

State of New York  
Unified Court System



Lawrence K. Marks  
Chief Administrative Judge

25 Beaver Street  
New York, N.Y. 10004  
(212) 428-2100

November 22, 2017

MEMORANDUM

To: All Interested Bar Associations and Persons

From: Lawrence K. Marks *LM*

Re: Implementation of Consensual Electronic Filing in **Wayne County Supreme Court – Civil Term**

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I am pleased to provide the Bar and other interested persons with an update on the progress of the New York State Courts' Electronic Filing System ("NYSCEF"). As authorized under Chapter 237 of the Laws of 2015, implementation of a consensual e-filing program in Supreme Court, Wayne County, has been proposed by the District Administrative Judge of the Seventh Judicial District and the Wayne County Clerk **to take effect January 24, 2018**. The Seventh Judicial District has successfully implemented e-filing programs in Supreme Court in Ontario, Livingston, and Monroe Counties. The implementation of a consensual e-filing program will include **all new civil case types**.

As we move forward with the implementation of consensual e-filing in Supreme Court, Wayne County, please be assured that we will continue to offer training prior to and after the effective date. The NYSCEF system is intuitive and easy to use, and the training program takes about two hours to complete. Training will be offered by staff of the E-Filing Resource Center both on-line and on-site. Attorneys participating in an on-site session receive two CLE credits free of charge. **A training session will be held on Thursday, December 14, 2017, 2:00 PM – 4:00 PM, at the Wayne County Public Safety Building, 7376 Route 31, Lyons, NY 14489.** Information on training sessions is also available on the NYSCEF website: [www.nycourts.gov/efile](http://www.nycourts.gov/efile), or by contacting the Resource Center at 646-386-3033 or [efile@nycourts.gov](mailto:efile@nycourts.gov). Attorneys, paralegals and interested parties can register on-line for the December 14<sup>th</sup> session and upcoming training sessions at these sites.

As always when we enter a new phase of e-filing in New York, we very much welcome your input, including any specific recommendations or concerns regarding e-filing in New York State Courts. Please forward any comments to:

Jeffrey Carucci  
Statewide Coordinator for Electronic Filing  
60 Centre Street, Room 119 M  
New York, NY 10007  
[jcarucci@nycourts.gov](mailto:jcarucci@nycourts.gov)

A complete list of currently authorized mandatory and consensual e-filing programs is available on the NYSCEF website "Rules and Legislation" page by clicking on the link for "Administrative Orders." E-filing represents an important advance for the courts and the legal profession in New York State. We thank you for the wonderful support and cooperation you have shown, and look forward to continuing to work closely with you as the program continues to move forward.

cc: Hon. Michael V. Cocomma  
Hon. Craig Doran  
Hon. Michael Jankowski  
Hon. Matthew A. Rosenbaum  
Ronald P. Younkins, Esq.  
John W. McConnell, Esq.  
Ronald Pawelczak  
Julie Brooks  
Jeffrey Carucci  
Jessica M. Cherry, Esq.