

AGENDA

ECONOMIC DEVELOPMENT/PLANNING COMMITTEE

Wednesday, January 3rd 10:00 a.m.

Members:

10:00 a.m. Approve minutes from December meeting

10:00 a.m. Tourism, Christine Worth

MONTHLY REPORT [TOUR1RPT1 - Progress Report Dec 2023.docx](#)

OUT OF STATE TRAVEL REQUEST [TOUR Out of State Morganstown WV 2024.pdf](#)

10:00 a.m. Cooperative Extension, Maggie McHugh

NO BUSINESS

10:05 a.m. Ec. Development/Planning Department, Brian Pincelli

TRANSMITTAL:

- Authorizing Agreement with Wayne County IDA for Payment of 2024 Appropriations [PLAN01 RES01- AGREEMENT WITH WCIDA FOR 2024 APPROPRIATIONS.docx](#)
- Authorization to Re-Appropriate the Industrial Site Fund to the 2024 Budget [PLAN01 RES02- RE-APPROPRIATE THE INDUSTRIAL SITE FUND TO THE 2024 BUDGET.docx](#)
- Authorization for Submission of and Application to Genesee Transportation Council [PLAN01 RES03- SUBMISSION AND APPLICATION TO GTC UNIFIED PLANNING WORK PROGRAM.docx](#)
- Authorization to Extend Contract for the Former Butler Prison Market Study and REOI [PLAN01 RES04- EXTEND CONTRACT FOR THE FORMER BUTLER PRISON MARKET STUDY AND REOI.docx](#)
- Authorization to Re-appropriate Business Park Strategic Plan and Feasibility Study Funds [PLAN01 RES05- REAPPROPRIATE BUSINESS PARK STRATEGIC PLAN AND FEASIBILITY STUDY REV1.docx](#)
- Authorization to Fund Brownfield Assessment Program [PLAN01 RES06- FUND BROWNFIELD ASSESSMENT PROGRAM.docx](#)
- Authorization to Re-appropriate CDBG Microburst Program Funds [PLAN01 RES07- REAPPROPRIATE CDBG MICROBURST PROGRAM REV1.docx](#)
- Authorization to Re-appropriate Local Government Efficiency GIS Shared Services Project Funds [PLAN01 RES08- REAPPROPRIATE LOCAL GOVERNMENT EFFICIENCY GIS SHARED SERVICES PROJECT REV1.docx](#)
- Authorization Re-appropriate Brownfield Revolving Loan Fund [PLAN01 RES09- REAPPROPRIATE BROWNFIELD REVOLVING LOAN FUND.docx](#)
- Resolution Appointing Fair and Equitable Housing Officer for Wayne County [PLAN01 RES10- APPOINTING FAIR AND EQUITABLE HOUSING OFFICER.docx](#)
- Authorizing Amended Agreement with the Housing Council at Pathstone, Inc. [PLAN01 RES11- AMENDED AGREEMENT WITH THE HOUSING COUNCIL AT PATHSTONE, INC.docx](#)

PROGRESS REPORTS – December 2023

Christine Worth – Director

- Attended FLRTC Board Meeting
- Attended LOSCP Meeting
- Attended ROC / FLX Beverage trail meeting
- Attended Lake Ontario Wine Trail Meeting

Notes

- Advertising
 - Confirmed Ads in Visit Rochester Guide, Campgrounds of NY, Journey Magazine, GuestQuest and Upstate Magazine
 - Confirmed brochure distribution with BCI, Anderson’s Brochure Distribution and Seneca County Chamber of Commerce (Petro & outlets)
- Apple Tasting Tour
 - Reviewing survey responses
 - 1245 People filled out drawing forms
 - 275 People sent in completed word jumble passport.
 - The Apple Tasting Tour was highlighted in a book released this past fall. Stronger together, building world-changing business collaborations.
- I love NY Matching Funds
 - Application accepted
 - Grant Acceptance completed
 - 4th Quarter report completed
- Solar Eclipse
 - Assisted IT with information for the website.
 - Will host additional zoom meeting in January to continue education targeting restaurants and events.
 - Co-hosting an event with the Wayne County Business Council on January 24.
 - Offering eclipse glasses to event organizers on a first come first serve basis not to exceed 100.
- Tourism Updates
 - Holiday Social media ads ran for Christmas Tree Farms and Shop local campaign.
 - Reviewing options for the calendar (events) portion of our website
 - Reviewing options for GPS inspired itineraries.
 - Tourism Newsletter sent out 12/21/23
 - Website maintenance contracts are in process through the county attorney’s office.
 - Sport Show program has been finalized for Lake Ontario Sportfishing Council partnership.
- Visitor’s Guide
 - Distribution
 - Working on confirming details for Visitor’s Guide and Website

Wayne County Out of State Travel Request

Date: December 26, 2023

Department Name: Tourism

Dept. No.: 6410

Meeting Seminar or Conference Name: 22nd Annual WV Fishing, Hunting, & Outdoors Sports Show
<https://wvoutdoorsportsshow.com>

Location: Morgantown, West Virginia

Date(s): March 1-4, 2024

Mandated? Yes ___ (Federal, State, other) No ___ Required Educational Training? Yes ___ No ___

Paid for with Grant Funds? Yes ___ No ___ Required By: _____

Person(s) attending: Christine Worth – Costs for travel are covered by Lake Ontario Sport Show Fishing Council.

Org	Object	Project Code	Object Name	Available Budget	Amount
	54410		Conference	\$	\$
	54483		Training-Seminars-Schools	\$	\$
	54485		Travel (Airfare, Train, Taxi, Subway, etc.)	\$	\$
	54485		Lodging	\$	\$
	54485		Tolls/Parking/(Fuel county cars only)	\$	\$
	54485		Meals	\$	\$
	54919		Mileage (___ X IRS Prevailing Rate)	\$	\$
			TOTAL	\$	\$ ZERO

Is there a county car available? Yes x No ___

If no, please provide explanation _____

Is this training/travel required for continuing professional certification or credits? Yes ___ No ___

If yes, how many credits are required in this year (Jan-Dec)? ___ How many have already been attained? ___

Overnight travel required a detailed description of the conference or seminar agenda or schedule. Out of State travel requires the approval of the Standing Committee and the Board of Supervisors, after review by the County Administrator.

Department Head Approval: Christine Worth

Date: 12/23/23

Budget Officer Review for Availability of Funds: [Signature]

Date: 12/29/24

County Administrator's Approval: [Signature]

Date: 12/29/23

Committee Chair: _____

Date: _____

Chairman of the Board: _____

Date: _____

RESOLUTION

Committee No. 4

Date: 1/3/2024

Committee Chair:
Department Head: Brian Pincelli

RESOLUTION AUTHORIZING AGREEMENT WITH WAYNE COUNTY INDUSTRIAL DEVELOPMENT AGENCY FOR PAYMENT OF 2024 APPROPRIATIONS

WHEREAS, the amount of \$352,817 has been appropriated in the 2024 County Budget for administrative support including funding for positions in the Wayne County Industrial Development Agency (IDA), Wayne Economic Development Corporation (WEDC), and Wayne County Civic Facilities Development Corporation (CFDC); and

WHEREAS, the amount of \$50,000 was appropriated for Contracted Services for operating expenses; and

WHEREAS, the amount of \$165,000 was appropriated for outside consulting, special studies, and projects for the IDA; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to sign an agreement, subject to the County Attorney's approval as to form and content, with the Wayne County IDA, WEDC, and CFDC providing for the provision of the administrative support and related expenses of \$352,817; and be it further

RESOLVED, that the Chairman of the Board is authorized to sign an agreement, subject to the County Attorney's approval as to form and content, with the Wayne County IDA providing for the payment of \$50,000 in equal quarterly disbursements of \$12,500; and be it further

RESOLVED, that the Chairman of the Board is authorized to sign an agreement, subject to the County Attorney's approval as to form and content, with the Wayne County IDA providing for the disbursement of up to \$165,000 for special studies and special projects related to Economic Development and providing for payments on a project-by-project basis subject to the joint approval of the Economic Development and Planning Director, Chairman of the County Economic Development and Planning Committee, and the Wayne County Management Assistant in advance of the project or study being undertaken and requiring the Agency to file a verified account of the disbursements of such funds.

Budgeted: yes no Proposed Cost: \$567,817.00 Reimbursed Amount: _____ County Cost: \$567,817.00

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 4

Date: 1/3/2024

Committee Chair:
Department Head: Brian Pincelli

AUTHORIZATION TO RE-APPROPRIATE THE INDUSTRIAL SITE FUND TO THE 2024 BUDGET

WHEREAS, the County of Wayne annually funds an Industrial Site Development Fund; and
WHEREAS, these funds are utilized to advance Economic Development projects involving development of public infrastructure; and

WHEREAS, the County caps total annual contributions to the Industrial Site Development Fund at \$1,000,000; and

WHEREAS, the County does not include Industrial Site Development Fund budget appropriations in the annual operating budget; and

WHEREAS, use of funds is approved by the Board of Supervisors on a case-by-case basis; and

WHEREAS, the County closed these accounts out to fund balance at the end of 2023; now, therefore, be it

RESOLVED, that the Board of Supervisors approves the Industrial Site Fund as described and the County Treasurer is hereby authorized to transfer \$1,000,000 in funds from the Unassigned General Fund Balance as follows:

A6326 Economic Development Administration
(Appropriations)
\$1,000,000 to 54553 Industrial Site Development Program

Budgeted: yes no Proposed Cost: \$1,000,000.00 Reimbursed Amount: _____ County Cost: \$1,000,000.00

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 4

Date: 1/3/2024

Committee Chair:
Department Head: Brian Pincelli

AUTHORIZATION FOR SUBMISSION OF AND APPLICATION TO GENESEE TRANSPORTATION COUNCIL UNIFIED PLANNING WORK PROGRAM

WHEREAS, the Genesee Transportation Council (GTC) is the designated Metropolitan Planning Organization (MPO) responsible for transportation policy, planning, and investment decision making in the Genesee-Finger Lakes Region; and

WHEREAS, GTC accepts applications for transportation planning funding requests through the Unified Planning Work Program (UPWP); and

WHEREAS, the UPWP provides federal funds for transportation planning activities undertaken by GTC, its member agencies, and other municipalities throughout the nine-county Genesee-Finger Lakes Region; and

WHEREAS, the Economic Development and Planning Department is interested in pursuing funding for transportation planning on a transload facility; now, therefore, be it

RESOLVED, the Board of Supervisors authorizes the submission of a Unified Planning Work Program (UPWP) application requesting grant funding from the Genesee Transportation Council (GTC); and be it further

RESOLVED, that said application shall be prepared and filed under the direction and supervision of the County Economic Development and Planning Office; and be it further

RESOLVED, that the County will provide funding up to \$10,000 as a cash match to this grant proposal.

Budgeted: yes no Proposed Cost: \$10,000.00 Reimbursed Amount: _____ County Cost: \$10,000.00

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 4

Date: 1/3/2024

Committee Chair:
Department Head: Brian Pincelli

AUTHORIZATION TO EXTEND CONTRACT FOR THE FORMER BUTLER PRISON MARKET STUDY AND REQUEST FOR EXPRESSION OF INTEREST

WHEREAS, resolution 331-23 authorized the County to execute a contract for the Former Butler Prison Market Study and Request for Expression of Interest (REOI) with MRB; and

WHEREAS, it is necessary to extend the contract with MRB since the contract expires January 31, 2024 to complete the former Butler Prison Market Study and REOI; now, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute an extension to the contract with MRB for the former Butler Prison Market Study and REOI to expire April 30, 2024, subject to the County Attorney's approval as to form and content.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 4

Date: 1/3/2024

Committee Chair:
Department Head: Brian Pincelli

AUTHORIZATION TO RE-APPROPRIATE BUSINESS PARK STRATEGIC PLAN AND FEASIBILITY STUDY FUNDS

WHEREAS, resolution 615-22 approved and funded the Business Park Plan and Feasibility Study, and WHEREAS, this project is continuing in 2024 and funds need to be re-appropriated at the unspent balance of \$55,709.50; now therefore be it

RESOLVED, that the Wayne County Treasurer is authorized to make the following budget admendment:

A8020 Planning Board
(Revenues)
\$55,709.50 to 43305 EDP02 NYS Grants

(Appropriations)
\$55,709.50 to 54400 EDP02 Contracted Services –Business Park Study

Budgeted: yes no Proposed Cost: \$55,709.50 Reimbursed Amount: \$55,709.50 County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator’s Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec’d: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 4

Date: 1/3/2024

Committee Chair:
Department Head: Brian Pincelli

AUTHORIZATION TO FUND BROWNFIELD ASSESSMENT PROGRAM

WHEREAS, resolution 527-23 approved acceptance of a FY23 Brownfield Assessment Coalition Grant of \$1,000,000 from the EPA; and

WHEREAS, this project will be initiated in 2024 with all expenses reimbursed by the EPA; now, therefore be it RESOLVED, that the Wayne County Treasurer is authorized to make the following budget amendment:

A8020 Planning Board
(Revenues)
\$1,000,000 to 44095 EDP12 Federal Brownfields

(Appropriations)
\$1,000,000 to 54601 EDP12 Brownfield Expenses- Assessment FY23

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 4

Date: 1/3/2024

Committee Chair:
Department Head: Brian Pincelli

AUTHORIZATION TO RE-APPROPRIATE CDBG MICROBURST PROGRAM FUNDS

WHEREAS, resolutions 249-251 and 616-22 approved and funded the CDBG MicroBurst Program, and WHEREAS, this project is continuing in 2024 and funds need to be re-appropriated at the unspent balance of \$73,800; now therefore be it

RESOLVED, that the Wayne County Treasurer is authorized to make the following budget amendment:

A8020 Planning Board
(Revenues)
\$73,800 to 44091 EDP07 NYS Grants

(Appropriations)
\$73,800 to 54400 EDP07 Contracted Services- MicroBurst

Budgeted: yes no Proposed Cost: \$73,800.00 Reimbursed Amount: \$73,800.00 County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 4

Date: 1/3/2024

Committee Chair:
Department Head: Brian Pincelli

AUTHORIZATION TO RE-APPROPRIATE LOCAL GOVERNMENT EFFICIENCY GIS SHARED SERVICES PROJECT FUNDS

WHEREAS, resolution 329-22 approved and funded the GIS Shared Services Project, and
WHEREAS, this project is continuing in 2024 and funds need to be re-appropriated at the unspent balance of \$447,602.50; now therefore be it

RESOLVED, that the Wayne County Treasurer is authorized and make the following budget amendment:

A8020 Planning Board
(Revenues)
\$447,602.50 to 43305 EDP06 NYS Grants

(Appropriations)
\$447,602.50 to 54400 EDP06 Contracted Services- GIS

Budgeted: yes no Proposed Cost: \$447,602.50 Reimbursed Amount: 447,602.50 County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 4

Date: 1/3/2024

Committee Chair:
Department Head: Brian Pincelli

AUTHORIZATION TO RE-APPROPRIATE BROWNFIELD REVOLVING LOAN FUNDS

WHEREAS, resolution 326-22 approved and funded the Brownfield Revolving Loan Fund; and
WHEREAS, this project is continuing in 2024 and funds need to be re-appropriated at the unspent balance of
\$1,000,000; now therefore be it

RESOLVED, that the Wayne County Treasurer is authorized to make the following budget adjustments:

A8020 Planning Board
(Revenues)
\$1,000,000 to 44095 EDP05 Federal Brownfield

(Appropriations)
\$1,000,000 to 54601 EDP05 Brownfield Expenses- RLF

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 4

Date: 1/3/2024

Committee Chair:
Department Head: Brian Pincelli

RESOLUTION APPOINTING FAIR AND EQUITABLE HOUSING OFFICER FOR WAYNE COUNTY

WHEREAS, Wayne County often applies for funding from the New York State Office of Community Renewal ("OCR") Community Development Block Grant ("CDBG") program; and

WHEREAS, OCR requires grant recipients to comply with Title VI of the Civil Rights Act of 1964, Title VIII of the Civil Rights Act of 1968, Fair Housing Amendments Act of 1988 and the Human Rights Law (Executive Law, Article 15) of the State of New York as well as Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and

WHEREAS, OCR also requires grant recipients to appoint a Fair Housing Officer and a Section 3 Officer to affirmatively advance these Federal goals for qualifying projects within the County; and

WHEREAS, Legal Assistance of Western New York, Inc. Fair Housing Enforcement Project has been funded by US Department of Housing and Urban Development since 1998 to investigate housing discrimination complaints in our region including Wayne County and will accept referrals for investigation; now, therefore be it

RESOLVED, that the Board of Supervisors hereby designates Ora Rothfuss as Wayne County Fair Housing Officer and Section 3 Officer.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION

Committee No. 4

Date: 1/3/2024

Committee Chair:
Department Head: Brian Pincelli

RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH THE HOUSING COUNCIL AT PATHSTONE, INC. FOR LANDLORD REHAB PROGRAM

WHEREAS, The County was awarded a planning grant under the 2020 New York Preservation Opportunity Program (NYS-POP), administered by Enterprise Community Partners (Enterprise); and

WHEREAS, The Housing Council at Pathstone (Pathstone) assisted the County, through the Economic Development and Planning Department, in administration of \$200,000 in grant funds for preservation of affordable rental housing; and

WHEREAS, Pathstone has successfully committed these funds to projects across the County; and

WHEREAS, additional funds committed to another program were not spent and have been authorized by Enterprise to be committed to the continuation of the Pathstone Program; now, therefore be it

RESOLVED, that the Chariman of the Board is authorized to execute an amendment to the agreement with Pathstone for the commitment of additional funds and administration of the program, under the direction and supervision of the Economic Development and Planning Department on behlf of the County, under terms and conditions established under the existing program, subject to the approval of the County Attorney as to form and content.

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount: _____ County Cost: _____

Department Transfer: _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Purchasing Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____