



**Office of
the County
Historian**

Wayne County New York

Web: www.co.wayne.ny.us
Email: Historian@co.wayne.ny.us

9 Pearl Street, Suite 3, Lyons, NY 14489 • Phone 315-946-5470
Fax 315-946-5460

Research Request Form Office of the County Historian Wayne County NY

The following is from the Historian section of the Wayne County NY web site at www.co.wayne.ny.us

Dear Researcher:

The office of the County Historian has been directed to charge for research conducted by this office. Minimum charge of \$10.00. AS OF JANUARY 1, 2013: Fees have been set at \$20.00 per hour for Research Requests received from Wayne County NY addresses; and \$40 per hour for Research Requests received from all other addresses. All copy charges are \$.25/page, includes microfilm, computer printer, copier and digital.

EFFECTIVE FEBRUARY 1, 2003, BY RESOLUTION OF THE WAYNE COUNTY, NEW YORK, BOARD OF SUPERVISORS, A **\$10.00 DEPOSIT MUST ACCOMPANY ALL RESEARCH REQUESTS**. WE WILL ANSWER GENERAL QUESTIONS VIA EMAIL OR TELEPHONE, BUT CAN NO LONGER ACCEPT RESEARCH REQUESTS VIA EMAIL OR TELEPHONE.

There will be no charge (other than copy costs) to researchers who conduct their own research at our office.

Although we are not sufficiently staffed to conduct extensive research, we will try to answer specific questions from public records available in our office. If you wish us to proceed with the research, please fill out the form at the bottom of this page and return to the **Office of the County Historian, 9 Pearl Street, Suite 3, Lyons, NY 14489**. Make checks out to: Wayne County Treasurer.

We will try to respond to all requests as soon as possible after receipt of authorization to conduct the search. Upon receipt of your authorization to proceed with your research request, we will conduct your search. We will then invoice you for the cost of the search, less deposit, and hold information until we receive your payment. Please include your mailing address with your authorization so that we can mail copies of information that we find.

Thank you.

Sincerely,

Wayne County Historian

I wish the Office of the County Historian to conduct family research and agree to pay the fees as stated in the above letter.

Name: _____ Signature: _____

E-Mail: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number :xxx-xxx-xxxx _____

Maximum Hours: _____

Family/ies to be researched: _____