

**AGENDA**  
**PUBLIC WORKS COMMITTEE**  
**Wednesday, January 3rd 9:00 a.m.**

*Members:*

9:00 a.m. **Approve minutes from December meeting**

9:00 a.m. **Weights and Measures, Ted Dymant**

MONTHLY REPORT [WM December 2023 monthly report.pdf](#)

9:05 a.m. **Soil and Water Conservation District, Ron Thorn**

DISTRICT UPDATE

TRANSMITTAL:

- Authorization to appoint members to the WC Soil and Water Conservation District Board of Directors [WCSW RES Appoint Members.docx](#)

9:15 a.m. **Public Works, Kevin Rooney**

TRANSMITTALS:

- Authorization to Declare Vehicles Surplus in the Public Works Department [PW01 RES01 declare vehicles surplus.docx](#)
- Authorization to Enter into Indemnification Agreement [PW01 RES02 NYS Indem.docx](#)
- Authorization to Sell Surplus County Property to Adjacent Landowner in Town of Palmyra [PW01 RES03 sell surplus property to heatherly.docx](#)
- Authorization to Execute Agreement with Syracuse Time and Alarm for Annual Software [PW01 RES04 Sign Contract with Syr Time & Alarm.docx](#)



P.O. Box 369  
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Telephone: (315) 946-5620

**WAYNE COUNTY  
DEPARTMENT OF  
WEIGHTS MEASURES - CONSUMER AFFAIRS  
PUBLIC WORKS COMMITTEE MONTHLY REPORT**

**December 2023**

Theodore Dymont  
Director

***Monthly Device Inspection Test Results***

<i>Device Type</i>	<i>Total Devices</i>	<i>Results of Initial Tests</i>						<i>Total Rechecks</i>	<i>Incorrect Visual Inspection</i>	<i>No. Devices Not Tested</i>
		<i>Total Initial</i>	<i>Test Correct</i>		<i>Test Incorrect</i>					
			<i>Correct</i>	<i>%</i>	<i>Plus</i>	<i>Minus</i>	<i>Other</i>			
Computing Scale	184	2	2	100%	0	0	0	182	20	0
Pre-Pack Scale	54	2	2	100%	0	0	0	52	1	0
Customer Scale	9	0	0	0%	0	0	0	9	2	0
Vehicle Scale	7	5	3	60%	0	1	0	2	0	1
Monorail Scale										
Prescription Scale										
Hopper/Batch/Tank Scale										
Platform Scale	12	10	8	80%	1	0	1	2	1	0
Livestock Scale										
Miscellaneous Scale	11	8	7	88%	0	1	0	3	0	0
Petroleum Pump	27	0	0	0%	0	0	0	27	3	0
Petroleum Meter VTM	2	1	1	100%	0	0	0	1	0	0
Meter Other										
Rack Meter										
Liquid Measure										
Volumetric Measure										
Linear Measure										
Linear Measuring Device										
Timing Device	3	0	0	0%	0	0	0	3	0	0
Taximeter										
Miscellaneous Device										
LPG Meters										
Non-Commercial Devices	1	1	1	100%	0	0	0	0	0	0
Weights Pharmacy										
Weights Other	2	2	2	100%	0	0	0	0	0	0

**Package Checking**

<i>I/O</i>	<i>Type</i>	<i>Total in Lots</i>	<i>Total Weighed</i>	<i># Lots</i>	<i># Lots Failed</i>
<b>I</b>	Audit	955	308	103	1
<b>O</b>	Audit	596	230	22	1

**Samples Collected**

**Fines**

<i>No.</i>	0	<i>Total:</i>	0
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Misc. Packages checked not reported, rough guess: 25



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**WAYNE COUNTY  
 DEPARTMENT OF  
 WEIGHTS MEASURES - CONSUMER AFFAIRS  
 PUBLIC WORKS COMMITTEE MONTHLY REPORT**

**December 2023**

Theodore Dymont  
 Director

**Scanner Pricing Accuracy**

<i>Type of Inspection</i>	<i># of Inspections</i>	<i># Items Checked</i>	<i># Over Charges</i>	<i># Under Charges</i>	<i>Not on File</i>	<i># Insp Failed</i>	<i>% Failed</i>
Complaint - Individual Items							
Audit Inspections							
Full Inspections							
Reinspections - Audit or Full							

***Establishment Vists:* 33**

***Notes:***            1 complaint regarding gas station. Resolved

RESOLUTION

Committee No. 3

Date: 1/3/2024

Committee Chair:  
Department Head: Ron Thorn

AUTHORIZATION TO APPOINT MEMBERS TO THE WAYNE COUNTY SOIL & WATER CONSERVATION DISTRICT BOARD OF DIRECTORS

WHEREAS, the Wayne County Board of Supervisors, pursuant to Soil and Water Conservation District Law, Section 6.1, Designation of the District Directors, is appointing the following members to the Wayne County Soil & Water Conservation District Board of Directors:

- Lynn Chatfield, Legislature- Annual Term Expires December 31st 2025
- Peter Stoep, Member At Large Term Expires December 31st 2026
- Mark Humbert, Farm Bureau Term Expires December 31st 2026

WHEREAS, the Wayne County Farm Bureau has voted and agreed at their October Meeting of 2023 to appoint Mark Humbert as their representative on the Soil & Water Conservation District Board of Directors; and

WHEREAS, the Wayne County Soil and Water Conservation District Board of Directors is recommending Peter Stoep to fill the vacancy of At Large Member; and

WHEREAS, the Wayne County Board of Supervisors sends notification for the appointment of Lynn Chatfield to serve as a representative on the Soil and Water Conservation District Board of Directors; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors newly appoints the members listed above to the Wayne County Soil & Water Conservation District Board of Directors.

Budgeted: yes  no  Proposed Cost: \$0.00 Reimbursed Amount: \$0.00 County Cost: \$0.00

Department Transfer: \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Purchasing Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

RESOLUTION

Committee No. 3

Date: 1/3/2024

Committee Chair:  
Department Head: Kevin Rooney

AUTHORIZATION TO DECLARE VEHICLES SURPLUS IN THE PUBLIC WORKS DEPARTMENT

WHEREAS, the Highway Department has the vehicles listed below that should be disposed of as noted:

1992 Ford Econoline E-250 Van (SO)	VIN 1FTFE24H1NHA29412	AUCTION
2014 Chevy Tahoe (FC)	VIN 1GNSK2E05ER196289	AUCTION
2017 Ford Interceptor Utility (SO)	VIN 1FM5K8AT3HGD07099	AUCTION
2018 Ford Interceptor Taurus (SO)	VIN 1FAHP2MT3JG137091	AUCTION
2018 Ford Interceptor Taurus (SO)	VIN 1FAHP2MT5TG137092	AUCTION

Now, therefore be it

RESOLVED, that the vehicles listed above be sold at an upcoming public auction, in accordance with the County's Equipment Disposition policy.

Budgeted: yes  no  Proposed Cost: \_\_\_\_\_ Reimbursed Amount: \_\_\_\_\_ County Cost: \_\_\_\_\_

Department Transfer: \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Purchasing Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

RESOLUTION

Committee No. 3

Date: 1/3/2024

Committee Chair:  
Department Head: Kevin Rooney

AUTHORIZATION TO ENTER INTO INDEMNIFICATION AGREEMENT BETWEEN WAYNE COUNTY AND THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR SPECIAL HAULING PERMITS, DIVISIBLE LOAD OVERWEIGHT PERMITS, AND/OR RESTRICTED VEHICLE PERMITS

WHEREAS, that pursuant to the provisions of Part 154, Title 17, Official Compilation of Codes, Rules and Regulations of the State of New York, by and between the People of the State of New York, all municipal subdivisions thereof except the party of the second part, and the Commissioner of the New York State Department of Transportation, the New York State Thruway Authority, the State Bridge Authority and their officials, officers, agents and employees, parties of the first part, acting through and between the Commissioner of Transportation or his designee ("DOT") and the County of Wayne, party of the second part.

WHEREAS, the County of Wayne intends to apply for and receive permits pursuant to subpart 154-1 and/or subpart 154-2 of Title 17 of the official compilation of codes, rules and regulations of the State of New York, from the Department of Transportation for the operation of certain of its vehicles; and

WHEREAS, the Commissioner of Transportation has determined that this agreement will protect the interests of the People of the State of New York to the same extent as protective liability insurance coverage; now therefore, be it

RESOLVED, that the County of Wayne, in lieu of obtaining protective liability insurance coverage with respect to such permits, hereby agrees to assume the risk of, and to release, indemnify, protect, defend and save harmless the parties of the first part and/or all employees of the party of the first part from and against any and all claims, demands, actions, settlements, awards and judgments for such loss, injury, death or damage and any cost or expense in connection therewith caused by or arising out of the issuance and/or use of such permits; and be it further.

RESOLVED, that the party of the second part hereby agrees to indemnify and save harmless the parties of the first part and/or all employees of the parties of the first part from all liability of claims, demands and costs for or arising out of the issuance and/or use of such permits or the acceptance of such permits, whether caused by negligence of the part of the second part or by anyone acting by, through or for the party of the second part or caused by negligence, including omissions and supervisory acts, of the parties of the first part; and be it further

RESOLVED, that any payments required by the foregoing will be guaranteed by the full faith and credit of the party of the second part, or its districts, as applicable, and will be paid out of current budgeted funds, or if insufficient, from its liability and casualty reserve fund or from the proceeds of bonds which current laws permit the party of the second part to issue to pay claims against it.

Budgeted: yes  no  Proposed Cost: \_\_\_\_\_ Reimbursed Amount: \_\_\_\_\_ County Cost: \_\_\_\_\_

Department Transfer: \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Purchasing Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

RESOLUTION

Committee No. 3

Date: 1/3/2024

Committee Chair:  
Department Head: Kevin Rooney

AUTHORIZATION TO SELL SURPLUS COUNTY PROPERTY TO ADJACENT LANDOWNER IN THE TOWN OF PALMYRA

WHEREAS, resolution 690-12 authorized the sale of surplus property to adjacent landowners to County property in the Town of Palmyra; and

WHEREAS, Mark Hetherley has requested to purchase surplus County property that is adjacent to his property which is identified as tax parcel 66111-00-450201 and is approximately 2.78 acres in size; and

WHEREAS, the Superintendent of Public Works has discussed this transfer with Mr. Hetherley to determine the extent of the current property that could be transferred; and

WHEREAS, Mr. Hetherley will provide the Superintendent of Public Works with survey documents depicting the proposed acquisition of the property; and

WHEREAS, Mark Hetherley is willing to pay at a rate of \$1000/acre for the property; now, therefore, be it RESOLVED, that the Superintendent of Public Works and Wayne County Attorney are authorized to prepare documents to transfer the unused property to Mark Hetherley; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign an agreement with Mark Hetherley subject to the County Attorney's approval as to form and content.

Budgeted: yes  no  Proposed Cost: \_\_\_\_\_ Reimbursed Amount: \_\_\_\_\_ County Cost: \_\_\_\_\_

Department Transfer: \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Purchasing Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

RESOLUTION

Committee No. 3

Date: 1/3/2024

Committee Chair:  
Department Head: Kevin Rooney

AUTHORIZATION TO EXECUTE AGREEMENT WITH SYRACUSE TIME AND ALARM FOR ANNUAL SOFTWARE AND EQUIPMENT MAINTENANCE ON THE COUNTYWIDE ACCESS CONTROL SYSTEM

WHEREAS, the current contract with Syracuse Time and Alarm expired on December 31st, 2023; and  
WHEREAS, Syracuse Time and Alarm is authorized to service the Galaxy Access Control System that is used Countywide ; and

WHEREAS, the County is required to stay up-to-date on the software in order to make changes and add future access control points; and

WHEREAS, Syracuse Time and Alarm has provided a one (1) year proposal under the NYS State Contract PT68866 at an annual base fee of \$7,880.00; and

WHEREAS, due to the amount of access controls currently utilized by the County, the Deputy Superintendent of Public Works feels that it is necessary to keep the system current; and

WHEREAS, any repairs in addition to the annual software and equipment maintenance will be performed under the NYS State Contract on a time and materials basis; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Syracuse Time and Alarm for the contract period of January 1, 2024 through December 31, 2024 for access control system software and equipment maintenance for a base cost of \$7,880.00 per year; and be it further

RESOLVED, any repairs outside the standard services agreement shall be performed under the NYS State Contract on a time and materials basis.

Budgeted: yes  no  Proposed Cost: \$7,880.00 Reimbursed Amount: \_\_\_\_\_ County Cost: \$7,880.00

Department Transfer: \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Purchasing Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_