATE REV1.docx](#)
- Authorization to Re-appropriate Local Government Efficiency GIS Shared Services Project Funds [PLAN 23 RES 6- LOCAL GOVERNMENT EFFICIENCY GIS SHARED SERVICES PROJECT REV1.docx](#)
- Authorization to Re-appropriate Brownfield Assessment Project Funds [PLAN 23 RES 8- BROWNFIELD ASSESSMENT PROGRAM REV2.docx](#)
- Authorization to Re-appropriate Solid Waste Management Plan Funds [PLAN 23 RES 9- SOLID WASTE MANAGEMENT PLAN REV1.docx](#)
- Authorization to Re-appropriate Electric Vehicle Charging Station Location Plan Funds [PLAN 23 RES 10- ELECTRIC VEHICLE CHARGING STATION LOCATION PLAN REV1.docx](#)
- Authorization to Re-appropriate Brownfield Consultant Budget Funds [PLAN 23 RES 11- BROWNFIELD CONSULTANT BUDGET REV1.docx](#)
- Authorization to appoint Members to IDA Board [PLAN 23 RES 12- APPOINT MEMBERS TO THE WAYNE COUNTY IDA BOARD OF DIRECTORS.docx](#)

DISCUSSION:

OMID Railroad Operations and Reporting
Agreement with Charter Communications
Butler Prison Proposal and State Analysis
Planning Staff

PROGRESS REPORTS - December 2022

Christine Worth – Director

- Attended FLRTC Executive Board Conference Call
- Attended Wayne County budget hearing
- Attended Bicentennial Committee Meetings
- Attended meeting at the Finger Lakes Times for the bicentennial supplement
- Attended Bicentennial Meeting with Senator Helming and Assemblyman Manktelow
- Attended Lake Ontario Wine Trail Meeting
- Attended FLRTC Board Meeting
- Attended LOSCP Meeting
- Attended NYSTIA membership meeting

Notes

- Holiday Brochure
 - Distribution
- I love NY Matching Funds application deadlines
 - October 31 - Online Part I Application Due - COMPLETED
 - November 7 - Grant Awards is \$55,122
 - December 13 - Online Part II Application Due - COMPLETED
- Tourism Updates
 - Bicentennial – Organizing and distributing printed materials as needed
 - Bicentennial – Assisting with newsletter
 - Bicentennial Committee Meetings (Committee, Executive Committee, Gala, Family fun Week, Marketing and April 11 Event).
 - Bicentennial – Set up December meeting with Finger Lakes Times for a newspaper supplement.
 - Bicentennial – Assisted in research and purchasing requisitions for remaining 2022 budget allowance.
 - Website contract (yearly admin) – County Contract in process.
- Visitor's Guide
 - Distribution
 - Updating 2023 listings

Chris Kenyon – Outdoor Recreation Coordinator

- Fishing reports weekly, web, phone and email.
- LOSPC zoom meeting 12/13/2022.

RESOLUTION TRANSMITTAL

Committee No. 4

Date: 1/4/2023

Committee Chair: Scott Johnson

Department Head: Brian Pincelli

AUTHORIZATION TO RE-APPROPRIATE THE COMPREHENSIVE HOUSING STUDY FUNDS

WHEREAS, resolution 293-21 approved submission of a 2021 Community Development Block Grant (CDBG) to conduct an updated Comprehensive Housing Needs and Market Study application requesting up to \$50,000 of grant funding with a \$2,500 local match; and

WHEREAS, resolution 331-22 awarded the County Comprehensive Housing Study project to MRB Group for a total cost of \$55,710, and

WHEREAS, this project is continuing in 2023 and the unspent balance of \$28,412.10 needs to be re-appropriated; now therefore be it

RESOLVED, that the Wayne County Treasurer is authorized to make the following budget adjustments:

A8020 Planning Board

(Revenues)

\$28,412.10 to 44091 EDP01 CDBG –Comprehensive Housing Study

(Appropriations)

\$28,412.10 to 54400 EDP01 Contracted Services –Comprehensive Housing Study

Budgeted: yes ___ no X Proposed Cost: 28412 Reimbursed Amount 28412 County cost \$0

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator’s Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec’d: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4

Date: 1/4/2023

Committee Chair: Scott Johnson

Department Head: Brian Pincelli

AUTHORIZATION TO RE-APPROPRIATE THE BUSINESS PARK STRATEGIC PLAN AND FEASIBILITY STUDY FUNDS

WHEREAS, resolution 295-21 approved submission of an application for a comprehensive business park strategy requesting \$30,000 of grant funding with \$30,000 in matching local funds which was awarded to the County; and

WHEREAS, resolution 615-22 awarded the comprehensive business park strategy project to MRB Group for a total cost of \$59,930, and

WHEREAS, this project is continuing in 2023 and the unspent balance of \$59,930 needs to be re-appropriated; now, therefore be it

RESOLVED, that the Wayne County Treasurer is authorized to transfer \$29,965 from Unassigned General Fund Balance and make the following amendment to the 2023 Wayne County Budget:

A8020 Planning Board

(Revenues)

\$29,965 to 43305 EDP02 NYS Grants- Business Park Study

(Appropriations)

\$59,930 to 54400 EDP02 Contracted Services –Business Park Study

Budgeted: yes ___ no X Proposed Cost: 59930 Reimbursed Amount 29965 County cost 29965

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator’s Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes ___ Nays ___ Date: _____ Signature: _____

Signature/Date Rec’d: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes ___ Nays ___ Date: _____ Signature: _____

Committee: _____ Ayes ___ Nays ___ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4

Date: 1/4/2023

Committee Chair: Scott Johnson
Department Head: Brian Pincelli

AUTHORIZATION TO RE-APPROPRIATE FARMLAND PROTECTION PLAN UPDATE FUNDS

WHEREAS, resolution 273-22 accepted a 50% local matching grant of up to \$80,000 for a Farmland Protection Plan Update, and

WHEREAS, resolution 425-22 awarded the plan update project to LaBella Associates for a total cost of \$48,000; and

WHEREAS, this project is continuing in 2023 and the unspent balance of \$48,000 needs to be re-appropriated; now therefore be it

RESOLVED, that the Wayne County Treasurer is authorized to transfer \$24,000 from Unassigned General Fund Balance and make the following amendment to the 2023 Wayne County Budget:

A8020 Planning Board

(Revenues)

\$24,000 to 43305 EDP03 NYS Grants –Farmland Protection Plan

(Appropriations)

\$48,000 to 54400 EDP03 Contracted Services –Farmland Protection Plan

Budgeted: yes ___ no X Proposed Cost: 48000 Reimbursed Amount 24000 County cost 24000___

Departmental transfer \$_____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4

Date: 1/4/2023

Committee Chair: Scott Johnson
Department Head: Brian Pincelli

AUTHORIZATION TO RE-APPROPRIATED LOCAL GOVERNMENT EFFICIENCY GIS SHARED SERVICES PROJECT FUNDS

WHEREAS, resolution 326-22 accepted an award of \$450,000 with a \$50,000 local match to develop a unified geospatial database for use by the County, Public Authority, and participating towns; and

WHEREAS, this project is continuing in 2023 and the unspent balance of \$500,000 needs to be re-appropriated; now therefore be it

RESOLVED, that the Wayne County Treasurer is authorized to transfer \$50,000 from Unassigned General Fund Balance and make the following amendment to the 2023 Wayne County Budget:

A8020 Planning Board

(Revenues)

\$450,000 to 43305 EDP06 NYS Grants- GIS Project

(Appropriations)

\$500,000 to 54400 EDP06 Contracted Services- GIS Project

Budgeted: yes ___ no X Proposed Cost: 500000 Reimbursed Amount 450000 County cost 50000

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4

Date: 1/4/2023

Committee Chair: Scott Johnson

Department Head: Brian Pincelli

AUTHORIZATION TO RE-APPROPRIATE THE BROWNFIELD ASSESSMENT PROGRAM FUNDS

WHEREAS, Resolution No. 281-20 authorized acceptance of an EPA 2020 Brownfield Assessment Grant award of \$600,000 and Resolution No. 393-22 appropriated the unspent balance of \$464,153.15 to the 2022 budget, and

WHEREAS, this project is continuing in 2023 and the unspent balance of \$174,011.18 needs to be re-appropriated; now therefore be it

RESOLVED, that the Wayne County Treasurer is authorized to make the following amendment to the 2023 Wayne County Budget:

A8020 Planning Board

(Revenues)

\$174,011.18 to 44095 EDP08 Federal Brownfield Funding- Brownfield Assessment

(Appropriations)

\$174,011.18 to 54601 EDP08 Brownfield Expenses- Brownfield Assessment

Budgeted: yes ___ no X Proposed Cost: \$216,689.39 Reimbursed Amount \$216,689.39 County cost \$0

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4

Date: 1/4/2023

Committee Chair: Scott Johnson

Department Head: Brian Pincelli

AUTHORIZATION TO RE-APPROPRIATE THE SOLID WASTE MANAGEMENT PLAN FUNDS

WHEREAS, Resolution 150-22 authorized the release of a Request for Proposals for consultant services for the development of an updated Local Solid Waste Management Plan; and

WHEREAS, resolution 426-22 awarded the project to Barton & Loguidice D.P.C and appropriated funding in the 2022 budget, and

WHEREAS, this project is continuing in 2023 and the unspent balance of \$54,428.05 needs to be re-appropriated; now therefore be it

RESOLVED, that the Wayne County Treasurer is authorized to transfer \$54,428.05 from Unassigned General Fund Balance and make the following amendment to the 2023 Wayne County Budget:

A8020 Planning Board

(Appropriations)

\$54,428.05 to 54400 EDP09 Contracted Services- SWMP

Budgeted: yes ___ no X Proposed Cost: \$54,428.05 Reimbursed Amount ___ County cost \$54,428.05

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes ___ Nays ___ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes ___ Nays ___ Date: _____ Signature: _____

Committee: _____ Ayes ___ Nays ___ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4

Date: 1/4/2023

Committee Chair: Scott Johnson
Department Head: Brian Pincelli

AUTHORIZATION TO RE-APPROPRIATE ELECTRIC VEHICLE CHARGING STATION LOCATION PLAN FUNDS

WHEREAS, Wayne County Resolution No. 330-22 authorized the release of an RFP for development of an Electric Vehicle Plan to identify the best locations for facilitation of EV charging station deployment and to secure and implement NYSEG Make-Ready Program and DEC Zero Emission Vehicles (ZEV) Program funding for implementation; and,

WHEREAS, Resolution No. 486-22 accepted the NYSERDA Clean Energy Communities grant award of \$5,000 towards this project; and

WHEREAS, Resolution No. 534-22 funded the Electric Vehicle Location Plan and awarded the project to E-3 Energy Advisors for a total cost of \$20,000; and

WHEREAS, this project is continuing in 2023 and the unspent balance of \$20,000 needs to be re-appropriated; now therefore be it

RESOLVED, that the Wayne County Treasurer is authorized to transfer \$15,000 from Unassigned General Fund Balance and make the following amendment to the 2023 Wayne County Budget:

A8020 Planning Board

(Revenues)

\$5,000 to 43305 EDP10 NYS Grants- EVSE

(Appropriations)

\$20,000 to 54400 EDP10 Contracted Services- EVSE

Budgeted: yes ___ no X Proposed Cost: _____ Reimbursed Amount _____ County cost _____ \$0

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4

Date: 1/4/2023

Committee Chair: Scott Johnson
Department Head: Brian Pincelli

AUTHORIZATION TO RE-APPROPRIATE BROWNFIELD CONSULTANT BUDGET FUNDS

WHEREAS, Resolution No. 488-22 awarded the Brownfield Consultant Assistance services contract to Stantec Consulting Services and appropriated \$1,000 to the 2022 budget for this service; and

WHEREAS, this project is continuing in 2023 and the unspent balance of \$1,000 needs to be re-appropriated; now, therefore be it

RESOLVED, that the Wayne County Treasurer is authorized to appropriate \$1,000 from Unassigned General Fund Balance and make the following amendment to the 2023 Wayne County Budget:

A8020 Planning Board

(Appropriations)

\$1,000 to 54400 EDP11 Contracted Services- Brownfield Application Consulting

Budgeted: yes ___ no X Proposed Cost: _____ Reimbursed Amount _____ County cost _____ \$0

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 4

Date: 1/4/2023

Committee Chair: Scott Johnson
Department Head: Brian Pincelli

AUTHORIZATION TO APPOINT MEMBERS TO THE WAYNE COUNTY IDA BOARD OF DIRECTORS

WHEREAS, pursuant to General Municipal Law Section 856(2) the members of the Wayne County Industrial Development Agency shall serve at the pleasure of the Wayne County Board of Supervisors; and WHEREAS, pursuant to Resolution No. 471-19 of the Wayne County Board of Supervisors, non-County members of the Board of the Agency shall be subject to term limits of three (3) years, subject to reappointment by the County Board of Supervisors, and WHEREAS, a member of the IDA Board is completing a 3-year term and is seeking reappointment, and WHEREAS, a new appointment is seeking approval, and WHEREAS, in compliance with Section 2825 of the Public Authorities Law, the majority of the Members of the Board shall be Independent Members; therefore be it

RESOLVED, that the Wayne County Board of Supervisors re-appoints Pamela Heald to the IDA Board, and appoints Ken VanFleet, both as Independent members to serve until December 31st, 2025.

Budgeted: yes ___ no X Proposed Cost: _____ Reimbursed Amount _____ County cost _____ \$0

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____