

INSTRUCTIONS FOR VETERAN'S CREDITS

According to Civil Service Law, additional credits in examinations are granted to successful candidates who have claimed and established status as disabled or non-disabled veterans. These credits are granted on the following basis:

	Open-Competitive Exams	Promotional Exams
Disabled Veteran	10	5
Non-Disabled Veteran	5	2.5

These additional credits, which are combined with the final score obtained in the examination, may be granted only to **PASSING CANDIDATES** at the time of establishment of the eligible list. Candidates are permitted a minimum period of sixty (60) days from the last filing date to submit veterans credits forms for a particular examination. These forms will be accepted until such time as the eligible list is established. It is the responsibility of the candidate to insure that all required forms are filed on time.

To be eligible for additional credits as a veteran you must be a resident of New York State, must have been Honorably discharged or released under honorable conditions, and must have served on **ACTIVE** duty with the Armed Forces in a time of war, as defined in Section 85 of New York State Civil Service law, as noted below:

All service in the United States armed forces during:

World War I April 6, 1917 - November 11, 1918

World War II December 7, 1941 - December 31, 1946

Korean Conflict June 27, 1950 - January 31, 1955

Viet Nam Conflict February 28, 1961 - May 7, 1975

Persian Gulf Conflict August 2, 1990 - to the end of hostilities as yet undefined

Service for which a veteran received the armed expeditionary medal, the navy expeditionary medal, or the marine corps expeditionary medal for:

Hostilities in Lebanon June 1, 1983 - December 1, 1987

Hostilities in Grenada October 23, 1983 - November 21, 1983

Hostilities in Panama December 20, 1989 - January 31, 1990

In accordance with Section 85.5 of the New York State Civil Service Law, an application for additional credit in a competitive examination under this section may be withdrawn by the applicant at any time prior to the establishment of the resulting eligible list. At any time during the term of existence of an eligible list resulting from a competitive examination in which a veteran or disabled veteran has received the additional credit granted by this section, such veteran or disabled veteran may elect, prior to permanent original appointment or permanent promotion, to relinquish the additional credit theretofore granted to him and accept the lower position on such eligible list to which he would otherwise have been entitled; provided, however, that such election shall thereafter be irrevocable. Such election shall be in writing and signed by the veteran or disabled veteran, and transmitted to the state civil service department or the appropriate municipal civil service commission.

Candidates may use their Veterans or Disabled Veterans Credits to gain appointment **only once** in the Civil Service of the State or of any City or Civil Division thereof.